**Paulsboro Public Schools**

**Monday, January 29, 2018**

**Minutes**

**regular meeting**

Mr. Lisa reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date. “As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this meeting has been provided by mailing on Thursday, January 4, 2018 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education a notice of this meeting and by posting a notice of this meeting in a public place reserved for such announcements by the Board of Education.”

The meeting was called to order at approximately 7:00 PM by pledging allegiance to the flag with the following members present: Marvin Hamilton, Crystal Henderson, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Irma R. Stevenson, and James J. Walter, II. Also present were Dr. Laurie Bandlow, Superintendent, Mr. Paul Bracciante, Assistant Superintendent, and Ms. Jennifer Johnson, Business Administrator/Board Secretary. Members John Hughes, Thomas C. Ridinger, and Lisa Priest were absent.

**Presentations**

1. A plaque from the 2nd Annual Jack Byrd - Dr. Martin Luther King Jr. Showcase from the Byrd family expressing their appreciation to the Paulsboro Board of Education and Administration for their support of this event was presented by the Superintendent.
2. Students of the Month Awards for November and December 2017:

|  |  |
| --- | --- |
| **Billingsport Early Childhood Center**  **Presented by Mildred Tolbert, Principal** | **Loudenslager Elementary School**  **Presented by Matthew Browne, Principal** |
| **November Students of the Month**  Reem Akkad - Grade 2  Rainen Clark - Grade 2  Sloane Golembiewski - Grade 2  Sonia Miller - Grade 2  **December Students of the Month**  Francisco Almanzar Oviedo - Grade 2  Jahsir Johnson - Grade 2  Ava Kauffman - Grade 2  Calleigh Powell - Grade 2  Jacob Tebelin - Grade 2 | **November Students of the Month**  Taylor Gaines – 3rd Grade  Michael Krawchuk – 3rd Grade  Deano Lucas – 4th Grade  Gabrielle Bennett – 5th Grade  Shana Veney – 6th Grade  **December Students of the Month**  Eithand Clark – 3rd Grade  Courtney Harrison – 3rd Grade  Omran Wahiba – 4th Grade  Stephen Lane – 5th Grade  Alaysia Bumpers – 6th Grade  Amaura White – 6th Grade |

1. Presentation to honor Reinaldo Vazquez. Reinaldo was recognized by the College Board with the National Hispanic Recognition Program (NHRP). He was awarded this recognition, for scoring in the top 2.5% among Hispanic and Latino Preliminary Scholastic Aptitude Test (PSAT) / National Merit Scholarship Qualifying Test (NMSQT) test takers in our region. Resolution #12-18-17-004.
2. Presentation to honor the South Jersey Touchdown Club Academic All Stars Fall 2017 Season. Resolution #12-18-17-003.

Christopher Bandlow Wyatt Hinkle Riley Onorato

1. Presentation to honor the Student Athletes Fall 2017 Season, Resolution **#**12-18-17-001:

***Girls Field Hockey - 1st Team All-Colonial Conference, Patriot Division:***

Christina Franks Jhanae Hill Kortini Jackson

***Girls Field Hockey – 2nd Team All-Colonial Conference, Patriot Division:***

Katirah Howell

***Girls Soccer Colonial Conference All Star Soccer Team:***

Melissa Clegg

***Cross Country - 1st Team All-Colonial Conference, Patriot Division:***

Zaire Collins

***2nd Team All-Colonial Conference, Patriot Division:***

DeShawn Williams

***West Jersey Football League Memorial Division First Team All Stars:***

***Offense******Defense***

Douglas Blue-Eli Santino Morina

Dehron Holloway Anthony Morina

Jacob Perez-Eli Naseer Bateman

Robert Glocker

***West Jersey Football League Memorial Division Second Team All Stars:***

Jamel Miles-Benjamin Austin Mooney

1. Presentation to honor Paulsboro Football Coach, Mr. Glenn Howard and the Football Team for winning the 2017 NJSIAA South, Group 1 Sectional Football Championship on Saturday, December 2, 2017 at Rowan University. The team defeated Salem High School by the score of 34-24. Coach Howard has been named Coach Of The Year by the South Jersey Touchdown Club. Resolution #12-18-17-002.

**RECESS**

*At this time, the Board of Education took a three-minute recess. Upon return, Dr. Bandlow acknowledged Guy Abbott New Jersey School Board Representative and a current member of Washington Township Board of Education*.

1. Semi-Annual Presentation of Harassment, Intimidation and Bullying (HIB) and Violence, Vandalism and Substance Abuse data for the period July 1, 2017 – December 31, 2017 by HIB Coordinator, Mr. John Giovannitti. (**PowerPoint attachment**)

Informational: Individual HIB as well as Violence and Vandalism cases are included in the monthly Board of Education agenda. Semi-annual information is submitted to the New Jersey Department of Education. Mr. Giovannitti will summarize the information and answer questions asked by members of the Board of Education.

**Public Comments and petitions**

None

**Correspondence**

Motion made by Hamilton, seconded by Walter and unanimously carried (7-0) to approve:

1. Thank you letter dated November 2017 from Paulsboro High School Sports Hall of Fame Secretary / Treasurer, Mr. Robert Fredrick, thanking the Board of Education for our generous and continued financial support of their organization.

**Board Business: Meeting with President, Vice President and Senior Administration**

A meeting was held with Senior Administration and with the Board President, Mr. Thomas Ridinger on Tuesday, January 9, 2018. The Board President, Mr. Thomas Ridinger and Board Vice President, Mr. Joseph Lisa met with Senior Administrators on Tuesday, January 16, 2018 to kick off the 2018-2019 School Year.

* The Pegasus Express, which will include weekly updates for the Board of Education will commence in February 2018.
* Budget work papers have been delivered prior to our January 29, 2018 meeting for a thorough review by the Board of Education and in time to ask questions of the Superintendent prior to the meeting.
* The Board of Education Agenda will now be delivered 5 days prior to the regular board meeting.

**Board Business: Negotiations**

The Paulsboro Board of Education Negotiation Team met on Tuesday, January 16, 2018 with the representative from the New Jersey School Board Association Labor Team. On Wednesday, February 28, 2018, the Paulsboro Board of Education Negotiation Team will meet with the Paulsboro Administrators Association (PAA).

The first meeting was held on December 11, 2017. During this meeting, it was decided proposals will be exchanged at the next meeting. On January 16, 2018 the team met with NJSBA Labor Team Representative, Robert Greitz. The next scheduled meeting with the PAA is set for February 28, 2018.

At the July 31, 2017 Regular meeting, Board President, Mr. Thomas Ridinger requested the same members of the committee who negotiated with the PEA continue negotiations with the PAA. At this time, Board Member, Mrs. Irma Stevenson, requested to be added to the committee following the resignation of her granddaughter. Board Vice President, Mr. Joseph Lisa, also joined the team.

Board President, Mr. Thomas Ridinger, appoints the following Negotiation Team Members:

Mr. William Scott MacKenzie, Chairperson of the Board Negotiation Team

Mr. Joseph Lisa, Mrs. Irma Stevenson and Mr. James Walter, II

**Committee of the whole: finance committee**

Paulsboro Board of Education is utilizing Vision Greenworks LLC for snow removal when needed. The quote was prepared to provide snow removal at all three school locations and the Administration Building.

The cost is not expected to exceed the bid threshold of $40,000 but could exceed the district quote threshold of $6,000.00. Quotes were sought and district procedures for payments will be followed.

1. Dobson not interested
2. Gills Landscaping not interested
3. John Higgins non responsive
4. South Jersey Landscaping non responsive
5. Josephs Landscaping (Chrissy Walker) non responsive
6. Tom O’Brien Landscaping non responsive
7. R.P. Keller Landscaping quote refused not submitted by deadline
8. Z-Scapes (John Gill) Quote received (b)
9. Vision Greenworks Quote received (a)
10. Vision Greenworks quote is an hourly cost with a minimum being 8 hours at $480.00 an hour totaling $3,840.00.
11. Z-Scapes quote is an accumulation of snow in inches:

0” - 3.99” Cost is $4,637.00

4” - 7.99” Cost is $6,955.50

8” - 12.”+ Cost is $10,433.25

**Committee of the whole: budget 2018-2019**

The Board Members’ Budget books were updated with work papers in the following areas: Regular Instruction, Basic Skills, Attendance, Health Services, Library, Co-Curricular, and Athletics on Wednesday, January 24, 2018 to allow time to contact the Superintendent with questions prior to the meeting.

Discussion of personnel options will take place during executive session this meeting. The remaining expenditure accounts will be discussed at the Wednesday, February 7, 2018 Special Budget Meeting.

**Important Dates for Budget Submission:**

March 20, 2018 Adoption and Filing of Tentative Budget

April 24, 2018 Last day for County Executive Superintendent approval of budget

April 24, 2018 Earliest date for Public Hearing

May 7, 2018 Last date for Public Hearing

**Executive Session**

Motion made by Walter, seconded by Stevenson and unanimously carried (7-0) to adjourn to Executive Session at 7:55 PM.

BE IT RESOLVED: The Paulsboro Board of Education adjourn to Executive Session to discuss personnel matters, the results of which may be made known upon return to regular session or when conditions warrant.

Motion made by Walter, seconded by Stevenson and unanimously carried (7-0) to return to regular meeting at 8:31 PM.

**Report of The Board Secretary/Business Administrator**

Motion made by Walter, seconded by Hamilton to approve the recommendations of the Superintendent items A-E. The Greenwich Township Representative may vote on items in this section of the agenda.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of Minutes (**Attachment**) Regular Meeting December 18, 2017

Reorganization Meeting January 3, 2018

1. Approval of the November 2017 Cash Receipts Report (**Attachment**)
2. Approval of the December 2017 budget transfers (**Attachment**)
3. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
4. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of November 30, 2017, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting the Business Administrator, Jennifer Johnson.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II; 7 YES; Hughes, Priest, and Ridinger 3 Absent

Motion Carried

**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of November 30, 2017, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, January 29, 2018

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of November 30, 2017.





Monday, January 29, 2018

**Report of The Superintendent: new business**

**Teacher Recognition**

Congratulations to the following educators who have been selected as Governor’s Teacher Recognition Award and Governor’s Educational Services Professional Award recipients.

|  |  |  |
| --- | --- | --- |
| **Governor’s Teacher Recognition Award** | | |
| Billingsport Early Childhood Center | MaryAnn Lang | Grade 2 |
| Loudenslager Elementary School | Dean Duca | Physical Education |
| Paulsboro Junior High School | Glenn Howard | Grade 7 & Grade 8 |
| Paulsboro High School | Rachel Wulk | Grade 11 |
| **Educational Services Professional Award** | | |
| Billingsport Early Childhood Center  Loudenslager Elementary School | Cheryl Sierocinski  Jessica LaBorde | Instructional Aide Instructional Aide |

The Annual Teacher Recognition Awards Ceremony and Reception will take place on May 21, 2018 prior to the regular scheduled meeting.

**Report of The Superintendent: Personnel**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items B-J.

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval for the Superintendent of Schools to solicit quotes for a Paulsboro Public School District Attorney for the Board of Education to be appointed as a professional service.

Informational: Paulsboro Public School District Attorney, Philipp Duvilla will be retiring effective March 31, 2018.

1. Recommend approval of the following pay rates for substitutes during the 2017-2018 school year effective February 1, 2018:

**Substitute Category 2017-2018**

Custodians

Regular $ 8.60

After 10 years service $10.00

Cafeteria Workers $ 8.60

Classroom and Playground/Cafeteria Aides $ 8.60

Bus Drivers $12.00

Teachers

Daily rates $80/day

After 10 consecutive days in the same position $85/day

After 20 consecutive days in the same position $90/day

Informational: The rate of $8.60 per hour is the minimum wage in New Jersey which increased from $8.44 per hour. Other than changing the minimum wage, all other rates remain unchanged from the 2017-2018 school year.

On January 1, 2017, the minimum wage in New Jersey automatically increased from $8.38 per hour to $8.60 per hour. School Attorney Philipp Duvilla reviewed this matter when the law was enacted. It was his opinion that the schools are not required to pay the minimum wage. Having said this, the Board of Education did agree to increase minimum wage.

1. Recommend approval to pay each of the following up to six hours at their contracted hourly rate in order to provide time for them to complete the online professional development mandated by the New Jersey Department of Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **Aide** | **School** | **Position** | **Salary/Hour**  **2017-2018** |
| Theodore Garretson | District | Bus Aide | 10.94 |
| Mary Bailey | District | Bus Aide | 10.94 |
| Kelly Emerich | District | Bus Aide | 10.88 |
| Ronica Holloway | District | Bus Aide | 10.88 |
| Lillie Wood | District | Bus Aide | 10.94 |
| Donna Alestra | District | Bus Driver | 23.57 |
| Ann Aspell | District | Bus Driver | 23.40 |
| Adam Miskiewicz | District | Bus Driver | 23.57 |
| Marie Polimeni | District | Bus Driver | 23.57 |
| Genieve Stuart | District | Bus Driver | 23.40 |
| Laurie Richman | District | Bus Driver | 23.40 |

1. Recommend approval to pay each of the following up to six hours at their contracted hourly rate in order to provide time for them to complete the online professional development mandated by the New Jersey Department of Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **Aide** | **School** | **Position** | **Salary/Hour**  **2017-2018** |
| Traci Dyess | B | Playground/Cafeteria | $8.72 |
| Christine Dudlick | B | Playground/Cafeteria | $8.54 |
| Christin Goss | B | Playground/Cafeteria | $8.44 |
| Anna Kavanaugh | L | Playground/Cafeteria | $11.11 |
| Chandaler Bevans | L | Playground/Cafeteria | $8.54 |
| Natascia Powell | L | Playground/Cafeteria | $8.54 |
| Julie Perry | B | Playground | 8.44 |
| Helen Kidd | B | Playground | 8.44 |
| Ashley Harvey | L | Playground | 8.44 |

B – Billingsport Early Childhood Center

L – Loudenslager Elementary School

1. Recommend approval of a medical leave of absence for Loudenslager Elementary School Teacher, Mr. William Tuff as follows:

Dates of Leave Terms and Conditions of Leave

Wednesday, December 20, 2017 – Tuesday, January 30, 2018 With pay and benefits by use of

accumulated sick days as well

as the concurrent use of Federal

Family Leave.

1. Recommend approval of a medical leave of absence for Loudenslager Elementary School Custodian, Ms. Cindy Anderson as follows:

Dates of Leave Terms and Conditions of Leave

Monday, December 18, 2017 – Friday, December 22, 2017 With pay and benefits by use

of accumulated sick days as well as the concurrent use of Federal Family Leave.

Tuesday, January 2, 2018 – Monday, February 5, 2018 Unpaid with benefits by use of Federal Family Leave.

1. Recommend approval of a medical leave of absence for Loudenslager Elementary School Teacher, Ms. Tara Stahl as follows:

Dates of Leave Terms and Conditions of Leave

Tuesday, February 20, 2018 – Monday, April 9, 2018 With pay and benefits by use of

accumulated sick days as well

as the concurrent use of Federal

Family Leave.

Tuesday, April 10, 2018 – Friday, May 4, 2018 Unpaid with benefits by use of

Federal Family Leave.

1. Recommend approval to transfer Ms. Dawn Melis to the position of Kindergarten Aide. Ms. Melis will earn Step 12 - $17,465.00 as per agreement with the Paulsboro Education Association.

Informational: Interviews were conducted by Billingsport Early Childhood Center Principal, Mrs. Mildred Tolbert. Ms. Melis was a PreK, Two-On-One Aide at Billingsport Early Childhood Center in Mrs. Kuser’s room. She was no longer needed in that position when her student’s IEP was changed. Ms. Melis will be replacing Ms. Judith Burlingame who retired effective January 1, 2018.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

**Report Of The Superintendent: Staff and Curriculum Development**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-G.

1. Recommend approval to approve specific Professional Development Requests from the New Jersey Department of Education.

Informational: These Professional Development Requests are deemed necessary for staff’s professional growth.

1. Recommend approval to approve a professional day for Ms. Rebecca Richardson and Ms. Christine Lindenmuth to work on the STEAM Academy proposal on Wednesday, February 7, 2018. There will be no cost to the Board of Education.

Informational: More details will be presented to the full Board of Education once the Education Foundation approves the final proposal.

1. Recommend approval for Paulsboro High School Teacher, Mr. Antonio Chila to attend Points Penalties Pills on Friday, February 23, 2018 at Rowan College at Gloucester County in Sewell, New Jersey. There will be no cost to the Board of Education.

Informational: The workshop will review how the opioid epidemic is affecting student athletes.

1. Recommend approval for Billingsport Early Childhood Center Speech Teacher, Ms. Kristin Shute to attend Fluency Plus: Managing Fluency Disorders in Clients With Multiple Diagnoses on Friday, February 9, 2018 at the Courtyard Marriott in Glassboro, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Billingsport Early Childhood Center Principal, Ms. Mildred Tolbert to attend Creative Curriculum for Preschool – Session 1 on Tuesday, March 6, 2018 and Wednesday, March 7, 2018 at Atlantic County Special Services in Mays Landing, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Billingsport Early Childhood Center Preschool Teacher, Ms. Rachel Kuser to attend Creative Curriculum for Preschool – Session 1 on Tuesday, March 6, 2018 and Wednesday, March 7, 2018 at Atlantic County Special Services in Mays Landing, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Billingsport Early Childhood Center Preschool Teacher, Ms. Tarah Tobolski to attend Creative Curriculum for Preschool – Session 1 on Tuesday, March 6, 2018 and Wednesday, March 7, 2018 at Atlantic County Special Services in Mays Landing, New Jersey.

Cost to the Board of Education:



*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of January 2018** | |
| **Grade** | **Enrollment** |
| 9 | 92 |
| 10 | 81 |
| 11 | 64 |
| 12 | 84 |
| **Total** | **321** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of January 2018** | |
| **Grade** | **Enrollment** |
| 7 | 92 |
| 8 | 68 |
| **Total** | **160** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School - Month of January:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School Disabled | 3 |  |  |  |  | 3 | 3 | 27 | 23 | 26 | 24 | 100 |
| Pre-School | 15 | 15 | 15 | 15 |  | 60 | 4 | 19 | 23 | 18 |  | 60 |
| K | 19 | 19 | 18 | 18 | 18 | 92 | 5 | 25 | 24 | 22 |  | 71 |
| 1 | 25 | 23 | 23 | 23 |  | 94 | 6 | 19 | 20 | 21 |  | 60 |
| 2 | 20 | 20 | 20 | 20 |  | 80 | Special Education |  |  |  |  |  |
| Special Education |  | 10 | 3 | 6 |  | 19 |  |  |  |  |  |  |
| **Total** | | | | | **348** | | **Total** | | | | | **293** |

**Report Of The Superintendent: tuition**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items B-J.

1. Informational: Item B-F, Encumbered as of December 31, 2017 costs for 18 high school students in out of district placements, 3 high school students homeless, 3 high school students in state facilities, 32 high school students at GCIT.

1. Recommend approval for out of district summer school tuition for school year 2017-2018, ninth through twelfth grade, for $91,747.73.
2. Recommend approval for out of district tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $1,021,095.19.
3. Recommend approval for homeless tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $11,402.02.
4. Recommend approval for state facilities tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $62,227.00.
5. Recommend approval for GCIT tuition for school year 2017-2018, ninth through twelfth grade, in the amount of $80,320.50.

G. Informational: Item H-J, Encumbered as of December 31, 2017 costs for 45 Preschool through eighth grade students in out of district placements, 12 Preschool through eighth grade students homeless.

H. Recommend approval for 2017-2018 summer school tuition for out of district placements, Preschool through eighth grade, in the amount of $190,571.50.

I. Recommend approval for out of district tuition for school year 2017-2018, Preschool through eighth grade, in the amount of $1,293,165.40.

J. Recommend approval for homeless tuition for school year 2017-2018, Preschool through eighth grade, in the amount of $51,839.69.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw(Abstained H&I), Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

**Report Of The Superintendent: instructional services**

Motion made by Hamilton, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-C.

1. Recommend approval to change the 2017-2018 School Calendar in order to account for snow emergency closings on Thursday, January 4, 2018 and Friday, January 5, 2018. (**Attachment**)

Thursday, January 4, 2018 Make up day Monday, June 18, 2018

Friday, January 5, 2018 Make up day Tuesday, June 19, 2018

1. Recommend approval to provide homebound instruction for the following students

Grades 9-12.

|  |  |  |
| --- | --- | --- |
| **Case #** | **Grade:** | **Hours of Instruction** |
| 3001 | 10 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was 12/14/2017. |
| 180656 | 12 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 5 hours a week. Start date was 12/13/2017. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval to provide homebound instruction for the following students

Grades PK-8:

|  |  |  |
| --- | --- | --- |
| **Case #** | **Grade:** | **Hours of Instruction** |
| 312158 | K | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 12/15/2017. |
| 3018 | 5 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was 12/14/2017. |
| 231282 | 7 | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 1/2/2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

**Report Of The Superintendent: student activities**

Motion made by Hamilton, seconded by Henderson to approve the recommendations of the Superintendent item A. The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval of the Senior Class Trip to Disney World and nearby attractions in Orlando Florida from Monday, April 23, 2018 through Friday, April 27, 2018. Trip will cost each participant $1,425.00. This recommendation includes approval of a contract with World Class Vacations of Allentown, Pennsylvania. A detailed list of costs for the trip will be provided in the February 26, 2018 Agenda.
2. Informational:
3. Reports of the Fall Athletic Team **(Attachment)**
   1. Girls Tennis
   2. Girls Soccer
   3. Varsity Field Hockey
   4. Junior High Field Hockey
   5. Cross Country
   6. Boys Varsity Soccer
   7. Jr. High Cross Country
   8. Cheerleading Report
   9. Football
4. Loudenslager Elementary School was selected as the recipient of the Grow Healthy School Garden Grant through Rutgers Cooperative Extension and Food Corps of Gloucester County. The goal of this grant is to help schools establish a school garden, as a way to create healthier schools and support teachers in meeting the Common Core Curriculum Standards. Loudenslager Elementary School Teacher, Mrs. Susan Piccione applied for and will lead the implementation of this grant along with the Loudenslager Elementary School Principal, Mr. Matthew Browne.
5. Santa’s Elves Project

Elementary School Librarian, Ms. Tammi Minix and Loudenslager Elementary School Teacher, Ms. Tara Stahl recently completed the 2017 Santa’s Elves Project. They also received 32 pairs of pajamas and an age appropriate book from the following family.

Ms. Dusty Kramer

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

**Report Of The Superintendent: finance**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-D. The Greenwich Township Representative may vote on items in this section of the agenda.

1. Recommend approval to accept Title I SIA Every Student Succeeds (ESSA) funding from the New Jersey Department of Education for the 2017-2018 school year in the amount of $46,075.00.

Informational: This funding is allocated for the Paulsboro Junior High School only due to their status in Need of Comprehensive Improvement and Targeted Support. Administration will be discussing the appropriate usage of funds with State approval. Any unused portion of this funding may be carried over into the next school year.

1. Recommend approval to submit carryover application for Every Student Succeeds (ESSA) funding to the New Jersey Department of Education for the 2017-2018 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NCLB Component** | **Grant**  **Amount**  **2017-2018** | **Carryover**  **Amount** | **Transfer**  **Amount** | **Amended**  **Award**  **2017-2018** |
| Title IA | $883,144.00 | $122,164.00 |  | $1,005,308.00 |
| Title IIA | $ 78,465.00 | $23,684.00 |  | $102,149.00 |
| Title III | $ 2,185.00 | $0.00 | $12,019.00 | $14,204.00 |
| Title IV | $ 12,019.00 | $0.00 | ($12,019.00) | $0.00 |

Informational: The Title IV allocation was transferred to increase the Title III allocation utilized to provide English Language Learners (ELL) additional support. The carryover amounts represent funding unexpended from the close out of the 2016-2017 grant year.

1. Recommend approval to submit carryover application for Individual Disability Education Act (IDEA) BASIC and Preschool funding to the New Jersey Department of Education for the 2017-2018 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education.

|  |  |  |  |
| --- | --- | --- | --- |
| **IDEA**  **Component** | **Grant Amount**  **2017-2018** | **Carryover**  **Amount** | **Amended**  **Award**  **2017-2018** |
| Basic | $360,848.00 | $4,710.00 | $365,558.00 |
| Pre-K | $13,371.00 | $0.00 | $13,371.00 |

1. Recommend approval to contribute $2,866.84 to the Hall of Distinguished Heroes Celebration account.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

**Report Of The Superintendent: school safety**

Motion made by Stevenson, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro Junior High School, Loudenslager Elementary School and Billingsport Early Childhood Center.

| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature Imposed** | **Other Measure** |
| --- | --- | --- | --- | --- | --- | --- |
| LOUD121317001 | 12/13/2017 | Complete | Intentional (w/out hate speech) and designed to harass intimidate or bully | Christie Rego-Konzik, Anti-Bullying Specialist | Out of school suspension 3 days, parent conference, counseling type | n/a |
| PHSJR121817001 | 12/18/2017 | Complete | HIB Victim | Melba Moore-Suggs, Anti-Bullying Specialist | Out of school suspension 3 days, Schedule change, and parent conference | n/a |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

1. Informational: Report of School Security Drills

| **Report of Paulsboro Public Schools Security Drills** | | | | |
| --- | --- | --- | --- | --- |
| **Type of Drill** | **Notation** | **Schools** | | |
| **Paulsboro Junior / Senior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/17  10/20/17  11/17/17  12/15/17  1/23/18 | 9/11/17  10/2/17  11/16/17  12/12/17  1/22/18 | 9/14/17  10/23/17  11/21/17  12/1/17  1/17/17 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 11/22/17 | 11/3/17 |  |
| Lockdown | Each school must conduct two annually | 9/19/17  12/21/17  1/12/18 | 12/7/17 | 9/15/17  11/22/17 |
| Bomb Threat | Each school must conduct two annually |  |  | 12/14/17 |
| Active Shooter | Each school must conduct two annually |  | 9/14/17  1/24/18 | 1/24/18 |
| Shelter In Place | Each school must conduct two annually | 10/27/17 | 10/27/17 | 10/27/17 |
| Other Drills | Each school must conduct two annually |  |  |  |
| Bus Evacuation | School District (Annually) | 9/11/17  9/12/17 | 10/11/17 | 11/3/17 |
| Bus Evacuation | School Routes  (2 Annually) | Bankbridge Dev. 11/15/17 |  |  |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

**Report Of The Superintendent: policy**

Motion made by Lozada-Shaw, seconded by Hamilton to approve the recommendations of the Superintendent items A-C. The Greenwich Township Representative may vote on items in this section of the agenda.

A. Recommend the first reading of the following Board Policy:

-Visitors – Policy #1250 (**Attachment**)

1. Recommend the first reading of the following Board Policy:

-Principal Evaluation – Policy #2130 (**Attachment**)

1. Recommend the first reading of the following Board Policy:

-Harassment, Intimidation and Bullying – Policy #5131.1 (**Attachment**)

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II, 7 Yes; Hughes, Priest, and Ridinger, 3 Absent

Motion Carried

**Public Comments**

None

Motion made by Walter, seconded by Stevenson and unanimously carried (7-0) to adjourn the meeting at 8:40 PM.

**NEXT PUBLIC MEETINGS**

Monday, February 26, 2018 7:00 PM Loudenslager Elementary School Multipurpose Room

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

Respectfully Submitted,



Business Administrator/Board Secretary