

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

OPERATIONS SUB-COMMITTEE
SPECIAL MEETING NOTICE

DATE:	March 3, 2009
TIME:	6:30 P.M.
PLACE:	Lillis Administration Building – Room 2

AGENDA

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to 3 minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Purchase Resolution D-616
2. Request for Budget Transfers
3. Budget Position as of 2/28/09

C. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations
2. Exhibit C: WalMart

D. Packet Distribution

E. Reclassification of Operating Expenses by Cost Centers

1. Facilities
2. Special Education
3. Technology

F. Expenses for Town Related In-Kind Services

G. Authorization to add Mrs. Murray as signatory on School District Account

4. Adjourn

Items of Information

- Memo re: Cooperative Interdistrict Enrichment/Tutoring Activities
- Memo re: Residency Issue

Sub-Committee Members: Mrs. Wendy Faulenbach, Chair
Mr. Tom McSherry
Mrs. Elizabeth Finney
Mrs. Julie Turk

Alternates: Mrs. Alexandra Thomas
Mrs. Amy Llerena

**New Milford Board of Education
 Operations Sub-Committee
 March 3, 2009
 Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
 TOWN CLERK *OK*

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NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Committee Chairperson*
	Mrs. Elizabeth Finney*
	Mr. William McSherry*
	Mrs. Julie Turk*
	Mr. William Wellman
	Dr. Lisa Diamond, ex-officio Board chairperson
	* Committee Members

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. Thomas Mulvihill, Assistant Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. John Calhoun, Facilities Manager
	Mr. Leo Rogoza, Assistant Facilities Manager
	Mr. David Elmore, Director of Technology
	Ms. Ellamae Baldelli, Director of Human Resources
	Mr. Gregg Miller, Accounting Manager

1.	The meeting of the New Milford Board of Education Operations Sub- Committee was called to order at 6:32 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public comment.	No public Comment
3. 3A	<p>Discussion and possible action: Exhibit A Personnel:</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if all of the spring coaches have been hired. Ms. Baldelli reported, although the State is behind in reviewing permits, the coaching staff is in place. • Ms. Baldelli reported three teachers who had been on leave of absence this year will be returning to replace the substitutes. Three teachers who have been hired this year to replace those on leave will be on revised Exhibit A and are non-renewed because we cannot guarantee them a position for next year. There might be an opportunity to bring back these teachers if there are more retirements or other teachers who may take a leave of absence. 	<p>Discussion and possible action: Exhibit A Personnel</p>

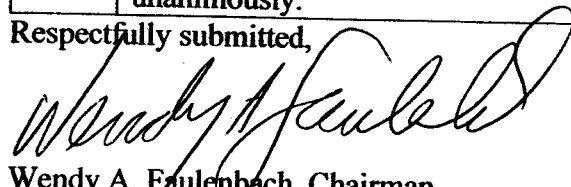
	<p>Mrs. Finney moved to bring Exhibit A Personnel to the full Board for discussion and approval. Mrs. Turk seconded the motion which passed unanimously.</p>	<p>Motion passed unanimously to bring Exhibit A personnel to the full board for approval.</p>
3B.	<p>Monthly reports: (1) Purchase resolution D-616 (no comments); (2) Request for Transfers (no comment). (3) Budget position as distributed at the meeting (no comment).</p> <p>Mr. McSherry moved to send Monthly Reports to the full Board for approval. Mrs. Finney seconded the motion which passed unanimously.</p>	<p>Monthly Reports: Purchase Resolution D-616; Request for Transfers Budget Position</p> <p>Motion passed unanimously to send all Monthly Reports to the full board for approval.</p>
3C.	<p>Gifts and Donations: (1) Exhibit B: PTO; (2) Exhibit C: WalMart</p> <ul style="list-style-type: none"> • Dr. Paddyfote or Mr. Mulvihill will get information on the \$1743 from PTO to enhance physical fitness. <p>Mr. McSherry moved to bring gifts and donations to the full Board for approval. Mrs. Turk seconded the motion which passed unanimously.</p>	<p>Gifts and Donations: Exhibit B: PTO. Exhibit C: WalMart.</p> <p>Motion made and passed unanimously to bring gifts and donations to the full Board for approval.</p>
3D.	<p>Packet distribution:</p> <ul style="list-style-type: none"> • Dr. Diamond had asked for feedback from Board members regarding distribution of meeting packets. The consensus of those present was to have packets distributed on-line except for the Policy and Committee on Learning packets that will be distributed by courier. A limited number of extra packets will be available at meetings. • Mr. Wellman asked if packets could be on the website for the public. Dr. Paddyfote explained that Mr. Elmore has been downloading the meeting agendas and minutes due to the elimination of a central office position. An effort will be made to download packet information on the web. 	<p>Discussion of packet distribution.</p>
3E.	<p>Reclassification of Operating Expenses by Cost Centers</p> <ul style="list-style-type: none"> • Mr. Turk suggested that all facility expenses be included in one cost center providing easier accessibility to budget information. Special 	<p>Discussion of reclassification of operating expenses by cost centers.</p>

	<p>education would be placed in cost centers by program and the same procedure is under consideration for technology expenses.</p>	
<p>3F.</p>	<p>Expenses for Town Related In-Kind Services.</p> <ul style="list-style-type: none"> • Mr. Calhoun had received a request from Public Works to create a requisition for salt used for schools which would be in the amount of \$20,000. Ms. Baldelli had a request from the Town Personnel Office for payment of non-cert. staff life insurance which would be approximately \$9700. • In-Kind services are included in the report to the State (ED001). Mr. Turk stated last year's budget (07-08) for in-kind services were in two categories: services and debt. Services totaled \$328,000. There are items that the Board could charge back to the Town, i.e. use of East Street building by the New Milford Youth Agency. • Dr. Paddyfote called a meeting with the Mayor, Mr. Turk and Mr. Jankowski regarding in-kind services. Mr. Jankowski's opinion was that it did not make sense for the Town to bill the Board and the Board to bill the Town for these expenses. The agreement reached is to leave things as they are currently being handled. • It has been announced in the Mayor's proposed budget the DARE officer at Sarah Noble and the Schaghticoke Resource Officer, have been eliminated. The salaries for those two individuals totals approximately \$120,000, plus benefits. • Mr. Turk reported a discussion with the Assistant Chief of Police who is concerned about losing those two positions. • Mrs. Turk noted research on DARE is that the program has not been effective. Mr. Mulvihill added New Milford may have been fortunate with its DARE program due to the personnel assigned to the program. The two officers assigned to the program over the years have built a sense of community within the school and students have responded favorably to their presence. 	<p>Discussion of expenses for town related in-kind services.</p>

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3G.	Mr. McSherry moved to bring authorization to add Mrs. Murray as signatory on School District Account to the full board for approval. Mrs. Finney seconded the motion which passed unanimously.	Motion passed unanimously to bring authorization to add Mrs. Murray as Signatory on School District Account to the full Board for approval.
4.	Mr. McSherry moved to adjourn the meeting at 7:07 p.m., motion seconded by Mrs. Turk and passed unanimously.	Motion to adjourn at 7:07 p.m. passed unanimously.

Respectfully submitted,



Wendy A. Faulenbach, Chairman
Operations Sub-Committee