

Obscene Gestures	MIN	Student conference.	Parent involvement.	Verbal reprimand.	Detention.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Possession of Electronic Devices	MIN	Confiscation.	Confiscation.	Confiscation/parent pickup.	Confiscation/parent pickup.
	MAX	Short-term suspension.	Short/long-term suspension.	Short-term suspension.	Long-term suspension.
Possession or Use of Tobacco Products/Paraphernalia	MIN	Student conference/parent involvement/counselor referral.	Short-term suspension.	Warning/confiscation.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Profanity/Obscenities or Possession of Profane or Obscene Materials	MIN	Student conference/parent involvement.	In-school suspension/detention.	Verbal reprimand.	Detention/in-school suspension.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Racial Slanders and Slurs	MIN	Student conference/parent involvement.	In-school suspension/detention.	Detention/in-school suspension.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Refusal to Comply With Directions of Staff	MIN	Student conference.	Parent involvement.	Detention/in-school suspension.	Detention/in-school suspension.
	MAX	Parent involvement.	Short-term suspension.	Long-term suspension.	Long-term suspension.
Sexual Harassment	MIN	Student conference/parent involvement & counselor referral.	Short-term suspension.	Student conference/parent involvement & counselor referral.	Short-term suspension.
	MAX	Long-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Skipping Class	MIN	Parent contact.	Short-term suspension.	Parent contact/detention.	In-school suspension/detention.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Tardiness	MIN	Student conference.	Parent involvement.	Verbal reprimand.	Detention.
	MAX	Parent involvement.	Detention.	Detention.	Dropped from class/short-term suspension.
Theft	MIN	Parent involvement.	Short-term suspension.	Conference/restitution.	Short-term suspension/restitution.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension/restitution.	Long-term suspension/restitution.
Threats	MIN	Student conference.	Parent involvement.	Student conference.	Short-term suspension.
	MAX	Long-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Trespassing	MIN	Parent involvement.	Parent involvement.	Verbal reprimand.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Verbal Abuse	MIN	Student conference.	Parent involvement.	Verbal reprimand/student mediation.	Detention.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Any Other Inappropriate Behavior at School, on School-Sponsored Transportation or En Route to and from School, as Defined by School Officials	MIN	Verbal reprimand.	Verbal reprimand.	Verbal reprimand.	Verbal reprimand.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Failure to Wear Student ID Badge When Required on School Grounds (Middle & High School)					
Middle School		1 <sup>st</sup> Offense—Warning	Repeated Offenses—Pay for replacement charge.		
High School		1 <sup>st</sup> Offense—Warning	Repeated Offenses--\$1.50 fine/parent notification.		

Under district policy, corporal punishment is not permitted.

Additional copies of the Student Code of conduct are available at Jennings schools. This pamphlet summarizes the Jennings School district's Student Code of Conduct policy. A separate policy concerning the discipline of students with disabilities is also available upon request.

Please detach and return to the principal's office.

I have received and read a copy of the 2020-2021 Student Code of Conduct.

Parent Signature	Date
Student Name	School
	Grade



# 2020-2021 Student Code of Conduct

Jennings School District • 2559 Dorwood Drive Jennings, MO 63136 • Phone: (314) 653-8000 Fax: (314) 653-8030

## Dear Parent(s) & Students:

The Jennings School District (JSD) Board of Education and staff are committed to success for all students by supporting a school climate that is safe and conducive to positive teaching and learning . All JSD students are expected to acquire the knowledge, skills, abilities and attitudes to become productive citizens and lifelong learners in a changing global society. Our goal is to see that every student is successful in post-secondary education and workplaces after graduation. Since school is the student's workplace, we establish this code of conduct and dress code to model that of most workplaces. Review this expectations and consequences to ensure that JSD students have a productive, safe learning environment.

Each school may add additional guidelines that speak more directly to an organization and particular expectations. Principals will distribute this information to parents, students and their families at the start of the school year. Parents/guardians are asked to sign a form indicating they have received and read a copy of the current Student Code of Conduct.

Discipline is issued on an individual basis and will be fairly applied based on the standards listed in this document. Consequences may vary for the safety and welfare of all and the most conducive learning environment, especially in light of COVID-19.

Please contact your school administrator if you have questions after reading the Student Code of Conduct.

Art McCoy

Dr. Art McCoy  
Superintendent

## Student Discipline:

The Board of Education has approved a student code of conduct policy to provide the conditions for student success because it believes that education can only progress when high expectations for student behavior match the high expectations for student achievement.

The Jennings Board of Education expects every student to:

- ◆ Comply with district policies and rules made by local schools.
- ◆ Respect and obey all school district employees.
- ◆ Be prompt and regular in attendance equipped with the necessary books, paper and other school supplies.
- ◆ Meet classroom standards of behavior and performance.
- ◆ Maintain appropriate habits of communication, dress and personal cleanliness.
- ◆ Cooperate with students who have been given special responsibilities.
- ◆ Respect the dignity, rights and property of others and avoid any activity that may endanger the health and safety of others.
- ◆ Assume responsibility for the care of school property.
- ◆ Accept the consequences of his or her actions.

## Student Dress Code:

The Jennings School District expects students to dress for success. The way a student dresses affects student attitude and behavior. We encourage our students to model the dress of post-secondary and professional life.

Students are not permitted to wear:

- ◆ Any type of headgear or covering (hats, sweatbands, bandanas, scarves, wave caps, hoods, etc.). These items are not to be carried around school.
- ◆ Any article of clothing displaying obscene or inappropriate printing (i.e., alcohol, tobacco, drugs, weapons, harassing, obscene, vulgar, lewd or prejudice) either explicit or implied.
- ◆ Tops that are too revealing--no bare midriff or cleavage.
- ◆ Pajamas.
- ◆ Decorative jewelry that is inappropriate or dangerous (i.e., sunglasses, dog collars, chains, spiked bracelets, medallions, wristbands.)
- ◆ Clothing which sags. The waistband of the

pants, shorts, skirts, or jeans must be secured at or above the waist.

- ◆ Any clothing which shows underwear or undergarments.
- ◆ Clothing, jewelry, emblems, badges, symbols, signs or other things which are evidence of membership or affiliation in any gang. A "gang" is defined in this policy as any group of two or more persons whose purposes include the commission of illegal acts or disruptive behavior.
- ◆ Shirts falling below the student's fingertips. Any shirt including jerseys and sweaters that fall below the fingertips must be TUCKED in at the waist.
- ◆ Coats in the building. Sweat jackets, jean jackets, light jackets, sweaters, and hoodies are acceptable but must be in compliance with shirt length.
- ◆ Any clothing that is distracting or disruptive to the learning environment and school climate.
- ◆ Short skirts or shorts. All shorts, skirt and dress lengths may be no shorter than the length of the student's fingertips when their arms are placed at their side.
- ◆ House shoes, flip-flops, fluffy slide shoes, bare or sock feet. Appropriate footwear must be worn at all times.
- ◆ The following items are not to be worn alone:
  - Tube tops, spaghetti straps, tank tops (if the shoulder straps are less than three fingers wide), cut-offs, midriff shirts/blouses, muscle shirts.
  - Tights, spandex or leggings. These items must be worn with other clothing that adheres to short/skirt/dress length requirements.
  - See-through clothing including but not limited to tops, sleeves, legs and backs.

The final decision regarding the appropriateness of clothing and apparel will be at the discretion of the school administrator. Individual buildings may have additional restrictions as deemed necessary.

Any violation of the dress code will fall under the ramifications of the Jennings School District Student Code of Conduct.

(Parents/guardians are asked to sign a form indicating they have received and read a copy of the current Student Code of Conduct. Discipline will be fairly and consistently applied based on the standards listed below.)

## The Schools' Authority:

The Jennings School District is committed to

providing a non-violent and drug-free learning environment. The Jennings School District has the authority under Section 171.011, RSMo to control student conduct that disrupts the good order and discipline in its schools, or conduct that may harm the morale or good behavior of students. Once the school district is notified of a violation of certain provisions of the Missouri Safe Schools Act, students may be subject to disciplinary action regardless of when or where the violation occurred. When necessary, any employee of the district may engage in reasonable physical restraint of students to maintain orderly student conduct. Staff members and parents of the Jennings School District have the mutual responsibility of ensuring an appropriate education for each student and modeling appropriate behavior. Parent/staff conferences and other interactions shall be conducted in a civil manner. Any conference or communication that degenerates into verbal abuse (i.e. profanity, obscenity, shouting, etc.) or threats will not be tolerated and shall be ended immediately and reported to appropriate authorities (i.e. district administration, security and/or police.) Persistent adult disruptions to the educational process may result in the issuance of a no trespassing letter to the disruptive party.

The Jennings Student Code of Conduct separates student misconduct into two categories: Type I Behavior is considered serious misconduct, and Type II Behavior is less serious, but still disruptive and unacceptable.

Students may not commit Type I or Type II Behaviors on the school property before, during or after school, at any other time when the building/property is being used by a school community group, or off school grounds at a school activity or function. In addition, students may not commit Type I or Type II Behaviors coming to or from school or school functions. Students may also be disciplined for misconduct occurring off school grounds that affects the school discipline or the general safety and welfare of students and staff.

The schools’ authority extends to student possessions kept in their automobiles while parked on school property. Any vehicle driven by a Jennings School District student entering school property is subject to search by school authorities. Such search may be conducted without a warrant and upon reasonable suspicion or for any other reasonable purpose and in a reasonable manner. Desks and lockers are the property of the district and searches may be done at the discretion of building administrators. All staff members have the authority and responsibility to maintain appropriate student conduct.

TYPE I BEHAVIOR:

Type I Behavior is student misconduct that is serious enough to result in a superintendent’s suspension of up to 180 school days or an expulsion. In addition to the Standards enumerated below, Type I Behavior may also include certain charges and convictions in either adult or juvenile court with one of the following:

- ◆ First or second degree murder under §§ 565.020, .021, RSMo.
- ◆ Voluntary or involuntary manslaughter under §§ 565.023, .024, RSMo.
- ◆ Kidnapping under § 565.110, RSMo.
- ◆ First , second, or third degree assault under §§ 565.050, .060, .070,RSMo.
- ◆ Rape in the first or second degree under §§ 566.030, .031, RSMo.
- ◆ Sodomy in the first or second degree under §§ 566.060, .061, RSMo.
- ◆ Burglary in the first degree or second degree under §§ 569.160, .170, RSMo.
- ◆ Robbery in the first degree under § 569.020 RSMo.
- ◆ The possession of a weapon under chapter 571, RSMo.
- ◆ Distribution of drugs or distribution of drugs to a minor under §§ 195.211, .212, RSMo.
- ◆ Arson in the first degree under § 569.040, RSMo.
- ◆ Felonious restraint under § 565.120, RSMo.
- ◆ Property damage in the first degree under § 569.100, RSMo.
- ◆ Child molestation in the first degree pursuant to § 566.067, RSMo.
- ◆ Sexual misconduct involving a child pursuant to § 566.083, RSMo.
- ◆ Sexual abuse in the first or second degree pursuant to § 566.100, RSMo.
- ◆ Harassment under § 565.090, RSMo.
- ◆ Stalking under § 565.225, RSMo.

For purposes of the Missouri Safe Schools Act and the district’s Student Code of Conduct policy, “Charged” means that an indictment or information has been filed in an adult proceeding or a petition has been filed in juvenile court. Although a hearing is not required by statute for mandatory exclusions under the Safe School Acts, the district may elect to conduct a hearing regarding the existence of the charges or petition. Special rules may apply to a student with a disability who has been charged with or convicted of the offenses identified above.

In addition to the offenses identified above which typically result in a mandatory expulsion, Missouri law also permits school districts to suspend a student who has--as an adult--been charged with, convicted of or pled guilty to a felony that is not listed above. When a student is suspended as a result of the student being charged with, convicted of or having entered a plea of

guilty to a felony not listed above, a hearing before the Board of Education is required under Section 167.161 of the Missouri Revised Statutes to remove the student from school.

In addition, the **student may be reassigned by the superintendent** to another school in the district after the suspension. Type I Behavior includes student conduct that violates the following standards:

STANDARD 1 - Disruption of School

A student may not cause the disruption or obstruction of the function of school by the use of racial insults, violence, force, noise, coercion, threats, intimidation, passive resistance, extortion, trespassing or any other conduct that may result in disruption.

A student may not encourage other students to engage in the conduct described above.

When done for the purpose of disrupting or obstructing the function of school, the following list is not all inclusive but represents the kinds of offenses that are considered disruptive:

- ◆ Occupying any or part of school buildings, grounds or school-sponsored transportation with the intent of obstructing others regarding its use.
- ◆ Blocking the entrance or exit of any school building, corridor or room with the intent of obstructing others with respect to entering, exiting or using the space.
- ◆ Promoting or participating in any gang-related behavior. Students are also prohibited from displaying or wearing any secret organization or gang logos that the school deems disruptive.
- ◆ Preventing or attempting to prevent or impede by a physical act the function of any school official, class, activity, meeting or assembly.
- ◆ Blocking normal pedestrian or vehicular traffic on school grounds without the direct instruction of the principal.
- ◆ Continuously making noise or acting in any manner that would prevent school personnel from fulfilling their responsibilities.
- ◆ Intentionally making proven false accusations against staff members or students.

STANDARD 2 - Damage to School Property

A student may not willfully cause or attempt to cause damage to district property (including setting fire to, substantially damaging or defacing the school or its property) or the property of others at school or at a school activity. Repeated minor damage to school or personal property may be the basis for a superintendent’s suspension or expulsion. Restitution for and/or replacement of property may be sought under Missouri law for any damage caused in violation of this Standard. (Police notification required.)

2020-2021 STUDENT CODE OF CONDUCT FOR TYPE II INFRACTIONS

**NOTE:** Any student who has any discipline offense at their school may be assigned to an alternative school for the remainder of a school year. Discipline is issued on an individual basis and consequences may vary for a safe and conducive learning environment.

Type II Behavior		Elementary Level (K-6)		Secondary Level (7-12)	
Infraction		First	Repeated	First	Repeated
Cheating	MIN	Student conference/parent involvement.	In-school suspension/detention.	Loss of credit for test or assignment/parent involvement.	Short-term suspension.
	MAX	In-school suspension/detention.	Short-term suspension.	Long-term suspension.	Long-term suspension.
Class Disruption	MIN	Verbal reprimand.	Temporary removal from group student/parent conference and/or short-term suspension.	Verbal reprimand/parent involvement.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Destruction of Property	MIN	Student conference/restitution.	Student conference/Restitution.	Student conference/restitution.	Short-term suspension/restitution.
	MAX	Long-term suspension/restitution.	Long-term suspension/restitution.	Long-term suspension/restitution.	Long-term suspension/restitution.
Failure to Follow District Internet Policy	MIN	Temporary loss of Internet privileges.	Semester loss of Internet privileges.	Parent conference/temporary loss of privileges.	Short-term suspension/loss of privileges.
	MAX	Short-term suspension.	Long-term suspension.	Loss of privileges/ short-term suspension.	Long-term suspension/indefinite loss of privileges.
Fighting/Attending Fights	MIN	Student conference.	Short-term suspension.	Short-term suspension.	Long-term suspension.
	MAX	Long-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Forgery	MIN	Student conference.	In-school suspension/detention.	Detention.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Gambling	MIN	Student conference.	Parent involvement.	Verbal reprimand.	Short-term suspension.
	MAX	Parent involvement.	In-school suspension/detention.	Short-term suspension.	Long-term suspension.
Gang-Related Behavior	MIN	Student conference/parent involvement.	Short-term suspension.	Verbal reprimand/parent conference.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Harassment/Bullying	MIN	Student conference/parent involvement/counselor referral.	Short-term suspension.	Student conference/parent involvement.	Short-term suspension.
	MAX	Long-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Improper Use of Electronic Devices	MIN	(High school only.)		Confiscation/parent pickup.	Confiscation/parent pickup.
	MAX			Short-term suspension.	Long-term suspension.
Inappropriate Dress	MIN	Parent involvement & corrective action.	Detention/in-school suspension.	Corrective action/parent involvement.	Detention and corrective action.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Inappropriate Physical Contact Between Students	MIN	Student conference/parent involvement.	Parent involvement.	Verbal reprimand/parent involvement.	In-school suspension/short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Insubordination	MIN	Student conference/parent involvement/counselor referral.	In-school suspension/detention.	Detention/ in-school suspension.	Detention/in-school suspension.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Leaving Class Without Permission	MIN	Parent involvement.	In-school suspension/detention.	Verbal reprimand/detention.	Short-term suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Leaving School Grounds Without Permission	MIN	Parent involvement.	Short-term suspension.	In-school suspension/detention.	In-school suspension.
	MAX	Short-term suspension.	Long-term suspension.	Short-term suspension.	Long-term suspension.
Littering	MIN	Student conference.	Parent involvement.	Verbal reprimand.	Detention.
	MAX	Parent involvement.	In-school suspension/detention.	Detention.	Short-term suspension.
Lying to School Authorities	MIN	Student conference/parent involvement/counselor referral.	In-school suspension/detention.	Detention/ in-school suspension.	Detention/in-school suspension.
	MAX	Short-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.
Making Proven False Accusations Against Staff Members	MIN	Student conference/parent involvement/counselor referral.	Short-term suspension.	Short-term suspension.	Short-term suspension.
	MAX	Long-term suspension.	Long-term suspension.	Long-term suspension.	Long-term suspension.



data that belong to anyone else. No one should forward personal material without prior consent.

2. All users must respect the legal protection provided by copyright license to programs, books, articles and data.
3. Users must respect the integrity of computing systems. For example, no one is permitted to develop programs that harass other users or attempt to infiltrate a computer or computing system.
4. Neither advertising for profit nor campaigns for political office are allowed through the network. No personal phone numbers or addresses may be included.
5. Users must respect the rights of other individuals and not use language that is abusive, profane or offensive.
6. 6. Electronic mail is not guaranteed to be private and may be monitored at any time. Messages dealing with inappropriate or illegal activities shall be reported to the appropriate authority.
7. Passwords are not to be used by unauthorized individuals. Individuals given the district’s passwords will assume responsibility for use of those passwords. If a staff member feels that there is a security problem on the network or misuse of a district password, the matter should be reported to the building principal.
8. All users must abide by existing federal and state laws in force regarding electronic communication. This includes accessing information without authorization, giving passwords out or causing a system to malfunction.
9. Access to the Internet is considered a privilege. Anyone found using access in a way deemed inappropriate will be denied privileges.
10. 10. Student projects posted on school district servers must be approved by the building technology coordinator, building principal or other school official.

**Student Absences and Excuses:**

On the first occurrence of an unexcused absence the principal or designee will contact the parent or guardian to discuss the possible consequences of continued unexcused absence. Students who accumulate three (3) unexcused absences in a school year will receive a warning letter. When five (5) days of unexcused absences have occurred in a school year, a conference with parents shall be scheduled with the school representative, parent or guardian and student in order to correct the problems causing the student’s excessive absences and to establish conditions under which the student may

remain in school and be successful. At the elementary and middle school level parents will be reported to the Family Court of St. Louis County for educational neglect or truancy after eight (8) days of unexcused absences.

At the high school level when eight (8) days of unexcused absences or the equivalent hours have occurred in a school year, students will be suspended from school under Standard 9 – Habitual Truancy and parents will be reported to the Family Court of St. Louis County for truancy if appropriate.

Note: Per Policy JED--Student Absences and Excuses, credit for make-up work completed due to an unexcused absence including suspensions may not be issued.

**Jennings School District Directory Information:**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. Statute 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their child’s education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are “eligible students.” Schools may, but are not required to, disclose educational records to parents of eligible students who are listed as dependents on a parent’s federal income tax return.

Parents or an eligible student has the right to inspect and review the student’s education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

Parents or eligible students have the right to request that a school correct records when they believe the records to be inaccurate, misleading or an invasion of privacy. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing if the school still decides not to amend the record the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student’s education record. However, FERPA allows schools to disclose those records without consent, to the

following parties or under the following conditions (34 CFR Statute 99.31):

- ◆ School officials with legitimate educational interest.
- ◆ Other schools to which a student is transferring.
- ◆ Specified officials for audit or evaluation purposes.
- ◆ Appropriate parties in connection with financial aid to a student.
- ◆ Organizations conducting certain studies for or on behalf of the school.
- ◆ Accrediting organizations.
- ◆ To comply with a judicial order or lawfully issued subpoena.
- ◆ Appropriate officials in cases of health and safety emergencies.
- ◆ State and local authorities with a juvenile justice system pursuant to specific state law.

Schools may disclose without consent “directory” information such as a student’s name, address, telephone number, date and place of birth, honors, awards and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them.

In compliance with the law, high schools are required to provide military recruiters upon request access to secondary school students and directory information on those students, unless notified in writing by the parent or student (if 18 years of age or older) to “opt out” of the requirement. Jennings Senior High School has “opt out” forms available in the counselor’s office.

**Public Complaints:**

The Board recognizes that situations of concern to parents/guardians or the public may arise in the operation of the district.

The following procedures are to be followed by persons with questions or complaints regarding the operation of the school district:

1. Complaints on behalf of individual students should first be addressed to the teacher or appropriate staff member.
2. Unresolved matters from (1) above or problems and questions concerning individual schools should be directed to the principal of the school.
3. Unresolved matters from (2) above or problems and questions concerning the school district should be directed to the superintendent.



**STANDARD 3 - Theft of School Property, Personal Property and Possession of Stolen Property**

A student may not steal or attempt to steal the property of the district or of others. A student may not receive or possess property stolen from the district, an employee, a student or others who are present on school property or who are present at school activities whether on or away from school property. Restitution or replacement of any stolen property may be sought under Missouri state law. (Police notification required.)

**STANDARD 4 - Threats, Fighting, Assault and Battery, Attending Fights**

The Jennings School District has established a policy of zero tolerance towards violence. A student may not threaten anyone. A student may not make a false statement regarding the possession or location of an explosive or arson materials of any kind. A student may not report a fire or activate a fire alarm system when no fire exists. A student may not cause, attempt to cause or behave in a way that could cause physical injury to another student, a school employee, or any other person; this includes fighting. Students shall not go towards or attend a fight. Acts of violence will be dealt with by excluding students from school according to the Student Code of Conduct and reporting the incident to the police.

Acts of violence covered as both Type I and Type II Behavior reflect the varying ages of our students, their capacity for mature judgment, their size, their motivations for violence and the intensity of the violence. Any or all of these factors may elevate a Type II act of violence into a Type I act of violence. (Police notification required.)

**STANDARD 5 - Weapons and Dangerous Instruments**

A student may not possess, transmit or handle a firearm, knife, ammunition or other weapons including but not limited to chemical irritants or use any object in a manner that causes it to be capable of injuring another person. A student may not possess, fire, display or threaten use of firearms, explosives or other weapons on school grounds or at school events. This policy also prohibits the possession of BB guns, pellet guns or anything that looks like a gun, knife or other weapon.

Unless the superintendent deems otherwise, expulsion proceedings will be initiated for any student in possession of a firearm. (Police notification required.)

**STANDARD 6 - Controlled Substances**

A student may not possess, use, circulate, transfer, distribute, consume or be under the influence of any controlled substances,

prescription medications (except as specifically permitted by Board Policy JHCD--Administration of Medications to Students), over the counter medications, imitation controlled substances\*, chemical substances or intoxicants of any kind.

- ◆ *An imitation controlled substance is one that is not a controlled substance as defined by Missouri state law, but by appearance (shape, color, size, markings) or representations made, reasonably resembles a controlled substance.*

The possession, transfer, distribution, consumption, use or sale of drugs (including all substances identified under the first paragraph of Standard 6), alcohol and drug paraphernalia on school property or at school-sponsored activities is expressly prohibited. This standard does not apply to use of a drug that has been authorized by a medical prescription from a registered physician as long as the student complies with the district policy regarding administration of medication to students. Any student violating this policy may be suspended from school for up to 180 days or expelled. If the student successfully completes a drug education or rehabilitation program approved by the district, a portion of the suspension may be held in abeyance. This option is only available to first time offenders. (Police notification required.)

**STANDARD 7 - Harassment, Bullying, Violence or Misconduct**

Harassment is illegal.

Students shall not harass others for any reason including age, race, sex, religion, gender, disability or national origin. A student may not repeatedly nor flagrantly commit acts of harassment against anyone. Harassment includes but is not limited to sexual, verbal, physical, emotional or electronic intimidation. Bullying in any form is a type of harassment.

A student may not touch another person’s sexual organs or any other body part in a sexual way whether or not the touching occurs through clothing and whether or not the touching is consensual.

A student may not expose sex organs or body parts under circumstances that such conduct is likely to be offensive or otherwise inappropriate.

A student may not make sexual advances or request sexual favors.

A student may not sexually assault, attempt to assault or commit any forced act of a sexual nature against anyone. (Police notification required.)

**STANDARD 8 - Repeated School Violations**

A student shall not repeatedly fail to comply with school rules or with directions of principals, teachers, teacher assistants , or any other authorized school personnel. Type II Behaviors repeated, persistent or exhibited over time will be considered a Type I violation.

**STANDARD 9 - Habitual Truancy**

A student may not accumulate an excess of eight (8) days of unexcused absences from school during a single school year.

**STANDARD 10 - Academic Administrative Placement**

High school students 16 years of age or older who have the ability and background to do acceptable work and have failed to earn 2.5 credits the previous semester are placed on academic probation. Academic probation may lead to an administrative placement in an alternative education program.

**STANDARD 11 - Other Misconduct**

A student may not commit any other misconduct or illegal activity that is not covered by the previous standards that may be disruptive under the schools’ authority or that may interfere with the good order and discipline of the school.

Any student who in a court of general jurisdiction has been charged with, convicted of or pleads guilty to a felony may be suspended and/or expelled.

**When Type I Behavior Occurs:**

School officials will investigate when they become aware that a Type I Behavior may have occurred. The investigation normally includes an informal conference with the student suspected of misconduct. During the conference the student will be informed of the charges and given an opportunity to admit or deny them. If the student denies the charges, the school official will explain the facts that support the proposed suspension and give the student an opportunity to present his/her version of the incident.

Community law enforcement agencies may be involved in investigations regarding Type I Behaviors. Principals must notify police of student violations of Standards 2, 3, 4, 5, 6 and 7. Police will also be notified of offenses that would be considered a violation of the Safe Schools Act. If possible, the student conference will take place prior to calling the police. The community law enforcement agencies have the authority to take a student into custody for criminal action or violation of the juvenile code.

If the principal concludes that a student has engaged in Type I Behavior, the principal is required to suspend the student for 10 school days unless there are circumstances that clearly indicate that suspension is not warranted. The principal or designated school official will notify the student’s



parent or guardian prior to sending the student home. The parent or guardian must arrange for the student to be picked up from school or consent as to how the student will travel home. The principal or designated school official will inform orally and by letter the student’s parent or guardian of the suspension and the fact that the matter is being referred to the superintendent’s office and the district hearing designee for possible further actions.

When Type I Behavior has been committed and the principal has conducted an informal investigation, a written report of the incident will be sent to the superintendent or designee and the district hearing designee within 5 school days. Within 10 school days, the district hearing designee shall give the suspended student and parent opportunity to present their perspective of the incident, review the principal’s report and any other information the committee wishes to consider concerning the suspension and make its recommendation to the superintendent concerning further disciplinary action.

Following this process, the superintendent will review the matter and make a final determination concerning whether:

- The student should be suspended for up to 180 school days.
- Expulsion proceedings should be initiated.
- Discipline reassignment should be considered.
- Some other disciplinary approach should be pursued.

The superintendent will notify the student, parent or guardian by letter of the final decision concerning additional disciplinary action as a result of Type I Behavior. Failure of school officials to follow the above procedures does not invalidate an otherwise lawful disciplinary action. Procedures applicable to students with a disability are described in Board Policy JGE.

**TYPE II BEHAVIOR:**

Student behavior that is disorderly or unacceptable but does not violate the Type I standards is known as Type II Behavior. Students who engage in Type II Behavior will not receive a superintendent’s suspension or an expulsion but will be appropriately disciplined by the principal or other school official. (See pages 7 and 8 for Type II Behavior Guidelines.)

If a student repeats a Type II Behavior that could cause substantial problems for the school, the misconduct then becomes Type I Behavior. The principal is then required to issue a principal’s suspension and refer the matter to the district hearing designee under the Type I Behavior guidelines.

Type II Behavior includes, but is not limited to, tardiness, skipping class, unexcused absence, leaving school grounds without

permission, cheating, fighting, theft, gambling, using tobacco products, forgery, littering, profanity, insubordination, refusal to identify self to school officials, failure to wear student ID badge where required, verbal abuse, obscenities, racial slanders and slurs, refusal to comply with directions of staff, class disruption, inappropriate dress, trespassing, obscene gestures, lying to school authorities, inappropriate physical contact between students, possession of glass bottles, making proven false accusations against staff members and any other inappropriate behavior at school or on school-sponsored transportation as defined by school officials. Electronic devices and laser pointers which are not part of the instructional program are not allowed in school with the following exceptions. Electronic planners may be used as long as their presence and/or use in the classroom are not disruptive. Elementary school students are not allowed to possess cell phones or pagers. Middle and high school students may possess cell phones and pagers. However, the use of these are restricted from the time the student enters the building at the beginning of the school day until the student exits the building after school has been dismissed. These items must be kept off and out of sight. The school will not be responsible for the loss or the theft of these items. Due to the capability of modern cellular phones to record images, the Jennings School District has established a policy of no cell phone use at any time in bathrooms, locker rooms and any other area used for dressing or changing. Preserving the privacy of all students is important to the district. Students who use devices that are prohibited, disruptive or used inappropriately will be subject to disciplinary action.

A student may not commit acts of sexual harassment or violence against anyone in school. Sexual harassment and violence includes other verbal, written, physical, visual or electronic contact of a sexual nature. Acts of sexual harassment should be reported to the building principal or to the director of human resources at (314) 653-8000.

Profanity and obscenity as well as vulgar language are prohibited at all times on school premises and at school activities. This prohibition extends to and includes classroom instructional activities, school publications and productions.

Any disciplinary action to be taken is at the discretion of the school official. If Type II Behavior results in a principal’s suspension, the principal or designated official will hold an informal conference with the student prior to the suspension and will notify the student’s parent,

guardian or designee.

Principals are authorized to establish additional standards of conduct dealing with Type II Behavior in their buildings or on school-sponsored transportation. Failure of school officials to follow the above procedures does not invalidate an otherwise lawful disciplinary action.

**Activities/Athletics Code of Honor:**

In order to participate in activities or athletic programs a student must have a signed copy of the Activities/Athletics Code of Honor on file.

**CONSEQUENCES OF STUDENT MISCONDUCT:**

Possible consequences of student misconduct include, but are not limited to, the following:

**Commencement Privilege:**

Students on suspension for either Type I or Type II misconduct as of the last day of school will not be permitted to participate in commencement exercises and related activities. If the suspension prevents completion of academic work necessary for graduation, this disciplinary consequence may affect a student’s graduation or receipt of a diploma.

**Suspension:**

A suspension is the removal of a student from school for a period up to 180 school days. Per Policy JED--Student Absences and Excuses, credit for make-up work completed due to an unexcused absence, including suspensions may not be issued. While on suspension a student may not be on school district property or attend any school-sponsored activity. Doing so without the principal’s written permission constitutes trespassing and charges may be filed with the police. Students serving a suspension must remain 1,000 feet away from any Jennings School District property. There are two types of suspensions:

**Principal’s Suspension:**

A principal may suspend a student for a period of 1-10 school days (short-term suspension) as a result of Type II Behavior. Parents or guardians will be notified of any principal’s suspension. An informal conference with the student shall be held prior to suspension unless the student’s presence at school poses a continuing danger to people or property, or an ongoing threat of disruption. If this is the case, the student may be removed immediately from school and the informal conference will follow as soon as possible. At the informal conference, students have the right to due process:

1. The student will be given oral or written notice of charges.
2. The student will be given an opportunity

- to present his/her version of the incident.
3. If the student denies the charges, an oral or written explanation will be given to the student that supports the intended suspension.
4. The principal’s suspension may not be appealed.

**Superintendent’s Suspension:**

Following the recommendation of the district hearing designee, the superintendent may issue a student suspension for a period up to 180 school days (long-term suspension) as a result of Type I Behavior. The student, parent or guardian may appeal the decision of the superintendent to the Board of Education within 30 days of the suspension. All appeals must be in writing to the president of the Board. If an appeal is made, a hearing will be conducted before a committee of the Board, which will be appointed by the president of the Board. Until the committee of the Board makes a decision on an appeal, the superintendent’s suspension remains.

The superintendent, if recommended by the principal or district hearing designee or if otherwise permitted or required by law, may reduce a superintendent’s suspension in length. A contract between the student and the school listing conditions of the student’s return will normally precede any reduction in the length of a superintendent’s suspension. For instance, in case of student theft a reduction in the length of suspension may be based upon the student making restitution. If appropriate, the superintendent may also recommend student expulsion.

**Exclusion from School for Definite Term:**

Following a hearing on misconduct charges, the Board may find that expulsion would be too harsh and may order a student excluded from school for a definite period of time such as the remainder of a semester, school year or a full school year. After that period has passed, the student may return to school without a request for readmission.

**Expulsion:**

Following notice to a student’s parents or guardians and a hearing on the charges, the Board of Education may permanently remove a student from school. At the hearing, the Board will consider the evidence and statements presented by both student and school officials before making the decision to expel.

**Reporting to Law Enforcement Officials:**

Any felony listed in this section or any act that if committed by an adult would be a felony listed in this section that is committed on school property, on any school-sponsored transportation or at any school activity must be reported by the appropriate school administrator to the appropriate law enforcement agency as soon as reasonably practical. The following acts are subject to this reporting requirement:

1. First or second degree murder under §§ 565.020, .021, RSMo.
2. Voluntary or involuntary manslaughter under §§ 565.023, .024, RSMo.
3. Kidnapping under § 565.110, RSMo.
4. First , second, or third degree assault under §§ 565.050, .060, .070,RSMo.
5. Rape in the first or second degree under §§ 566.030, .031, RSMo.
6. Sodomy in the first or second degree under §§ 566.060, .061, RSMo.
7. Burglary in the first degree or second degree under §§ 569.160, .170, RSMo.
8. Robbery in the first degree under § 569.020 RSMo.
9. The possession of a weapon under chapter 571, RSMo.
10. Distribution of drugs or distribution of drugs to a minor under §§ 195.211, .212, RSMo.
11. Arson in the first degree under § 569.040, RSMo.
12. Felonious restraint under § 565.120, RSMo.
13. Property damage in the first degree under § 569.100, RSMo.
14. Child molestation in the first degree pursuant to § 566.067, RSMo.
15. Sexual misconduct involving a child pursuant to § 566.083, RSMo.
16. Sexual abuse in the first or second degree pursuant to § 566.100, RSMo.
17. Harassment under § 565.090, RSMo.
18. Stalking under § 565.225, RSMo.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten (10) days or expulsion of any student who the school district is aware is under the jurisdiction of the court.

**A+ Program**

Participation in the A+ Program is an honor and a privilege for district students.

To meet the requirements the following guidelines are in place:

- ◆ An A+ student will not sell, possess or use a controlled substance and/or related paraphernalia as defined by law, including alcohol, unless prescribed by a licensed physician. This prohibition applies at all times whether on or away from school property.
  - ◆ Citizenship certification will be based on the Student Code of Conduct. All students are expected to comply with school and district policies and regulations.
  - An affirmed violation of Type I Behavior (disposition final) as defined by the Student Code of Conduct will result in immediate disqualification from the A+ Schools Program.
  - Repeated violations of Type II Behavior as defined by the Student Code of Conduct may result in disqualification from the A+ Schools Program.
1. The student accumulates eight (8)

- days of suspension over four (4) years.
  2. The student accumulates ten (10) referrals that result in disciplinary action (excluding tardy, ID, hall-sweeps and homework violations).
  - If a student pleads guilty or nolo contendere (no contest) to, receives a suspended execution of sentence for or been convicted of a felony, he/she would immediately be disqualified from the A+ School Program.
  - Transfer students and phase-in period:
1. Transferring sophomores: six (6) days of suspension and/or seven (7) referrals over three (3) years.
  2. Transferring juniors: four (4) days of suspension and/or five (5) referrals over two (2) years.
  3. Transferring seniors: two (2) days of suspension and/or three (3) referrals over one (1) year.
  - Student and parent signatures on the A+ Schools Participation Agreement allow the A+ coordinator to check discipline records to verify compliance with this requirement.

**Jennings School District Internet Access And Computer Guidelines:**

Computers are assigned to students. Damages to computers may requires restitution in accordance to the Destruction of Policy ordinance. Internet access is available for all staff and students through district network computers designated for their use. The Internet is an instructional/ learning resource in the school district and as such it is available for student use in all classes as determined by the teacher.

The Internet offers many informational resources that are helpful for student projects, research and other class assignments. Parents, students and district staff need to recognize that there are also sites on the Internet which are inappropriate for students due to student maturity and/or site content. Such sites must be avoided by all using the district network and quickly exited if they are encountered. The final responsibility to avoid inappropriate web sites rests with the Internet user.

All students in Jennings schools will have Internet access when such access is determined appropriate by their teachers unless parents or guardians inform the principal in writing that they do not want the student to have Internet access.

Any student who does not adhere to the following Internet guidelines will lose Internet access privileges through the school district’s network.

Students and staff using the district’s Internet access will abide by the following regulations:

1. Users must respect the privacy of others. Users shall not intentionally obtain copies of or modify files, passwords or