

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE
MEETING NOTICE

DATE:	May 6, 2014
TIME:	6:45 P.M.
PLACE:	Lillis Administration Building—Room 2

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. Call to Order

2. Public Comment

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. Discussion and Possible Action

- A. Facilities Overtime Analysis
- B. SMS Restrooms Project

4. Items of Information

- A. New Pesticide Legislation
- B. Correction to Facilities Sub-Committee Minutes of April 1, 2014

5. Adjourn

Sub-Committee Members: **Dave Littlefield, Chairperson**
Angela C. Chastain
Robert Coppola
Wendy Faulenbach

Alternates: **Theresa Volinski**
John W. Spatola

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TOWN CLERK

2014 MAY -2 P 1:15

NEW MILFORD, CT

**New Milford Board of Education
Facilities Sub-Committee Minutes
April 1, 2014
Lillis Building, Room 2**

Correction to minutes as posted -
page 2 inadvertently omitted
from original

Present: Mr. Dave Littlefield, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola

Absent: Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Ms. Roberta Pratt, Director of Technology
Mr. John Calhoun, Facilities Manager
Mr. Joseph Olenik, Assistant Facilities Manager

1.	Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:45 p.m.	Call to Order
2.	Public Comments • None	Public Comments
3.	Discussion and Possible Action A. Eagle Scout Project Donation at SNIS <ul style="list-style-type: none"> Mr. Calhoun explained that a student has been working towards his Eagle Scout award with the boy scouts and was proposing to build a sports wall on Sarah Noble school grounds. Mr. Calhoun said many locations were looked at as his concerns were safety and security. This wall will be 10 feet tall by 25 feet long and 8 inches thick. It can be used by students at recess as well as after school programs. Mr. Coppola asked if the Eagle Scout would be overseeing the project and Mr. Calhoun said his staff would be overseeing the contractors while the student will be making sure the project is organized and that it happens. Mr. Littlefield asked if this wall would be used as a handball court and Mr. Calhoun said the white line on the wall is the dimension of a 	Discussion and Possible Action Eagle Scout Project Donation at SNIS

**New Milford Board of Education
Facilities Sub-Committee Minutes
April 1, 2014
Lillis Building, Room 2**

	<p>soccer goal while the smaller lines can be field hockey or lacrosse goals.</p> <p>Mrs. Chastain moved to send the Eagle Scout Project Donation at SNIS to the full Board for approval.</p> <p>Motion seconded by Mr. Coppola</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Eagle Scout Project Donation at SNIS to the full Board for approval.</p>
4.	<p>Items of Information</p> <p>A. Update on Emergency Health and Safety Containment Process at SMS</p> <ul style="list-style-type: none"> Mr. Calhoun said this was the bat issue at Schaghticoke and noted that the remediation went well. He said the entire area was closed, one bat had been found, and the place was cleaned. There is a 20 year warranty through this company in case there are any issues in the future. <p>B. Energy Efficiency Opportunities and Project Updates</p> <ul style="list-style-type: none"> Mr. Calhoun said there were two projects in the pipeline. One is an LED retrofit at Sarah Noble which will save New Milford about \$50 during the payback period of the project but then will save approximately \$1,000 a year after the payback period. The second project is at the high school and includes replacing fixtures, a refrigeration portion and controllers to save on evaporator fans, and then a larger HVAC project. CP&P will give a larger grant on this project because it has multiple measures associated with it. Mr. Coppola asked how these grants came about and Mr. Calhoun said CL&P does this with all of its larger customers because the less kilowatt hours that are used, the federal government offers them reduced rates. 	<p>Items of Information</p> <p>Update on Emergency Health and Safety Containment Process at SMS</p> <p>Energy Efficiency Opportunities and Project Updates</p>

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Facilities Subcommittee Meeting Minutes
April 1, 2014
Sarah Noble Intermediate School Library Media Center

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	Mr. Coppola asked if it was possible to hold an executive session regarding the school safety things happening now for new Board members.	
5.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:05 pm, seconded by Mrs. Chastain and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:05 pm.

Respectfully submitted:

David Littlefield
Chairman
Facilities Subcommittee

**New Milford Board of Education
Facilities Sub-Committee Minutes
May 6, 2014
Lillis Administration Building, Room 2**

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2014 MAY -9 A 9:40

NEW MILFORD, CT

Present: Mr. Dave Littlefield, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mrs. Wendy Faulenbach

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology
Mr. Joseph Olenik, Assistant Facilities Manager

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Littlefield.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• Lou Alhage said he had spoken to the Facilities Sub-Committee a few years ago regarding the need for a turf field. He said the need is still not met and he will be approaching the town about taking action. Field conditions in town are atrocious. He thinks the Lynn Deming project approval is good but the turf field will have a bigger impact. He will be going to future Town Council and Board of Education meetings.• Mr. Coppola asked what fields they wanted to convert to turf and Mr. Alhage said the varsity, stadium and a practice field on the existing footprint at the high school.• Mr. Littlefield asked about the cost of the field. Mr. Alhage said they are asking for someone else to determine that as part of a site analysis.• Mr. Coppola said the town has money in the Waste Management fund designated for educational and recreational purposes so that may be a possible source of funding.	Public Comment

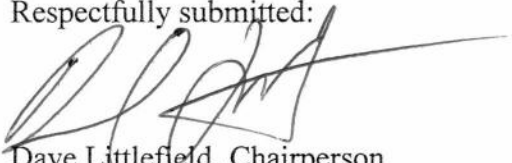
- Mr. Alhage said the lack of a turf field is a competitive disadvantage for sports and band and does not help attract new residences to town.
- Mrs. Chastain asked if they were looking to install turf at the high school only and Mr. Alhage said yes.
- Jason Ezra said he is involved in youth lacrosse and pop warner in New Milford and he is aware of field conditions first hand and the injuries caused by conditions and problems created by weather cancellations. He said there is a lack of melding between the high school program and youth teams. Organizations can't use high school fields and the town fields are in poor shape. A turf field could be a revenue stream with tournaments and playoffs.
- Kathy Rehaag said she was speaking on behalf of the high school band parents. The band and color guard cannot use the fields and must practice on the parking lot from July through November including band camp. The hot asphalt is very hard on feet and legs. It also can lead to damage to band instruments if dropped. It is also a competitive disadvantage because they cannot practice their markings on the field where they perform.
- Kim Doris said field hockey can never use the stadium field due to divots and cannot host playoffs because turf is required. She said there are no night games possible and this is a title 9 violation.
- Pat Murphy said he has coached soccer and basketball in town for over 50 seasons and sports produce well rounded kids, gives them something to do, helps other transitions. He said kids are going to play in other towns that have fields with turf and lights. In town, teams have forfeited due to lack of fields. He said a turf field would help with maintenance of other fields which are now overused. Turf fields would be an attraction to families looking to move here.

	<ul style="list-style-type: none"> • Peter Bayers said he was proud of our school system and the signature high school which is a beautiful building. It is too bad we do not have a signature sports facility to match. He said turf field costs could be offset by additional usage. • Lance Brevard said he is president of New Milford Youth Football and says the lack of field space creates issues and that current field maintenance is also an issue. • Dawn Hough said she coaches field hockey and track and field at the high school and estimated that they missed one out of six practices last year due to field conditions. Makeups were condensed which hurt student studies. She said the teams have to give up home and playoff games because other towns won't come or because turf is required. Our athletes are at a competitive disadvantage because they don't practice or play regularly on turf the way other towns do. • Mr. Coppola asked if a turf field was in the capital plan and Mr. Littlefield said no. 	
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Facilities Overtime Analysis <ul style="list-style-type: none"> • Mr. Olenik distributed a summary of overtime usage from July 2013 to the present. Overtime was broken down into different categories. Rental reimbursement was over \$25,000. • Mrs. Faulenbach asked if that was recouped and Mr. Olenik said it was, through user fees, so that cost was actually a wash. • Mr. Coppola asked where the overtime came into play for snow removal specifically and Mr. Olenik said it was for time required outside of the normal work day. For example, sometimes the workers needed to come in at 4:00 a.m. to ready buildings for school. • Mr. Coppola asked if the overtime rate was time and a half and Mr. Olenik said for all time 	Facilities Overtime Analysis

	<p>but Sunday which was paid at double time.</p> <ul style="list-style-type: none">• Mr. Olenik said the after-hours charges were for repairs that could not be done during the school day because of the disruption that would be caused.• Mrs. Chastain asked if any maintenance workers were scheduled to work evenings and Mr. Olenik said only one and he is a painter who receives straight time.• Mr. Littlefield asked about the expenses for summer cleaning and moving. If these are events we have scheduled why can't they be planned for so that overtime is avoided?• Mrs. Chastain asked if these were district programs or outside groups.• Dr. Paddyfote said the programs were ours, primarily summer school with more involved students. The program had been condensed to one school and takes up a whole wing.• Mr. Miller noted that there is a shorter summer now than in the past. The program starts almost as soon as school gets out and goes to the week before school starts.• Mr. Olenik said they are planning on hiring additional summer help at low wages to try and cut down on this area going forward.• Mr. Olenik said the winter building checks probably saved the district money in the long run as this year checks revealed a broken pipe and non-working boiler.• Mrs. Chastain asked what school and town events had unreimbursed overtime. Mr. Olenik said not all events are chargeable.• Mrs. Chastain said PTO was listed and she thought they had paid overtime charges in the past. Mr. Olenik said he would check.• Mr. Littlefield noted the meeting time was almost done as the Operations Sub-Committee meeting was due to start at 7:30 p.m. and not all items on the agenda had been addressed. He asked what happened in this case.• Dr. Paddyfote said the meeting could be	
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	<p>recessed and restarted after the Operations meeting concluded this evening or the meeting could be adjourned and a special meeting scheduled if the committee members thought it necessary.</p> <ul style="list-style-type: none">• Mrs. Faulenbach noted that special meetings are not uncommon this time of year as the Board tries to wrap up end-of-year business.• Mr. Littlefield said it would be difficult for him to stay this evening.• Mr. Coppola said it was ridiculous to only allow 45 minutes for a meeting especially when it included 20 minutes of public participation.• Mrs. Faulenbach said this was not an issue in the past and that in fact other Board members had complained in the past about having down time between the two meetings.	
5.	<p>Adjourn</p> <p>Mr. Coppola moved to adjourn the meeting at 7:34 p.m. seconded by Mrs. Chastain and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:34 p.m.</p>

Respectfully submitted:


Dave Littlefield, Chairperson
Facilities Sub-Committee