

**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO. 1**  
2200 Havasupai Blvd.  
Lake Havasu City, AZ 86403

# **GOVERNING BOARD MEETING**

**Tuesday, December 15, 2020**

*Agenda and information in the packet could change up to 24 hours prior to the board meeting.*

Until further notice we will be enforcing the Governor's limit of 50 people for in-person gatherings. In order to comply with executive orders, entrance to the building will not be permitted once the number of attendees reaches fifty (50). If audience comments are permitted, there will be a five (5) minute time limit for any person speaking during an action item. We are providing an email address for questions, comments or concerns: [boardmeeting@lhusd.org](mailto:boardmeeting@lhusd.org). Email submissions must include full name. Emails sent to this LHUSD email address are not monitored. Only emails received the day of a scheduled REGULAR public board meeting may be read during the board meeting, as time permits in the order they are received. There will be a five (5) minute time limit on each email.

Meeting can be viewed live at [www.lhusd.org/boardvideos](http://www.lhusd.org/boardvideos).

## **REGULAR MEETING SESSION**

**6:00 p.m. at the  
Lake Havasu High School  
Performing Arts Center  
2675 Palo Verde Blvd. S  
Lake Havasu City, AZ**

### **Governing Board Members**

**Lisa Roman, President  
Kathy Cox, Vice President  
Nichole Cohen, Member  
John Masden, Member  
Archana Aliyar, Member**

### **Administrators**

**Dr. Rebecca Stone, Superintendent  
Aggie Wolter, Director of Special Services  
Michael Murray, Director of Business Services  
Brad Gardner, Director of Educational Services  
Jaime Festa-Daigle, Director of Personnel/Technology**



**Scholarship  
Character  
Humanity**

Please Post

# NEWS RELEASE

**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO. 1**  
**2200 Havasupai Blvd.**  
**Lake Havasu City, AZ 86403**

For Immediate Release: December 11, 2020 For Information Contact: Terry Fleming 505-6925

## **NOTICE OF PUBLIC MEETING OF THE GOVERNING BOARD OF LAKE HAVASU UNIFIED SCHOOL DISTRICT NO. 1**

*Agenda and information in the packet could change up to 24 hours prior to the board meeting.*  
Until further notice we will be enforcing the Governor's limit of 50 people for in-person gatherings. In order to comply with executive orders, entrance to the building will not be permitted once the number of attendees reaches fifty (50). If audience comments are permitted, there will be a five (5) minute time limit for any person speaking during an action item. We are providing an email address for questions, comments or concerns: [boardmeeting@lhusd.org](mailto:boardmeeting@lhusd.org). Email submissions must include full name. Emails sent to this LHUSD email address are not monitored. Only emails received the day of a scheduled REGULAR public board meeting may be read during the board meeting, as time permits in the order they are received. There will be a five (5) minute time limit on each email.

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Pursuant to A.R.S. 38.431.02 notice is hereby given to the members of the Governing Board of Lake Havasu Unified School District No. 1 and to the general public that the Governing Board of Lake Havasu Unified School District No. 1 will hold their regularly scheduled Governing Board meeting on **Tuesday, December 15, 2020, at 6:00 p.m. at the Lake Havasu High School Performing Arts Center, 2675 Palo Verde Blvd. S, Lake Havasu City, Arizona.**

Members of the Lake Havasu Unified School District Governing Board will attend either in person or by technological devices such as speakerphone, internet, or other device.

When necessary, the Board may vote to go into Executive Session intermittently throughout the meeting, which will not be open to the public, for discussion and consultation for legal advice regarding any of the agenda items (A.R.S. § 38-431.03 (A)(3)). The Board may also vote to go into Executive Session if so noted, which will not be open to the public, to discuss personnel matters (A.R.S. § 38-431.03(A)(1)), records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2)), or for legal advice and consultation regarding pending or contemplated litigation (A.R.S. § 38-431.03(A)(4)). The Board reserves the right to change the order of items on the Agenda and to call matters in random order.


Meetings of the Governing Board may be audio or video recorded, which may result in the audio or video recording of a minor child. Pursuant to A.R.S. 1-602(A)(9), subject to certain express statutory exceptions, parents have a right to consent before the State or any of its political subdivisions makes a video or audio recording of a minor child. In order to exercise their rights, parents may either file written consent with the District, consenting to such recording, or take affirmative steps to ensure that their child is not present when a recording may be made. Should the child be present at the time a recording is made, this right will be considered to have been waived.

A copy of the agenda background material provided to LHUSD Board members (with exception of material relating to possible executive sessions) is available for public inspection twenty-four hours before the meeting at the Superintendent's Office, 2200 Havasupai Blvd., Lake Havasu City, AZ.

**The AGENDA for the meeting is as follows:**

Dated this 11<sup>th</sup> day of December 2020.

LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

  
\_\_\_\_\_  
Dr. Rebecca Stone, Superintendent

The Lake Havasu Unified School District # 1 endeavors to ensure accessibility of all its programs, facilities and services to all persons with disabilities. If you need a reasonable accommodation, please contact Terry Fleming, at 505-6925, as early as possible to arrange the accommodation.

NOTICE OF PUBLIC MEETING

December 15, 2020

**Lake Havasu High School Performing Arts Center  
2675 Palo Verde Blvd. S, Lake Havasu City, AZ**

Until further notice we will be enforcing the Governor's limit of 50 people for in-person gatherings. In order to comply with executive orders, entrance to the building will not be permitted once the number of attendees reaches fifty (50). If audience comments are permitted, there will be a five (5) minute time limit for any person speaking during an action item. We are providing an email address for questions, comments or concerns: [boardmeeting@lhusd.org](mailto:boardmeeting@lhusd.org). Email submissions must include full name. Emails sent to this LHUSD email address are not monitored. Only emails received the day of a scheduled REGULAR public board meeting may be read during the board meeting, as time permits in the order they are received. There will be a five (5) minute time limit on each email.

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**A G E N D A**

*Agenda and information in the packet could change up to 24 hours prior to the board meeting.*

**REGULAR MEETING SESSION:**

**6:00 p.m.**

**1. Routine Opening of Meeting - Call to Order**

**President**

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

1.3 Pledge of Allegiance

1.4 Call for an Executive Session *(If the situation warrants, an Executive Session may be held during the meeting, pursuant to ARS 38.431.03: o A.1 for "Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of a public officer, appointee, or employee of any public body, except that, with the exception of salary discussions an officer, appointee, or employee may demand that such discussion or consideration occur at a public meeting." o A.3 for "Discussion or consultation for legal advice with the attorney or attorneys of the public body." o A.4 for "Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position in pending or contemplated litigation.")*

**2. Call to the Public – if requesting to speak on a posted action item no form is necessary.**

Form BEDH-E is required to address the Board during Call to the Public. Form must be turned in to the Superintendent before meeting starts. There will be a five (5) minutes time limit per speaker. *At this time, the Board President will call for comments from members of the public on items not on the agenda. Because of restrictions imposed by A.R.S. § 38-431.01, discussion and action on items brought before the Board during this time will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.)* Email comments and concerns can be emailed to [boardmeeting@lhusd.org](mailto:boardmeeting@lhusd.org) – there will be a five (5) minutes time limit per email.

**3. Recognition of Visitors**

**President**

- Recognition of retiring Governing Board Members Nichole Cohen and Kathy Cox
- Lake Havasu City Education Association (LHCEA)

**4. Consent Agenda (Action Items)**

**4.1 Approval of Consent Agenda**

**President**

*(The following items are considered to be routine or have been previously reviewed by the Governing Board and will be enacted by one motion. There will be no separate discussion on these items, unless there is a request for clarification of an item, or a request from any member of the Governing Board or citizen, that an item be removed from the Consent Calendar. Such request shall cause the item to be considered separately as an Action Item 4.2.)*

**4.1.1 Approval of Minutes:**

Regular Session of November 17, 2020

Work Session of November 18, 2020

**4.1.2 Approval or Modification of Agenda**

- 4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Leave, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Leave, Other. Stipends.
- 4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$17,717.02 and to Student Activities Organizations in the amount of \$100.00.  
*A detailed list of donations can be viewed as background material by contacting the District.*
- 4.1.5 Approval of Travel - none Stone
- 4.1.6 Approval of Agreement between Northern Arizona University and Lake Festa-Daigle  
Havasu Unified School District #1 for Northern Arizona University Student Placement
- 4.1.7 Approval of Attached Statement of Assurance Form for Teacher Evaluation Gardner  
System Status – FY 2021-2022

4.2 Item(s) removed from the Consent Agenda. *Board may remove items from the consent calendar for individual consideration.*

**5. Old Business (Action Items) - none**

**6. New Business (Action Items)**

- 6.1 Approval of Revised Budget 2020-2021 Murray
- 6.2 Approval to Purchase Furniture for the New Front Office Building at Murray  
Lake Havasu High School
- 6.3 Approval of Sale / Disposal of Vehicle Assets Murray
- 6.4 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds Murray
- 6.5 Discussion and Action Regarding Expansion of Core Knowledge Curriculum at all Stone  
PK-6 Elementary Schools

**7. Informational**

- \* Superintendent
- \* Directors
- \* Governing Board Members
- \* Advisory Committees

**8. Call to the Public – if requesting to speak on a posted action item no form is necessary.**

Form BEDH-E is required to address the Board during Call to the Public. Form must be turned in to the Superintendent before meeting starts. There will be a five (5) minutes time limit per speaker. *At this time, the Board President will call for comments from members of the public on items not on the agenda. Because of restrictions imposed by A.R.S. § 38-431.01, discussion and action on items brought before the Board during this time will be limited to directing staff to study the matter or rescheduling the matter for further consideration and decision at a later date.)* Email comments and concerns can be emailed to [boardmeeting@lhusd.org](mailto:boardmeeting@lhusd.org) – there will be a five (5) minutes time limit per email.

**9. Communications**

*(This item is on the agenda to note the receipt of communications to the Board. Because of restrictions imposed by ARS §38-431.01 et seq., discussion and action on any item that is brought before the Board during this time will be deferred until a later meeting, if appropriate.)*

- \* Board Suggestions for Future Agenda Items President
- \* Press/Media - Clarifying Questions President

*(This item is on the agenda to permit the media to ask questions clarifying the factual transmission of the business of the Board.)*

**10. Adjournment**

President

**NEXT SCHEDULED REGULAR MEETING** **Tuesday, January 19, 2021 6:00 p.m.**  
**OF THE GOVERNING BOARD** **Lake Havasu High School Performing Arts Center**  
**2675 Palo Verde Blvd. S, Lake Havasu City, AZ**

*Lake Havasu Unified School District will engage each student with a focus on scholarship, character, and humanity - so that all students may graduate with the academic and social skills necessary to become responsible citizens and contributing members of society.*

**LAKE HAVASU UNIFIED SCHOOL DISTRICT #1**

***CONSENT CALENDAR***

**TOPIC:** APPROVAL OF MINUTES

**SUBMITTED BY:** Dr. Rebecca Stone, Superintendent

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended the Governing Board approve the MINUTES as printed:

Regular Session of November 17, 2020  
Work Session of November 18, 2020

Approved for Transmittal to Governing Board

  
\_\_\_\_\_  
Superintendent

**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1**  
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

**Governing Board Minutes**

November 17, 2020

Until further notice we will be enforcing the Governor's limit of 50 people for in-person gatherings. In order to comply with executive orders, entrance to the building will not be permitted once the number of attendees reaches fifty (50). If audience comments are permitted, there will be a five (5) minute time limit for any person speaking during an action item. We are providing an email address for questions, comments or concerns: [boardmeeting@lhusd.org](mailto:boardmeeting@lhusd.org). Email submissions must include full name. Emails sent to this LHUSD email address are not monitored. Only emails received the day of a scheduled REGULAR public board meeting may be read during the board meeting, as time permits in the order they are received. There will be a five (5) minute time limit on each email. Meeting can be viewed live at [www.lhusd.org/boardvideos](http://www.lhusd.org/boardvideos).

**REGULAR MEETING:**

**1. Routine Opening of Meeting - Call to Order**

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, Lisa Roman, at the Lake Havasu High School Performing Arts Center, 2675 Palo Verde Blvd. S., Lake Havasu City, Arizona at 6:00 p.m., on November 17, 2020.

**1.1 Moment of Silent Prayer or Reflection**

**1.2 Roll Call**

**BOARD MEMBERS PRESENT:**

Lisa Roman, President  
Kathy Cox, Vice President  
Nichole Cohen, Member  
Archana Aliyar, Member

**BOARD MEMBERS ABSENT:**

John Masden, Member

**ADMINISTRATION PRESENT:**

Dr. Rebecca Stone, Superintendent  
Michael Murray, Director of Business Services  
Aggie Wolter, Director of Special Services  
Jaime Festa-Daigle, Director of Personnel/Technology  
Brad Gardner, Director of Educational Services  
Terry Fleming, Secretary

Others: 9

**1.3 Pledge of Allegiance**

**1.4 Call for an Executive Session – none.**

**2. Call to the Public – none.**

**3. Recognition of Visitors**

- Lake Havasu City Education Association (LHCEA) Carol Nowakowski shared that it is American Education Week. LHCEA are happy that Prop 208 has passed and are asking the community to help turn around the rising COVID numbers so students can stay in school.

**4. Consent Agenda**

**4.1 Approval of Consent Agenda**

**4.1.1 Approval of Minutes:**

Regular Session of October 20, 2020  
Special Session of October 14, 2020  
Work Session of October 29, 2020

**4.1.2 Approval or Modification of Agenda**

**4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Leave, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Leave, Other. Stipends.**

**4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount**

of \$18,207.85 and to Student Activities Organizations in the amount of \$0.

*A detailed list of donations can be viewed as background material by contacting the District.*

4.1.5 Approval of Travel - none

Stone

4.1.6 Approval of 2020-21 School Site / District Emergency Response Plans

Wolter

Mrs. Cox moved, seconded by Mrs. Cohen to approve the Consent Calendar as presented.

ROLL CALL VOTE: Aliyar: YES, Cohen: YES, Cox: YES, Roman: YES

5. Old Business – none.

6. New Business

6.1 Approval of Proposed New 2021-2022, 2022-2023, 2023-24 and 2024-25 District Calendars

Mr. Gardner recommended that the Governing Board adopt the proposed new 2021-2022, 2022-2023, 2023-2024, and 2024-2025 school year calendar drafts.

The Lake Havasu Unified School District calendar committee consisted of teachers, classified staff, administrators, and a governing board member. The committee used input from all levels, K-12, when developing these draft school calendars, and collaboratively and thoughtfully worked to meet all needs and requirements.

These calendars meet the 180 day Arizona Department of Education student day requirements and the 188 LHUSD staff day requirements.

Mrs. Cohen moved, seconded by Mrs. Aliyar, to approve the calendars as presented with the addition of Sandra Day O'Conner Civics Celebration Day, September 25, to each calendar. Audience member, Charla Calhor ask clarifying questions and Mrs. Roman explained what this action item entailed.

ROLL CALL VOTE: Aliyar: YES, Cohen: YES, Cox: YES, Roman: YES

6.2 Approval of Increase in Classified / Nurse Substitute Pay

Mrs. Festa-Daigle recommended the Governing Board approve classified substitute pay be set at minimum wage. It is also recommended that substitute nurse pay be moved from \$100 a day to \$115 a day.

On January 1, 2021 minimum wage will increase to \$12.15 an hour. By law, minimum wage is now tied to inflation and an increase can be expected annually. In order to continue paying substitutes as required, the request is being made to set classified substitute pay to minimum wage.

Competitive pay for attracting substitute nurses is important in keeping our campuses safe and healthy. Nurses work eight hours each day. A substitute nurse must be licensed as an LPN or RN. We currently have one substitute nurse who is signed up with ESI. Currently when nurses are absent or we have a position open, schools cover with office staff if possible.

Mrs. Cohen moved, seconded by Mrs. Cox to approve item 6.2 as presented.

ROLL CALL VOTE: Aliyar: YES, Cohen: YES, Cox: YES, Roman: YES

6.3 Approval of Agreement between Lake Havasu Unified School District #1 and Lake Havasu City for the Disclosure of Surveillance Video Footage in Instances of a Catastrophic Health and Safety Emergency

Mrs. Festa-Daigle recommended the Governing Board approve the Intergovernmental Agreement (IGA) between Lake Havasu Unified School District #1 and Lake Havasu City for the disclosure of surveillance video footage in instances of a catastrophic health and safety emergency, as allowed by FERPA, for a period of five years.

In the case of a catastrophic health and safety emergency, live video feed from District cameras may be shared with appropriate representatives of the LHC Police Department for the sole purpose of addressing the health and safety emergency. A catastrophic health and safety emergency is an exception to FERPA's general requirement of consent to the disclosure of District video footage. The exception is limited to the period of the emergency and generally does not allow for a blanket release of personally identifiable information. LHUSD is only allowed to make disclosures in events that are actual, impending emergencies, such as natural disasters, a terrorist attack, a shooting, or an outbreak of an epidemic disease. Disclosure to law enforcement is made permissible in policy ECAA-R.

This agreement was developed by the District's legal counsel and agreed to by the city's legal counsel. It may be terminated by either party.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.3 as presented.

Mrs. Festa-Daigle explained that the Police Department will have login information for direct access.

ROLL CALL VOTE: Aliyar: YES, Cohen: YES, Cox: YES, Roman: YES

#### 6.4 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the approval of:

Approval of Vouchers – Vouchers for October 2020 / \$4,003,659.07

Student Activity Funds for K-12 for September 2020 / \$269,482.14

Auxiliary Funds for September 2020:

Smoketree	\$ 16,532.17
Thunderbolt	\$ 133,182.44
Havasupai	\$ 11,870.93
Starline	\$ 23,608.09
Nautilus	\$ 14,287.98
Oro Grande	\$ (4,064.71)
Jamaica	\$ 24,876.45
High School	\$ 498,897.45
District Office	\$ 3,906.89

K-12 Student Activities Funds and Auxiliary Reports for each school for September 2020 were emailed to the Board prior to meeting.

Mrs. Cohen moved, seconded by Mrs. Cox, to approve item 6.4 as presented.

ROLL CALL VOTE: Aliyar: YES, Cohen: YES, Cox: YES, Roman: YES

#### 7. Informational

\* Superintendent

- Dr. Stone shared that the district is continuing to work with the community to keep our students in school.

\* Directors – report from Special Services.

\* Governing Board Members

- Mrs. Cohen asked that everyone watch the Congressional Hearing of November 17, 2020.

#### 8. Call to the Public

Cindy Schuster –Middle School Winter Sports; “I would like to know why the High School is offering sports teams, but Thunderbolt is not. These kids have just as much interest in playing, and deserve the same opportunity. We have students and coaches ready to play 8th grade basketball. I know of at least two other county schools who will have teams, that we would be able to play against. Please respond. Thank you!” Dr. Stone will look into the request and review the information.

#### 9. Communications

- The next regular board meeting will be Tuesday, December 15, 2020.

#### 10. Adjournment

Mrs. Cox moved, seconded by Mrs. Aliyar to adjourn at 6:26 p.m.

ROLL CALL VOTE: Aliyar: YES, Cohen: YES, Cox: YES, Roman: YES

Video of the entire meeting may be seen on the District website [www.lhusd.org/boardvideos](http://www.lhusd.org/boardvideos) under Governing Board.

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Minutes of the Regular Governing Board meeting of November 17, 2020, are approved as submitted.

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Lisa Roman, Board President

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Kathy Cox, Board Vice President



**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1**  
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

**UNAPPROVED**

**Governing Board Minutes**

November 18, 2020

**WORK SESSION MEETING:**

**1. Opening of Meeting - Call to Order**

The Work Session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board President, Lisa Roman, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 1:00 p.m., on November 18, 2020.

**1.1 Moment of Silent Prayer or Reflection**

**1.2 Roll Call**

<b>BOARD MEMBERS PRESENT:</b>	Lisa Roman, President Kathy Cox, Vice President Nichole Cohen, Member
<b>BOARD MEMBERS ABSENT:</b>	Archana Aliyar, Member John Masden, Member
<b>ADMINISTRATION PRESENT:</b>	Dr. Rebecca Stone, Superintendent Jaime Festa-Daigle, Director of Personnel/Technology Aggie Wolter, Director of Special Services Brad Gardner, Director of Educational Services Terry Fleming, Secretary
<b>Others: 1</b>	

**1.3 Pledge of Allegiance**

**2. Review and Accept Agenda for this Session**

Mrs. Cohen moved, seconded by Mrs. Cox, to approve agenda as presented.

**ROLL CALL VOTE:** Cohen: YES, Cox YES, Roman: YES

**3. Discussion on Policy BAA Evaluation of School Board / Board Self-Evaluation and BAA-E (Annual Self-Appraisal of the Governing Board) and other Associated Policies**

Informational paperwork that was shared:

- o Hand out on timeline of Ethics from Mrs. Cohen
- o Educational Philosophy
  - Policy AD and AD-E
- o Instruction and Parent Involvement
  - Policy IA, IHA and KB
- o Board / Staff Ethics
  - Policy BCA and GBEA
- o Current Board Self-Evaluation
  - Policy BAA and BAA-E
- o Examples from other districts: generic six dimensions of board; California School Boards Association; New York State School Boards Association; and Oregon School Boards Association

Mrs. Cohen started the discussions on how the Board Self-Evaluation needs to be tied to our Superintendent, Administrator, Teacher and Staff goals. Discussion on how to accomplish this, and how to measure the goals through the year (board retreat(s) and/or looking at progress monthly). Discussion on samples provided by Dr. Stone from other localities.

Heated discussion ensued on happenings at past Governing Board Meetings. Dr. Stone hopes that the Board Self-Evaluation can be simplified so that it will lead to goals for the entire district.

**4. Updates and Announcements - none.**

**5. Adjournment: Following a motion by Mrs. Cox, seconded by Mrs. Cohen, the meeting was adjourned at 3:00 p.m. by a unanimous vote.**

**ROLL CALL VOTE:** Cohen: YES, Cox YES, Roman: YES

November 18, 2020

Video of the entire meeting may be seen on the District website [www.lhusd.org/boardvideos](http://www.lhusd.org/boardvideos) under Governing Board.

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Minutes of the Work Session Governing Board meeting of November 18, 2020, are approved as submitted.

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Lisa Roman, Board President

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Kathy Cox, Board Vice President

**LAKE HAVASU UNIFIED SCHOOL DISTRICT #1**

***CONSENT CALENDAR***

**TOPIC:** APPROVAL OR MODIFICATION OF AGENDA

**SUBMITTED BY:** Dr. Rebecca Stone, Superintendent

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended the Governing Board approve the AGENDA as printed.

Approved for Transmittal to Governing Board

  
\_\_\_\_\_  
Superintendent

**LAKE HAVASU UNIFIED SCHOOL DISTRICT #1**

**CONSENT CALENDAR**

**TOPIC:** APPROVAL OF PERSONNEL REPORT

**SUBMITTED BY:** Jaime Festa-Daigle, Director of Personnel/Technology

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended that the Governing Board approve the Personnel Report that the Governing Board received prior to this meeting.

Approved for Transmittal to Governing Board

  
\_\_\_\_\_  
Superintendent

**LAKE HAVASU UNIFIED SCHOOL DISTRICT # 1**

**PERSONNEL REPORT**

**DATE: December 15, 2020**

**CERTIFIED PERSONNEL:**

**ACTION ITEM (S):**

**EMPLOYMENT:**

Marble, Jacqueline Special Education English/ LHHS  
Jacqueline will join LHHS for the 2020-21 school year on 01/04/2021. \$17,808.51

Stephens, Marandah Math Teacher/ LHHS  
Marandah joined LHHS for the 2020-21 school year on 11/30/2020. \$20,680.86

**SEPARATIONS:** None

**LONG TERM LEAVE:** None

**EXCEPTION TO POLICY:** None

**OTHER:**

Horton, Alyssa Counselor/ LHHS  
Alyssa will transfer from Social Studies Teacher to Counselor effective 01/04/2021.

**SUPPORT PERSONNEL:**

**ACTION ITEM(S)**

**EMPLOYMENT:**

Bauer, Travis HVAC/ Maintenance  
90 day probation period complete. \$19.25

Bramlett, Rebecca Paraprofessional/ Jamaica  
90 day probation period complete. \$13.50

Kosters, Teoni Preschool Personal Care Assistant/ Smoketree  
90 day probation period complete. \$13.25

Osburn, Kasey Custodian/ Jamaica & Nautilus  
90 day probation period complete. \$12.50

Shepich, Frank Custodian/ Smoketree  
90 day probation period complete. \$15.00

**SEPARATIONS:**

Castellanos, Martha Preschool Personal Care Assistant/ Smoketree  
Martha resigned and her last day will be 12/18/2020.

Elms, Ann Nurse/ Havauspai  
Ann resigned and her last day was 11/20/2020.

Martin, Matthew Computer Technician/ Technology  
Matthew resigned and his last day was 11/13/2020.

**LONG TERM LEAVE:** None

**EXCEPTION TO POLICY:** None

**OTHER:**

Bonanzio, Cynthia Occupational Therapist/ Special Services  
Cynthia has adjusted her notice of resignation and her last day will now be 12/18/2020.

Chinen-Smith, Hannah Custodian/ Jamaica & Nautilus  
Hannah transferred from Computer Lab Manager at Starline to Custodian at Jamaica & Nautilus effective 11/30/2020.

Halls, Hayley Personal Care Assistant/ Smoketree  
Hayley has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at her school to address the high demand of support needed during the pandemic.

Hubbard, Dorine Personal Care Assistant/ Smoketree  
Dorine has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at her school to address the high demand of support needed during the pandemic.

Hubert, Kathryn Media Assistant/ Oro Grande  
Kathryn has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at her school to address the high demand of support needed during the pandemic.

Osburn, Kasey Custodian/ Maintenance  
Kasey transferred from a split position with Jamaica and Nautilus to the Maintenance Department at the District Office effective 11/23/2020.

Rodriguez, Crystal Paraprofessional SPED/ Jamaica  
Crystal has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at her school to address the high demand of support needed during the pandemic.

Royer, Thomas Personal Care Assistant/ Starline  
Thomas has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at his school to address the high demand of support needed during the pandemic.

Royer, Thomas Personal Care Assistant/ Starline  
Thomas' status went from part-time to full-time effective 11/16/2020.

Rutherford, Shana Personal Care Assistant/ Smoketree  
Shana's status went from part-time to full-time effective 11/02/2020.

Sandoval, Olivia Nurse/ Jamaica  
Olivia has adjusted her notice of resignation and her last day was 11/24/2020.

Schusler, Kari Benefits/Payroll Specialist/ Business Services  
Kari transferred from Office Assistant in Business Services to Benefits/Payroll Specialist 11/02/2020.

Sepulveda, Matthew Title 1 Paraprofessional/ Havasupai  
Matthew has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at his school to address the high demand of support needed during the pandemic.

Vasquez, Sabrina Paraprofessional/ Starline  
Sabrina has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at her school to address the high demand of support needed during the pandemic.

Verdone, Avalon Paraprofessional/ Oro Grande  
Avalon has taken on an additional assignment as an Emergency Substitute Teacher when needed intermittently at her school to address the high demand of support needed during the pandemic.

**STIPENDS:** Attached is a list of stipends submitted for approval for November 26 – December 30, 2020.

LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**CONSENT CALENDAR**

**TOPIC:** GIFTS AND DONATIONS

**SUBMITTED BY:** Michael Murray, Director of Business Services

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended the Governing Board accept gifts to the Lake Havasu Unified School District in the amount of \$17,717.02. A listing of the individual gifts is on the attached sheet.

The following donations were made to the student activity account at Lake Havasu High School:

- LHHS STEM Club received one telescope valued at \$100.00 from George Hickey.

If you would like to look at individual gift forms for explanations, please contact the business office at 505-6936.

Following acceptance by the Governing Board, thank you letters will be mailed to donors.

The cash donations to the district have been deposited in specified school accounts and, if applicable, gifts will be added to the district's fixed assets.

Approved for Transmittal to Governing Board

  
\_\_\_\_\_  
Superintendent

**GIFTS TO SCHOOL - FY 2020-21**

<b>QUANT</b>	<b>GIFT</b>	<b>DONOR</b>	<b>LOC/USE</b>	<b>VALUE</b>	<b>MO.TOTAL</b>	<b>YTD TOTAL</b>
1	Monetary Donation	American Legion Post 81	LHHS - Athletics	\$2,000.00		
1	Monetary Donation	Blackbaud Giving Fund	Jamaica	\$12.00		
48	Baseballs (4 boxes of 12)	Linda Hancock	Thunderbolt	\$200.00		
1	Monetary Donation	The Kiwanis Club of LHC	LHHS - Nurses	\$66.00		
9	Walmart Gift Cards	The Kiwanis Club of LHC	All Schools - Nurses	\$500.00		
4	Papa Johns Away Team Dinners	LHHS Athletic Booster Club	LHHS - Football	\$848.60		
60	Buddy's All Stars Game Jerseys	LHHS Athletic Booster Club	LHHS - Football	\$4,173.15		
1	AIA Awards & State Expenses	LHHS Athletic Booster Club	LHHS - Girls Golf	\$685.55		
1	Theraband Resistance Bands	LHHS Athletic Booster Club	LHHS - Boys Soccer	\$79.46		
1	Uniforms	LHHS Athletic Booster Club	LHHS - Girls Soccer	\$951.08		
40	Backpacks	LHHS Athletic Booster Club	LHHS - Girls Soccer	\$1,816.08		
30	Backpacks	LHHS Athletic Booster Club	LHHS - Swim	\$870.00		
27	Backpack Tags	LHHS Athletic Booster Club	LHHS - Swim	\$261.47		
30	Team Banquet Meals	LHHS Athletic Booster Club	LHHS - Swim	\$450.00		
1	Embroider Polos & Heatpress, T-Shirts, Jackets & Cinch Bags	LHHS Athletic Booster Club	LHHS - Volleyball	\$3,783.63		
1	Monetary Donation	Raytheon Company (Kurtis Townsend)	District - General Funds	\$1,020.00		
	<b>November-20</b>				<b>\$17,717.02</b>	<b>\$126,806.91</b>



LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**CONSENT CALENDAR ITEM**

**TOPIC:** APPROVAL OF AGREEMENT BETWEEN NORTHERN ARIZONA UNIVERSITY AND LAKE HAVASU UNIFIED SCHOOL DISTRICT #1 FOR NORTHERN ARIZONA UNIVERSITY STUDENT PLACEMENT

**SUBMITTED BY:** Jaime Festa-Daigle, Director of Personnel/Technology

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended the Governing Board approve the Student Placement Agreement between Lake Havasu Unified School District #1 (LHUSD) and Northern Arizona University (NAU) effective July 2, 2021, through July 1, 2026.

**RATIONALE:**

This Agreement establishes a relationship between NAU and LHUSD to allow students from NAU to participate in an unpaid or paid educational experience at LHUSD's site(s) that may qualify for NAU academic credit, as determined by NAU.

This agreement has been reviewed and approved by the district's legal counsel as to form.

Approved for Transmittal to Governing Board

  
\_\_\_\_\_  
Superintendent



**STUDENT PLACEMENT AGREEMENT (“Agreement”)**  
**(Professional Education Programs)**

This Agreement is entered into by and between the Arizona Board of Regents for and on behalf of Northern Arizona University principally located in Flagstaff, Arizona (“University”) and Lake Havasu Unified School District (“Facility”) principally located in Lake Havasu, AZ.

**I. DURATION**

This Agreement will be in effect for five (5) years unless a lesser time-period is stated herein. The effective date of this Agreement will be 7/2/2021 and will end on 7/1/2026, and may be renewed, revised, or modified by a written addendum signed by both parties. The parties agree that either party may terminate this Agreement at any time upon thirty (30) days written notice, which may include electronic mail with delivery receipt, to the other party, except that any Student, as defined below, already assigned to and accepted by the Facility shall be allowed to complete any in-progress educational experience at the Facility (if feasible), provided, however, the parties retain the right to dismiss or withdraw any Student pursuant to Section III. 5.

**II. PURPOSE**

This Agreement establishes a relationship between the University and the Facility, to allow students from the University (“Students”) to participate in an unpaid or paid educational experience at the Facility’s site(s) that may qualify for University academic credit, as determined by the University.

**III. GENERAL TERMS**

1. A schedule of Student participation will be agreed upon by the University, the Student, and the Facility.
2. The Student’s participation should complement the service and educational activities of the Facility. The Student will be under the supervision of a Facility employee.
3. Each Student is expected to perform with high standards at all times and comply with the written policies and regulations of the Facility.
4. Each Student will obtain prior written approval from the University and the Facility before publishing or presenting any materials relating to the educational experience outside the normal educational setting of the University.
5. The University and the Facility reserve the right to dismiss or withdraw Student participation if Student conduct or performance is unsatisfactory.
6. Neither the University nor the Facility is obligated to provide for the Student’s transportation to and from the Facility or for health insurance for the Student.

7. A meeting or telephone conference between representatives of the University and the Facility will occur at least once each semester to evaluate the educational program.
8. Statements of performance objectives for this educational experience will be the joint responsibility of the University and the Facility personnel.
9. Each Student must adhere to the Facility's established dress and performance standards.
10. Each Student is expected to complete Facility required training related to privacy of Facility student information or data prior to starting any educational experience at the Facility.

#### **IV. FACILITY'S OBLIGATIONS**

1. The Facility agrees to appoint a qualified mentor who is responsible for the educational activities and supervision of the University Students participating under this Agreement.
2. The Facility agrees to submit to the University an evaluation of each Student's progress. The format for the evaluation is established by the University.
3. If the Student is not paid for the educational experience, Students are not deemed to be employees of the Facility during the duration of the experience by virtue of this Agreement.

If the Student is paid by the Facility for the educational experience, the Facility will provide compensation to the Student as agreed upon between the Facility and the Student. The Facility also agrees that the Student is considered an employee for the duration of the experience and is covered by the Facility's liability insurance and other employee related benefits.

If the Student is paid by the Facility for the educational experience, the Facility shall engage the Student as a "temporary employee" subject to the provisions of the Fair Labor Standards Act (FLSA) as a non-exempt employee in compliance with the minimum wage laws and applicable overtime.

Any such employment arrangement or employment contract between the Student and the Facility:

- a. shall be "at-will" which means that the Student or the Facility may terminate the employment at any time, with or without cause and with or without notice;
- b. shall not restrict or limit the Student's ability to seek employment or educational experiences in any capacity at any other organization;
- c. shall not incorporate any "non-compete" or "restraint of trade" undertakings by the Student;
- d. shall not restrict, limit, or prejudice the Student in the case of early termination, resignation or withdrawal from the educational experience/employment;

- e. shall not incorporate any “liquidated damages”, deduction of salary or liability undertakings by the Student for termination prior to the end of the contract term.
- 4. The Facility is responsible for the acts and omissions of Facility employees and agents and must maintain adequate insurance (which may include a bona fide self-insurance program) to cover any liability arising from the acts and omissions of the Facility’s employees and agents. The Facility is not responsible for maintaining insurance to cover liability arising from the acts and omissions of the employees and agents of the University.
- 5. Nothing in this Agreement is intended to modify, impair, destroy, or otherwise affect any common law, or statutory right to indemnity, or contribution that the University may have against the Facility by reason of any act or omission of the Facility’s employees or agents.
- 6. The Facility shall retain primary responsibility for its students and faculty.
- 7. The Facility acknowledges the risk of the spread of COVID-19 in the workplace and has implemented enhanced health and safety measures, in accordance with guidelines from the U.S. Centers for Disease Control and Prevention, and of other regulatory institutions, in response to the COVID-19 pandemic. The Facility shall ensure that such health and safety measures are afforded to, and provided for, all Students assigned to the Facility.

**V. UNIVERSITY’S OBLIGATIONS**

- 1. The University will designate faculty or other representatives to coordinate scheduling, provide course information and objectives, assist in advising, and supervising Students.
- 2. The University will be responsible for developing and carrying out procedures for Student selection and admission.
- 3. The University is an Arizona public institution of higher education and is self-insured through the Arizona Department of Administration Risk Management Division pursuant to Arizona Revised Statutes (“A.R.S.”) §41-621, *et seq.* to cover liabilities arising from the acts and omissions of the University’s employees, Students, and agents participating under this Agreement. The University is not responsible for maintaining insurance coverage for liability arising from the acts and omissions of the Facility’s employees and agents.
- 4. The University reserves the right to withdraw any Student from the assigned educational experience at the Facility when, in the University’s judgment, the educational experience no longer meets the needs of the Student or the Facility is not meeting its obligations as set forth in this Agreement.
- 5. The University assures the Facility that all Students placed will have a valid fingerprint clearance card. The University will provide a copy of the card or the Identified Verified Prints (“IVP”) number at the time of the request for placement. The University will conduct periodic checks on the fingerprint clearance card throughout the Student’s placement to

ensure the continued validation of the fingerprint clearance card. The University will immediately remove a Student whose card becomes invalid.

6. The University shall ensure that Students review and understand their responsibilities under this Agreement as outlined in Appendix A.

## VI. STATE OF ARIZONA PROVISIONS

1. **Nondiscrimination.** The parties agree to comply with all applicable state and federal laws, rules, regulations, and executive orders governing equal employment opportunity, immigration, nondiscrimination, including the Americans with Disabilities Act, and affirmative action.
2. **Notice of Arbitration Statutes.** Pursuant to A.R.S. §12-1518, the parties acknowledge and agree, subject to the Arizona Board of Regents Policy 3-809, that both parties may be required to make use of mandatory arbitration of any legal action that is filed in the Arizona Superior Court concerning a controversy arising out of this Agreement if required by A.R.S. §12-133.
3. **Conflict of Interest.** The parties agree that this Agreement may be cancelled for conflict of interest in accordance with A.R.S. §38-511. The Facility certifies that no such conflict of interest currently exists and that there are no relevant facts or circumstances which could give rise to any actual or potential organizational or personal conflict of interest.
4. **Cancellation for Lack of Funding.** If either party's performance under this Agreement depends upon the appropriation of funds by the Arizona Legislature or governing board, and if the Arizona Legislature or governing board fails to appropriate the funds necessary for performance, then either party may provide written notice of this to the other party and cancel this Agreement without further obligation of either party. Appropriation is a legislative act and is beyond the control of either party.
5. **Student Educational Records.** Student educational records are protected by the U.S. Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g and its implementing regulations ("FERPA"). Facility will not require any University Students or employees to waive any privacy rights (including FERPA or the European Union's General Data Protection Regulation ("GDPR")) as a condition for receipt of any educational services, and any attempt to do so will be void. The Facility will comply with FERPA and will not access or make any disclosures of student educational records to third parties without prior notice to and consent from the Student or as otherwise provided by law. If this Agreement requires or permits Facility to access or release any student records, then, for the purposes of this Agreement only, the University designates Facility as a "school official" for the University under FERPA, as that term is used in FERPA.
6. **Representations Regarding Relationship and Use of University Marks.** Except as otherwise

agreed in writing, the parties acknowledge that the relationship created by this Agreement is limited to the Student educational experience or placement program contemplated herein. Neither party shall make any representations stating or implying that the parties engage in broader transactions or that a party is otherwise associated with the other party without first obtaining express written permission from the other party. In addition, neither party shall use any trade name, trademark, service mark, logo, domain name, nor any other distinctive brand feature owned or used by the other party without prior written authorization from the other party.

7. **Inspection and Audit.** All books, accounts, reports, files and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by the University, or the Auditor General of the State of Arizona, or their agents for five (5) years after the completion of this Agreement. Such records shall be provided at Northern Arizona University, Flagstaff, Arizona, or such other location as designated by the University, upon reasonable notice to the Facility.
8. **Arizona Public Records Laws.** The Facility acknowledges that the University is a public entity subject to the provisions of the Arizona Public Record Laws, A.R.S. §§ 39-121, *et seq.*

## VII. MISCELLANEOUS

1. Neither party shall assign this Agreement without the prior written consent of the other party.
2. Each party to this Agreement shall be responsible for each party's own costs for performance of its respective obligations. The parties do not currently anticipate the need for a budget but will create one should the need arise.
3. This Agreement constitutes the entire agreement and understanding of the parties with respect to its subject matter. No prior or contemporaneous agreement or understanding will be effective. This Agreement may not be modified or amended except by written instrument signed by both parties. This Agreement and all claims arising out of or relating to this Agreement shall be governed exclusively by the laws of the State of Arizona, the courts of which shall have jurisdiction over its subject matter.
4. Neither party shall be held responsible for any losses resulting if the fulfillment of any terms or provisions of this Agreement are delayed or prevented by any cause not within the control of the party whose performance is interfered with, and which by the exercise of reasonable diligence, said party is unable to prevent ("force majeure event"), including but not limited to acts of God, war, civil disturbance, terrorism, disaster, fire, earthquakes, hurricanes, known or suspected threats of illness, epidemics, pandemics, or government regulation. This Agreement may be terminated without further obligation or penalty, including cancellation fees or liquidated damages, of either party upon written notice from

the affected party to the other party of such force majeure event.

5. This Agreement may be executed in counterparts, each of which will be deemed to be an original but all of which, taken together, shall constitute one and the same agreement. The exchange of copies of this Agreement and of signature pages by electronic means shall constitute effective execution and delivery of this Agreement as to the parties and may be used in lieu of the original Agreement for all purposes. Signatures of the parties transmitted by electronic means shall be deemed to be their original signatures for all purposes.
6. Any notice to the parties shall be in writing and shall be deemed given if delivered in person, electronic mail with delivery receipt, or three (3) days after mailing by United States registered or certified mail, postage prepaid, and addressed as follows:

To Facility:

Terry Fleming  
2200 Havasupai Blvd.  
Lake Havasu, AZ 86403  
Email: [terry.fleming@lhusd.org](mailto:terry.fleming@lhusd.org)

To University:

Northern Arizona University  
Assistant Vice Provost  
Professional Education Programs  
PO Box 5774  
Flagstaff, AZ 86011  
Email: [NAUStudentTeaching@nau.edu](mailto:NAUStudentTeaching@nau.edu)

with a copy to:

Northern Arizona University  
Contracts, Purchasing and Risk Management  
PO Box 4124  
Flagstaff, AZ 86011  
Email: [NAU-Contracts@nau.edu](mailto:NAU-Contracts@nau.edu)

The undersigned have read the foregoing Agreement and, as authorized signatories of the undersigned respective entities, hereby agree to be bound by it.

# **NAU** NORTHERN ARIZONA UNIVERSITY

University: Arizona Board of Regents for  
and on behalf of Northern  
Arizona University

Facility: Lake Havasu Unified School  
District

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_





APPENDIX A

**STUDENT RESPONSIBILITY STATEMENT**

This acknowledgment is made by the Student identified below to acknowledge certain duties and responsibilities with regard to participation in an educational experience in the Arizona Board of Regents for and on behalf of Northern Arizona University ("University") program at the location where the educational experience takes place ("Facility").

**DUTIES AND RESPONSIBILITIES OF STUDENT**

1. The Student will complete and be responsible for the cost of providing all health forms, health insurance, testing, and certificates requested by the Facility.
2. The Student will comply with all applicable policies, procedures, and rules of the Facility.
3. The Student will participate in orientation, required mandatory education, and skill training as required by the Facility.
4. The Student will demonstrate professional behavior appropriate to the environment, including adhering to the Facility's established dress code and maintaining high standards at all times.
5. The Student will follow the policies, rules, and regulations of the Facility, including those regarding confidentiality of information.
6. The Student's conduct at all times, both at the Facility and outside normal business hours, will be in a personally and professionally ethical manner.
7. The Student will make appropriate arrangements for transportation and housing, if necessary, and be responsible for all travel and living expenses incurred in relation to the educational experience.
8. The Student agrees that the University may share information received from a Student's Criminal Background Check and Drug Testing with the Facility, if applicable.
9. The Student will conform to the work schedule of the Facility and make up time and work missed during unavoidable illnesses, in consultation with Facility supervisor, the Student's University placement coordinator and/or instructor.
10. The Student will obtain prior written approval from University and the Facility before publishing or presenting any material relating to the educational experience outside the normal educational settings of the University.

**I HAVE READ AND UNDERSTAND THIS ACKNOWLEDGMENT AND AGREE TO ABIDE BY ITS TERMS AND CONDITIONS:**

Student Name: \_\_\_\_\_  
(Please type or print)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**LAKE HAVASU UNIFIED SCHOOL DISTRICT #1**

**CONSENT CALENDAR ITEM**

**TOPIC:** APPROVAL OF ATTACHED STATEMENT OF ASSURANCE FORM FOR  
TEACHER EVALUATION SYSTEM STATUS – FY 2021-2022

**SUBMITTED BY:** Brad Gardner, Director of Educational Services

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended that the Governing Board approve the attached Statement of Assurance form for Teacher Evaluation System Status – FY 2021-2022.

**RATIONALE:**

A.R.S §15-952.A.3 specifies that local governing boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S §15-537. (Note: local governing board approved modifications are considered part of the original document.)

The attached Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education at the regularly scheduled meeting in February 2020. The Board approval will signify that participating districts may continue the 1.25% budget level (expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C) initially approved by the state legislature.

A copy of the current Board approved Teacher Evaluation System was emailed to the Board members prior to this meeting.

Approved for Transmittal to Governing Board

  
Superintendent



State of Arizona  
Department of Education

**TO:** District Superintendents

**FROM:** Steve Larson, Director of Effective Teachers and Leaders

**SUBJECT:** REFERENCE: A.R.S. §15-952.A.3  
Teacher Evaluation System Verification – FY 2021-2022

A.R.S §15-952.A.3 specifies that local governing boards must submit evidence to the State Board of Education that the evaluation system originally approved by the Board continues to meet all requirements set forth in A.R.S §15-537. (Note: local governing board approved modifications are considered part of the original document)

The Statement of Assurance form will be used as the basis for submitting an aggregated list of participating districts to the State Board of Education at the regularly scheduled meeting in February 2021. The Board approval will signify that participating districts may continue the 1.25% budget level (expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C) initially approved by the state legislature.

**Please complete the Statement of Assurance form and submit through ALEAT by February 1, 2021.**

Please contact the Effective Teachers and Leaders Unit at 602-364-1842 or [hqtsupport@azed.gov](mailto:hqtsupport@azed.gov) with any questions.

Thank you,

Steve Larson  
Director of Effective Teachers and Leaders  
Arizona Department of Education





State of Arizona  
Department of Education

## STATEMENT OF ASSURANCE

TEACHER EVALUATION SYSTEM STATUS – (FY 2021-2022)

A.R.S. §15-952.A & A.R.S. §15-537

SCHOOL DISTRICT: LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**Directions:** Each statement below needs to be checked and the statement signed by the district Governing Board President or designee. Statements must be submitted to the Arizona Department of Education by February 1, 2021.

The district system is in compliance with A.R.S. §15-537.

Monies have, or will be expended solely for teacher compensation as specified in A.R.S. §15-952, Paragraph C.

PRINT: Lisa Roman  
(Governing Board President or designee)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

RETURN TO:

**Submit through ALEAT**



LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**AGENDA ACTION ITEM**

**TOPIC:** APPROVAL OF 2020-21 REVISED BUDGET #1

**SUBMITTED BY:** Michael Murray, Director of Business Services

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended that the Governing Board approve the 2020-21 revised budget and any over expenditures in any of the following programs within the M&O budget for the fiscal year 2021, while not overspending the overall budget limit.

- Regular education
- Special education
- Pupil transportation

**RATIONALE:**

The revised budget includes financial adjustments to the overall budget limit based upon funding changes that have occurred since the adoption of the budget last July.

The district does not expect an over expenditure in any of the funded areas mentioned above at this time; however, per A.R.S. §15-905 G., if there needs to be an over expenditure in any of the funds, we must have board approval prior to the end of the fiscal year. The maintenance and operation expenditures will not exceed the overall budget limit.

The revised budget and summary sheet will be provided to the Governing Board for review prior to the December 15, 2020, board meeting.

Approved for Transmittal to Governing Board

  
\_\_\_\_\_  
Superintendent

LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**AGENDA ACTION ITEM**

**TOPIC:** APPROVAL TO PURCHASE FURNITURE FOR THE NEW FRONT OFFICE BUILDING AT LAKE HAVASU HIGH SCHOOL

**SUBMITTED BY:** Michael Murray, Director of Business Services

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

It is recommended the Governing Board approve the purchase of furniture from Arizona Furnishings for the new front office building at Lake Havasu High School, at a cost not-to-exceed \$70,000.

**RATIONALE:**

The front office building at Lake Havasu High School is nearing completion. The new building is approximately 3,500 square feet and will require furnishings for a lobby, receptionist area, attendance office, conference room, staff workroom, storage and records room, as well as eight offices.

Arizona State Contract ADSPO18-211723 was utilized to obtain pricing shown in the attached quote.

Pricing includes all requested furniture/fixtures, delivery, unboxing, setup, installation, removal and disposal of packing materials/boxes, and tax.

Capital and/or other approved funds for making capital purchases will be used.

This item has been reviewed by LHHS High School Administrators and Purchasing.

Furniture quote and layout drawings will be sent electronically to the Governing Board prior to the board meeting.

Approved for Transmittal to Governing Board

  
Superintendent

## LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**AGENDA ACTION ITEM****TOPIC:** APPROVAL OF SALE / DISPOSAL OF VEHICLE ASSETS**SUBMITTED BY:** Michael Murray, Director of Business Services**DATE FOR BOARD CONSIDERATION:** December 15, 2020**RECOMMENDATION:**

It is recommended that the Board approve the sale/disposal of vehicle assets listed below.

**RATIONALE:**

A review of Fixed Asset items has identified the following for sale / disposal due to dependability/reliability and/or cost to repair or maintain.

The items were identified by the Transportation Department and reviewed with the Business Office.

B-17	Sped Bus	'00	146,000 miles	unit old and outdated
B-24	Rte Bus	'03	170,164 miles	A/C system not repairable
B-25	Act Bus	'03	265,654 miles	High Mileage and not reliable
B-29	Act Bus	'05	202,388 miles	High Mileage and not reliable
B-30	Act Bus	'05	244,283 miles	High Mileage and not reliable
B-31	Rte Bus	'05	166,641 miles	Needs major engine repair
B-33	Sped Bus	'06	220,691 miles	Needs a Transmission
M-36	Ford Utility Truck	'96	157,910 miles	Old and not reliable
M-42	Ford Truck	'01	121,978 miles	Old and not reliable
C-28	Ford Taurus	'98	96,732 miles	Old and not reliable
C-30	Ford Taurus	'98	118,630 miles	Old and not reliable
C-34	Ford Taurus	'00	97,053 miles	Old and not reliable
C-52	Ford Crown Vic	'01	115,486 miles	Old and not reliable

This item has been reviewed by Purchasing and Fixed Assets.

Approved for Transmittal to Governing Board

  
Superintendent

LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

**AGENDA ACTION ITEM**

**TOPIC:** APPROVAL OF VOUCHERS, STUDENT ACTIVITY FUNDS, AND AUXILIARY FUNDS

**SUBMITTED BY:** Michael Murray, Director of Business Services

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**RECOMMENDATION:**

Approval of Vouchers – Vouchers for November 2020 / \$6,604,634.81

Student Activity Funds for K-12 for October 2020 / \$271,341.73

Auxiliary Funds for October 2020:

Smoketree	\$ 17,707.33
Thunderbolt	\$ 137,875.86
Havasupai	\$ 12,821.48
Starline	\$ 23,455.15
Nautilus	\$ 15,141.69
Oro Grande	\$ (3,275.72)
Jamaica	\$ 25,251.86
High School	\$ 492,494.39
District Office	\$ 4,606.89

K-12 Student Activities Funds Report and the Auxiliary Reports for each school for October 2020 will be emailed to the Board prior to meeting.

Approved for Transmittal to Governing Board

  
Superintendent



**LAKE HAVASU UNIFIED SCHOOL DISTRICT #1 - VOUCHER SUMMARY**

**FISCAL YEAR 2020-2021**

Submitted By: Michael Murray, Director of Business Services

Payroll Vouchers: 7255 --7260

Ledger Vouchers: V2350, V2355-56, V2358-59, V2360

DATE ASSIGNED FOR BOARD CONSIDERATION: **NOVEMBER (NOVEMBER 1 THROUGH NOVEMBER 30)**

**RECOMMENDATION: THE VOUCHERS IN THE AMOUNT OF \$3,750,959.21 PAYROLL AND \$2,853,675.60 MATERIAL SERVICES SIGNED BY THE GOVERNING BOARD**

FUND	FUND DESCRIPTION	November	October	CY Totals	PY Totals
All	Payroll	\$3,750,959.21	\$2,206,321.35	\$11,370,285.63	\$28,324,648.68
001	Maintenance and Operation Fund	\$285,066.39	\$401,814.39	\$2,647,821.83	\$3,573,133.11
020	Instructional Improvement Fund	\$0.00	\$0.00	\$0.00	\$45,813.77
100	Title I ESEA	\$12,138.45	\$6,519.03	\$37,166.55	\$12,961.41
140	Title II ESEA Eisenhower	\$0.00	\$0.00	\$340.88	\$40,750.85
161	Title IV-A Student Support	\$0.00	\$0.00	\$0.00	\$6,051.87
190	Title III ESEA	\$23.88	\$0.00	\$23.88	\$3,500.00
220	IDEA VI-B	\$6,525.66	\$6,023.34	\$26,997.01	\$5,441.61
221	IDEA Part B	\$30.11	\$381.42	\$1,884.77	\$25,353.83
260	Voc Ed Basic Grants	\$0.00	\$0.00	\$278.60	\$7,106.81
290	Medicaid Reimbursement	\$0.00	\$98.09	\$98.09	\$27,985.96
291	Medicaid Fee For Service	\$8,975.03	\$10,377.61	\$38,472.09	\$15,312.21
326	Elementary & Secondary School Emergency Relief	\$142.17	\$0.00	\$48,212.39	\$0.00
349	National Forest Trees	\$0.00	\$0.00	\$0.00	\$89,330.40
374	E-RATE	\$131.39	\$16,593.11	\$31,961.96	\$23,317.00
400	Voc Ed Block Grant	\$3,795.90	\$4,732.08	\$10,084.28	\$162,889.25
450	Gifted	\$0.00	\$0.00	\$0.00	\$44,454.54
456	College Credit Exam	\$0.00	\$0.00	\$808.92	\$0.00
457	Results Based Funding	\$0.00	\$0.00	\$0.00	\$59,458.69
465	Pre-K Grant	\$712.24	\$738.10	\$4,881.73	\$7,427.71
468	Master Teacher Grant	\$0.00	\$0.00	\$304.04	\$2,046.48
482	Rural Assistance	\$0.00	\$0.00	\$1,575.00	\$0.00
485	School Safety Program	\$0.00	\$0.00	\$0.00	\$1,355.34
500	School Plant (Lease Over 1 yr)	\$0.00	\$0.00	\$0.00	\$0.00
504	School Plant (Lease <= 1 yr)	\$535.15	\$0.00	\$535.15	\$0.00
510	Food Service	\$75,677.51	\$98,297.05	\$339,603.69	\$1,691,125.18
515	Civic Center	\$0.00	\$0.00	\$146.00	\$0.00
520	Community Schools	\$0.00	\$0.00	\$0.00	\$6,014.48
525	Auxiliary Operations	\$0.00	\$0.00	\$0.00	\$4,437.09
526	Extracurricular Activities Fees/Tax Credit	\$8,677.38	\$1,215.55	\$16,318.00	\$239,016.55
530	Gifts & Donations	\$5,489.64	\$4,053.94	\$57,535.78	\$107,865.21
540	Fingerprint	\$40.00	\$0.00	\$4,105.31	\$2,558.00
550	Insurance Proceeds	\$8,500.00	\$1,424.54	\$9,924.54	\$10,668.99
555	Textbooks	\$0.00	\$0.00	\$0.00	\$0.00
570	Indirect Costs	\$0.00	\$0.00	\$0.00	\$20,306.99
575	Unemployment Insurance	\$0.00	\$0.00	\$0.00	\$0.00
595	Advertisement	\$0.00	\$0.00	\$0.00	\$0.00
596	Joint Technological Education	\$14,682.65	\$10,997.30	\$37,013.10	\$351,669.01
610	Unrestricted Capital Outlay	\$12,252.33	\$38,963.70	\$297,120.89	\$2,135,421.03
620	Adjacent Ways	\$0.00	\$0.00	\$190,195.86	\$9,434.00
630	Bond Building	\$2,230,360.51	\$1,154,757.47	\$5,722,819.12	\$3,073,018.31
665	Energy & Water Savings	\$0.00	\$0.00	\$18,424.30	\$0.00
691	Building Renewal Grant	\$90,510.21	\$40,351.00	\$136,849.49	\$669,041.07
850	Student Activities	\$0.00	\$0.00	\$3,607.61	\$0.00
955	Intergovernmental Agreements	\$89,409.00	\$0.00	\$89,409.00	\$167,336.50
	<b>Totals</b>	<b>\$6,604,634.81</b>	<b>\$4,003,659.07</b>	<b>\$21,144,805.49</b>	<b>\$40,966,251.93</b>

LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

AGENDA ACTION ITEM

TOPIC: DISCUSSION AND ACTION REGARDING EXPANSION OF CORE KNOWLEDGE CURRICULUM AT ALL PK-6 ELEMENTARY SCHOOLS

SUBMITTED BY: Dr. Rebecca Stone, Superintendent

DATE FOR BOARD CONSIDERATION: December 15, 2020

RECOMMENDATION:

It is recommended that the Governing Board approve the expansion of the Core Knowledge Curriculum for Language Arts, Science and Social Studies to all LHUSD PK-6 Elementary Schools.

RATIONALE:

In December 2018, the Governing Board approved the Core Knowledge curriculum to be used as part of the Oro Grande Classical Academy. Core Knowledge is a foundational curriculum that is intended to provide a coherent, content specific foundation of learning for all students. The curriculum builds on knowledge from year to year preventing repetitions and gaps in instruction.

Every LHUSD student deserves access to a guaranteed and viable curriculum. Our elementary schools have been lacking in curriculum for a number of years. While we are not expanding the classical education model, this expansion of the Core Knowledge curriculum allows all LHUSD students access to the same curriculum materials, which specify what each child should know. This in turn allows teachers to devote their time to creatively planning how to teach the content, which will become the focus of our grade level and articulation planning meetings. This will also support our work in developing meaningful professional development with a common resources.

The District provided information about Core Knowledge to principals and teachers, which included access to the materials already in use at Oro Grande Classical Academy and a question and answer session with Oro Grande teachers. After review of the presentations and materials we surveyed 111 teachers and received 80 responses. Out of the 80 who responded 82.5% said yes to expanding the Core Knowledge curriculum for Language Arts, Science & Social Studies to all elementary schools.

Expansion of this curriculum will support our mission to provide an aligned and guaranteed curriculum for every child PK-6. We are working through the process of procuring resources and materials from the vendor and will bring specific costs associated with this expansion to the Governing Board in January for approval.

Approved for Transmittal to Governing Board

Rebecca Stone Superintendent

LAKE HAVASU UNIFIED SCHOOL DISTRICT #1

***INFORMATIONAL ITEMS***

**TOPIC:** INFORMATIONAL

**SUBMITTED BY:** Dr. Rebecca Stone, Superintendent

**DATE FOR BOARD CONSIDERATION:** December 15, 2020

**INFORMATIONAL REPORTS:**

- \* Superintendent
- \* Directors
- \* Governing Board Members
- \* Advisory Committees

Approved for Transmittal to Governing Board

  
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Superintendent