

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

The Regular Meeting of the Portage Area Board of School Directors was called to order. Erik Thrower, board president, led the group in the Pledge of Allegiance and a moment of silence. Members and others present were: JT Bandzuh; Susan Berardinelli; Jason Corte; Matthew Decort; John Jubina; Dennis Squillario; Erik Thrower; Eric A. Zelanko, Superintendent of Schools; Ralph J. Cecere, Jr., Junior-Senior High School Principal; Christian Serenko, Elementary School Principal; Pete Noel, Supervisor of Special Education; Jeff Vasilko, Business Manager, Patricia Moore, Solicitor and Denise Moschgat, Recording Secretary. Absent was Kathy Hough and Christian Smith.

RECOGNITION OF VISITORS

There were no visitors who wished to speak.

ROUTINE MATTERS

NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, October 11, 2017**, beginning at 6:30 p.m. in the elementary school auditorium, 84 Mountain Avenue, Portage, PA with the Regular Meeting immediately following.

APPROVING THE MINUTES

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving the August meeting minutes. A copy of the minutes was distributed with the advance agenda.

REPORTS

Vo-Tech Operating Committee representative **Erik Thrower** had no report.

IU Operating Committee representative **Kathy Hough** was absent.

Superintendent **Eric A. Zelanko** commended the staff and administrative team for a great start to the school year.

High School Principal **Mr. Ralph Cecere** also thanked the staff for a great start to the school year.

Elementary School Principal **Mr. Christian Serenko** echoed the sentiment and added that he felt this was the smoothest start so far in his time as principal. Mr. Serenko also conveyed on behalf of Laura Glass her thanks to everyone at Portage Health Center, especially Sue Berardinelli, for their assistance in getting students immunized for the start of school.

Supervisor of Special Education **Mr. Pete Noel** had nothing to add to the agenda.

School Solicitor **Dennis McGlynn, Esquire** had nothing to add to the agenda.

Business Administrator **Jeff Vasilko** reported that the local auditors will be in for their review this month.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion Decort Second Squillario Vote 7-0
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices	\$1,506,135.34
Cafeteria Fund Invoices	\$7,556.98
Athletic Fund Invoices	\$45,407.68
Capital Reserve Fund Invoices	\$0.00
Capital Projects Fund Invoices	\$53,361.90
Total Invoices paid	\$1,612,461.90

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$11,811.20
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$231,153.90
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$607,965.61
Berkheimer Tax Administrators PASD – EIT (Current)	\$62,887.34
Total Taxes	\$913,818.05

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

APPROVING AGREEMENT WITH ACRP

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving the following agreements with Alternative Community Resource Program for the 2017-2018 school year. There is no cost to the district unless it places a student in the program.

Partial Hospitalization Program Agreement (2017-2018)
Alternative Education for Disruptive Youth (2017-2018)
Center for Achievement School for Socially/Emotionally Disturbed Classroom (2017-2018)
Center for Achievement School for Autism Spectrum Disorders (2017-2018)

APPROVING AGREEMENT WITH NHS

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving an Agreement with NHS Pennsylvania for the 2017-2018 school year to provide services for school age children with Autism and/or Emotional Disturbance if referred by the district. There is no cost to the district unless it places a student in the program.

APPROVING LETTER OF AGREEMENT WITH EXTENDED FAMILY PROGRAMS, INC.

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving a letter of agreement with Extended Family Programs, Inc. for student behavioral intervention support services for the 2017-2018 school year. There is no cost to the district unless it places a student in the program.

APPROVING LETTER OF AGREEMENT WITH APPALACHIA INTERMEDIATE UNIT 08

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving a Letter of Agreement with Appalachia IU 08 for Early Intervention Preschool Program services for the 2017-2018 school year. There is no cost to the district unless it places a student in the program.

APPROVING LETTER OF AGREEMENT WITH CAMBRIA COUNTY DRUG & ALCOHOL PROGRAM

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving a Letter of Agreement with the Cambria County Drug and Alcohol Program for the 2017-2018 school year Student Assistance Program.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

APPROVING PRE-STUDENT TEACHING EXPERIENCE

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving the following Mount Aloysius College students for a pre-student teaching/student teaching experience during the 2017-2018 school year.

<u>Student</u>	<u>Teacher/Mentor</u>
Victoria Good	Lydia Dobrowolsky
Cameron Baumgardner	To be determined
John Whittington	To be determined

APPROVING SCHOOL DISTRICT POLICY

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving Policy 204 Attendance.

REVISING SCHOOL DISTRICT POLICY

Motion Decort Second Squillario Vote 7-0

The Administration recommends revising Policy 904 Public Attendance at School Events as presented with the advance agenda.

APPROVING DISSOLUTION OF BOYS' SOCCER CO-OP WITH BISHOP CARROLL

Motion Decort Second Squillario Vote 7-0

The Administration recommends dissolving the current Co-Operative Agreement with Bishop Carroll High School for boys' soccer ending with the 2017-2018 school year.

APPROVING REQUEST TO ADVERTISE FOR CUSTODIANS

Motion Bandzuh Second Squillario Vote 7-0

The Administration requests permission to advertise for custodians.

APPROVING PURCHASE OF KETTLE FOR CAFETERIA

Motion Bandzuh Second Squillario Vote 7-0
(Roll Call Vote)

The Administration requests permission to purchase a kettle for the cafeteria at a cost not to exceed \$6,000.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

PERSONNEL MATTERS

ADDING TO THE SUBSTITUTE LISTS

Motion Decort Second Squillario Vote 7-0
(Roll Call Vote)

The Administration recommends adding the following individuals to the substitute lists:

April Lee	Substitute Cafeteria Personnel
Tammy Schofield	Substitute Cafeteria Personnel
Amy Oberholtzer	Substitute Teacher
Kelley Limeric-Hand	Substitute IU 08 Teacher
Matthew Baughman	Substitute IU 08 Teacher
Gwendolyn Schwab	Substitute IU 08 Teacher
Margaret Berdine	Substitute IU 08 Teacher

The Administration recommends removing the following individuals to the substitute lists:

Apryle Ernest	Substitute Teacher
---------------	--------------------

HIRING LONG-TERM SUBSTITUTE

Motion Decort Second Squillario Vote 7-0
(Roll Call Vote)

The Administration recommends hiring Michael N. Barzeski as a long-term science substitute teacher for approximately the first semester of the 2017-2018 school year. Salary will be step one, with single benefits.

HIRING COMPETITION CHEER COACH

Motion Decort Second Squillario Vote 7-0
(Roll Call Vote)

The Administration recommends hiring Gayle Price as the competition cheer coach beginning with the 2017-2018 school year. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

HIRING JUNIOR HIGH ASSISTANT CHEER COACH

Motion Decort Second Squillario Vote 7-0
(Roll Call Vote)

The Administration recommends hiring Brittany Husar as the junior high assistant cheer coach beginning with the 2017-2018 school year. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

ACCEPTING RESIGNATION OF DRAMA CLUB ADVISOR

Motion Decort Second Squillario Vote 7-0

The Administration recommends accepting, with regret, the resignation of Timothy Michrina as the drama club advisor effective immediately. The administration requests to advertise for this position.

ACCEPTING COACHING RESIGNATION

Motion Decort Second Squillario Vote 7-0

The Administration recommends accepting, with regret, the resignation of Bernard Gorba as the assistant varsity softball coach effective immediately. The administration requests to advertise for this position.

ACCEPTING COACHING RESIGNATION

Motion Decort Second Squillario Vote 7-0

The Administration recommends accepting, with regret, the resignation of Steven Lutz as the assistant junior high wrestling coach effective immediately. The administration requests to advertise for this position.

ADVERTISING FOR A SCIENCE OLYMPIAD ADVISOR

Motion Decort Second Squillario Vote 7-0

The Administration requests permission to advertise for a junior high science Olympiad advisor.

ADDING VOLUNTEER FOOTBALL COACHES

Motion Decort Second Squillario Vote 7-0

The Administration recommends adding the following volunteer coaches. These individuals will have provided current clearances if they have not already done so.

Brady Ratosky	Football
Tanner Slifko	Football
Chad Scoran	Football

REQUESTING DAYS OFF WITHOUT PAY

Motion Decort Second Squillario Vote 7-0

The Administration recommends approving a staff member's request for February 12 and February 15, 2018 off as days without pay.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

BOARD REQUESTS / USE OF FACILITIES

Motion Decort Second Squillario Vote 7-0
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Jay Shuck and Amanda Helsel	Annual Access PA Training, Penn Stater Hotel, State College	September 20, 2017 7:00 a.m. to 4:00 p.m.	\$85.60 (mileage)	Yes
Brian Randall	NCTM National Conference	April 25-28, 2017	\$773.00 (Subs, Registration)	Yes

Request for Field Trips:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Lydia Dobrowolsky	Take Seniors to visit Johnstown Heritage Discovery Center and walking tour of Cambria City, Johnstown	September 23, 2017 11:00 a.m. to 6:00 p.m.	\$340.00 (Transportation and Registration)	Yes
Brian Randall	Take 4 students to Partnership with PennDOT event, Hollidaysburg, PA	October 24, 2017 9:00 a.m. to 1:00 p.m.	\$85.00 (Substitute)	Yes
Brian Randall	Take 6 students to the PA SADD Conference at Seven Springs Resort	November 8, 2017 7:00 a.m. to 3:00 p.m.	\$365.00 (Substitute and registration)	Yes
Floyd Rousell, III	Take 2 students to the Region 3 Band Festival in Bellefonte	February 22-24, 2018	\$375.00 (Substitute, meals and registration)	Yes
Floyd Rousell, III	Take 3 students to D6 Band at Northern Bedford	January 11-13, 2018	\$475.00 (Substitutes, meals and registration)	Yes
Floyd Rousell, III	Take 5 students to district band auditions in Hollidaysburg	November 19, 2017 11:45 a.m. to 5:00 p.m.	\$25.00 (Registration)	Yes
Michael Fox	Take the varsity wrestlers to the West Mifflin Holiday Wrestling Tournament	December 27-29, 2017	\$0.00 (Use of Van)	N/A

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/ Amount
Mary Ann George	Red Cross Blood Drive	Len Chappell Gymnasium	September 27, 2017	No Charge
Teresa Koenigsberg, Portage Community Band	Band practice	High School Band room as available	Wednesdays 6:30 to 8:30 p.m.	No Charge
Jeremy Burkett, PAYA East Hills Rec Basketball League	Youth Basketball Practice	ES or Len Chappell Gymnasium, as available	As can be scheduled through AD's office	No Charge

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 13, 2017**

MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion Decort Second Squillario Vote 7-0

MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion Decort Second Squillario Vote 7-0

Time: 7:47 p.m.

Respectfully submitted,

Matthew R. Decort, Board Secretary

Denise Moschgat, Recording Secretary