

**SOUTH SHORE EDUCATIONAL COLLABORATIVE**  
**75 Abington Street, Hingham, MA 02043**

**BOARD MEETING MINUTES**  
Friday, May 29, 2015

Present: Braintree Maureen Murray, Ed.D.  
Cohasset Barbara Cataldo  
Hingham Dorothy Galo, Ph.D.  
Hull Kathleen Tyrell, Ed.D.  
Marshfield Ellen Martin  
Quincy Richard DeCristofaro, Ed.D.  
Randolph Thomas Anderson  
Scituate John McCarthy  
Weymouth Kenneth Salim, Ed.D.

SSEC Henry W. Perrin, Ed.D., Executive Director  
Richard Reino, Business Administrator

The meeting was called to order at 8:35AM.

1. Approval of minutes from the April 10 meeting. A motion to accept the minutes was made by Dr. Tyrell and seconded by Dr. Murray; unanimously approved.

2. Each year it is a challenge to find classroom space for the classes that need to be able to provide inclusion for students. The Hull Public School system has been very welcoming to the Mini School program for a number of years. The executive director approached the Hull superintendent to inquire about having more classroom space for the 15-16 school year. Hull is able to provide six rooms in Jacobs Elementary School, 2 rooms at the high school, and 2 rooms at the middle school. Ms. Cataldo asked if a Coordinated Program Review completed by the Department of Elementary and Secondary Education would find the arrangement acceptable. Mr. Anderson noted that there is classroom space available at Randolph High School. Mr. McCarthy arrived at 8:50 a.m. A motion was made by Dr. Galo to approve the proposal for the Mini School classroom space in Hull for the 2015-2016 school year and Dr. DeCristofaro seconded it. Dr. Tyrell asked that the minutes reflect that the total amount of rental income to the town of Hull for classroom rental for FY 2016 would be \$110,000 (\$10,000 per classroom per school year, and \$1,000 per classroom for the summer). Dr. Salim raised the question of the rate difference between the usual rate of \$6,000 per classroom rental per year. The executive director explained that there will be a cost savings to member districts because of staff reduction, travel reimbursement and van travel. Board members asked that a subcommittee or the executive director provide comparable data to determine cost effectiveness, and to recommend the rate schedule for future years. The vote taken today is for one year only. The vote was unanimously approved. Mr. McCarthy was thanked for the space provided this year at Scituate High School, and he noted that they were pleased to be able to assist. The executive director noted that SSEC staff has always been made to feel welcome in Hull and been part of the school community there.

3. Other Post-Employment Benefits (OPEB) was reviewed further. The question has been raised as to what financial obligation would be reflected in the member districts should a collaborative close. SSEC does not have much liability; one moving loan, and rent with a lease that would end at the end of the fiscal year if the collaborative closed. The business administrator has been communicating with legal counsel and reviewing OPEB requirements to assist member districts with their concerns. The discussion on OPEB will continue during FY 16.

4. The business administrator presented an update on the current budget with a projection sheet and a financial summary for FY 15. Home based services are new this year and Assistive Technology has been expanded. It has not been necessary to access the line of credit during this fiscal year. A motion to approve was made by Dr. Galo and seconded by Dr. Salim; unanimously approved.

5. Reappointment of chairperson and vice-chairperson. Dr. Tyrell nominated Ms. Cataldo to be the board chairperson for the 2015-2016 school year and Dr. Salim seconded; unanimously approved. Dr. Galo nominated Mr. Keegan to be the board vice-chairperson for the 2015-2016 school year and Dr. DeCristofaro seconded it; unanimously approved.

6. School committee letters of appointment. Just a reminder to board members that the district school committee members need to vote on a representative to the SSEC board each year at this time.

7. First reading and review of an updated restraint policy. This policy will go into effect in January of 2016. SSEC personnel are instructed on the use of restraints in a sixteen hour NAPPI training program.

8. Update on union negotiations. The three meetings for proposals have been completed. The executive director is working on restructuring the Careers Program to increase ability of students to gain employment after graduation. On another topic, the executive director mentioned a personnel allegation situation that took place just before the Beal Street Residence was closed. The SSEC attorney does not feel there is a concern due to the statute of limitations. The insurance company will be made aware of the situation.

9. The school year calendar for 2015-2016 with the board meeting dates included on it was distributed to board members. Dates for next year's meetings are October 2, 2015; December 4, 2015; January 22, 2016; March 4, 2016; April 8, 2016; and May 20, 2016.

The executive director thanked all of the board members for their continued support. Changes continue to be made and the collaborative is getting better each year. He appreciates their efforts to take the time to attend the meetings.

Dr. Murray is retiring at the end of this school year. She was thanked for her support of the collaborative, and wished well as she moves on.

Board members were asked about how they would prefer to receive their agenda forms and information. They agreed that the preferred method would be to have information sent electronically, which will be done for board meetings during the next school year.

A motion to adjourn was made by Dr. Galo and seconded by Dr. Tyrell; unanimously approved. The meeting was adjourned at 9:45 a.m.