

10504  
Wyoming Area School District  
Combined Work Session/Regular Meeting  
Wyoming Area Board of Education  
20 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, December 18, 2012, 7:00 p.m.

A combined work session/regular meeting of the Wyoming Area Board of Education was held this evening at the Secondary Center auditorium, 20 Memorial Street, Exeter, Pennsylvania, 18643, with approximately forty people in attendance. A non-public executive session preceded the meeting. Everyone stood for the Pledge of Allegiance. Mr. Bolin, President of the Board, asked everyone to remain standing for a moment of silence for families who lost loved ones due to the Sandy Hook school massacre. Mr. Bolin called the meeting to order at 7:00 p.m.

Roll Call:

- Mr. John Bolin, President
- Mrs. Deanna Farrell, Vice President
- Mr. John Marianacci, Secretary
- Dr. Frank Casarella, Treasurer
- Dr. Estelle Campenni
- Mrs. Mary Louise Degnan
- Mr. Gilbert Dominick
- Mrs. Elizabeth Gober-Mangan
- Mr. Carl Yorina

Also present were: Raymond J. Bernardi, Superintendent, Janet Serino, Assistant Superintendent, Tom Melone, Business Consultant, Vito Quaglia, Secondary Building Principal, Robert Kaluzavich, Elementary Building Principal of Mont. Ave./SJD, Jon Pollard, Elementary Building Principal of Tenth St./JFK, Melissa Collevchio, Foodservice Director, Frank Pugliese, Director of Buildings and Grounds, Emily Shemanski and Brian Wisowaty, Student Representatives'.

#### Communication Report

Mr. Marianacci read the communication report.

1. Luzerne Intermediate Unit's minutes of regular meeting September 26, 2012 and October 24, 2012.
2. Charles Barber, President of The Luzerne Foundation, expressing his gratitude, on behalf of the DePrimo Family, for the contribution check of \$150.00, from a ribbon sale the Key Club sponsored on Veteran's Day, given to The First Lieutenant Jeffrey DePrimo Memorial Scholarship Fund of The Luzerne Foundation.
3. James Belles, National Honor Society Advisor, requesting permission to use the auditorium and cafeteria for the National Honor Society Induction Ceremony.
4. Joe Pizano, Athletic Director, requesting permission to attend the Athletic Director's Conference at the Hershey Lodge in Hershey.
5. Jessica Turner, Elementary Teacher, requesting permission to take a maternity leave of absence.
6. Riane Hulme, Secondary Teacher, requesting permission to take a maternity leave of absence.
7. Juel Anne Klepadlo, Secondary Teacher, requesting permission to hold a twelve hour mini dance-a-thon to benefit Eric Speicher and family.

8. Ballots submitted to Wyoming Area Board Members from the West Side Career & Technology Center to vote for elected school board members to the West Side Career & Technology Center Joint Operating Committee for the 2013 calendar year.

Applications Received

Elementary - 1  
 Teacher's Aide – 1  
 Head Tennis Coach – 1  
 Special Education Aide - 5

Approval of Minutes

Mr. Bolin asked for approval for the minutes of November 27, 2012 and minutes of the reorganization meeting on December 4, 2012. All board members voted aye except Dr. Campenni who abstained on the November 27<sup>th</sup> only, not the reorganization meeting. Dr. Campenni commented that in the November meeting (Dr. Campenni was absent at this meeting), an item was listed to pay Janet Whipple and Dr. Campenni stated she was under the understanding at the personnel meeting there was a question as to who approved it and they discussed to have Mr. Bernardi put in writing as to how this would proceed in the future. Dr. Campenni asked if this was done because she never received it. Mr. Bernardi responded that his understanding was that Dr. Campenni was the one who asked for it not the board. Dr. Campenni responded she went around the room (at the personnel meeting) and Mr. Bernardi has gotten consensus of the board. Mr. Bernardi responded that the board responded to documentation that was provided to them. Dr. Casarella stated that at times you have to make decisions based on emergency situations. Dr. Casarella also stated one of those occurred not too long ago for a bus for the band and a board member approved it without consulting the others. Dr. Casarella stated that's ok but Dr. Campenni should watch what she says. Dr. Campenni stated it was an emergency that happened in July and members of the board were consulted. Dr. Casarella responded "No, she did not."

Superintendent's Report

Mr. Bernardi read his report.

1. Si Bernosky: In 1968, Si Bernosky accepted the Athletic Director and head coaching positions at Wyoming Area. His team won the Class A District Title in the 1970-1971 season. He retired from coaching in 1976 and kept the position of Athletic Director up until his retirement from Wyoming Area in 1988. He was a dedicated employee of the district for twenty years and guided the sports programs from the early years of the merger until his retirement in 1988. As a tribute to Mr. Bernosky a picture of Mr. Bernosky will be hung in the gym lobby area.
2. The Christmas card contest winners are Meghan Lussier, 12<sup>th</sup> grade student at the Secondary Center and Nicole Silinskie, a 5<sup>th</sup> grade student at Tenth Street Elementary School.
3. I would like to thank Mr. Tony Callaio for his services with the Veteran's Program held last month. Mr. Callaio notified newspapers and TV channels which all covered the event. He created/designed the certificates for the vets, designed and printed the banners, photographed the event and secured photos for the Sunday Dispatch. Mr. Bernardi also thanked Joe Healey of the Sunday Dispatch.

4. USDA Inspection Reports: William Luvender, Department of Agriculture's Region 3 Food Sanitarian, inspected each of the cafeterias during the month of December. I am pleased to report that all five cafeterias are "overall in-compliance." The Department of Agriculture's Retail Food Facility Inspections are conducted bi-yearly.
5. Up-coming bullying/cyberbullying presentations will be held by Janene Holter, Attorney General's Office on the following dates:

January 3, 2013 at Secondary Center- Cyberbullying

January 3, 2013 at JFK – Internet Safety/Cyberbullying

January 4, 2013 at Tenth Street- Internet Safety/Cyberbullying

January 14, 2013 at Montgomery Ave. – Internet Safety/Cyberbullying

January 14, 2013 at SJD- Internet Safety/Cyberbullying

March 20, 2013 at Secondary Center – Safe Surf

Janene Holter of the Attorney General's Office did a presentation on bullying/cyberbullying for parents on November 8, 2012.

6. School Climate Update.

A short presentation was shown with Jennifer Vacula, Guidance Counselor, and Student Ambassadors, John Bankus and Michael Lafratte, that were interviewed on PA. Live regarding the Wyoming Area Ambassador Program. Mr. Bernardi also thanked all the committee members. Mr. Quaglia stated there are currently 45 Ambassadors.

7. Security Update.

Mr. Bernardi stated that in regards to what happened at Sandy Hook, they have been involved with a company since September to look into what we can do to improve security. A meeting will be held to look and evaluate certain areas to see how we can accomplish and improve better security. After that, Mr. Bernardi will have recommendations for the board for their consideration based on this report. Also, Mr. Bernardi stated he spoke with leaders in our community and they are on board with us, particularly Bob Boyer who is interested in having a partnership with us. He is a Criminal Justice Instructor. They will meet after the holiday. Mr. Bolin asked Mr. Bernardi if we can get a gaming grant for all districts within the LIU for security purposes. Mr. Bernardi responded he spoke with Tony Greco and he was in agreement with that and also Bob Boyer. They will put together a proposal with all the municipalities involved. So, yes, they are currently working on it.

8. Gingerbread Houses at JFK Elementary School.

Pictures were shown of students making the gingerbread houses.

9. Mr. Bernardi congratulated Serra Degnan, a Senior, that made all-state for field hockey. Mr. Bernardi stated back in 2003 he wanted to create a field hockey field by the baseball field and he was laughed at. And now, we have our first all-state for field hockey. Serra is the daughter of Mary Louise Degnan, School Board Director.

10. Mr. Bernardi wished everyone a happy holiday.

Mrs. Degnan stated in the past they use to get a police report and they got away from that. Mrs. Degnan asked if the board could get a report every month to monitor and track everything. It would be beneficial for board members. Mrs. Degnan wanted to make a motion for all board members to receive a police report. Mr. Bolin asked Mrs. Degnan to wait until the discussion part of the report.

#### Student Representative's Report

Emily Shemanski read the report: This month, the Builder's Club had another fundraiser for Eric Speicher, an eighth grader in the middle school. The money raised will contribute to the family's travel expenses to New York for treatment. The homeroom to collect the most money will be awarded a pizza party. Chorus students performed at their holiday concert last Thursday. The senior class will have their winter formal this Friday, with a theme of the "Snowflake Ball" at the East Mountain Inn. Future Business Leaders of America took their subject tests this month, and at the Regional Leadership Conference next month they will learn whether they make it to States. The Key Club will be caroling this month in West Pittston. They also bagged presents for charity and have a distribution day on Thursday for the Salvation Army. Tonight they have their annual Christmas party. Happy Holidays and a Happy New Year.

Mr. Melone gave a presentation on the budget. (This report is on the web site) Dr. Campenni stated that documentation regarding recommendations and ideas must come monthly from Mr. Bernardi starting in January. The hard decisions must come from inside. Dr. Campenni stated she would like to see proposals. Dr. Campenni also stated she would like to get information from the people making the salaries. Mr. Dominick stated recommendations should come from the entire board, not just Mr. Bernardi. Dr. Campenni responded to Mr. Dominick that if he has the expertise then go for it.

Gerry Stofco commented to Mr. Bernardi that he made recommendations last year and asked Dr. Campenni if any of them were rejected. Mr. Bernardi responded he did make recommendations to the board. Dr. Campenni asked Mr. Bernardi for examples. Mr. Bernardi responded: cuts that amounted to ½ million dollars that was discussed here in public. Mr. Bernardi stated he made the recommendations but Dr. Campenni was not for some of the recommendations. Mr. Bernardi also stated he made recommendations for closing the schools, he gave her all the data to furlough teachers, contracts. Mr. Bernardi stated he had all the documentation. Dr. Campenni asked him to forward it. Dr. Campenni stated some were approved, some were not, she is only one person. Dr. Campenni asked to keep it going. Mr. Stofco stated he wanted to know which ones were rejected.

Sam Scarantino of Quad Three Group, gave an update regarding the bids received for the renovations at Montgomery Avenue Elementary School. Mr. Scarantino passed out the bid tabulation sheets to the board. Mr. Scarantino stated it was a very successful bidding process that included over thirty bids submitted and forty that were picked up. The outcome was fantastic. There were eleven different alternates listed because the scope of the work for general construction because of things added in the basement because of the flood. A new alternate just added recently was the replacement of the heating controls throughout the building. The sum of the base bids equal \$1,155,000.00. The estimate of the base bids was \$1.27 million. There was a very good success with the bidders. They were all consistent with their prices. The tabulating sheets will be forwarded to the Department of Agriculture for review. The bids can't be awarded until they look at them. Mr. Scarantino stated he would like to meet with administrators and building and ground members to talk about the alternates to possibly select some of them. The majority of these alternates are add alternates, so if the board would like to do a little more work. Mr. Scarantino stated he also would like to sit down with administration and Mr. Ferentino to go over the low bidders to make sure the scope of the work is crystal clear so nothing is misinterpreted.

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Dr. Casarella commented that there would be \$400,000.00 to spend on alternates. Mr. Scarantino responded that is correct. A question was asked if the bids can be provided. Mr. Ferentino responded with the Right to Know Law they can be provided if they are open.

Treasurer’s Report

Dr. Casarella read the treasurer’s report.

First National Community Bank	General Fund	8,922,945.32
First National Community Bank	Payroll Account	4,599.29
First National Community Bank	Cafeteria Account	116,112.34
First National Community Bank	Student Activities Account	99,646.06
First National Community Bank	Athletic Fund Account	19,389.05
Landmark Bank	Athletic Fund Account	1,945.57
PNC Bank	Energy Performance Proceeds Fund	30,735.91
PNC Bank	Capital Projects Fund Bank Construction Account	44,098.05
PNC Bank	Capital Projects Fund Bank Investment Account	60,125.59
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,291.01

All board members voted aye for the treasurer’s report. The treasurer’s report will be kept on file for audit.

Appointment of Committee Chairpersons

Mr. Bolin read the report.

Finance	Dr. Frank Casarella
Education	Elizabeth Gober-Mangan
Activities	Deanna Farrell
Buildings & Grounds	Carl Yorina
Bids	Mary Louise Degnan

Policy	Gil Dominick
Technology	Estelle Campenni
Police Committee	Deanna Farrell
Transportation Committee	Gil Dominick

On the Question: Dr. Campenni asked Mr. Bolin how he came up with this. Mr. Bolin responded after the reorganization meeting Mr. Bolin sat down and made the best choice for the positions. Dr. Campenni asked Mr. Bolin how he came up with Gil Dominick for policy when Mrs. Degnan has been doing it for a year. Mr. Bolin responded mix it up. Change the committee chairperson. Dr. Campenni stated Carl Yorina was chairperson for buildings and grounds last time, Beth was education last time and Dr. Campenni was technology last time. Dr. Campenni asked Mr. Bolin how he decided what to mix up. Mr. Bolin responded it was his decision. Mr. Bolin stated it was based on his decision. Dr. Campenni asked him based on what and could he be more specific. Mr. Bolin responded it is his decision. Dr. Campenni commented "interesting." Mrs. Degnan asked Mr. Bolin being she was on the policy committee for a year, is there something she didn't do correctly. She would like to know. Mrs. Degnan stated a year isn't pretty long but she felt she was productive and would like to stay as policy chairperson. Mrs. Degnan stated she didn't know if she could make a motion to stay there. Mr. Bolin responded that the chairpersons approved tonight, hopefully they are approved tonight, every board member has a right to continue on the committee. If Mr. Dominick would like to have a policy committee he can communicate through Denise and she can e-mail out to everybody. Every board member can attend a meeting. Mrs. Degnan responded she did that herself as the committee chair. Mr. Bolin stated he never received an invite to the committee meeting. Once again, Mr. Bolin stated every board member can attend any committee meeting. Dr. Casarella stated up to three people can attend for a forum. Mrs. Degnan asked Mr. Bolin why he made her the bids chairperson being she has no experience with it. Mr. Bolin responded she didn't have to accept it, she can decline it. Mrs. Degnan responded she didn't say she didn't want it but why she was chosen for this. Mr. Bolin responded he thought she was the best pick for it. Dr. Campenni asked "Based on what?" Mr. Bolin responded "Based on my opinion." Mrs. Degnan asked Mr. Bolin what he wanted her to do with the bids. Mr. Bolin responded she can attend a bid opening. Jamie Brown of Harding asked Mr. Bolin what is he basing this on. "You can't just say it is your opinion." Mr. Bolin responded that it is his opinion. Mrs. Brown asked based on what. Mr. Bolin responded his opinion. Mr. Bolin stated the people chosen for these positions can accept it or decline it. Mrs. Brown asked Mr. Bolin that based on his opinion how did he know Mrs. Degnan would be right for this position. Attorney Ferentino responded the President of the Board may change members on the committee. The appointments have to be made and if a member doesn't want it they can reject the position. Mrs. Brown asked Attorney Ferentino wouldn't it be wise to let the public know why they are qualified for these positions. Attorney Ferentino responded he would hope that everyone on this board is qualified. Dr. Campenni stated she hoped the person chosen is informed and educated for the position so when they give their recommendations she doesn't have to question it. Dr. Casarella stated all board members should be involved in all aspects of every committee and all members should be able to attend every meeting. If the person isn't qualified then they can be educated by attending the meetings. Mrs. Brown commented that he put Carl in Building and Grounds because he is good at it. He placed Beth in Education because she is good at it. But all the other people are there because that is his opinion. Mrs. Brown stated "That is discerning to the rest of us." Dr. Campenni responded "That is the new leadership."

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Finance Report

Dr. Casarella read the finance report.

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	8,729.40
Earned Income Tax	17,026.24
Earned Income Tax	20,642.99
Earned Income Tax	24,367.23
Earned Income Tax	10,133.13
Earned Income Tax	35,513.86
Earned Income Tax	13,330.72
Earned Income Tax	26,590.25
Earned Income Tax	26,201.92
Local Services Tax	1,578.95
Local Services Tax	1,058.37
Local Services Tax	1,138.19
Local Services Tax	<u>379.72</u>

Total: 186,690.97

Don Wilkinson Agency

Earned Income Tax	12,794.37
Delinquent Per Capita	50.00
Per Capita Tax	<u>9.80</u>

Total: 12,854.17

Tuition Reimbursement

Pittston Area School District	935.16
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2012 Real Estate Taxes

Paul Konopka-Wyoming Borough	69,309.60
Thomas Polacheck-Exeter Borough	220,516.62
George Miller – West Pittston Borough	303,865.70
Robert Connors – West Wyoming Borough	106,522.14
Wayman Smith-Exeter Twp., Luzerne County	<u>76,337.49</u>

Total: 776,551.55

State & Subsidy Payments

Social Security	47,015.00
Title I Improving Basic Programs	44,569.33
Title II Improving Teacher Quality	7,327.53
Leader Access	106,736.00
School District Special Education	<u>204,248.00</u>

Total: 409,895.86

Local Realty Transfer Tax

Luzerne County	9,948.48
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Miscellaneous

Use of Auditorium –Spotlight Dance Studio	500.00
District Court 11-2-01	100.00
Juvenile Court Restitution	61.20
Luzerne County Dept. of Probation Services	<u>12.50</u>

Total: 673.70

2. `Approve the November payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.

3. Approve the November payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.
4. Approve to authorize the Secretary of the Board to advertise for the following bids for the 2013-2014 school year: football supplies/reconditioning bids/medical bids, general supplies, band supplies/equipment, music supplies, marching band, art supplies, physical education, athletic medical, nursing, janitorial supplies, science supplies, electrical/maintenance supplies, award jackets, fuel oil.
5. Approve the final Tax Collector Report of the tax collectors at Wyoming Area School District for the year ended December 31, 2011 as prepared by the independent auditing firm of Bonita and Rainey, CPA.
6. Approve the renewal of Dehey McAndrew for professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2013 through December 31, 2013. The fee for these services are as follows:

Professional Fixed Annual Fee                      \$4,175.00  
 Monthly fee of \$1.59 per contributor per payroll period

7. Approve the advertisement for a Request of Proposal (RFP) for the sale of the district delinquent tax claim for the 2013-2014 and 2015 years.
8. Approve the payment of \$1,689.97 from the Capital Project Account to The Times Leader Newspaper for the advertisement of bids for the renovation of Montgomery Avenue School.
9. Approve to ratify the agreement with UGI Energy Services, Inc., to provide generation and transmission to Wyoming Area School District for the period of July 17, 2013 to July 16, 2014.
10. Approve to ratify the agreement of the UGI Energy Services Master Natural Gas Sales Agreement. The agreement is for the period January 2013 to December 2014.
11. Approve the following refund of paid property taxes for the year 2012 as requested by Robert F. Connors, Tax Collector for West Wyoming:

PIN#66-E10SE1-015-14A-000                      \$37.61

12. Approve the General Ledger Sheet:

Bill Listing:	12-17-12	455,059.65	
Prepays:	11-30-12	<u>44,675.48</u>	499,735.13
Cafeteria Account:		81,846.96	
Athletic Account:		<u>4,191.40</u>	<u>86,038.36</u>
		Total:	585,773.49

Motion by Dr. Casarella, second by Mrs. Farrell, to accept the finance report.

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On the question: Mr. Yorina questioned item #6 Dehey McAndrew. Mr. Melone responded the district has available a 403(b) plan for one of its benefits. Dr. Casarella responded it is tax exempt. Mrs. Gober-Mangan responded that it is like a 401K. We have to monitor where they invest their money. There is no one on staff that has the ability to do this. Mr. Yorina asked if this was advertised. Mr. Melone stated we did not. Mr. Yorina asked if item #9 was put out as an RFP. Mr. Bernardi responded it was not because we have been working with this company for the last twenty years with Jim Reino who is local. We had a \$23,000 dollar savings with gas. Dr. Campenni asked if he provided a comparison. Mr. Bernardi responded he watches the market daily. Dr. Campenni asked if he could provide comparisons so we can document it. Did he or did he not make comparisons with other companies and if this is the best price she asked Mr. Bernardi. Mr. Bernardi stated we have documentation and he watches the market daily. It is down to four dollars prior to nine dollars. He is the one who recommended to wait until the end of the year when it will go down further. When the cold weather comes in it probably will go up. Mrs. Degnan asked Mr. Bernardi who were the other companies. Mr. Bernardi responded he didn't know who they are but they are local. Mr. Bolin stated UGI came up with the best price for gas and electric. Mrs. Degnan stated the question is compared to what other companies. Dr. Campenni commented, "How do we know that is the best price." Dr. Casarella stated we are saving \$23,000 so what is the point. Dr. Casarella stated he is tired of bickering when something is factually true. Mr. Yorina commented on the bill listing with the cost of security at the football games (West Pittston Borough) and asked if they get a call while at the game do they leave because they should not be paid if they are not working for us. Officer Alberigi responded they do not leave the football game. Mrs. Degnan asked how many officers are at the football game. Response was eight officers for seven games. Officer Alberigi stated we are paying up to six. Officer Alberigi also stated they are billing in one bill. Mr. Yorina made a comment that the ambulances that provide their services at the games are only given \$100.00. Dr. Campenni questioned item #8 if that amount is a lot for the advertisement. Mr. Bernardi responded it is expensive to advertise. Mrs. Degnan asked if the board could have a list of who is on the committees'. Mr. Bolin responded that every board member has a right to be on every committee. George Race of Exeter asked Mr. Melone why are the earned income tax and local services tax listed lined like that. Mr. Melone responded because they are separate checks. Mr. Race questioned item #6, do the teachers who use this, do they contribute to it. Mr. Melone responded no. Mr. Race asked for those who opt out, do they get a little bonus in their check. Mr. Melone responded no. Mr. Race asked under the treasurer's report, what is the Pennsylvania Local Government Investment Trust. Mr. Melone responded after Centax took over the earned income tax collection the district was required to open it to accept wire transfers. Right now we fully intend to close it. Mr. Race commented it is new but temporary. Mrs. Degnan asked regarding the retirement incentives in the collective bargaining unit is it in the contract we have to provide this or is it outside the contract. Mr. Melone responded he is not sure if it is contained within the collective bargaining agreement but will look into it for her.

Mrs. Degnan asked if she could make a motion on it. Mr. Bolin responded he didn't think because a contract is already in place.

Roll Call: Dr. Campenni abstained on items #6,9,10 and voted yes on the remaining report. Mrs. Degnan abstained on items #6,9,10 and voted yes on the remaining report. Mr. Dominick voted yes, Mrs. Gober-Mangan voted no on items #6,9,10 and yes on the remaining report. Mr. Yorina voted no on items #5,6,9,10 and yes on the remaining report. Dr. Casarella voted yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed.

#### Education Report

Mrs. Gober-Mangan read the education report.

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs, (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
2. Approve the change in the school calendar for 2012-2013 school year due to Hurricane Sandy:

Make up day on Tuesday, April 2, 2013 due to closing on October 29, 2012.

Make up day on Tuesday, June 11, 2013 due to closing on October 30, 2012.

3. Approve the request of Jessica Turner, Elementary Teacher, to take a maternity leave of absence on or about February 9, 2013 with an anticipated return approximately May 13, 2013.
4. Approve the request of Riane Hulme, Secondary Teacher, to take a maternity leave of absence on February 20, 2013 with intent to return on April 22, 2013.

Motion by Mrs. Gober-Mangan, second by Mrs. Farrell, to accept the education report.

On the question: Dr. Campenni questioned item #2. Mr. Bernardi responded it is contractual. The first make day is April 2<sup>nd</sup> and any other days will be tacked on at the end of the school year.

Roll Call: Dr. Campenni voted yes, Mrs. Degnan, yes, Mr. Dominick, yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed.

#### Activities Report

Mrs. Farrell read the activities report.

1. Approve the indoor percussion schedule for the 2012-2013 school year.
2. Approve the appointment of \_\_\_\_\_ as Head Boys' Varsity Tennis Coach for the 2012-2013 school year. THIS ITEM WAS TABLED.
3. Approve the request of Joe Pizano, Athletic Director, to attend the Athletic Director's Conference at the Hershey Lodge in Hershey from Tuesday, March 12<sup>th</sup> to Friday, March 15, 2013 at a cost not to exceed \$800.00. Mileage reimbursement is requested. THIS ITEM WAS TABLED.

Motion by Mrs. Farrell, second by Dr. Casarella, to accept the activities report.

On the question: Mrs. Degnan questioned item #3. What is the purpose of him going and has anyone gone in the past and what are the topics they discuss. Dr. Campenni responded she spoke with Mr. Pizano and Frank (the past athletic director) has gone to this. It is important to go because the State will be changing the way funding has to be reported. The PIAA is going to require an equivalent amount of money to be paid on sports for boys and girls and the workshops will say what those things are. Mrs. Degnan stated she sent out an e-mail regarding a meeting she had with Mr. Pizano. Dr. Casarella stated he hasn't seen anything in writing from Mr. Pizano but he would like to have documentation on what exactly Mr. Pizano is going to do. Mr. Bernardi responded there were no documents. Mrs. Degnan asked Mr. Bolin if he received the e-mail on various topics. Mr. Bolin responded he did not receive it. Mrs. Degnan wanted to know why the topics weren't listed on the agenda. Mrs. Farrell stated she had the copy of the e-mail and according to Mr. Bolin the only people it was addressed to was Dr. Campenni, Farrell, Bernardi, Serino, Ferentino, Pizano and Quaglia. Mrs. Degnan asked if there was a courtesy copy sent to the board. Mr. Bolin responded no.

George Race of Exeter asked if the mileage reimbursement for item #3 is included in the \$800.00. Response was no. Dr. Campenni commented that when someone goes to a work shop or conference they should come back with a written report. Mrs. Gober-Mangan stated she received a report from Melissa Collevchio, Foodservice Director, and appreciated the information. Dr. Casarella stated he worked for the district for twenty five years and when they went to a conference they were to hand in a report. The job of the board is to act on policy and budget. It is not the board's job to micro-manage what goes on in the classroom, what the teachers or administrators are up to. It is not the board's job. The Superintendent, Assistant Superintendent and principals should read the reports not the board. Dr. Campenni stated they should come up with a policy that no one gets paid unless they hand in a report. Mrs. Degnan stated we should look at this more closely and see how money is being spent. A report should be submitted. Mrs. Serino, Assistant Superintendent, stated prior to a conference she would have documentation with all the details. Mr. Marianacci stated if anyone is going to a conference on the district's dollar, they must file a report to the Administrative Director. Dr. Casarella stated the board never asked him, as an Administrator, for a report. Mrs. Farrell stated it is not the board's responsibility to handle these things. Mr. Bernardi stated that if Carl asked him for a report, he would give him one. Mr. Bernardi also stated there aren't many conferences with teachers. Mr. Bolin stated Mr. Marianacci gave a directive for Mr. Bernardi to inform athletic and non-educational positions or whatever you want to call them, for a report to be submitted to him and he can bring it to the board. Dr. Campenni stated just like the checks we get to support these financial issues, if they're filling out a request up front, that can be scanned and added to the agenda so the board is aware. Dr. Campenni stated in the past this is why she wants to see documents. Mr. Bernardi stated he would like to see it tabled until we receive that documentation.

Mr. Marianacci motioned to table item #3, seconded by Dr. Campenni.

Roll Call: Dr. Campenni voted yes, Mrs. Degnan, yes, Mr. Dominick, yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, no, Mrs. Farrell, no, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed to table #3.

Roll Call to approve #1 and table #2.

Dr. Campenni voted yes, Mrs. Degnan, yes, Mr. Dominick, yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed to approve #1 and table #2.

### Building Report

Mr. Yorina read the building report.

1. Approve the revised support personnel substitute list for the 2012-2013 school year.
2. Approve the appointment of John Owens as a Certified Swimming Pool Operator retroactive to November 1, 2012 at an annual stipend of \$1,000.00 pro-rated accordingly. (Pending approval by the solicitor. This was amended)
3. Approve the request of James Belles, National Honor Society Advisor, to use the Secondary Center auditorium and cafeteria for the National Honor Society Induction Ceremony on Wednesday, January 9, 2013, from 7:00 p.m. to 10:00 p.m., with rehearsal on Tuesday, January 8, 2013, from 8:00 a.m. to 11:00 a.m., pending approval by the building principal and foodservice director.
4. Approve to ratify the request of the Wyoming Recreation Board to hold a Children's Christmas Party at the Tenth Street School, Sunday, December 9, 2012.
5. Approve the request of Juel Anne Klepadlo, Secondary Teacher, to hold a twelve hour mini dance-a-thon to benefit Eric Speicher and his family in the Secondary Center gymnasium on January 26<sup>th</sup> and January 27, 2013 from 8:00 p.m. to 8:00 a.m., pending approval by the building principal and athletic director.

Motion by Mr. Yorina, second by Mrs. Gober-Mangan, to accept the building report.

On the question: George Race asked if item #2 was new. Mr. Bernardi responded one of our employees retired. Mr. Owens will test the pool water. Mr. Bernardi stated there are two parts to this test and he would like to amend #2 to read pending the solicitor's review. Mr. Owens has to take the other test, a pesticide test. Dr. Campenni stated her concern approving it retroactively. Mr. Bernardi stated Mr. Owens has his license for the pool, so this part is being approved. He will receive \$2,000.00 once he is licensed for the other part of the test.

Dr. Casarella motioned to amend item #2, second by Mr. Dominick.

Roll Call: Dr. Campenni voted yes, Mrs. Degnan, yes, Mr. Dominick, yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed to amend item #2.

Dr. Campenni asked if there was a written agreement like we had with Janet Whipple what he is doing specifically. Is there a contractual agreement with Mr. Owens. Mr. Bernardi responded this is different. This was posted.

Mrs. Degnan questioned the payment to Mr. Owens. Dr. Casarella stated that the board spoke about the \$250.00 to take the test and the necessary training to take the test. "Is that correct?" Dr. Casarella asked. Response was yes. Dr. Casarella also asked if the board agreed to take that test. Response was yes. It was agreed for two people to take the test. We are leading a dead horse here, Dr. Casarella stated. Mrs. Degnan asked if the tests are separated. Do we have to pay for him to be certified. Dr. Casarella responded yes.

Roll call to vote on the building report.

Dr. Campenni voted no on item #2 and yes on the remaining report. Mrs. Degnan voted no on item #2 and yes on the remaining report. Mr. Dominick voted yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed to accept the building report.

At this time, Mrs. Degnan motioned for the board to be provided the monthly police report and have it added to our agenda. Seconded by Dr. Campenni.

Dr. Casarella commented that there are some things in the police reports that should be kept confidential and giving it to the board is not something we should be doing. That is police business and administration and the solicitor's business. If we start looking into everything that goes on here we are overstepping our bounds. Dr. Casarella stated that from his position he doesn't believe it should be given to the board. Mrs. Degnan stated she dealt with this before. It only has the categories on it. There is nothing confidential on it. Mrs. Degnan stated she used to fill out Right to Know Request for the police report. Attorney Ferentino stated this report is generated every month and asked Officer Alberigi if these reports can be included in the board member's packets. Officer Alberigi responded yes. Mrs. Farrell asked Mrs. Degnan if she was talking about the discipline report they receive at the West Side Tech. Mrs. Degnan responded yes. Dr. Casarella stated sometimes this can get to the public and he didn't feel this is the board's business. This is the officer's business and the parent's business, not the board's. Dr. Campenni stated she would like to know if there were drugs and alcohol in the school. Mrs. Degnan stated there are no names listed on this report. It's a tracking tool. Dr. Casarella stated everybody in the school would know who did what.

Mr. Marianacci stated the motion is to provide a monthly report and place it on the agenda.

Roll Call: Dr. Campenni voted yes, Mrs. Degnan, yes, Mr. Dominick, yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, no, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes.

Motion passed for the board to receive the police report each month and place it on the agenda.

At this time, Mrs. Degnan stated that Mr. Valenti, at the last meeting, asked that all Right to Know Requests are placed on the agenda under the communications report. Mrs. Degnan made the motion, second by Dr. Campenni.

Mr. Bolin asked Mrs. Degnan if she was requesting who requested the Right to Know and what they were asking for. Mrs. Degnan responded yes. Attorney Ferentino stated on the request form it should be added if the requested is in favor of having their name disclosed on the agenda. Attorney Ferentino stated the nature of the request would be fine to be on there but we should respect a person's decision if they want it to be confidential. Mrs. Degnan stated she was told she had to give her name. That it had to be documented that way and it didn't seem appropriate at that time. Mr. John Bonin, of Harding, stated he thinks it would benefit the board to see the Right to Know Request. Mrs. Degnan stated it is a little embarrassing to have someone's name on the agenda but it is important for the board to see the topic. Mrs. Degnan stated that is what she is looking for, what they are requesting. Attorney Ferentino stated he does not want people to have to inhibit to that request of having their names listed. Mr. Ferentino stated on the form it can be added to read that they have no objection of their name being listed on the agenda.

Mr. Ferentino stated the motion is to list the Right to Knows on the communications report. We don't want to inhibit people from sending in a Right to Knows because they don't want their names listed. The board secretary and Attorney Ferentino will facilitate what to place on the form.

Roll Call: Dr. Campenni, yes, Mrs. Degnan, yes, Mr. Dominick, yes, Mrs. Gober-Mangan, yes, Mr. Yorina, yes, Dr. Casarella, yes, Mrs. Farrell, yes, Mr. Bolin, yes, Mr. Marianacci, yes. The motion passed.

At this time, Carl Yorina, made a motion for the board to unite to buy a Semi-automatic AR15 rifle for the Wyoming Area police department. Mr. Yorina stated with the current school shooting, he didn't think our police department has enough fire power.

No one seconded this motion. Motion failed.

Open Discussion:

John Pegg of West Wyoming made the following comments:

I would like to bring to light the relevance and impact of retroactive pay as it pertains to the ongoing teacher negotiations. I did some calculations based on proposed percentages by the School District and the Teacher's Association as found in last public Fact Finders report, [May 2011](#).

Based on those percentages recommended by the Association, the retro pay would be:

10/11 year (1.5%) ==>127K

11/12 Year (2.0%) ==> \$172K for 11/12 and also include \$127K from 10/11

12/13 Year (2.0%) ==>\$176K for 12/13 and also include \$127K from 10/11, \$172K from 11/12

13/14 Year (2.25%) ==> \$202K for 13/14 and also include \$127K from 10/11, \$172K from 11/12 and \$176K from 12/13

Total roughly \$1.58 Million. And this does NOT include any type of step increases which would inflate this number even larger.

In comparison, using the same Teacher's proposed percentages from above (excluding step movement) along with a 11/12 wage freeze, my calculations for the District's would be as follows:

10/11 year ==> \$127K

11/12 Year ==> wage freeze for 11/12 year, (\$127K from 10/11 already included in base)

12/13 Year ==> \$170K for 12/13, freeze from 11/12 (\$127K from 10/11 already included in base)

13/14 Year ==> \$195K for 13/14 and \$170K 12/13 and wage freeze for 11/12 (\$127K from 10/11 already included in base)

Roughly total \$663K, down from \$1.58 million. And remember, no step increases.

Total retro pay would be even lower when using the District's proposed 1% increases and 11/12 wage freeze. About \$366K

I'm not suggesting one solution over the other, but just pointing out the impact of retro pay and its effect on the current and future fund balances.

The one other item to briefly touch upon references the state pension system. Here is a State Pension report from the PA Office of Budget that discusses the current pension system, how we got here and possible solutions. My apologies if some of you have already read this report, but if you have not, I would encourage you to do so. Currently, \$500 million needs to be cut to balance the PA budget.

Where these budget cuts come from is anyone's guess, but if education cuts are instituted, coupled with retro pay and this district's fund balance can be at a very dangerous and possibly lower amount than the recommended 8% of expenditures. I will leave a copy of the report with Denise Holmes.

Bob Borzell of Wyoming asked the number of teachers employed by the district that live outside the district. Mr. Bernardi responded he didn't have the information for that but will find out. Mr. Borzell asked if they have children that attend this school. Mr. Bernardi responded yes. Mr. Borzell asked if they pay the fee. Mr. Bernardi responded yes, a legal non-resident pays if they don't live in the district. They have to sign an affidavit. Mr. Borzell asked if they have been doing this all along. Mr. Bernardi responded they have. They have to verify if they live in the district. That is our policy. They pay somewhere around \$9,000.00.

John Bonin of Harding asked if it went through last month to pay Mrs. Whipple. Mr. Bolin responded yes and she was the foodservice director. Mr. Bonin asked if she retired. Mr. Bolin responded correct. Mr. Bonin commented, and then she came back. Mr. Bolin responded to help the new foodservice director. Mr. Bonin commented that is was stated she wasn't paid but then she was paid because it was an emergency.

Exeter, PA.

December 18, 2012

Dr. Casarella responded we hired a new foodservice person when Mrs. Whipple retired. It happened sometime in August when she came on board, so the new person had to be transitioned into the position. Three weeks before school started, there needed to be something done and we did not have a board meeting so it needed to be done. Mr. Bonin asked what the protocol was to pay someone in an emergency. Is there a protocol written. Mr. Bernardi responded she was not paid until the board approved it. Mr. Bonin stated that she announced her retirement in January, and asked so no one wrote a transition plan in case she wasn't available. Dr. Casarella responded he doesn't know how it transpired. Mr. Bernardi stated a RFP was put out for a foodservice vendor. It was sent to the Department of Education. This was done in May and then in June the board approved to hire a private individual so then we interviewed for a private individual. Mrs. Collevchio was hired but had a commitment to another employer so she couldn't start until July. She was hired at the June meeting. Mrs. Collevchio came from a foodservice company. When you work for a food service company you can't do certain documents and paperwork. Mrs. Collevchio needed the help in doing paperwork because she didn't work with paperwork because she worked with the company. Mrs. Whipple helped her to do documents and got paid early December. It was all documented by days and hours. Mr. Bonin stated if there had been a transition plan for either/or we could have saved \$1,500.00 because maybe Janet Whipple could have written how to do the documents for Mrs. Collevchio and kind of guided her along. Mr. Bonin commented that we have a new bid person who is responsible for bids. Mr. Bonin questioned the protocol for bids because we are only accepting one bid for the gas. Dr. Casarella responded no. We went through the broker. Mr. Bonin asked if the broker found these three competitive bids. Dr. Casarella responded yes. Dr. Casarella responded to Mr. Bonin that it comes to a point when you have to trust people. Dr. Casarella stated there are people here and yes they get paid but Dr. Casarella stated he isn't here every part of the day and neither are any of the other board members. Dr. Casarella stated the broker investigated it. We have dealt with this broker. Dr. Casarella stated he can rely on this person for the service we are getting and has no problem of what he recommends. Mr. Bonin responded sometimes you don't do things of what you've been doing for twenty years. Dr. Casarella responded sometimes you rely on people you trust. Mr. Bonin made the comment of moving forward. Mr. Bernardi stated the gentleman that works for UGI is very reliable and we have gotten a very good price. Mr. Bernardi asked everyone to look at their gas bill and see what they are paying. Mr. Bonin commented that we only had one bid. Dr. Casarella responded it wasn't a bid, it was a renewal.

Mr. Bolin wished everyone on the board and in the audience a very happy holiday and safe new year.

The meeting was adjourned at 10:20 p.m. on a motion by Mr. Marianacci, second by Dr. Casarella.

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Mr. John Bolin, President

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Mr. John Marianacci, Secretary