

# **Tunica Academy**

## **Handbook for Students and Parents**

**PreK3 – 12<sup>th</sup>**

**2020-2021**

### **TILLING THE SOULS And Growing In God's Grace**

“As for that in the good soil, they are those who, hearing the word, hold it fast in an honest and good heart, and bear fruit with patience.” Luke 8:15



**#bettertogetherTA**

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## Message from Headmaster

Dear Blue Devil Nation,

It is with great excitement that I join the family of Tunica Academy. Having been a career educator, I thrive best in a learning environment with desires to grow and excel. I am thrilled about the opportunities that TA is affording you and me as we join together for success.

I graduated from Sharkey Issaquena Academy, a small private school in the delta not much unlike Tunica Academy. I completed my bachelor's degree at Delta State University and masters in Educational Leadership at the University of Mississippi. However, do not mistake me as an Ole Miss fan. I'm HAIL STATE all the way! My entire career in education, all twenty-eight years, has been in DeSoto County. I have served as a teacher, coach, athletic director, assistant principal, principal and eventually the Chief Academic Officer of Secondary Schools. One thing I learned while serving in all these positions, is my heart is with the students. Students and teachers drive me to be the best me I can be. I want to continue to serve educators and the youth of today, hence why I am thrilled to continue my career at Tunica Academy!

Personally, I have been married twenty-nine years to my college sweetheart, Stephanie Gilder. We have two children, Coleman and Anna Macon Gilder. Coleman is a graduate of MSU and a sales rep for Balfour in the North MS region. Anna Macon is a junior at MSU majoring in Industrial Engineering. Our faith in the Lord and one another helps us to grow stronger and closer each day.

I, along with our board, faculty, and staff have so many exciting things planned for this upcoming school year. I can already feel the community pride that permeates these halls. I am looking forward to the many accomplishments we will achieve #bettertogetherTA.

Go Blue!

Jeff Gilder, Headmaster

## **Message from Elementary Principal**

Dear TA Family,

I am so excited to be a part of the great community of Tunica Academy! I already feel so welcomed by Mr. Gilder and the TA Board. As a lifelong learner and educator, I feel right at home. Together, we have big plans for the upcoming year, and I can't wait to share them with you.

I was born and raised in Corinth, MS. Upon graduating from Kossuth High School, I attended Delta State University earning my bachelor's degree in Elementary Education and my master's degree in Elementary Education. As I taught in DeSoto County Schools, I added a certification in Educational Leadership from the University of Mississippi and became an assistant principal. I continued my education at Southern University to earn my specialist degree in Educational Leadership. After working as an assistant principal, I had the honor of being a head principal for the next eighteen years to serve twenty-six years in the DeSoto County Schools.

My family and I reside in Olive Branch, MS. I have been married to Dave Love for twenty-two years. We have two children, Sarah, a recent graduate headed to University of Missouri in the fall and a son, Hudson, who will be a third grader. The Lord and my family have been the source of my happiness for many years. Following the Lord's guidance for the next stage of my life is what led me to my new family, Tunica Academy.

The excitement of joining a new team of dedicated educators brings me joy. The thrill of getting to become a part of new students' educational journeys fuels my soul. The thrill of allowing new families into my life creates anticipated blessings. I am honored and elated to serve you and the community to the best of my ability.

#bettertogetherTA,

Lisa Love, Elementary Principal

## **Preface**

The most significant factors of any learning situation are the people, the attitudes and behavior of the teacher, the morale of the class, the emotional climate of the school, and the expressed general attitude of the community. Even though this attitude often exists “outside” the classroom, it is part of the learning situation because of its effect on the learner and on the learning process in school. As a parent, you are one of the most important adults in the lives of the children we teach. We are asking your assistance in attempting to keep the communication open between school and home to further benefit your child. We are also asking your daily participation with your child’s progress to help the teachers provide the best possible education at TUNICA ACADEMY.

## **Mission Statement**

Tunica Academy, a K3-12 Christian college preparatory school, exists to glorify Jesus Christ by helping students grow in knowledge, wisdom, stature, and in favor with God and man by enabling our students to reach their God-given potential as in Luke 2:52.

## **Goals**

1. Improve student achievement through a guaranteed, viable curriculum.
2. To know, equip, and nurture every student, inspiring each student to utilize his/her unique giftedness in the learning process.
3. Provide extra-curricular opportunities that foster the personal growth of all.
4. Develop strategies to ensure a 100% graduation rate with students being college/career ready.
5. Assist students in developing Godly habits that promote a healthy lifestyle.
6. Ensure a safe, secure, Godly environment for all.
7. Recruit, develop, and retain a Godly workforce of individuals committed to our TA mission and vision.
8. Further develop productive community and parental partnerships.
9. Continuously replace and update technology.
10. Manage, care, and improve the facilities in a financially responsible manner.

## **Notice of Nondiscriminatory Policy**

TUNICA ACADEMY admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. TUNICA ACADEMY does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

## Absenteeism

ABSENT, AS DEFINED IN WEBSTER'S DICTIONARY, MEANS NOT PRESENT OR ATTENDING. A STUDENT IS ABSENT WHEN THEY ARE NOT IN CLASS FOR ANY REASON, OTHER THAN A SCHOOL APPROVED FUNCTION. STUDENTS WHO CHECK OUT, HAVE DOCTORS' APPOINTMENTS, DENTIST APPOINTMENTS, OR ANY OTHER REASON ARE ABSENT FOR CLASS.

**ATTENDANCE IS VERY IMPORTANT!!** Students who attend every day do better in school and are usually more productive in life. If you miss school, it is your responsibility to make up work that was missed during your absences. Students who miss more than 10 days per semester will not receive credit for course work. **Students who miss more than 10 days because of medical reasons will be evaluated by the headmaster.**

### Absence and School Activities

Students must meet at least 2 of their 3 **academic** classes to participate in after school activities that day (NOT the last block!). Participation includes practice, games, and attending activities. The administration will rule in any unusual circumstances.

### Clarifications of Absence

An **excused absence** is an absence where the parent has called the school and there is a legitimate reason for the absence. Written notes and E-mails will be accepted also. Makeup work will be given and points will not be deducted. The following are considered legitimate reasons for an absence:

- Illness, death, marriage in **immediate** family
- Doctor and dental appointments
- Emergencies and special circumstances which should be cleared with the administration

**Parents are strongly encouraged to schedule regular doctor and dental visits during non-school hours.**

An **unexcused absence** is when the above criteria are not met. Students have **24 hours** to clear an unexcused absence. Students are to make up work when absent from a class.

**Official Absences** are those that involve school activities or are approved by the Headmaster. Make-up work will be given.

**Maximum Number of Absences-** (Credit or promotion) Elementary students may not miss more than **twenty days** and receive credit for the school year. In high school, students will not receive credit in a class missed more than **ten times** for the Block. Extended illnesses will be considered by the administration. **High priority** will be placed on this policy.

### **Elementary School Day**

The normal school day begins at 7:55 am and ends at 2:55 p.m. It is the responsibility of the student's parent/guardian to ensure a daily on-time arrival/departure at Tunica Academy.

### **High School Day**

The normal school day begins at 7:55 a.m. and ends at 3:00 p.m. It is the responsibility of the parent/student to ensure a daily on-time arrival at Tunica Academy. Students may not arrive at school before 7:30. Those who do arrive at 7:30 must go to the multi-purpose room until 7:45, at which time they may go straight to their homeroom. A teacher will be on duty in the multi-purpose room with the students who arrive at 7:30. **All teachers/assistants** are expected to arrive at 7:30 and be available to assist students in their classrooms at 7:45. All teachers will be available to help students in their classrooms after the 3:00 bell. **Teachers are free to leave campus at 3:30 (or obtain permission from Headmaster/Principal to leave earlier).**

### **Checking Out of School Elementary**

Elementary students may only be checked out of school by a parent, legal guardian, or other authorized person. A written authorization must accompany the authorized person picking up the students.

### **Jr. High & High School**

1. Only the parent or legal guardian or other adult designated by the parent or legal guardian may check a student out of school.
2. All rules governing absences will apply to the time missed from school as a result of checking out early.
3. The school reserves the right to determine if any reason is legitimate in regard to the student checking out.
4. NO STUDENT MAY CHECK HIMSELF/HERSELF OUT OF SCHOOL AT ANY TIME.
5. NO STUDENT MAY CHECK OUT TO ATTEND AN EVENT THEY ARE NOT ACTUALLY INVOLVED IN UNLESS THE SCHOOL GRANTS THAT PERMISSION. Students checking out of school to attend events they are not involved in must notify the office in writing, have non-failing grades, excellent attendance and each individual teacher's permission. IT IS AN ABSENCE!

### **Makeup Assignments**

Parents of students in grades K-6 are responsible for coming to get the student's work when they are absent. They may come between 3:00-3:30 p.m. to the teacher's room to get the books and assignments.

The student is to make up work within the following time frame:

Days Absent	Allotted Days for Makeup
1	2
2	3
3	4



Should the work not be made up in the allotted time, the student will receive a “0” unless the teacher approves a further delay.

### **College Visitation**

Each junior and senior is allowed **one** day during the school year to visit the college of his/her choice. **The student must request the visitation day three days prior to the visit in writing.** Verification of the visit is required. The planned visit shall not interfere with any previously scheduled test and will be considered an excused planned absence.

## **Academics**

### **Grading**

The evaluation of a student’s progress is an integral part of students’ overall growth. Grades should accurately represent this growth. Grades are to be given in a constructive manner, are to be consistent, shall be fair, are to represent a variety of experiences, and shall be adequately founded. The development of the student is the focal point of all evaluations.

### **Grading Scale**

<b>A</b>	90-100
<b>B</b>	80-89
<b>C</b>	70-79
<b>D</b>	65-69
<b>F</b>	Below 64

### **Block Schedule (Grades 7-12)**

Tunica Academy uses the 4x4 block schedule in grades 7-12. Each semester is 4 periods lasting approximately 1 hour & 33 minutes each. The classes taken are completed in one semester; a half unit course will be completed in 9 weeks. Most students will take 3 academic and one non-academic class each semester for a total of 6 academic and two non-academic or activity classes for the year. All students will be in class or activity from 7:55 AM until 3:00 PM.

Elementary classes will utilize the nine weeks grading period. There will be an ELA, math, science, and social studies blocks with one activity each day.

### **Curriculum**

Students will follow the prescribed curriculum as set forth by the Board of Directors and Administration. Exceptions will not be made based on race, religion, on personal beliefs.

### **Grade Reporting Practice**

Students’ progress may be viewed online at any time during the year. Quarterly progress reports will not be sent home unless specifically requested by the parent. Each teacher shall post student grades weekly and attendance daily.

### **Report Cards on-line Fall Semester**

1 <sup>st</sup> grading period	Oct. 7 & 8	View on-line Oct. 14
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2<sup>nd</sup> grading period      Dec. 17 & 18              View on-line Dec. 21

**End of Fall Term**      Dec. 18

### **Spring Semester**

1<sup>st</sup> grading period      Mar. 10 & 11              View on-line Mar. 12

2<sup>nd</sup> grading period      May 13 & 14              View on-line May 17

**Seniors** (4<sup>th</sup> grading period) May 6 & 7      View on-line May 10

**End of Spring Term**      May 14                      View on-line May 17

### **Homework Policy**

Homework is to be returned completed as assigned by the teacher. Any make-up work is to be completed within allotted time set forth herein or as set by the individual teacher. Each teacher will have a web page where homework, class announcements, and information will be posted. [www.tunicaacademy.com](http://www.tunicaacademy.com) Click on “home” icon at top left of tool bar, click “classes”, go to your child’s grade, and click. Each teacher has a website located here.

### **Promotions and Retentions**

Pre-school promotion is based on student achievement and maturity. Parents should realize that not all children are ready to learn at the same age. This has nothing to do with a child’s ability, but rather a child’s readiness to learn. Students must be age 3 by Sept. 1<sup>st</sup> and must be potty trained.

The early years (K3 and K4) are so important to all other learning that the school feels that a student must not be placed in a position in which he/she will not experience success. Repeating a grade, in many cases, places the student on a level where he/she is comfortable and tends to develop added confidence.

Kindergarten students are promoted/retained based on their scores on school administered achievement tests (must score at grade level or above), teacher evaluation/recommendation, and parent conferences.

Students in grades 1-3 are promoted or retained based on progress during the school year, teacher evaluation/recommendation, achievement test results, and parent conferences. Students in grades 4-8 will be retained if they fail two or more subjects.

**The school has final authority on promotions and retentions with the student’s best interest being given every consideration.**

### **Placement**

The school has the right to place transfer students at their cognitive entry level based on our student’s entry level requirements for each grade. If a student has been in a higher grade at another school but cannot perform satisfactory at that grade level here, he may be placed at a lower grade level.

## **Classification of Students**

The following shall be used to classify each student's grade level:

Sophomore	at least 5.5 academic units
Junior	at least 11 academic units
Senior	at least 16 academic units

## **Academic Load**

All secondary students are required to take at least three academic subjects and one nonacademic subject each semester.

## **Correspondence Courses**

Two correspondence/online credits may be accepted toward graduation. They must be approved by the administration and be from an accredited school.

## **Honor Roll**

Headmaster's List	90+ in each subject
Dean's List	80+ in each subject

## **Exemptions from Exams - THERE ARE NO EXCEPTIONS TO THESE RULES.**

**Seniors** may be exempt from the final exam in the fall and spring blocks if:

- 90 or above average in the course
- No unexcused absences
- No more than 5 tardies to school or any classes
- **No other students are eligible for exemption.**

## **Honor Graduate**

To qualify for honor graduate status, a student must have a 90 or above grade average for the four years of high school work.

## **Valedictorian/Salutatorian**

1. Student must have attended Tunica Academy their entire Junior and Senior years, and at least one other year in the 9<sup>th</sup> or 10<sup>th</sup> grades.
2. Transfer grades will not be used to calculate the valedictorian and salutatorian.
3. The student with the highest numerical average will be the valedictorian and the student with the second highest numerical average will be the salutatorian.

## **Minimum Grade Requirements**

TUNICA ACADEMY and M.A.I.S

4 units	English
4 units	Math
4 units	Social Studies (American History & American Gov.)
4 units	Science (Must include a lab based Biological Science)

4 units Academic Electives (Computer Applications required)

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**20 units TOTAL**

**Beginning with the 2017-2018 9<sup>th</sup> grade class, 22 credits will be required to graduate.**

**4 units English 4 units Math 4 units Science 4 units Social Studies 6 units 1 must be computer; 1 must be a foreign language**  
**Specific Course Requirements for Public Universities in Mississippi**

- 4 English
- 3 Math (Algebra 1, Geometry, Algebra II)
- 3 Science
- 3 Social Studies  
(US History-1, World History-1, American Government- ½,  
Geography- ½, MS History- ½, Economics- ½)
- 2 Advanced Electives- 2 units from the following, one of which must be a Foreign Language or World Geography:
  - Foreign language
  - World Geography
  - 4<sup>th</sup> Year lab-based Science
  - 4<sup>th</sup> Year Mathematics
  - ½ Computer Application

## **Admissions**

The Tunica Academy Board of Directors reserves the right to not admit any student if, in their sole opinion, the student will be a detriment to the school and/or its students and its environment. Also, a student will not be admitted if it is determined that the school cannot meet the educational needs of the student.

### **Returning Student Admission**

To be admitted, the parent or legal guardian must complete the enrollment contract, fill out the registration information, and pay the registration fee and student accident insurance fee. All parents must come to the school to sign a new contract the week of July 2, 2020.

### **Transfer Student Admission**

The parents of transfer students must meet with the Headmaster prior to or at the time of registration. The school reserves the right to require students to be tested by TUNICA ACADEMY. New students must present a copy of their report card and academic records along with any other information that is pertinent to the placement of the students.

Elementary students may be placed at a lower grade level based on achievement tests. TUNICA ACADEMY will not accept transfer students dismissed from another school or students with an unacceptable behavior record.

### **Senior Transfer Admissions**

In addition to meeting requirements for regular transfer admission, a senior transfer student from a school that mandates state testing as a condition for graduation must provide verification that all required tests have been completed successfully. Second semester senior transfers will be admitted only under special circumstances with Board approval.

### **Withdrawal**

When a student withdraws from TUNICA ACADEMY, all tuition owed must be paid and all materials belonging to TUNICA ACADEMY must be returned before a student's record will be released to another school. Each parent should further consult the enrollment contract as to the parent's continuing financial obligation. This shall also include any and all extra curricular activities also.

## **Arrivals and Dismissals**

**School K through 12 starts at 7:55 am and dismisses at 2:55 pm (elem) at 3:00 (HS).** Pre-K3 and Pre-K4 students shall arrive (7:40-8:00) and be dismissed (2:45) on the north end of the Elementary Building.

Elementary students in Kindergarten-Grade 4 must arrive at the West side (front) of the elementary building. All elementary students in grades K-4 will be dismissed and picked up at the West Side of the building as well. All students must wait at the designated location for their grade. Students should not hang out in the gym or other areas of the school while waiting for their ride.

Students in carpools also will be dismissed on the West Side of the building. Vehicles picking up children should remain in single file until the children have been picked up. For the safety of the students, they may not cross the road.

**Lower Elementary Rainy Day Arrivals and Dismissals-** Rainy day arrivals and dismissals for grades PreK3- 4 will be followed if moderate to severe rain or lightening is present. During these conditions, all students will arrive and be dismissed from the north end of Building A by the covered walkway.

Students may not walk or ride bikes to school unless a parent of guardian accompanies them.

All students are to leave campus when school is dismissed and are not to remain on campus to play after school. After students leave the elementary building, they are not to return inside the building until the next morning at 7:35 a.m. Elementary students who

are not picked up by 3:15 p.m. must report to the After School Care Program. The cost of this service is \$10.00 per day or \$30.00 per week.

If someone other than the person named on the students' transportation card is to pick him/her up, a note from the parent is to be sent to school with the student. In an emergency, you may call the office and have a message sent to the homeroom teacher.

***During arrival and dismissal times, parents are strongly urged to be considerate of other drivers by not parking and/or leaving their automobile within the designated pick-up and drop-off lanes. If a parent must enter the building at any time, please park in the appropriate areas of campus.***

### **Motor Vehicles**

Students driving to school are required to park and leave their cars upon arrival. There will be no playing, sitting in, or driving of a vehicle during school hours unless permission is given from an administrator. A student who abuses the privilege of driving on campus will not be permitted to bring a vehicle on campus. Tunica Academy reserves the right to search any student's vehicle or personal belongings while on campus.

**Students may not go back to their vehicles during the day at any time, unless permission is obtained. Speeding or reckless driving will not be tolerated. The Headmaster can revoke the students driving privilege.**

## **Athletics**

### **Participation**

Boys may participate in football, basketball, track, baseball, golf, swimming, and tennis. Girls may participate in basketball, track, tennis, golf, swimming, and softball. Students need to realize that some sports may conflict with each other.

### **Spring Sports**

Spring sports often require that students miss some classes. Students who miss a class are responsible for assignments even though they may not be in class.

Due to the number of spring sports and the times of the games, only students participating are excused from classes to attend games, matches, or meets.

### **Conduct**

All of our students, whether they are participants or spectators, are representing TUNICA ACADEMY. Students are always expected to conduct themselves in a manner that reflects positively on the school.

### **Sportsmanship**

TUNICA ACADEMY encourages all student athletes and parents to display good sportsmanship and to make it clear to all student athletes that unsportsmanlike behavior is not tolerated.

Any player at any school-sponsored game will be fined \$50.00 for unsportsmanlike conduct as determined by the official. Any player that causes the school to be fined and placed on warning or probation will be fined twice the fine of MAIS plus \$50.00 for unsportsmanlike conduct. Any coach or parent who displays unsportsmanlike conduct will receive the same fines as the student athlete.

### **Eligibility**

TUNICA ACADEMY is a member of MAIS. The school supports and follows the guidelines set by the MAIS's governing body for athletics, the Academy Activities Commission. Schools may add additional eligibility rules.

**Junior High:** In order to participate in Junior High Athletics, the student shall not have reached his 16<sup>th</sup> birthday before June 1 of the school year in which he wishes to participate. **(MAIS)**

Students entering the 7<sup>th</sup> grade shall have three consecutive years of eligibility in junior high. **(MAIS)**

To be eligible for participation in the first semester, the student must have passed five major subjects the previous school year. **(MAIS)**

To be eligible for participation in the second semester, the student must have passed all major subjects the previous semester. **(Tunica Academy)**

**High School:** In order to participate in Varsity athletics, the student shall not have reached his 19<sup>th</sup> birthday before June 1 of the school year in which he wishes to participate. **(MAIS)**

Upon entering 9<sup>th</sup> grade, the student will have four consecutive years of eligibility in interschool contests. **(MAIS)**

To be eligible for participation in the first semester, the student must have passed four major subjects the previous school year. **(MAIS)**

To be eligible for participation in the second semester, the student must have passed all major subjects the first semester. **(Tunica Academy)**

**Dress:** Students who participate in athletics for Tunica Academy will dress in a manner that places the school in the most favorable light. All athletes are to dress in accordance with

the school dress code at any time they are representing TUNICA ACADEMY at home or away. Coaches may impose other requirements at their discretion.

### **Classroom-Hallway-Cafeteria-Break/Recess Rules**

All students and parents are expected to treat each other courteously and respectfully, whether in the classroom, lunchroom, playground, hallways or any other area, this includes, but is not limited to:

1. Following all directions
2. Staying in your assigned seat unless otherwise instructed
3. Raising your hand before speaking or responding unless given other instructions;
4. Keep hands, feet, etc., to self;
5. Have homework and materials ready;
6. Not running, pushing, shoving, throwing, etc.; and
7. Clean up after yourself
8. Respect yourself and others

### **Conduct and Demerit System**

#### **General Conduct**

Tunica Academy utilizes a cohesive conduct system for grades 7-12 based on the issuance of demerits to quantify a behavioral grade for all students. This system is administered based on the principles of our school's philosophy and intended to insure an environment conducive for learning as well as mutual respect between students, faculty, and administration.

All students in grades 7-12 will receive demerits for rule infractions. These demerits will accumulate throughout each quarterly grading period. Students will begin with a conduct grade of 100 points. At the end of the 4 1/2-week grading quarter, all of the demerit deductions will be subtracted from the initial grade and the total resulting will be the student's conduct grade.

Generally, the number of demerits assigned depends on the nature of the infraction. Lists of specific infractions and their SUGGESTED point values are given below; however, the lists are not all-inclusive nor are point values inflexible. Any behavior considered



disruptive or inappropriate, even if not specifically listed below, may result in demerits; further more, demerit values may be modified based on the individual situation.

In addition to demerits, teachers and administration may assign other consequences as they see fit. Additional consequences include parental notification, removal from class, break period detention, after school detention, office referral, Saturday school, etc. Teachers are encouraged to use the most effective method to maintain a positive learning environment in their classroom. The following is a list of rule infractions and the consequences, which result from those infractions. This list is not intended to be allinclusive.

***\*\*The administration reserves the right to address any issue as he/she deems appropriate.\*\****

## **Recommended Demerit Infractions**

### **5 Demerits**

- Tardy
- Insubordination
- Failure to meet the dress code
- Misuse of school property
- In the classroom without permission
- Writing or passing notes in class

### **10 Demerits**

- Disrespect of classmates (teasing, mocking, taunting, name-calling, unauthorized use of possession of classmates' belongings, etc.)
- Horseplay- any inappropriate physical or rough play (grabbing, hitting, kicking, pinching, punching, slapping, tripping, etc.)
- Off-task behavior (inattention, sleeping, working on anything other than present assignment, not working on assignment or an activity as instructed, etc.)
- Picking up or handling items belonging to teacher without permission
- Using vulgar slang and or motions
- Food or drink in unauthorized area
- Second or third violation of a 5 demerit offense in a single class period
- Presence in any unauthorized area (other than cars)
- Caught with minor prohibited item

### **15 Demerits - warrants D-hall, corporal punishment, or suspension.**

- Disrespect towards a teacher or staff
- Fighting
- Vandalism or destruction of school or personal property

- Invasion of privacy (unauthorized access or attempted access to grade book, other official records, teacher's textbooks, secured computers etc.)
- Leaving the classroom without permission
- Talking or disruption during testing
- Use of profanity or obscenity (includes oral, written, or drawn obscenity)
- Willful defiance or disobedience
- Any violation resulting in office referral
- Forging a signature
- Going to cars without administrative permission
- Using prohibited items (cell phones, players, etc.)
- Any recurrent violations

### **Above 15 Demerits**

- Any violation resulting in suspension

### **Recurrent Misbehavior**

Recurrent misbehavior is a serious matter. Multiple violations will result in the following consequences as well as community service within the school/school grounds:

- 15 Before School Detention (and for every infraction thereafter)
- 30 Saturday School
- 45 Referral for Administrative Action

The Tunica Academy Administration reserves the right to intervene with any disciplinary actions as needed. **Demerit assignments may be bypassed, and corporal punishment or suspension may be used.**

Students shall not bring knives, guns, stink bombs, or any device that may be disruptive to school.

Students shall avoid such conduct as fighting, bullying, gambling, stealing, vandalism, truancy, insolence, possession of obscene literature, and other conduct not generally accepted in schools. Depending on severity- expulsion.

Toy knives, toy guns, radios, electronic games, etc. shall not be brought to school. Students bringing such items to school will have them taken up and a parent will have to come to school to reclaim the item. In addition to the discipline outlined below, each violation will count as a tardy. (In elementary, some toys are permitted. Students should check with their teachers concerning toys allowed.)

Any further offense will be subject to disciplinary action by the Tunica Academy Administration and the Board of Directors.

## **Alcohol**

Possession or consumption of alcohol on school campus or at a school-sponsored event will result in 3 days of out of school suspension from school and/or school activities. A student attending school or a school-sponsored event, having consumed alcohol is considered in violation of this rule.

**Cheating and Plagiarism:** Any student who is caught cheating or plagiarizing schoolwork, whether it is homework or class work, will receive a zero on that work. The headmaster may take further action. The student's parent will be notified.

## **Drugs**

The school will not tolerate the possession or use of drugs or other controlled substances by its students at school or at school functions. This is most serious and shall be cause for expulsion.

## **Drug Testing Policy**

TUNICA ACADEMY seeks to maximize each student, educator, administrator and school board member's potential to become positive role models and adapt to a healthy, responsible lifestyle. TUNICA ACADEMY is committed to creating and maintaining a drug free environment. **All new 7-12 grade students must be drug tested at their own expense prior to enrollment.**

Purpose of Drug Testing:

1. To educate our students about the danger of drug abuse.
2. To help prevent students from using drugs illegally.
3. To identify students who are using drugs illegally and identify that drug.
4. To enable parents to know if their child is using drugs illegally.
5. To facilitate parents' understanding of what drug is being used so that dependency is addressed and treated properly.
6. To reassure parents, students, and the community that the health and academic progress of each student is paramount.

All students in grades 7-12 are required to participate in a drug-testing program. Parents of students in grades 7-12 are, when they sign the enrollment contract, giving the school permission to test their child for drugs. **All new students in 7-12 will be screened for drugs. TA Board Policy-**

1. Testing may be comprehensive in nature or students may be randomly selected.
2. Each student is subject to random testing at any time.
3. Urine samples or hair samples will be collected and analyzed by a private laboratory.
4. Test results will be reported to the Headmaster. The Headmaster will only share statistical data with the Board unless the student has tested positive for the second time, which will result in expulsion from Tunica Academy. Test results do not become a part of the student's permanent record. All information concerning a student is to be destroyed after his/her class has graduated.

### **Drug Testing - First Incident of a Positive Testing**

1. The Headmaster will be advised of the results by the testing laboratory.
2. The student and parent/guardian will be contacted in a confidential manner and be advised of the results.
3. The parent will make arrangements for the student to meet with an approved drug counselor.
4. The student will be re-tested at the parent's expense by a certified and approved laboratory within the appropriate time frame (set by the Headmaster) for drugs to be out of the student's system.
5. The student will not be allowed to participate in extracurricular activities until a drug test indicates the student is drug free and presents a clearance from a medical doctor stating the student is physically fit to participate.
6. Failure to complete #3 and #4 will result in dismissal from Tunica Academy.
7. Once a student tests positive, he/she will be included on the roster for any future drug testing.
8. The first positive result remains in effect throughout the student's enrollment at Tunica Academy.
9. If a student is receiving financial aid, it will be withdrawn at the time the positive results are received.

### **Drug Testing - Second Incident of a Positive**

1. The Headmaster will be advised of the results by the testing laboratory.
2. The parent/guardian will be contacted in a confidential manner and be advised of the results.
3. The student will be dismissed from Tunica Academy.

### **Honesty**

Personal honor is a student's most valuable possession. TUNICA ACADEMY expects and demands honorable conduct. Lying, cheating, stealing, and variations of these offenses are serious breaches of honor, which will be dealt with in a fitting manner. The school, of course, prefers that no such offense happen.

### **Stealing**

Any student caught stealing will be immediately suspended indefinitely. The student must appear before the Executive Committee if he wishes to make a defense of his actions. The student may be dismissed for the remainder of the year.

### **Testing Procedure**

During testing, students are not to talk. They are to use a cover sheet. Any form of cheating is strictly prohibited. Papers will be taken up and a zero will be recorded.

### **Tobacco**

Tobacco products of any kind are not allowed at school or school-sponsored events. (This includes all sporting events whether at home or away.) Possession is considered the same as using. Violators will be punished with 1 day of out of school suspension. Tobacco products of any kind are not allowed at school or

school-sponsored events. (This includes all sporting events whether at home or away.)

## **Dress Code**

**All students in K5-12 are required to dress in conformity to the approved uniform dress code received upon registration and as noted below.**

### **Grades K-6<sup>th</sup> 2020-2021**

#### **Young Gentlemen Will Wear**

- Khaki pants or khaki knee shorts
- Navy or white polo shirts with the approved Tunica Academy uniform logo
- Navy fleece (from the school uniform store with logo)
- Navy V-neck sweater or vest
- Shoes (gray or navy preferred) must cover the foot (no cowboy boots, sandals, flip flops, or crocks)
- ☐ **Soft sole** boots only
- Shirts must be tucked in with a belt
- No hats, caps, or visors should be worn inside the building.

#### **Young Ladies Will Wear**

- Blue plaid jumper, skirt, skort, Khaki pants, or Khaki knee shorts, (Must be purchased from TA's uniform site at Land's End)
- Navy fleece (from the school uniform store with logo)
- Navy or white polo shirts with the approved Tunica Academy uniform logo
- White Oxford blouse with jumper, skirt, or skorts
- Navy polo dress with the approved Tunica Academy uniform logo
- Solid white or navy leggings (navy preferred)
- Solid white camisole
- Shoes (gray or navy preferred or black/white saddle oxfords) must cover the foot (no cowboy boots, sandals, flip flops, or crocs)
- ☐ **Soft sole** boots only

### **Grades 7-12 2020-2021**

### Young Gentlemen Will Wear:

- Khaki pants or knee shorts
- Navy or white polo shirts with the approved Tunica Academy uniform logo
- Navy fleece (from the school uniform store with logo)
- Navy V-neck sweater or vest (with TA logo)
- Shoes must cover the foot (no cowboy boots, sandals, flip flops, or crocs)
- **Soft sole** boots only
- Shirts must be tucked in and belts are required
- White dress shirts and a tie for formal dress day (Tie must be purchased from Global Schoolwear)/Khaki pants
- Solid White undershirts
- All pants must be worn fitted to the waist, at the waist. No saggy pants are allowed. No hats, caps, or visors should be worn inside the building.
- Any athletic Tunica Academy school approved shirts, jackets, or fleece may be worn to school on the designated days. Travel suits may be worn on ROAD days at the Coach's request. **No hoodies** should be worn.

### Young Ladies Will Wear

- Blue plaid jumper, skirt, skort, Khaki pants, or Khaki knee shorts (Must be purchased from Lands End Schoolwear)
- White Oxford shirt/blouse and navy plaid jumper or navy plaid skirt for formal dress days (Chapel, etc.)
- Navy fleece (from the school uniform store with logo)
- Navy or white polo shirts with the approved Tunica Academy uniform logo
- Navy polo dress with the approved Tunica Academy uniform logo
- Solid white or navy leggings (navy preferred)
- Solid white camisole
- Shoes must cover the foot (no cowboy boots, sandals, flip flops, or crocs)
- **Soft sole** boots only
- No rolled up skirts/skorts!!! Lengths must not be over 2 ½ in. above knee.

Any athletic Tunica Academy school approved shirts, jackets, or fleece may be worn to school on the designated days. Travel suits may be worn on ROAD days at the Coach's request. **No hoodies** should be worn to school.

**Students in 7<sup>th</sup> – 12<sup>th</sup> to be found in noncompliance of this policy at any time during regular school hours will be assigned detention.** The administration, coaches, and teachers will strictly enforce this policy and repeated violations can and will result in a more severe penalty as assigned by the Headmaster.

All pants must be worn fitted to the waist, at the waist. No baggy pants are allowed. No hats, caps, or visors should be worn inside the building.

Any athletic Tunica Academy school approved shirts, jackets, or fleece may be worn to school on the designated days. No hoodies should be worn.

In addition to the uniform dress code standards, students will also conform to the following personal appearance standards:

- Hair is to be kept neat, moderate, uniform, and orderly. Hairstyles/hair accessories for all students should not be distracting to the individual or those around him/her. This includes drastic changes in hair color or style.
- Hair length for guys should conform to the following guidelines: above the eyes, above the earlobes, and above the middle of the collar of a dress shirt.
- Males are to be clean-shaven, no mustaches or goatees are permitted.
- Males are not allowed to wear earrings; no body parts may be pierced with the exception of girls' ears.
- No visible permanent tattoos are allowed.

**Blue Jean Friday:** This is a PTA fundraiser and not required. If a student would like to wear jeans or uniform bottoms with a TUNICA ACADEMY t-shirt on Fridays, they must pay \$2 for every Friday they choose to participate. This may be paid by the semester or each Friday at the beginning of the day. Crawfish Alley t-shirts are approved.

## **Discipline**

Our school firmly believes that the ultimate goal of any disciplinary program is eventual self-discipline. The school philosophy includes a goal of leading students to cultivate a deep sense of personal responsibility for their own conduct and achievement, and for the well being of the larger community of which they are a part.

Discipline is a necessary part of any system which hopes to establish and maintain standards. Knowledge of what is expected and a sense of fairness and uniformity are vital ingredients.

It is understood that proper discipline will exist so that we may spend our time on the important activities of the school.

**Discipline-Organization:** Everyone in the entire school community shares the responsibility for the overall behavior, atmosphere and decorum of the school. Parents, students, faculty and administration are vital members of the program and of the procedures.

**Discipline-Teachers:** Because of their position and their constant contact with students, teachers assume the majority day-to-day responsibility for maintaining discipline.

**Discipline-Administration:** When a disciplinary situation demands that action be taken beyond the scope of the teacher's normal day-to-day activities, the administration will be responsible for the implementation of the discipline required.

**Disciplinary Action:** Self-discipline is best; however, it cannot be assumed of every student. The school employs a system of penalties ranging from mild to severe. Actions taken may include conferences with the parents and/or student, in-school suspensions,

out-of-school suspensions, corporal punishment given by the headmaster or designee, expulsion, and other reasonable actions deemed necessary and appropriate.

**Community Service:** The Headmaster or his designee may assign community service within the school building or the school grounds at the discretion of the administration.

**Corporal Punishment:** The Headmaster or his designee may administer corporal punishment at the discretion of the administration.

**Detention:** Detention will be held at the discretion of the administration.

**In-School Suspension:** Students will be isolated from other students and will be assigned academic work in each subject area, which should be completed by the end of the day.

**Out-of-School Suspension:** All tests and homework missed must be made up. Make up work will be administered in accordance with students' teachers acknowledged by the Headmaster. **Out-of-school suspension is an unexcused absence.**

**Expulsion:** A student may be expelled upon recommendation by the Headmaster or the School Board.

## Honor Code

*On my honor, I will not lie, cheat, or steal, and I will agree to act honorably in everything I do at Tunica Academy.*

## Policies

### Cars on Campus

Students who bring vehicles on campus are responsible for obeying the following regulations.

1. Strictly observe the posted speed limits on roads leading to school at all times.
2. Observe **5 MPH** speed limit in parking lots.
3. Pedestrians always have the right of way.
4. Park cars in the parking lot west of the gym.



5. Students are not to return to their cars once they have parked them until the end of the school day. Unless a teacher, coach or administrator has given prior approval, a student found in his/her car will be assigned detention.
6. No student who leaves the campus during the school day can allow another student to leave with him/her.
7. Only licensed drivers can bring vehicles to school.
8. No four wheelers are allowed.
9. Students must exit their cars immediately upon arrival.

### **Cars - Routes for Travel**

- Seniors should use the eastern access off Academy Drive.
- Other students must enter the campus by way of Hickory Hill Drive, which begins, on Old Highway 61 South of the city limits.
- Students who are transporting elementary students must use Academy Drive. High School students exit out south on Hickory Hill Drive(next to softball field).

**Any violation of the above will constitute grounds for discipline including car privilege revoked.**

### **Fund Raising**

Tunica Academy has received its 501(c)(3) designation by the Internal Revenue Service (IRS). Based on this and in order to maintain this designation, Tunica Academy is required to make appropriate filings with the IRS. The Board of Directors appreciates the enthusiasm that is exhibited at times by various students and parents relating to raising funds for Tunica Academy. There are many worthy causes. However, in order to insure that all fund raising is orderly and properly done, **all fundraisers have to be approved by the Board of Directors prior to being implemented.** The following fundraisers have been approved by the Board of Directors:

- Tunica Ag Expo
- PTA Fundraisers
- Calendar
- Win, Lose, or Drawdown
- Golf Tournament
- Tasty Treats
- Box Tops
- Cookbook Sales
- Other activities approved by the Board of Directors
- TIL Boosters Club
- Program Advertisements

### **Lunch**

Elementary students are to remain on campus during the lunch period. Students may order lunch at school or bring a lunch from home. The student will have an ID number that the parent may use to put money on their lunch account on-line. The student may also bring cash or a check to the office, but it must be at least \$20.00. Elementary teachers will help your child order lunch. If your lunch account reaches a \$20.00 negative

balance, your child WILL NOT be allowed to order until the balance is current. Each student will dispose of his own trash and clean up their immediate area.

Milk may be purchased through the school. The cost is \$.50 per carton, and this is paid to the homeroom teacher by the day, week, or month.

**Please send milk money and lunch money separate when possible.**

This will save valuable classroom time that is better spent on instruction. Your help in this is greatly appreciated. Carbonated beverages are not allowed in grades K3-6.

Snacks may be brought from home or purchased at school for grades K-6. Milk may be purchased at school for break and lunch. Drinks may be brought from home (no carbonated drinks please).

**Lunch - Jr. High and High School -** No student is allowed to leave campus during the lunch period. Students order lunch at school or bring a lunch. Only seniors, at the Headmaster's discretion, may leave school for lunch. No outside food may be brought in for lunch.

**Married Students/Student Parents**

A married student or an unmarried pregnant female student and the male student involved will not be considered for enrollment at TUNICA ACADEMY. If any student presently enrolled becomes married or pregnant, the married student or the unmarried pregnant female student and/or any male student involved will be required to withdraw from the school and will not be considered for re-admission. **Transfer students that are married and/or have a child will not be admitted.**

**Medical Attention- Emergency**

In case of illness or serious injury, parents will be notified if at all possible. If parents cannot be reached, emergency friends will be notified if possible. If no responsible person can be reached, and if the situation is known to be serious, the school will act accordingly in the best interest of the student. **PARENTS ARE REMINDED TO KEEP ALL PHONE NUMBERS UPDATED.**

**Medicine**

For the safety of students, all medicines are to be brought to the office. A note from the parent must accompany all medicines brought to school. This note must state the dosage and times for the medicine to be given. Unusual circumstances with students and health - parents are to notify the homeroom teacher of a child's pertinent problems such as severe allergies, vision problems, hearing problems, etc.

**Parent/Teacher Communication**

In order to insure that each student has a successful school experience, it is important that both the school and parents are communicating. The school will do this through the Tunica Academy on-line student information system. Progress reports and report cards will be viewed exclusively on-line, unless the parent notifies the school. This web based classroom management system will allow the teacher to more effectively communicate

with parents on the progress of their child within the classroom. Homework assignments, grades, disciplinary actions and other student and school information will be available through a secure password-protected parent login feature.

Parents who have a particular concern are urged to make an appointment for a conference with the teacher. All parent-teacher conferences shall be arranged by the parent calling the office and requesting a conference. The office will then arrange a mutually satisfactory appointment time. Parents are strongly urged to refrain from calling a teacher at home. Threats, bullying, harassments, or any form of mistreatment will not be tolerated between parents and teachers. We are expected to be professional at all times.

### **Parties**

The PTA sponsors Halloween, Christmas, and Valentine parties. These are the only parties held during school hours. Birthday parties and such are not permitted during the school day.

### **Personal Devices Usage**

With the move to 1:1 laptops in grades 7-12, **No cell phones or personal devices will be allowed for use in classrooms!!!** Students will be allowed to check phone messages during the morning break (NOT between classes), during lunch, and for 5 minutes before 4<sup>th</sup> block. This does not include facebook, snapchat, etc. If a phone is out at any other time of the day, the loss of have a phone on campus will result. One warning will be issued. After that, the teacher will take up the phone and give it to the Headmaster or Dean of Students.

### **School Property**

Each student is expected to take pride in his school and help keep the buildings and grounds neat and clean. Desks, walls, and lockers are to be kept clean. Waste paper and trash are to be put in trashcans. Objects are never to be thrown. Students and their parents will be held financially responsible for damage to school property. Additionally, disciplinary action will apply.

### **School Closing**

In case of inclement weather, information regarding the closing of school will be submitted to WMC Channel 5 Television, plus School Facebook page and web page. Should it become necessary for school to close during the school day, parents will be called by their children and/or sent a notification from the teacher via Remind.

### **Visitors - Adults**

For the safety of the students, all visitors and parents must go to the office immediately upon entering the building. Parents are to leave messages or articles with the office personnel. **Parents are not to go directly to the classroom.** When parents go to the classroom, teaching time for the students is interrupted.

## Visitors - Students

Students are not to bring visitors to school during the school day unless the visits are approved by the administration. Students not enrolled must have a clearance from the office to be on campus while school is in session.

## TECHNOLOGY - ACCEPTABLE USE POLICY (AUP) of Equipment Leased from or owned by Tunica Academy (TA)

**Please read this entire document carefully.**

Tunica Academy (TA) is committed to bringing the latest technologies to our students. The safety of all our students still remains our paramount concern. In order to implement this technology integration, every student and parent or guardian should study this Acceptable Use Policy, which outlines guidelines for the use of all technology at Tunica Academy.

In this document, a “Computer” is defined as any electronic device of any kind that meets one of these criteria: (1) any electronic device that is on site at Tunica Academy, independent of whether it connects to the TA network or is even capable of doing so, or (2) any electronic device anywhere in the world which at some point in time connects to the TA network for any purpose. Such equipment is subject to this AUP at all times, regardless of the equipment location or whether it is connected to the TA network at the moment.

### I. GENERAL PRINCIPLES

- A. **General:** Technology at TA is a privilege, not a right. Each student is accountable for his/her actions. If there are any questions involving the use of technology, please contact the Technology Department/Headmaster.
- B. **Network Resources:** Network Resources refers to all aspects of TA’s owned or leased equipment, including computers, devices, printers, scanners, and other peripherals, as well as email, Internet services, servers, network files and folders, and all other technology-related equipment and services. The rules below apply to any use of TA’s resources leased from or owned by TA whether occurring on or off campus. Students may not use Network Resources to :
  - Download, stream, or listen to internet-based music, videos, or large image files that are not expressly required for school work.
  - Alter, add, or delete any system files that affect the configuration of a computer or device leased from or owned by TA.
  - Install software onto TA computers, (leased from or owned by.) Do not install anything!!!
  - Write, publish, or distribute harmful or inappropriate material via hard copies or digitally.
  - Facilitate the illegal sharing of copyrighted material.
  - Upload, download, transfer, copy, create, or otherwise cause any other system to bear in any way a computer virus or malware.
  - Misuse copyrighted material.

- Conduct any type of harassment or bullying.
  - Plagiarize material or misrepresent another's work.
  - Conduct any commercial business.
  - Attempt to alter the data of another person, regardless of intent.
  - Pursue inappropriate material (i.e., pornographic, sexist, racist, etc.).
  - Participate in any type of social networking, instant messaging service or online chat rooms.
  - Encourage or support prohibited activities by other students.
- C. **Negative Effects:** Students may not use any type of technology at any time or place that has a negative effect on:
- School safety, order and discipline
  - Safety and welfare of other students or staff
  - The reputation of Tunica Academy, its students, and staff
- D. **Equipment Use:** Personal use of technology other than what is intended is prohibited. Students may use technology under teacher supervision for academic purposes only. This includes but is not limited to the use of projectors, document cameras, audio/video devices, copiers, printers, or lighting equipment.
- E. **Printing:** Paper and toner/ink come at a high expense to the school. Students are encouraged to print only necessary documents. Emails have been issued and documents should be saved and sent to teachers via email. Students will be allowed to print necessary documents to designated printers only. The school may limit the number of pages a student may print to avoid abuse. The school may also charge for printing if students exceed their allotted quota.

## II. Computers and Devices

- A. **Software:** Software and apps that are loaded onto computers are the property of Tunica Academy and under Tunica Academy copyright and licensing agreements. No one is allowed to copy any software from a TA computer to any other device. Students are prohibited from installing any type of software or apps onto a computer unless authorized by the Technology Department.
- B. **Hardware:** TA provides computers for student usage as a service. Students are allowed to access only designated computers and labs for students as well as their student assigned leased device.
- C. **Computer Care:** In order to continue to provide the best in technology, students must help in taking care of the computers they use. Food and/or drinks are not allowed around computers. No student should try to open or fix a computer. Students are liable for any physical damage to computers and/or their peripherals regardless of intent. Students are not allowed to make any physical changes to a computer without permission from the Technology Department.

**D. Login/Logout:** Students at TA will be assigned a username and password. Students will login to TA systems using this information. If working in a shared computer environment (i.e. computer lab), all students are required to sign off after their computer session has ended.

**E. Breakdown of cost for laptop use:**

### III. SECURITY

**A. Electronic Data:** Students in grades 7-12 are responsible for all data on their student assigned computer. Only the relevant student and the Technology Department have access to the data on each device. The student should not expect privacy of his/her files.

**B. Student Passwords:** Students in grades 7-12 are responsible for all data on their student assigned leased laptop. Only the student and Technology Department have access to the data on each device. The student should not expect privacy of his/her files.

**C. Student Security Online:** No student should give out his/her or any other student/faculty members' personal information via electronic or any other communication means. This includes but is not limited to their: name, address, picture, social networking profiles, etc.

**D. Monitoring:** TA reserves the right to monitor any aspect of its information systems in order to protect its systems. School administration monitors the network and may find it necessary to investigate electronic incidents even if they happen after hours and outside of school. As the owners of the school's network resources, the school administration reserves the right, if needed, and at its discretion, to access remotely, open, examine, and/or delete electronic files that violate this AUP.

**E. Network Access:** Students should not attempt to gain access to the Tunica Academy network with any equipment that is not owned by the school and/or not approved by the Technology Department. This includes, but is not limited to cell phones, personal computers, or any other network capable device.

### IV. INTERNET

**A. Overview:** TA offers Internet access to its students for academic purposes. Internet access is filtered for protection of our students and faculty.

**B. Inappropriate material:** Students are prohibited from visiting inappropriate websites. Internet access is for academic use only and should be surfed that way.

- C. Filtering:** TA has a content filtering service for all online activity. The content filter will block inappropriate websites as well as those that may interfere in the teaching and learning process. Student devices will be filtered at school. By offering this filtering service, TA is making its best effort in protecting students. However, it is impossible to filter or restrict access to all sites that may contain questionable information. We recommend parents oversee their child's computer activities at home.

## V. EMAIL

- A. Overview:** In an effort to increase communication between all students and staff at TA, TA has decided to endorse a student email system.
- Students in grades 7-12 will be assigned their own TA email address.
  - Students' email addresses will be in the form of [firstname.lastname@student.tunicaacademy.com](mailto:firstname.lastname@student.tunicaacademy.com)
  - Students will login with the same username and password combination that is used to sign in to school computers.
- B. Checking email:** Students can check their email from any computer that has an internet connection by visiting <http://mail.tunicaacademy.com> and logging in.
- C. Email Restrictions:** Students are prohibited from send inappropriate emails to anyone at TA or any other domain. This includes mass span emails, chain letter, and material others may find offensive.

## VI. DISCIPLINE AND LIABILITY - *All infractions are subject to review and modification by the Headmaster and Dean of Students*

- A. Overview:** Breach of this policy and/or Laptop User Agreement (LUA) may result in disciplinary action. Depending on the severity of the breach, this may include:
- An informal warning from a staff member or administrator
  - A formal verbal or written warning for misconduct
  - Loss of technology privileges
  - Dismissal for gross misconduct
  - Civil proceedings to recover damages
  - Criminal proceedings
- B. Infraction Levels:** In order to better communicate discipline policies, TA has developed a system that is divided into three levels. Depending on the severity of the infraction and grade level, these levels may be altered. The following is only considered a guideline for policy enforcement.
- Types of Level I Infractions***
- Abuse, misuse, or negligence that leads to minor damage of technology equipment
  - Installing unauthorized software that may cause disruption
  - Disrupting class by not following explicit instruction of the teacher where technology is concerned

***Disciplinary Action for Level I Infractions\****

- 1<sup>st</sup> Offense: Administrative warning; parent contact **5 Demerits**
- 2<sup>nd</sup> Offense: Administrative warning; parent conference and morning school detention **10 Demerits**
- 3<sup>rd</sup> Offense: Administrative warning; parent conference and Saturday School **15 Demerits**

***Types of Level II Infractions***

- Circumventing or breaking administrative settings on the Computer
- Participating in any activity to gain access to additional Network Resources that are not given to the user by the Technology Department
- Excessive and/or repeated device damage due to negligence/abuse

***Disciplinary Action for Level II Infractions\****

- 1<sup>st</sup> Offense: Administrative warning; parent conference and possible out of school suspension (1 day) **10 Demerits**
- 2<sup>nd</sup> Offense: Administrative warning; parent conference and possible out of school suspension (3 days) **15 Demerits**

***Types of Level III Infractions***

- Possession of pornographic material or perusal of inappropriate content
- Breaking into or tampering with unauthorized Network Resources

***Disciplinary Action for Level III Infractions\****

- Each case will be reviewed by the appropriate principal and may result in out of school suspension and further sanctions as determined by the administration. **15 Demerits C. Liability:** TA will not be held liable for:
  - Any damage suffered by users due to failure of equipment or interruption of service
  - The accuracy or truth of material obtained through the internet
  - Damages to any person resulting from unauthorized or inappropriate use of technology

- VII. Disclaimer** - TA does not have control of the information of the Internet or information contained in emails. The school uses a combination of network firewalls and a content filter to help maintain a safe environment. Additionally, TA may choose to block sites that it believes distract from the academic environment or unnecessarily consume Network Resources. However, it is impossible to filter or restrict access to all sites that may contain questionable information. Some sites may contain material that is defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal or that is otherwise inconsistent with the mission of TA. While TA's intent is to make Internet access available for educational goals and objectives and to maintain a safe environment, account holders may encounter undesirable content. At TA, we expect the Student to obey the AUP when using the Internet and school-wide resources. Any student found in deliberate violation of the policy will be disciplined. In addition, TA account holders take full responsibility for their access to TA



Network Resources and the Internet. Specifically, TA makes no warranties with respect to school Network Resources and does not take responsibility for the content of any advice or information received by an account holder; the costs, liability, or damages incurred as a result of access to the School's Network Resources or the Internet; or any consequences of service interruptions.

By signing the Laptop User Agreement Form, you indicate that you have read this document and agree to its stated conditions.

## Tunica Academy 2020-2021 Calendar

July 30	Staff Welcome Back Cook-Out for Families
August 3-5	Teacher Professional Development
August 4	Meet the Teacher-Come & Go-4:00-6:00 p.m.
August 4	Meet the Teams, 7:00 p.m.
August 6	First Day of School
September 7	Labor Day
October 7, 8	Mid-Fall Block Tests
October 9, 12, 13	Fall Break
November 23-27	Thanksgiving Break
December 17, 18	First Semester Exams
December 18	Last Day of 1st Semester
December 18 - January 1	Christmas Holidays
January 4	First Day of 2nd Semester
January 18	Martin Luther King, Jr. Holiday
February 11	Ag Expo 1/2 day
March 10, 11	Mid-Spring Block Tests
March 12-19	Spring Break
April 2, 5	Easter Holiday
May 5, 6, 7	Senior Exams
May 12	Last Day for PreK3 and PreK4
May 12	Baccalaureate
May 13-14	Final Exams
May 14	Last Day for Students
May 14	Graduation/Teacher Workday

