Quitman County School District

FACULTY/STAFF DEVICE INVENTORY FORM

**Faculty/Staff Full Name:**

**iPAD**

**Which iPad are you assigned?** **[ ] iPad Mini** **[ ] iPad Pro**

**iPad Mini/Pro Condition:** **[ ] Good** **[ ] Cracked** **[ ] Scratched Up**

**Asset Tag/ Barcode #:**

**Serial Number:**

**Case Color issued:** **If no case, were you issued a case?** **[ ] Yes** **[ ] No**

**Case Condition:** **[ ] Good** **[ ] Torn** **[ ] Needs Replacing**

**Cord/Charging Block Condition: [ ] Good [ ] Torn [ ] Needs Replacing**

**MACBOOK**

**Which MacBook are you assigned?**

**[ ] MacBook Air 11” [ ] MacBook Air (2015) [ ] MacBook Air (2018)**

**MacBook Air Condition: [ ] Good [ ] Cracked [ ] Scratched Up**

**Asset Tag/ Barcode #:**

**Serial Number:**

**Case Color issued:       If no case, were you issued a case? [ ] Yes [ ] No**

**Case Condition: [ ] Good [ ] Torn [ ] Needs Replacing**

**Cord/Charging Block Condition: [ ] Good [ ] Torn [ ] Needs Replacing**

**CELL PHONE**

**School Cell Phone Type:** **[ ] iPhone** **[ ] Push to Talk**

**Telephone Number:**

**Cell Phone Condition: [ ] Good [ ] Cracked [ ] Scratched Up**

**Case Condition: [ ] Good [ ] Torn [ ] Needs Replacing**

**WINDOWS LAPTOP**

**Model:**

**Laptop Condition: [ ] Good [ ] Cracked [ ] Scratched Up**

**Barcode #:**

**Serial Number:**

**Case Color issued:       If no case, were you issued a case? [ ] Yes [ ] No**

**Cord/Charging Block Condition: [ ] Good [ ] Torn [ ] Needs Replacing**

**Date:**

**User Signature:**