

SCHOOL EMERGENCY DRILLS

Documentation Form

Type of Drill

Time of Drill

Fire Drill (6 required)

Standard

Tornado Drill (2 required)

Class Change

Lock Down / Shelter in Place Drill
(2 required)

Recess (indoor)

Other Events

Name of Reporting School: New Era Elementary

Date of Drill: 4/20/2021

Time drill was held: 1:00 P.M.

Exact time required to evacuated / shelter / secure: 1 min 10 sec

Total Participants: 173

Remarks: Final Fire Drill of 2020/2021

This report is for emergency drill # 9 for school year: 2020-2021

Name of person(s) conducting drill: Travis Kraai

Title of person(s) conducting drill: Administrative Assistant

Signature of person conducting drill: _____

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title: _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: _____

Fire (fire chief or designee)
Name & Title: _____