I have received and read a copy of the 2020-2021 Student Code of Conduct.

Parent Signature

Date

Jennings School District • 2559 Dorwood Drive Jennings, MO 63136 • Phone: (314) 653-8000 Fax: (314) 653-8030

Dear Parent(s) & Students:

The Jennings School District (JSD) Board of Education and staff are committed to success for all students by supporting a school climate that is safe and conducive to positive teaching and learning. All JSD students are expected to acquire the knowledge, skills, abilities and attitudes to become productive citizens and lifelong learners in a changing global society. Our goal is to see that every student is successful in post-secondary education and workplaces after graduation. Since school is the student’s workplace, we establish this code of conduct and dress code to model that of most workplaces. Review this expectation and consequences to ensure that JSD students have a productive, safe learning environment.

Each school may add additional guidelines that are more directly to an organization and particular expectations based on the school's mission. Principals will distribute this information to parents, students and their families at the start of the school year. Parents/guardians are asked to sign a form indicating they have received and read a copy of the current Student Code of Conduct.

Discipline is issued on an individual basis and will be fairly applied based on the standards listed in this document. Consequences may vary for the safety and welfare of all and the most conducive learning environment, especially in light of COVID-19.

Please contact your school administrator if you have questions after reading the Student Code of Conduct.

Dr. Art McCoy
Superintendent

Student Discipline:

The Board of Education has approved a student code of conduct policy to provide conditions for student success because it believes that education can only progress when high expectations for student behavior match the expectations for student achievement.

The Jennings Board of Education expects every student to:

• Comply with district policies and rules made by local schools.
• Respect and obey all school district employees.
• Be prompt and regular in attendance, equipped with the necessary books, paper and other school supplies.
• Meet classroom standards of behavior and performance.
• Maintain appropriate habits of communication, dress and personal cleanliness.
• Cooperate with students who have been given special responsibilities.
• Respect the dignity, rights and property of others and avoid any activity that may endanger the health and safety of others.
• Assume responsibility for the care of school property.
• Accept the consequences of his or her actions.

Student Dress Code:

The Jennings School District expects students to dress for success. The way a student dresses affects student attitude and behavior. We encourage our students to model the dress of post-secondary and professional life. Students are not permitted to wear:

• Any type of headgear or covering (hats, sweatbands, bandanas, scarves, wave caps, hoods, etc.). These items are not to be carried around school.
• Any article of clothing displaying obscene or inappropriate printing (i.e., alcohol, tobacco, drugs, weapons, harassing, obscene, vulgar, lewd or indecent) either explicitly or implied.
• Tops that are too revealing—no barnacle or cleavage.
• Skimpy.
• Decorative jewelry that is inappropriate or dangerous (i.e., necklaces, dog collars, chains, spiked bracelets, medallions, wristbands.)
• Clothing which says. The waistband of the pants, shorts, skirts, or jeans must be secured at or above the waist.
• Any clothing which shows underwear or undergarments.
• Clothing, jewelry, emblems, badges, symbols, signs or other things which are evidence of membership in or affiliation with any gang. A “gang” is defined in this policy as any group of two or more persons whose purposes include the commission of illegal acts or disruptive behavior.
• Shirts falling below the student’s fingertips. Any shirt including jerseys and sweaters that fall below the fingertips must be TUCKED in at the waist.
• Coats in the building. Sweat jackets, jean jackets, light jackets, sweaters, and hoodies are acceptable but must be in compliance with shirt length.
• Any clothing that is distracting or disruptive to the learning environment and school climate.
• Short skirts or shorts. All skirts and dress lengths may be no shorter than the length of the student’s fingertips when their arms are placed at their side.
• Hose or flip-flops. Flip-flops and side shoes, bare or sock feet. Appropriate footwear must be worn at all times.
• The following items are not to be worn alone:
  • Tube tops, spaghetti straps, tank tops (if the shoulder straps are less than three fingers wide), cut-offs, midriff shirts/blouses, muscle shirts.
  • Tights, spandex or leggings. These items must be worn with other clothing that adheres to short/skirt/dress length requirements.
  • See-through clothing including but not limited to tops, sleeves, legs and backs.

The final decision regarding the appropriateness of clothing and apparel will be at the discretion of the school administrator. Individual buildings may have additional restrictions as deemed necessary. Any violation of the dress code will fall under the ramifications of the Jennings School District Student Code of Conduct. (Parents/guardians are asked to sign a form indicating they have received and read a copy of the current Student Code of Conduct."

**Under district policy, corporal punishment is not permitted.**

Additional copies of the Student Code of Conduct are available at Jennings schools. This pamphlet summarizes the Jennings School District’s Student Code of Conduct policy. A separate policy concerning the discipline of students with disabilities is also available upon request.

Please detach and return to the principal’s office.

I have received and read a copy of the 2020-2021 Student Code of Conduct.

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**Obscene Gestures**
- MAX: Short-term suspension.
- MIN: Detention.

**Possession of Electronic Devices**
- MAX: Short-term suspension.
- MIN: Detention.

**Possession of Use or Sale of Tobacco Products/Paraphernalia**
- MAX: Short-term suspension.
- MIN: Detention.

**Prejudice/Obscenities or Obscenion of Profane or Obscene Materials**
- MAX: Short-term suspension.
- MIN: Detention.

**Racial Slanders and Slurs**
- MAX: Short-term suspension.
- MIN: Detention.

**Refusal to Comply With Directions of Staff**
- MAX: Short-term suspension.
- MIN: Detention.

**Sexual Harassment**
- MAX: Short-term suspension.
- MIN: Detention.

**Skipping Class**
- MAX: Short-term suspension.
- MIN: Detention.

**Tardiness**
- MAX: Short-term suspension.
- MIN: Detention.

**Theft**
- MAX: Short-term suspension.
- MIN: Detention.

**Threats**
- MAX: Short-term suspension.
- MIN: Detention.

**Trespassing**
- MAX: Short-term suspension.
- MIN: Detention.

**Verbal Abuse**
- MAX: Short-term suspension.
- MIN: Detention.

**Any Other Inappropriate Behavior at School, on School Sponsored Transportation or On Route to and from School, as Defined by School Officials**
- MAX: Short-term suspension.
- MIN: Detention.

**Failure to Wear Student ID Badge When Required on School Grounds [Middle & High School]**
- 1st Offense: Warning
- 2nd Offense: Warning

**Consequences**
- Repeated Offenses—Pay for replacement charge.
- Repeated Offenses—$1.50 fine/parent notification.
**Type I Behavior** is student misconduct that is serious enough to result in a superintendent’s suspension of up to 180 school days or an expulsion. In addition to the Standards enumerated below, Type I Behavior may also include certain charges or convictions in either an adult or juvenile court with the following of:  

- First or second degree murder under §§ 565.020, 021, RSMo.
- Voluntary or involuntary manslaughter under §§ 565.023, 024, RSMo.
- Kidnapping under §§ 556.110, RSMo.
- First, second, or third degree assault under §§ 565.050, ,060, 070, RSMo.
- Rape in the first or second degree under §§ 566.030, 031, RSMo.
- Sodomy in the first or second degree under §§ 566.060, 061, RSMo.
- Burglary in the first degree or second degree under §§ 569.160, 170, RSMo.
- Robbery in the first degree under §§ 569.020, RSMo.
- The possession of a weapon under chapter 571, RSMo.
- Distribution of drugs or distribution of drugs to a minor under §§ 195.211, 212, RSMo.
- Possession in the first degree under §§ 569.040, RSMo.
- Fetal restraint under §§ 565.120, RSMo.
- Property damage in the first degree under §§ 569.100, RSMo.
- Child molestation in the first degree pursuant to §§ 566.067, RSMo.
- Sexual misconduct involving a child pursuant to §§ 566.083, RSMo.
- Sexual abuse in the first or second degree pursuant to §§ 566.100, RSMo.
- Course under §§ 565.090, RSMo.
- Stalking under §§ 565.225, RSMo.

For purposes of the Missouri Safe Schools Act and the district’s Student Code of Conduct policy, “Charged” means that an indictment or information has been filed in an adult proceeding or a petition has been filed in juvenile court. Although a hearing is not required by statute for mandatory exclusions under the Safe Schools Act, the district may elect to conduct a hearing regarding the existence of the charges or petition. Special rules may apply to a student with a disability who has been charged with or convicted of the offenses identified above. In addition to the offenses identified above which typically result in a mandatory expulsion, Missouri law also permits school districts to suspend a student who has been convicted of, or pled guilty to a felony that is not listed above.

- When a student is suspended for a first offense, the suspension period shall be no more than ten school days, provided further that the student must have a hearing before the Board of Education is required under Section 167.161 of the Missouri Revised Statutes to remove the student from school.

In addition, the student may be reenrolled by the superintendent to another school in the district after the suspension. Type I Behavior includes student conduct that violates the following standards:

**STANDARD 1 - Disruption of School:** A student who does not conform to the operation or obstruction of the function of school by the use of racial insults, violence, force, noise, friction, then to constitute an obstruction, resistance, extortion, trespassing or any other conduct that may result in disruption. A student may not encourage other students to engage in the conduct described above.

- When done for the purpose of disrupting or obstructing the function of school, the following list is not an all inclusive but represents the kinds of offenses that are considered disruptive:
  - Occupying any or part of school buildings, grounds or school-sponsored transportation with the intent of obstructing others regarding its use.
  - Blocking the entrance or exit of any school building, corridor or room with the intent of obstructing others with respect to entering, exiting, or using the space.
  - Promoting or participating in any gang-related activity. Students are also prohibited from displaying or wearing any secret organization or gang logos that the school deems disruptive.
  - Preventing or attempting to prevent or impair by a physical act the function of any school official, class, activity, meeting or assembly.
  - Blocking normal pedestrian or vehicular traffic on school grounds without the direct instruction of the principal.
  - Continuously making noise or acting in any manner that disrupts the performance of school personnel from fulfilling their responsibilities.

- Intentionally making proven false accusations against staff or students.

**STANDARD 2 - Damage to School Property**

A student may not willfully cause or attempt to cause damage to school property (including setting fire to, substantially damaging or destroying school property or the property of others at school or at a school activity. Repeated minor damage to school property may be the basis for a superintendent’s suspension or expulsion. Restitution for and/or replacement of property may be sought under Missouri law for any damage caused in violation of this Standard. (Police notification required.)

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### 2020-2021 STUDENT CODE OF CONDUCT FOR TYPE II INFRACTIONS

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<td><strong>Failure to Follow District Internet Policy</strong></td>
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<td>MAX</td>
<td>Short-term suspension</td>
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<td><strong>Forgery</strong></td>
<td>MIN</td>
<td>Student conference/parent involvement</td>
<td>In-school suspension/ detention</td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
<td>Long-term suspension</td>
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<tr>
<td><strong>Gambling</strong></td>
<td>MIN</td>
<td>Student conference/parent involvement</td>
<td>In-school suspension/ detention</td>
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<td>MAX</td>
<td>Parent involvement</td>
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<tr>
<td><strong>Gang-Related Behavior</strong></td>
<td>MIN</td>
<td>Student conference/parent involvement</td>
<td>Short-term suspension</td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
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<tr>
<td><strong>Harassment/Bullying</strong></td>
<td>MIN</td>
<td>Student conference/parent involvement</td>
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<tr>
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<td>MAX</td>
<td>Long-term suspension</td>
<td>Long-term suspension</td>
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<tr>
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<td><strong>Inappropriate Dress</strong></td>
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<tr>
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<td>MAX</td>
<td>Short-term suspension</td>
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<tr>
<td><strong>Inappropriate Physical Contact Between Students</strong></td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
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<tr>
<td><strong>Intimidation</strong></td>
<td>MIN</td>
<td>Short-term suspension</td>
<td>Long-term suspension</td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
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<tr>
<td><strong>Leaving Class Without Permission</strong></td>
<td>MIN</td>
<td>Parent involvement/parent involvement</td>
<td>In-school suspension/ detention</td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
<td>Long-term suspension</td>
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<tr>
<td><strong>Leaving School Grounds Without Permission</strong></td>
<td>MIN</td>
<td>Parent involvement/parent involvement</td>
<td>In-school suspension/ detention</td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
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<tr>
<td><strong>Littering</strong></td>
<td>MIN</td>
<td>Parent involvement/parent involvement</td>
<td>In-school suspension/ detention</td>
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<tr>
<td></td>
<td>MAX</td>
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<tr>
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<td>Student conference/parent involvement</td>
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<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
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</tr>
<tr>
<td><strong>Making Proven False Accusations Against Staff Members</strong></td>
<td>MIN</td>
<td>Student conference/parent involvement</td>
<td>In-school suspension/ detention</td>
</tr>
<tr>
<td></td>
<td>MAX</td>
<td>Short-term suspension</td>
<td>Long-term suspension</td>
</tr>
</tbody>
</table>
data that belong to anyone else. No use of the material is permitted in any medium without prior consent.

2. All users must respect the legal protection provided by copyright license to programs, books, articles and data.

3. Users must respect the integrity of the computing systems. For example, no one is permitted to develop programs that harass other users or attempt to infiltrate a computer or computing system.

4. Neither advertising for profit nor campaigns for political office are allowed through the network. No personal phone numbers or addresses may be exchanged.

5. Users must respect the rights of other individuals and not use language that is abusive, profane or offensive.

6. Electronic mail is not guaranteed to be private and may be monitored at any time. The user's communication may be inappropriate or illegal activities shall be reported to the appropriate authority.

7. Passwords are not to be used by unauthorized individuals. Individuals given the district's passwords will assume responsibility for use of those passwords. Schools must be aware that there is a security problem on the network or misuse of a district password, the matter shall be reported to the building principal.

8. All users must abide by existing federal and state laws regarding electronic communication. This includes accessing information without authorization, giving passwords out or causing a system to malfunction.

9. Access to the Internet is considered a privilege. Anyone found using access in a way that is inappropriate will be denied privileges.

10. Project students posted on school bulletin boards must include the building technology coordinator, building principal or other school official.

Student Absences and Excuses:

On the first occurrence of an unexcused absence the principal or designee will speak with the student (if 18 years of age or older) to the school official in order to release any information to parents or eligible student. A student may not repeatedly nor flagrantly fail to report the absence to the school official in order to correct the student’s excessive absences and to establish conditions under which the student may remain in school and be successful. At the elementary and middle school level parents will be reported to the Family Court of St. Louis County for educational neglect or truancy after eight (8) days of unexcused absences. At the high school level when eight (8) days of unexcused absences or more have occurred in a school year, students will be suspended from school until Standard 9 – Habitual Truancy and parents will be reported to the Family Court of St. Louis County for truancy if appropriate.

Note: Per Policy JED – Student Absences and Excuses, credit for make-up work may not be reported due to an unexcused absence including suspensions may not be issued.

Jennings School District Directory Information:

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. Statute 1232g: 34 CFR Part 99) is a Federal law that protects the privacy of student educational records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their child’s education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are “eligible students.” Schools may, but are not required to, disclose educational records to parents of eligible students who are listed as dependents on a parent’s federal income tax return.

Parents or an eligible student has the right to request and review the student’s education records maintained by the school. Schools are not required to provide a copy of records unless, for reasons such as great distance, it is impossible for parents to review records or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records when they believe the records are inaccurate, misleading or an invasion of privacy. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record or the parent or eligible student has the right to a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent, guardian or student in order to release any information from a student’s education record. However, FERPA allows schools to disclose those records without consent, to the following parties or under the following conditions:

STANDARD 3 – Theft of School Property, Personal Property and Possession of Stolen Property

A student may not steal or attempt to steal the property of the school or any person. A student may not receive or possess property stolen from the school, an employee, a student (other than the student’s personal property), or any person at school activities whether on or away from school property. Reporting the possession of any stolen property may be sought under Missouri state law. (Police notification required.)

STANDARD 4 – Threats, Fighting, Assault and Battery, Attending Fights

The Jennings School District has established a policy of zero tolerance towards violence. A student may not threaten anyone. A student may not make a false statement regarding the possession or location of an explosive or arsenic materials of any kind. A student may not report a fire or activate a fire alarm system knowing the fire exists. A student may not cause, attempt to cause or be in a way that may cause physical injury to another student, a school employee, or any other person; this includes fighting. Student(s) must be present and attend a fight. Acts of violence will be dealt with by excluding students from school according to the Student Code of Conduct. A student may not make a false statement to the Family Court of St. Louis County or an investigation of the suspension may be held in abeyance. This option is only available to first time offenders. (Police notification required.)

STANDARD 7 – Harassment, Bullying, Violence or Misconduct

Harassment is illegal. Students shall not harass others for any reason including age, race, sex, religion, gender, disability or national origin. A student may not repeatedly nor flagrantly commit acts of harassment against another student. Harassment includes but is not limited to sexual, verbal, physical, emotional or electronic intimidation. Bullying in any form is a type of harassment.

A student may not touch another person’s body or body parts in a sexual way whether or not the touching occurs through clothing and whether or not the touching is consensual.

A student may not expose sex organs or body parts under circumstances that such conduct is likely to be offensive or cause shame to another student.

A student may not make sexual advances or request sexual favors.

A student may not sexually assault, attempt to assault or commit any form of a sexual nature against anyone. (Police notification required.)

STANDARD 8 – Repeated School Violations

A student shall not repeatedly fail to comply with school policies and directions of principals, teachers, teacher’s aides, or other school personnel. Violations of Type II Behavior will be reported to the appropriate authority or the public. The student may be suspended and/or expelled.

STANDARD 9 – Habitual Truancy

A student may not accumulate an excess of eight (8) days of unexcused absences from school during a single school year.

STANDARD 10 – Academic Administrative Placement

High school students 16 years of age or older who have the ability and background to do work at or beyond the high school level, even if they do not credit the previous semester are placed on academic probation. Academic probation may lead to an administrative placement in an alternative education program.

STANDARD 11 – Other Misconduct

A student may commit no other misconduct or illegal activity that is not covered by the previous standards that may be disruptive under the school’s authority or that may interfere with the good order and discipline of the school.

Any student who in a court of general jurisdiction has been charged with, convicted of or pleaded guilty to a felony may be suspended and/or expelled.

When Type I Behavior Occurs:

School officials will investigate when they become aware that a student's behavior may have occurred. The investigation normally includes an informal conference with the student suspected of misconduct. During the conference the student will be informed of the charges and given an opportunity to address the charges. If the student denies the charges, the school official will explain the facts that support the proposed suspension and the student will be given an opportunity to present his/her version of the incident.

Community law enforcement agencies may be involved. Suspension of the student is not automatic. The district may request that the student be present in court for criminal action or violation of the juvenile code.

If the principal concludes that a student has engaged in Type I behavior, the principal is required to suspend the student for 10 school days unless there are circumstances that indicate that supervision is not warranted. The principal or designated school official will notify the student's...
Absence, leaving school grounds without permission, cheating, fighting, theft, gambling, using tobacco products, forgery, littering, profanity, insubordination, willful refusal to submit to school searches, failure to wear student ID badge where required, verbal abuse, obscenities, racial slurs and slurs, refusal to follow directions of staff, class disruption, inappropriate dress, trespassing, obscening graffiti or signs in public places, inappropriate physical contact between students, possession of glass bottles, use of airliners, violation of dress code against staff members and any other inappropriate behavior at school or on school-sponsored transportation as defined by the principal or school officials. Electronic devices and laser pointers which are not part of the instructional program are not allowed in school with the following exceptions. Electronic planners used as long as their presence and/or use in the classroom are not disruptive. Elementary school students are not allowed to possess cell phones or pagers. Middle and high school students may possess cell phones and pagers. However, the use of these are restricted from the time the student enters the building at the beginning of the school day until the student exits the building after school has been dismissed. These items must be kept off and out of sight. The school will not be responsible for the loss or the theft of these items. Due to the large volume of digital images or record images, the Jennings School District has established a policy of no cell phone use in any time in bathroom, locker rooms and any other area used for dressing or changing. Preserving the privacy of all students is important to the district. Students who use devices that are restricted, disruptive or use them inappropriately will be subject to disciplinary action.

A student may not commit acts of sexual harassment or violence while in school. Sexual harassment and violence include but are not limited to verbal, written, physical, visual or electronic contact or contact of a sexual nature. Acts of sexual harassment should be reported to the building principal or to the director of human resources at (314) 653-8800. Profanity and obscenity as well as vulgar language are prohibited at school unless they are in the context of the student’s personal school work. Any student who the school district is aware is involved in a behavior that is prohibited by this policy may lose Internet access when such access is otherwise permitted or required by law, may reduce a student’s suspension in length. A contract between the student and the school district designee shall be signed by the student and the school district designee. The return will normally precide any reduction in the length of a suspension. For example, in a ten (10) day suspension, the reduction in the length of suspension may be based on the number of missed school days due to suspension or other exclusion. If appropriate, the superintendent may also recommend student expulsion.

Exclusion from School for Definite Term:
Following a hearing on misconduct charges, the Board may find that expulsion would be too harsh and may order a student excluded from school for a definite period of time such as the remainder of the school term or a full school year. After that period has passed, the student may return to school without a request for readmission.

Suspension:
A suspension is a removal of a student from school for a definite period of time (less than ten (10) days or expulsion of any student for a definite period of time exceeding ten (10) days). Pursuant to §§ 565.110, RSMo., the student will be given oral or written notice of charges. The student will be given an opportunity to present his/her version of the incident. The student will be given an opportunity for a hearing if: 1. the student denies the charges, an oral or written explanation will be given to the student who supports the allegations of the suspension.

The principal or designated official will authorize an additional 24 days of suspension or a maximum of 36 days.

1. First or second degree murder under §§ 565.020, .021, RSMo.
2. Voluntary or involuntary manslaughter under §§ 565.023, 024, RSMo.
3. Kidnapping under §§ 565.110, RSM. E.
4. Robbery under §§ 565.150, 151, RSMo.
5. Rape in the first or second degree under §§ 565.050, 060, 070, RSMo.
6. Sodomy in the first or second degree under §§ 565.160, 170, RSMo.
7. Burglary in the first degree or second degree under §§ 569.160, 170, RSMo.
8. Robbery in the first or second degree under §§ 569.620, RSMo.
9. The possession of a weapon under RSMo.
10. Distribution of drugs or distribution of drugs to a minor under §§ 195.211, 212, RSMo.
11. Arson in the first degree under §§ 569.040, RSMo.
12. Felony assault in the first degree under §§ 565.120, RSMo.

By the Student Code of Conduct as of the last day of Type II misconduct as of the last day of Type II behavior.

Suspensions may not be appealed.

Exclusion and suspension are the result of a Type II behavior.

a) The principal or designated official will authorize an additional 24 days of suspension or a maximum of 36 days.

b) The student will be given oral or written notice of charges. The student will be given an opportunity...