

# Southwest Georgia STEM Charter Board of Directors Meeting

October 22, 2020 at 5:30 P.M. - Media Center at SGSC

## AGENDA

Meeting also offered through Teleconference Option due to COVID-19:  
Dial-in Number 978-990-5080: Access Code: 6521665  
advertised on School Website as well.

Call to Order  
Approval of September Minutes  
Approval of Agenda  
Public Comment

### School Leader's Report - Information Items

#### 20-21 Monitoring Visit from SCSC

- Recap the Virtual Monitoring Visit with SCSC
- All information has been submitted

#### Upcoming Due Dates -

- October 26, 2020 - FTE information is submitted
- October 30, 2020 - School Improvement budget and Facilities Grant budgets are due
- October 30, 2020 - All Board Member Training information is due in the portal
- November 1, 2020 - Annual Report to the SCSC - including audit information

#### 20-21 School Return to School Plan

- Discuss when Full Distance Learning opportunities be suspended - only offer during quarantine

#### Accreditation Update

- Discuss the process for ensuring that we are accredited before the end of the 20-21 school year

### Academic - Information Items

#### 20-21 Beginning of the Year Data Review for STAR Early Literacy, STAR Reading, and STAR Math

- Where we are
- Where we are going
- How will we get there

#### Report Cards will be sent home on October 26, 2020

- All grades will be input by October 23, 2020 at 12:00 pm
- Allowing time for Full Distance Learners to submit missing assignments

### Finance - Action Items and Information Items

- **Approval of September Financial Report** - Action Item
- **Update on Mauldin and Jenkins Audit**
- **CPF Point Calculation at this time** -
  - Based on this Financial Performance report There are specific points in each section that you are available to receive.
    - Current Ratio
    - Unrestricted Days Cash
    - Enrollment Variance remains the same based off of the previous FTE count. Maximum Points available - 10, we scored 0
    - Default
    - Debt to Asset Ratio
    - Debt to Income Ratio

## **Governance - Action Items and Information Items**

- **Approval of Amended and New Policies related to Southwest Georgia STEM Charter School - Action Item**
  - O1 - Parent Involvement
  - O2 - Visitor Policy
  - O3 - Building Maintenance
  - O4 - Solicitation of Staff and Students Policy
  - O5 - Media Program Policy
  - O6 - Wellness Policy
  - O7 - School Facilities Usage
  - B3 - Public Comment (Board)
  - B4 - Board Appointment and Officers Policy
  - B5 - Board Conflicts of Interest Policy
  - S24 - School Closures
  - S25 - Communicable Diseases
  - S26 - Diabetes Management
  - S27 - ESOL
  - S28 - Grading, Promotion, and Retention Policy
  - S29 - Suicide Prevention Policy
  - S30 - Concussion Management Policy
  - S31 - Field Trips Policy
  - S32 - Sex Education Policy
  - P5 - Complaints and Grievance Policy
  - P6 - Professional Learning Policy
  - P7 - Conflicts of Interest Policy
  - P8 - Infectious Disease Policy
  - P9 - Criminal Background Check Policy
  - P10 - Drug Screening of Employees Policy
  - P11 - Recruitment Policy
  - P12 - Employee Attendance Policy
- **Approval to enter into an agreement with Harris Brown for Fire Alarm support - Action Item**
- **Discuss upcoming Board Member training opportunities**
  - November 10<sup>th</sup> from 8:30am- 12:30pm
  - February 2<sup>nd</sup> from 8:30am- 12:30pm
  - April 13<sup>th</sup> from 8:30am- 12:30pm
- **Discuss the different items to use for budgeting related to the Facilities Grant**
  - HVAC units
  - Roofing needs
  - Keyless Entry system
  - Items already purchased
- **Discuss the school leader's performance related to LKES**
  - Standard 3 - Planning and Assessment - The leader gathers, analyzes, and uses a variety of data to inform planning and decision-making consistent with established guidelines, policies, and procedures.
- **Approval for Federal Programs Director salary increase for performing extra duties - Action Item**
  - Federal Programs Director assumes many other roles and responsibilities as needed
- **Discuss plans to improve the Comprehensive Performance Framework score related to Operations**
  - The next 2 categories related to the CPF and what steps we are taking to improve

**Adjourn Meeting -**