**EDUCATIONAL SERVICE UNIT 4**

# **Special Meeting**

# **March 23, 2020**

# **3:00 PM**

# **Educational Service Unit 4**

# **Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 3:04 p.m. She announced that notice of this meeting was published in accordance with *Executive Order No. 20—03 CoronaVirus – Public Meetings Requirement Limited Waiver* and that copies of this meeting’s agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Amy Clark moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Mary Stewart. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; John Furrow, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Amy Clark, Mary Stewart, Susan LeGrand, Lana Willman, John Furrow, Cheri Wirthele, and Allison Hayes. Also present were Administrator Gregg Robke and Treasurer Kathy Taylor.

**VERIFICATION OF NOTICE OF MEETING**

*The Board of Educational Service Unit 4 will meet at 3:00 pm on March 23, 2020, in the Conference Room at 919 16th Street, Auburn, Nebraska. Attendance at this meeting is also available and permitted via video-conference or teleconference. The board will hold a special meeting to discuss and take all necessary action related to the ESU’s response to the COVID-19 outbreak. A copy of the agenda, kept continuously current, is available for public inspection in the office of the ESU 4 Administrator.*

John Furrow moved to approve the agenda for the Special Meeting. Lana Willman seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; John Furrow, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg shared information about the packet that had been distributed regarding ESU 4’s response to the COVID-19 Pandemic. There will be discussion regarding each section of the recommendations for ESU 4’s operation and paying staff. These recommendations have been created with advice from KSB School Law.

Mary Stewart moved to adopt the COVID-19 Resolution as presented. The motion was seconded by Gary Schaffer. Roll call vote: Cheri Wirthele, Yes; Allison Hayes, Yes; John Furrow, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Amy Clark, Yes; and Mary Stewart, Yes. Voting No: None. Motion carried.

Allison Hayes moved to give the Administrator approval to issue the *Return to Work Agreement in Exchange for Leave During COVID-19 Closure* to Classified staff. Roll call vote: Susan LeGrand, Yes; Lana Willman, Yes; Mary Stewart, Yes; Amy Clark, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Allison Hayes, Yes; Cheri Wirthele, Yes; and John Furrow, Yes. Voting No: None. Motion carried.

Gary Schaffer moved to give the Administrator approval to issue the *Return to Work Agreement in Exchange for Leave During COVID-19 Closure* to Certificated staff. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Amy Clark, Yes; Mary Stewart, Yes; Susan LeGrand, Yes; Lana Willman, Yes; John Furrow, Yes; Cheri Wirthele, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

John Furrow moved to delegate authority to the Administrator to determine which employees are essential and who may be required to report for certain duties at certain times at certain locations notwithstanding school and ESU closures, if any. Amy Clark seconded the motion. Roll call vote: Amy Clark, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; Gary Schaffer, Yes; Lana Willman, Yes; Susan LeGrand, Yes; Cheri Wirthele, Yes; John Furrow, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Susan LeGrand moved to allow the Administrator to take any and all necessary and appropriate actions as a result of the Coronavirus/COVID-19. The motion was seconded by Mary Stewart. Roll call vote: Cheri Wirthele, Yes; Lana Willman, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; Amy Clark, Yes; Susan LeGrand, Yes; John Furrow, Yes; and Allison Hayes, Yes. Voting No: None. Motion carried.

Allison Hayes moved to delegate authority to the Administrator and Board Officers to pay certain claims and take other specified actions during any ESU closure due to the Coronavirus/COVID-19. Lana Willman seconded the motion. Roll call vote: Allison Hayes, Yes; John Furrow, Yes; Susan LeGrand, Yes; Amy Clark, Yes; Jeff Bacon, Yes; Cheri Wirthele, Yes; Lana Willman, Yes; Mary Stewart, Yes; and Gary Schaffer, Yes. Voting No: None. Motion carried.

Allison Hayes moved to adjourn the meeting at 3:35 pm. The motion was seconded by Amy Clark. Roll call vote: Gary Schaffer, Yes; Mary Stewart, Yes; Jeff Bacon, Yes; Amy Clark, Yes; Lana Willman, Yes; Susan, LeGrand, Yes; John Furrow, Yes; Cheri Wirthele, Yes; and Allison Hayes Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes

Secretary