

Adopted: 2/1996
Revised: 2015

213L SCHOOL BOARD COMMITTEES

[Note: Many school boards utilize either standing or ad hoc committees, or both. On the other hand, some school boards avoid the use of committees for the most part because of the danger of fragmentation of the governance process. The objective of this policy is to provide a framework for those school boards which elect to utilize committees or subcommittees. Further, this policy is designed to apply only to committees or subcommittees made up of elected school board members. Other considerations will apply to committees established by the school board involving members of the public, employees, students, parents, etc.]

I. PURPOSE

The purpose of this policy is to provide for the structure and the operation of committees or subcommittees of the school board.

II. GENERAL STATEMENT OF POLICY

- A. It is the policy of the school board to designate school board committees or subcommittees when it is determined that a committee process facilitates the mission of the school board.
- B. The school board has determined that certain permanent standing committees, as described in this policy, do facilitate the operation of the school board and the school district.
- C. A school board committee or subcommittee will be formed by school board resolution which shall outline the duties and purpose of the committee or subcommittee.
- D. A committee or subcommittee is advisory in nature and has only such authority as specified by the school board.
- E. The school board will receive reports or recommendations from a committee or subcommittee for consideration. The school board, however, retains the right and has the duty to make all final decisions related to such reports or recommendations.
- F. The school board also may establish such ad hoc committees for specific purposes as it deems appropriate.
- G. The school board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.
- H. A committee of the school board shall not appoint a subcommittee of that committee without approval of the school board.

- I. The board should formulate policies for the general management of the schools of the district. (Legislative Function)*
- J. The board should delegate to the superintendent, (Executive Office Board Member) its executive and administrative duties and responsibilities necessary for carrying out its policies, and should hold him/her accountable. (Executive function)*
- K. The Superintendent is responsible to see that Board's self evaluation is done annually. (Appraisal Function)*
- L. The Board may have standing committees. Said committees terminate at the end of each year and may be named in type and membership at each organizational meeting or during the year.*
- M. Unless each committee chooses otherwise, the most senior board member will preside over committee actions. The least senior member will be responsible for recording committee activities. In instances where there is not a clearly defined senior board member or least senior board member, committee members will designate a presider and a recorder.*

III. APPOINTMENT OF COMMITTEES

- A. The school board hereby appoints the following standing committees:
 - 1. **Negotiations and Personnel**
 - a. **Contract negotiations**
 - b. **Staff Development**
 - c. **Meet and confer**
 - d. **Evaluations**
 - 2. **Curriculum, Instruction and Policy**
 - a. **Policy Review**
 - b. **Curriculum review**
 - c. **Extra-Curricular**
 - d. **Legislative Concerns**
 - e. **Agency relations**
 - 3. **Budget and Facilities**
 - a. **Finance and Audit**
 - b. **Facility**
 - 4. **Support Services**
 - a. **Technology**
 - b. **Transportation**

