

**Request for Qualifications (RFQ)
Architectural/Engineering Services**

Dixon Unified School District

The Dixon Unified School District ("District") requests Statements of Qualifications (SOQ' (s)) for professional architectural/engineering services for construction and modernization of public K- 12 school facility projects.

The District has an active facilities modernization and construction program funded in part by a local general obligation bond, Measure Q. Projects include both bond-funded and non-bond projects. Projects may include renovation of an elementary school, renovation of an administration building at an elementary school and other projects as directed by priorities of the Board of Education. Projects may be divided among successful applicants.

The RFQ describes full requirements for submitting firms, requirements for SOQ's, and the selection process. Firms wishing to submit an SOQ must be licensed and insured.

Each organization submitting an SOQ shall submit an original SOQ plus 5 (five) copies of the SOQ in a sealed envelope prominently marked with the RFQ title, the due date and time, and the name of the organization submitting the SOQ. The hard copy responses must be on white 8 ½" x 11" paper, connected with staples or clips. In addition, one electronic copy in PDF format shall be emailed by the due date to: bdolan@dixonusd.org.

The RFQ is available on the District website within the Measure Q link (www.dixonusd.org) or by emailing Cicely Bernhardt at the District at cbernhardt@dixonusd.org.

Statements of Qualifications shall be submitted to Superintendent Brian Dolan, Dixon Unified School District, 180 South First Street, Dixon, CA 95620, and at bdolan@dixonusd.org, no later than **2:00 pm. on Monday, March 2, 2020**. SOQs received later than the aforementioned date and time will be returned to the sender unopened. Facsimile (FAX) copies of SOQs will not be accepted.

Questions concerning the RFQ should be directed to Ms. Leigh A. Coop, School Site Solutions, Inc., at leighforschools@gmail.com.

February 10, 2020