

**NEW MILFORD BOARD OF EDUCATION**

**New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776**

**BOARD OF EDUCATION  
MEETING NOTICE**

**DATE: May 11, 2010**  
**TIME: 7:30 P.M.**  
**PLACE: Sarah Noble Intermediate School – Library Media Center**

**AGENDA**

GEORGE C. BUCKBEE  
TOWN CLERK

2010 MAY -7 A 10:25

NEW MILFORD, CT

**1. CALL TO ORDER**

A. Pledge of Allegiance

**2. STUDENT RECOGNITION**

A. High School Students: Northern Regional Music Festival

B. High School Students: Wrestlers 2010 Southwest Conference Champions

**3. PRESENTATION: ENERGY EDUCATION**

**4. PUBLIC COMMENT**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

**5. PTO REPORT**

**6. STUDENT REPRESENTATIVES' REPORT**

**7. APPROVAL OF MINUTES**

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes – April 13, 2010

**8. SUPERINTENDENT'S REPORT**

**9. BOARD CHAIRMAN'S REPORT**

**10. COMMITTEE REPORTS**

A. Facilities Sub-Committee - Mr. Nichols

B. Operations Sub-Committee - Mr. McSherry

C. Policy Sub-Committee – Mrs. Tarascio-Latour

D. Committee on Learning - Mrs. Thomas

**11. DISCUSSION AND POSSIBLE ACTION**

A. Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence

B. Monthly Reports

1. Request for Budget Transfers

2. Revised Budget Position as of 4/30/10

C. Gifts & Donations

1. Exhibit B: PTO Gifts & Donations

D. Award of Bid

1. Workstations

E. Healthy Food Certification

F. Second Review of Policies Recommended for Revision

1. 5121 Examination/Grading/Rating
2. 5123 Promotion/Acceleration/Retention
3. 6000 Concepts & Roles in Instruction
4. 6010 Goals & Objectives
5. 6111 School Calendar
6. 6114.1 Fire Emergency (Drills)
7. 6121.1 Equal Educational Opportunity
8. 6140 Curriculum
9. 6141.11 Curriculum Research/Experimental Projects
10. 6141.42 Student Volunteers and Community Service
11. 6142.1 Exemption from Instruction
12. 6145.2 Interscholastic/Intramural Athletics
13. 6145.22 Interscholastic/Intramural Athletics – Sportsmanship
14. 6145.5 Organizations/Associations
15. 6146 Graduation Requirements
16. 6146.2 Statewide Mastery Examinations
17. 6153 Field Trips
18. 6153.1 Educational Tours
19. 6159 Special Education
20. 6161 Textbooks and other Learning Resource Materials – Selection and Adoption
21. 6161.7 Use of Proprietary Software Products
22. 6162.51 Protection of Student Privacy-Surveys, Certain Physical Examinations and Parental Access to Information
23. 6162.6 Use of Copying Devices
24. 6172.41 Title I Programs
25. 6173 Homebound Instruction
26. 6174 Summer School
27. 6200 Adult Education

G. Second Review of Policies Recommended for Deletion

1. 6114 Emergencies and Disaster Preparedness
2. 6114.7 Safe Schools
3. 6145.71 Social Events/Meetings
4. 6146.1 Grading/Assessment Systems
5. 6146.13 Early Graduation
6. 6161.3 Comparability of Services
7. 6162.4 School Volunteers
8. 6164 Individual Services & Diagnostic Counseling
9. 6164.11 Drugs, Tobacco, Alcohol
10. 6164.2 Guidance Services
11. 6164.4 Identification of Special Needs & Abilities

H. Appointment of Legal Counsel for the Board of Education for the 2010-2011 school year in accordance with Policy 9125.

I. Textbook Approval – Grade 12

J. Race to the Top Grant Application

**12. EXECUTIVE SESSION**

A. Discussion of Superintendent's Performance, Employment, and Contract

**13. DISCUSSION AND POSSIBLE ACTION**

A. Discussion of Superintendent's Performance, Employment, and Contract

**14. ITEMS FOR DISCUSSION**

A. Field Trip Report – May 2010

B. Education Connection Board Liaison Report

**15. ADJOURN**

**ITEMS OF INFORMATION**

Operations Sub-Committee Minutes – May 6, 2010

Facilities Sub-Committee Meeting June 1, 2010 – 6:30 p.m. Lillis Administration Bldg., Room 2	
Operations Sub-Committee Meeting June 1, 2010 – 7:30 p.m. Lillis Administration Bldg., Room 2	
Board of Education Regular Meeting June 8, 2010 – 7:30 p.m. Sarah Noble Intermediate School - LMC	

**New Milford Board of Education  
 Regular Meeting Minutes  
 April 13, 2010  
 Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Mrs. Nancy Tarascio-Latour Mr. Rodney Weinberg Mr. Daniel Nichols	GEORGE C. BUCKBEE TOWN CLERK <i>gmc</i> 2010 APR 15 P 2:47
Absent:	Ms. Alexandra Thomas	

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mrs. Dana Ford, Principal, Schaghticoke Middle School Mr. Les Weintraub, Principal, Sarah Noble Intermediate School  Josh Jugler, Student Representative Daniel Holland, Student Representative
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1.	<b>Call to Order</b> <b>A. Pledge of Allegiance</b> The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>Pledge of Allegiance</b>
2.	<b>Staff &amp; Student Recognition</b> <b>A. Schaghticoke Middle School Students and Staff, Mrs. Iffland and Mrs. Lewis: Northern Regional Middle School Music Festival</b> <ul style="list-style-type: none"> <li>• Mrs. Ford introduced Mrs. Iffland and Mrs. Lewis who acknowledged the students from Schaghticoke.</li> </ul> <b>B. Sarah Noble Intermediate School Students and Staff, Ms. Capone: Northern Regional Middle School Music Festival</b> <ul style="list-style-type: none"> <li>• Mr. Weintraub introduced Ms. Capone who acknowledged the students from Sarah Noble.</li> </ul>	<b>Staff &amp; Student Recognition</b>



	<p>Reception and Recognition</p> <p>A brief recess started at 7:47 pm for a reception honoring the award recipients.</p> <p>The meeting reconvened at 8:04 pm.</p>	
3.	<p><b>Public Comment</b></p> <p>There was none.</p>	<b>Public Comment</b>
4.	<p><b>PTO Report</b></p> <p>Cynthia Nabozny thanked the Board, on behalf of the PTO, for its continuing efforts on behalf of the students and parents. She said this week is literacy week and May 3<sup>rd</sup> will be bus driver appreciation day.</p>	<b>PTO Report</b>
5.	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>• April 9 was the wind ensemble at the Connecticut Convention Center.</li> <li>• This week is poetry week.</li> <li>• April 19-23 is school break.</li> <li>• April 24 is the DECA National Conference.</li> </ul>	<b>Student Representatives' Report</b>
6.	<p><b>APPROVAL OF MINUTES</b></p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <ol style="list-style-type: none"> <li>1. Regular Meeting Minutes — March 9, 2010</li> <li>2. Special Meeting Minutes — March 23, 2010</li> <li>3. Special Meeting Minutes — March 30, 2010</li> </ol> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of the New Milford Board of Education of March 9, 2010, Special Meeting of March 23, 2010, and Special Meeting of March 30, 2010, seconded by Mr. McSherry and passed unanimously.</p>	<p><b>Approval of Minutes</b></p> <p><b>Motion made and passed to approve the Regular Meeting Minutes of the NMBOE of March 9, 2010, Special Meeting of March 23, 2010, and Special Meeting of March 30, 2010</b></p>
7.	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote saw the all-school musical Seussical on March 27<sup>th</sup> and encouraged people to get their tickets early for next year's 30<sup>th</sup> anniversary production of the musical.</li> <li>• The Strategic Plan update team will meet April 29<sup>th</sup> with 26 people on the team to get info on the communications strategy and the curriculum strategy.</li> <li>• School vacation is next week from the 19<sup>th</sup> to the 23<sup>rd</sup>.</li> </ul>	<b>Superintendent's Report</b>
8.	<p><b>Board Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach noted that the Board had requested that the end-of-year balance go to Capital Reserve and the Town Council agreed – the next step is the Board of Finance.</li> </ul>	<b>Board Chairman's Report</b>

	<ul style="list-style-type: none"> <li>• The Board of Finance will meet tomorrow at 7:30 pm to vote on the Board of Education and Town Budget at the Town Hall.</li> <li>• May 4<sup>th</sup> is the town meeting at 8 pm at the high school with the referendum set for May 18<sup>th</sup>.</li> <li>• There may be some extra end of year Board meetings scheduled to wrap up the year.</li> </ul>	
<p><b>9.</b></p>	<p><b>Committee Reports</b></p> <p><b>A. Facilities Sub-Committee</b>        Mr. Nichols said the Facilities committee heard about the observatory garden project update; the Booster barn restroom update; and the PTO projects for Hill &amp; Plain and Schaghticoke gardens. They all discussed the joint purchase of the boom lift with the Town.</p> <p><b>B. Operations Sub-Committee</b>        Mr. McSherry said most of the items discussed at Operations are on the agenda for tonight's meeting.</p> <p><b>C. Policy Sub-Committee</b>        Mrs. Tarascio-Latour said the Policy committee is reviewing the 6000 series for revisions and deletions. Tonight is the first review of these policies for the Board.</p> <p><b>D. Committee on Learning</b>        Mr. Lawson said the Committee on Learning discussed curriculum and other items of information. Dr. McLaughlin said the committee also discussed the kindergarten orientation and professional development day.</p>	<p><b>Committee Reports        Facilities Sub-Committee</b></p> <p><b>Operations Sub-Committee</b></p> <p><b>Policy Sub-Committee</b></p> <p><b>Committee on Learning</b></p>
<p><b>10.</b> <b>10.A.</b></p>	<p><b>DISCUSSION AND POSSIBLE ACTION</b></p> <p><b>A. Revised Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p>Mrs. Rigdon moved to approve Revised Exhibit A: Personnel – Certified and Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson recused himself from the vote.</li> <li>• Mr. McSherry noted the loss of some great teachers especially Mr. Shaffer.</li> </ul> <p>The motion passed 7 – 0 – 1.        Aye: McSherry, Weinberg, Nichols, Faulenbach, Rigdon, Tarascio-Latour, Wellman        Abstain: Lawson</p>	<p><b>Discussion and Possible Action Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p><b>Motion made and approved to approve Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p>

<p>10.B.</p>	<p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"><li>1. <b>Request for Budget Transfers</b></li><li>2. <b>Purchase Resolution D-626</b></li><li>3. <b>Budget Position 3/31/10</b></li></ol> <p>Mr. Nichols moved to approve the monthly reports: Request for Budget Transfers, Purchase Resolution D-626 and Budget Position as of 3/31/10, seconded by Mrs. Tarascio-Latour.</p> <ul style="list-style-type: none"><li>• Mr. Lawson asked for a report on the current budget. Mr. Miller said 3/31 this year to 3/31 last year the Board is under \$460,000 favorable to this year. They have begun a proforma close to get the best guesstimate for where the budget will be at year's end.</li><li>• Mr. Lawson asked with the end of year getting close, were there any issues. Mr. Miller said there was nothing unexpected at this point.</li><li>• Mr. Lawson asked about the state reimbursements. Mr. Miller said the first installment had been received and the second was due in June. There is no way to quantify what that second installment will be.</li><li>• Mrs. Faulenbach asked what would draw the School Board's budget down and Mr. Miller said things like substitute spending where there is no encumbrance and no average of what has typically happened.</li><li>• Mr. Wellman said in a review of the budget numbers there are several lines that are below budget, for instance Career Education is at 54% to date, Homebound Instruction is at 39.5%, Staff Development is 27.1% and asked if things were being over budgeted. Mr. Miller said the Homebound Instruction is not encumbered and will draw down over the remaining school year. Mrs. Johnson said that typically the Homebound Instruction is used more towards the end of the year, as the instruction gets harder and students have a harder time keeping up.</li><li>• Mr. Wellman said there are also categories that are well over budget and he wondered if a freeze should be put in place to help pay for those over budgeted items. Mr. Miller said he would have more information at the next Board meeting.</li></ul>	<p><b>Motion made and approved to approve monthly reports: Request for Budget Transfers, Purchase Resolution D-626, and Budget Position as of 3/31/10.</b></p>
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<p>10.C.</p>	<p>The motion passed 7-1.        Aye: McSherry, Weinberg, Nichols, Lawson, Faulenbach, Rigdon, Tarascio-Latour.        No: Wellman</p> <p><b>C. Gifts &amp; Donations</b></p> <ol style="list-style-type: none"> <li>1. Exhibit B: PTO Gifts &amp; Donations</li> </ol> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts &amp; Donations, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> <li>• Mr. Lawson thanked the PTO for all their support for all grade levels and noted that the students enjoy all the programs.</li> </ul> <p>The motion passed unanimously.</p>	<p><b>Motion made and approved to accept Exhibit B: PTO Gifts &amp; Donations</b></p>
<p>10.D.</p>	<p><b>D. First Review of Policies Recommended for Revision:</b></p> <ol style="list-style-type: none"> <li>1. 5121 Examination/Grading/Rating</li> <li>2. 5123 Promotion/Acceleration/Retention</li> <li>3. 6000 Concepts &amp; Roles in Instruction</li> <li>4. 6010 Goals &amp; Objectives</li> <li>5. 6111 School Calendar</li> <li>6. 6114.1 Fire and Crisis Response Drills</li> <li>7. 6121.1 Educational Opportunities to Promote Awareness of Diversity</li> <li>8. 6140 Curriculum</li> <li>9. 6141.11 Curriculum Research/Experimental Projects</li> <li>10. 6141.42 Student Volunteers and Community Service</li> <li>11. 6142.1 Exemption from Instruction</li> <li>12. 6145.2 Interscholastic/Intramural Athletics</li> <li>13. 6145.22 Interscholastic/Intramural Athletics – Sportsmanship</li> <li>14. 6145.5 Organizations/Associations</li> <li>15. 6146 Graduation Requirements</li> <li>16. 6146.2 Statewide Mastery Examinations</li> <li>17. 6153 Field Trips</li> <li>18. 6153.1 Educational Tours</li> <li>19. 6159 Special Education</li> <li>20. 6161 Textbooks and other Learning Resource Materials - Selection and Adoption</li> <li>21. 6161.7 Use of Proprietary Software Products</li> </ol>	<p><b>First Review of Policies Recommended for Revision</b></p>

<p><b>10.E.</b></p>	<p>22. 6162.51 Protection of Student Privacy - Surveys, Certain Physical Examinations, and Parental Access to Information          23. 6162.6 Use of Copying Devices          24. 6172.41 Title I Programs          25. 6173 Homebound Instruction          26. 6174 Summer School          27. 6200 Adult Education</p> <p>Mrs. Faulenbach noted that this was the Board's first review of these policies.</p> <ul style="list-style-type: none"> <li>• Mr. Wellman said the Board is inundated with policies. He said he hoped the Policy Committee looked at whether each policy is necessary because a huge bureaucracy is being created with all the policies.</li> <li>• Mr. Lawson noted there are several to be deleted as well.</li> <li>• Mrs. Faulenbach said while she agrees that there are a lot of policies, the Board reviews them on a regular basis and the policies drive the system.</li> <li>• Mr. McSherry said an effort has been made to eliminate policies but many are a result of this litigious society.</li> </ul> <p><b>E. First Review of Policies Recommended for Deletion</b></p> <ol style="list-style-type: none"> <li>1. 6114 Emergencies and Disaster Preparedness</li> <li>2. 6114.7 Safe Schools</li> <li>3. 6145.71 Social Events/Meetings</li> <li>4. 6146.1 Grading/Assessment Systems</li> <li>5. 6146.13 Early Graduation</li> <li>6. 6161.3 Comparability of Services</li> <li>7. 6162.4 School Volunteers</li> <li>8. 6164 Individual Services &amp; Diagnostic Counseling</li> <li>9. 6164.11 Drugs, Tobacco, Alcohol</li> <li>10. 6164.2 Guidance Services</li> <li>11. 6164.4 Identification of Special Needs &amp; Abilities</li> </ol> <ul style="list-style-type: none"> <li>• Mr. Wellman said he was pleased to see so many policies recommended for deletion, but wondered if they were being consolidated or incorporated with another policy.</li> </ul>	<p><b>First Review of Policies Recommended for Deletion</b></p>
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<p><b>10.F.</b></p>	<p><b>F. English Language Learners Plan of Improvement</b></p> <p>Mr. Lawson moved to approve the English Language Learners Plan of Improvement as recommended by the Committee on Learning, seconded by Mr. McSherry and passed unanimously.</p>	<p><b>Motion made and approved to approve the English Language Learners Plan of Improvement as recommended by the Committee on Learning</b></p>
<p><b>10.G.</b></p>	<p><b>G. New Milford High School Graduation Date for June 2011</b></p> <p>Mr. Nichols moved to approve the graduation date for New Milford High School for next year as June 18, 2011, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said the Board usually does this in September or October but she thought it could be set now so parents can make plans for travel and the like. She said the Board policy on setting the graduation date, which is required by state mandate, does not allow for graduation to be set earlier than 5 days after the last day of school. This year's graduation date is June 19<sup>th</sup>.</li> </ul>	<p><b>Motion made and approved to approve the graduation date for New Milford High School for next year as of June 18, 2011</b></p>
<p><b>10.H.</b></p>	<p><b>H. EL Civics and Community Grant Application</b></p> <p>Mr. McSherry moved to approve the EL Civics and Community Grant Application, seconded by Mr. Lawson and passed 7-0-1.</p> <p>Aye: McSherry, Weinberg, Nichols, Lawson, Faulenbach, Rigdon, Tarascio-Latour          Abstain: Wellman</p>	<p><b>Motion made and approved to approve the EL Civics and Community Grant Application</b></p>
<p><b>10.I.</b></p>	<p><b>I. Award Data Projector Bid</b></p> <p>Mr. Nichols moved to approve the projector bid award to AV Presentation, Inc., seconded by Mrs. Rigdon and passed unanimously.</p>	<p><b>Motion made and approved to approve the projector bid award to AV Presentation, Inc.</b></p>
<p><b>10.J.</b></p>	<p><b>J. Textbook Approvals for Grade 12</b></p> <p>Mr. Lawson moved to approve Textbook Approvals for Grade 12, seconded by Mr. McSherry and passed unanimously.</p>	<p><b>Motion made and approved to approve Textbook Approvals for Grade 12</b></p>



<p>11.</p>	<p><b>Items for Discussion</b></p> <ol style="list-style-type: none"> <li>1. Field Trip Report – April 2010           <ul style="list-style-type: none"> <li>• Mr. Wellman questioned the educational justification of some field trips as well as costs of all field trips.</li> <li>• Mrs. Faulenbach reminded the Board that the Board of Education does not pay for any field trips, as they are a responsibility of the parent/guardian.</li> <li>• Dr. Paddyfote said the school does not fund the field trips rather the PTO writes some grants to assist families; and others are funded by the students and parents.</li> <li>• Mr. Weinberg asked what the liability was to the Board and Dr. Paddyfote said anytime there is an activity for the school, liability is incurred.</li> <li>• Mr. Holland said there is educational value in the field trips, in particular the Broadway trips. He said an English class can read a script from a play and then go see it in action. It helps students who might be interested in dramatic arts or English.</li> </ul> </li> <li>2. Textbook Preview</li> </ol>	<p><b>Items for Discussion</b></p>
<p>12.</p>	<p><b>Items of Information</b></p> <ol style="list-style-type: none"> <li>1. Education Connection Board Liaison Report        Mrs. Rigdon said she missed the April 1<sup>st</sup> meeting but the next meeting will be May 6<sup>th</sup> and there will be a discussion of the cost of Irving raises for the Education Connection staff.</li> </ol>	<p><b>Items of Information</b></p>
<p>13.</p>	<p><b>Adjourn</b></p> <p>Mr. Nichols moved to adjourn the meeting at 8:40 pm, seconded by Mrs. Rigdon and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and approved to adjourn the meeting at 8:40 pm.</b></p>

Respectfully submitted:



David A. Lawson  
 Secretary, New Milford Board of Education



NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
May 11, 2010

**Revised 5/7/10**

**ACTION ITEMS**

**A. Personnel**

**1. CERTIFIED STAFF**

**a. RESIGNATIONS**

- 1. Mrs. Diane Darling**, Special Education Teacher, Hill and Plain School

**Move** that the Board of Education accept the resignation, due to retirement, of **Mrs. Diane Darling** as a Special Education Teacher at Hill and Plain School effective June 30, 2010.

Retirement

**2. CERTIFIED STAFF**

**b. APPOINTMENTS**

- 1. \*\*Mrs. Debra Booth**, School Nurse, John Pettibone School  
**Move** that the Board of Education appoint **Mrs. Debra Booth** as a School Nurse at John Pettibone School effective April 26, 2010.

2009-2010 Salary - \$33,394 (Step A) pro-rated to start date, plus \$1500 for BSN degree

*Education History:*  
AS/BSN: Fitchburg State College  
Major: Nursing

*Work Experience:*  
Sub nurse in NMPS, Canterbury, Kent, South Kent and New Fairfield

Replace: L. Sotherland

**3. NON-CERTIFIED STAFF**

**a. RESIGNATIONS**

- 1. none currently**

**4. NON-CERTIFIED STAFF**

**b. APPOINTMENTS**

- 1. none currently**

**5. SUBSTITUTES**

**a. APPOINTMENTS**

- 1. \*\*Ms. Alexandra Buzaid**, Substitute Teacher  
**Move** that the Board of Education appoint **Ms. Alexandra Buzaid** as a Substitute Teacher effective May 12, 2010.

*Education history:*  
BA: UConn  
Major: Human Dev. & Fam. Studies  
BA: Arizona St. Univ.  
Major: Special Education

- 2. \*\*Mr. Rick Casagrande**, Substitute Teacher  
**Move** that the Board of Education appoint **Mr. Rick Casagrande** as a Substitute Teacher effective May 12, 2010.

*Education history:*  
BA: UConn  
Major: History

3. **Ms. Kristen Dunlap**, Substitute Teacher  
**Move** that the Board of Education appoint **Ms. Kristen Dunlap** as a Substitute Teacher effective May 12, 2010.

*Education history:*  
BA: College of the Holy Cross  
Major: Anthropology/Spanish  
MA: Middlebury College  
Major: Spanish Linguistics

**6. COACHING STAFF**  
**a. RESIGNATIONS**

1. **Ms. Kerri-Lynn Cope**, Cheerleading JV Coach, New Milford High School  
**Move** that the Board of Education accept the resignation of **Ms. Kerri-Lynn Cope** as Cheerleading JV Coach at New Milford High School effective May 12, 2010, contingent on her appointment as Cheerleading Varsity Coach.
2. **Mr. Rory DeRocco**, Ice Hockey Varsity Coach, New Milford High School  
**Move** that the Board of Education accept the resignation of **Mr. Rory DeRocco** as Ice Hockey Varsity Coach at New Milford High School effective April 7, 2010.

Taking another position

Personal Reasons

**7. COACHING STAFF**  
**b. APPOINTMENTS**

1. **Ms. Kerri-Lynn Cope**, Cheerleading Varsity Coach, New Milford High School  
**Move** that the Board of Education appoint **Ms. Kerri-Lynn Cope** as Cheerleading Varsity Coach at New Milford High School effective August 15, 2010, pending receipt of coaching permit, current CPR certification and completion of 45 hour coaching course.

2009-2010 Stipend: \$3439

**8. LEAVES OF ABSENCE**

1. **\*\*Mrs. Bethany Arnauckas**, Elementary Teacher, Sarah Noble Intermediate School  
**Move** that the Board of Education approve the request of **Mrs. Bethany Arnauckas** for a child-rearing leave of absence from August 26, 2010 through December 31, 2010.

Unpaid leave of absence

\*\* Items revised since 4/30/10

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS – RECOMMENDED  
BOE MEETING DATE: 05/11/10**

<b>Transfer #</b>	<b>Description</b>	<b>From: Account#</b>	<b>Amount</b>	<b>To: Account #</b>	<b>Amount</b>
HPS 001	Empowering Writers – To Help Students Get Ready to Write	01-432-2410	\$460.00	01-645-1104	\$460.00
HPS 002	School Specialty – Writing Center/Storage for Kindergarten Classroom	01-734-1128	\$350.00	01-732-1128	\$350.00
HPS 003	WalMart – 2 TVs (1 Stolen) Wall Mount & 2 Memorex CD Players for AV Department	01-431-2223 01-611-2223	\$400.00 <u>\$100.00</u> \$500.00	01-732-2223	\$500.00
SMS 001	Enslow Publishers – Library Books that tie directly to curriculum and research projects.	04-339-2222	\$293.00	04-645-2222	\$293.00
SMS 002	Follett Library Resource – “Playaways”-Audio Books For Library to Appeal to a Broader Range of Students	04-647-2222 04-611-2222	\$185.00 <u>\$175.00</u> \$360.00	04-645-2222	\$360.00
NMHS 001	Industrial Arts Supplies - Various Vendors-Previous PO Inadvertently Closed	15-339-2510	\$1,500.00	05-611-1107	\$1,500.00
NMHS 002	WB Mason – 2 File Cabinets for Student Medical Records	05-612-2130	\$74.00	05-733-2130	\$74.00
NMHS 003	Follett Educational Services – Chemistry Prep Materials Text & DVD Series for AP Chemistry	05-515-1111	\$400.00	05-641-1111	\$400.00
AD ED 001	Mileage for Adult Ed Meetings, CAACE & Adult Ed Forum	10-550-1310	\$165.00	10-580-1310	\$165.00
SNIS 001	Art Supplies & Delivery Charges Were Increased By Vendor	06-611-1128	\$209.00	06-611-1127	\$209.00

**NEW MILFORD PUBLIC SCHOOLS  
BUDGET TRANSFER REQUESTS – RECOMMENDED  
BOE MEETING DATE: 05/11/10**

<u>Transfer #</u>	<u>Description</u>	<u>From: Account#</u>	<u>Amount</u>	<u>To: Account #</u>	<u>Amount</u>
C/O 001	Budgeted in Certified	05-111-1107	\$ 10,500.00		
	Account. Actual Expense	05-111-1108	\$ 3,500.00		
	Incurred in DOGA	03-111-1110	\$ 14,000.00		
		02-111-1102	\$ 28,000.00		
		05-111-1104	\$ 28,000.00		
		03-111-1102	\$ 14,000.00		
		04-111-1212	\$ 28,000.00		
		05-111-1105	\$ 14,000.00		
		04-111-1121	\$ 14,000.00		
		05-111-1124	\$ 14,000.00		
		01-111-1102	\$ 14,000.00		
		05-111-1110	\$ 2,800.00		
		05-111-1116	\$ 5,600.00		
		06-111-1116	<u>\$ 5,600.00</u>		
			\$196,000.00	15-200-2970	\$196,000.00

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	634,371.00	652,192.00	475,009.66	177,510.34	328.00-	100.1 %
1102	NON DEPT INSTRUCT GR 1-5	6,803,029.00	6,802,406.00	4,830,328.12	1,727,261.35	244,816.53	96.4 %
1103	BUSINESS EDUCATION	295,309.00	295,309.00	216,477.73	57,006.34	21,824.93	92.6 %
1104	ENGLISH/LANGUAGE ARTS	1,975,402.00	1,948,432.00	1,346,404.93	438,275.83	163,751.24	91.6 %
1105	FOREIGN LANGUAGE	1,103,001.00	1,089,001.00	710,515.14	249,405.12	129,080.74	88.1 %
1106	HOME ECONOMICS	174,859.00	174,859.00	136,210.38	37,824.07	824.55	99.5 %
1107	INDUSTRIAL ARTS	335,367.00	326,367.00	229,217.03	58,800.93	38,349.04	88.2 %
1108	MATHEMATICS	1,643,078.00	1,652,363.00	1,209,314.29	382,797.11	60,251.60	96.4 %
1109	MUSIC	811,524.00	806,152.00	580,239.99	209,351.77	16,560.24	97.9 %
1110	PHYSICAL EDUCATION	960,018.00	941,553.00	696,306.45	255,813.84	10,567.29-	101.1 %
1111	SCIENCE	1,706,869.00	1,706,869.00	1,279,753.41	425,134.40	1,981.19	99.9 %
1112	SOCIAL STUDIES	1,562,000.00	1,562,091.00	1,177,985.95	373,581.66	10,523.39	99.3 %
1113	PATIENT CARE TECHNOLOGY	16,345.00	16,345.00	12,351.41	3,736.64	256.95	98.4 %
1116	HEALTH AND SAFETY	329,994.00	318,794.00	188,258.46	72,750.94	57,784.60	81.9 %
1118	CAREER EDUCATION	34,245.00	34,245.00	21,552.90	3,757.93	8,934.17	73.9 %
1119	COMPUTER EDUCATION	361,557.00	361,557.00	267,445.61	49,251.89	44,859.50	87.6 %
1120	DRIVER EDUCATION	9,000.00-	9,000.00-	13,144.96-	2,187.72	1,957.24	.0 %
1121	REMEDIAL READING	835,238.00	821,238.00	608,079.58	202,072.73	11,085.69	98.7 %
1123	ENGLISH AS A SECOND LANG	135,880.00	135,880.00	77,143.34	30,709.75	28,026.91	79.4 %
1124	DISTRIBUTIVE EDUCATION	89,348.00	75,348.00	38,426.40	15,443.60	21,478.00	71.5 %
1127	ART	806,014.00	806,223.00	598,854.67	206,389.78	978.55	99.9 %
1128	GENERAL INSTRUCT SUPPLIES	338,505.00	346,022.00	273,687.20	40,419.97	31,914.83	90.8 %
1129	SUBSTITUTE TEACHERS	380,009.00	380,009.00	339,458.35	.00	40,550.65	89.3 %
1130	INSTRUCTIONAL TESTING	96,858.00	111,858.00	96,667.06	19,499.75	4,308.81-	103.9 %
1131	NON DEPT INSTRUCT GR 6-12	134,836.00	134,836.00	113,920.12	12,770.68	8,145.20	94.0 %
1210	GIFTED TALENTED/ENRICHMNT	110,460.00	110,460.00	70,442.34	33,979.00	6,038.66	94.5 %
1211	EXCEL-EXPER. CTR EARLY MAN	375,943.00	375,943.00	309,296.79	100,533.34	33,887.13-	109.0 %
1212	SPECIAL ED-NON CATEGORICL	4,707,542.00	4,696,064.00	3,458,424.49	1,171,216.77	66,422.74	98.6 %
1213	COMMUNITY BASED DEVELOPMT	.00	.00	.00	.00	.00	.0 %
1214	LEARN DISABLE/EMOT.HANDCP	.00	.00	.00	.00	.00	.0 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	171,033.00	171,033.00	126,613.59	33,076.30	11,343.11	93.4 %
1230	PHYSICALLY HANDICAPPED	.00	.00	.00	.00	.00	.0 %
1260	LEARNING DISABLED	.00	.00	.00	.00	.00	.0 %
1270	TUTORIAL	210,779.00	210,779.00	183,587.32	.00	27,191.68	87.1 %
1271	HOMEBOUND INSTRUCTION	72,000.00	72,000.00	39,787.40	.00	32,212.60	55.3 %
1290	OTHER SPECIAL EDUCATION	291,873.00	291,873.00	244,947.69	47,137.26	211.95-	100.1 %
1291	SPEC ED PARA SUBSTITUTES	69,026.00	69,026.00	69,563.35	.00	537.35-	100.8 %
1310	ADULT ED-BASIC PROGRAM	100,175.00	100,175.00	83,737.21	1,525.84	14,911.95	85.1 %
1311	ADULT ED-HIGH SCHL EQUIV	4,970.00	4,970.00	2,805.59	244.35	1,920.06	61.4 %
1410	SUMMER SCHOOL-REMEDIAL	37,400.00	37,400.00	38,318.34	.00	918.34-	102.5 %
2113	SOCIAL WORK SERVICES	235,962.00	235,962.00	178,597.78	55,586.12	1,778.10	99.2 %
2120	GUIDANCE SERVICES	906,199.00	906,199.00	668,804.17	231,042.60	6,352.23	99.3 %
2130	HEALTH SERVICES	922,317.00	937,149.00	725,796.11	107,982.26	103,370.63	89.0 %
2140	PSYCHOLOGICAL SERVICES	442,770.00	442,770.00	337,206.31	99,666.61	5,897.08	98.7 %
2150	SPEECH AND HEARING	796,887.00	778,733.00	569,615.72	160,249.88	48,867.40	93.7 %
2211	STAFF DEVELOPMENT & TRAIN	59,800.00	59,800.00	13,586.68	7,800.64	38,412.68	35.8 %
2212	CURRICULUM DEVELOPMENT	123,657.00	123,657.00	97,350.56	15,381.22	10,925.22	91.2 %
2222	LIBRARY SERVICES	689,907.00	669,720.00	482,957.10	159,116.61	27,646.29	95.9 %
2223	AUDIO-VISUAL SERVICES	18,626.00	20,025.00	6,327.96	3,563.57	10,133.47	49.4 %
2224	EDUCATIONAL TELEVISION	2,500.00	2,500.00	1,035.38	45.00	1,419.62	43.2 %
2310	BOARD OF EDUCATION	152,250.00	152,250.00	130,687.04	6,705.80	14,857.16	90.2 %
2320	CENTRAL ADMINISTRATION	342,714.00	342,714.00	279,145.77	50,081.71	13,486.52	96.1 %
2410	OFFICE OF THE PRINCIPAL	2,568,291.00	2,606,492.00	2,138,596.32	410,317.93	57,577.75	97.8 %

FUND 001 000 GENERAL FUND

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2490	OTHER SCHOOL ADMINISTRATN	121,288.00	121,715.00	75,366.29	33,239.49	13,109.22	89.2 %
2510	FISCAL SERVICES	448,131.00	446,631.00	370,584.09	55,858.86	20,188.05	95.5 %
2590	OTHER BUSINESS SUPPRT SERV	407,202.00	407,202.00	346,987.00	.00	60,215.00	85.2 %
2610	CUSTODIAL & HOUSEKEEPING	1,944,478.00	1,932,868.00	1,864,196.40	34,916.44	33,755.16	98.3 %
2620	MAINTENANCE & REPAIR	3,310,887.00	3,307,355.00	2,590,744.28	589,921.90	126,688.82	96.2 %
2630	BUILDING USE ADMINISTRATION	20,675.00	20,675.00	4,824.00	1,262.00	26,761.00	.0 %
2660	SECURITY	.00	62,101.00	.00	62,101.00	.00	100.0 %
2710	REIMBURSABLE TRANSPORT	4,224,776.00	4,077,099.00	3,214,270.22	604,807.33	258,021.45	93.7 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	7,786.34	.00	7,786.34	.0 %
2810	PLANNING & EVALUATION	43,675.00	43,675.00	455.03	.00	43,219.97	1.0 %
2820	COMMUNITY/STAFF RELATIONS	14,100.00	14,100.00	.00	.00	14,100.00	.0 %
2830	RECRUITING/PERSONNEL SERV	190,111.00	196,111.00	154,942.98	25,852.72	15,315.30	92.2 %
2840	DATA PROCESSING	210,097.00	210,097.00	176,243.27	18,265.97	15,587.76	92.6 %
2910	SOCIAL SECURITY	589,267.00	589,267.00	589,266.75	.00	.25	100.0 %
2920	MEDICARE	387,590.00	387,590.00	387,590.19	.00	.19	100.0 %
2930	LIFE INSURANCE	97,348.00	97,348.00	89,978.99	6,754.81	614.20	99.4 %
2940	DISABILITY INSURANCE	183,351.00	142,236.00	87,166.12	21,534.09	33,535.79	76.4 %
2950	MEDICAL INSURANCE	6,611,309.00	6,611,309.00	6,611,304.00	.00	5.00	100.0 %
2960	UNEMPLOYMENT INSURANCE	82,610.00	82,610.00	24,679.90	14,997.60	42,932.50	48.0 %
2970	OTHER BENEFITS	425,492.00	621,492.00	650,953.00	.00	29,461.00	104.7 %
2980	PENSION-NON CERTIFIED EMPLOYEES	344,200.00	344,200.00	442,341.00	.00	98,141.00	128.5 %
3210	INTERSCHOLASTIC SPORTS	672,407.00	672,407.00	490,466.14	41,453.51	140,487.35	79.1 %
3211	INTRAMURAL SPORTS	29,968.00	29,968.00	12,954.75	.00	17,013.25	43.2 %
3212	OTHER STUDENT ACTIVITIES	194,814.00	194,814.00	98,111.27	1,339.02	95,363.71	51.0 %
6110	TUITION-CONN PUB SCHL DIS	532,157.00	532,157.00	569,656.83	93,942.08	131,441.91	124.7 %
6130	TUITION-NON PUBLIC SCHL	636,210.00	636,210.00	618,625.91	414,932.32	397,348.23	162.5 %
7001	CAPITAL-FACILITIES	61,605.00	61,605.00	31,448.90	30,154.52	1.58	100.0 %
7002	CAPITAL-TECHNOLOGY	194,642.00	194,642.00	181,615.53	768.00	12,258.47	93.7 %
7003	CAPITAL-OTHER	40,434.00	40,434.00	18,413.41	.00	22,020.59	45.5 %
	** FINAL TOTAL **	56,945,211.00		45,478,666.82		1,667,435.57	
			56,945,211.00		9,799,108.61		97.1 %
	"FINAL TOTAL" 4/30/2009	56,945.11		43,418,041.98		1,241,603.74	
			56,945.11		12,285,565.28		97.8%
	Variance	0.00	0.00	2,060,624.84	-2,486,456.67	425,831.83	0.7%

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,734,764.00	27,688,612.00	20,344,508.78	6,552,244.76	791,858.46	97.1 %
112	SALARY-NON-CERTIFIED	7,755,665.00	7,784,663.00	6,634,049.18	880,205.72	270,408.10	96.5 %
200	EMPLOYEE BENEFITS	8,721,167.00	8,876,052.00	8,883,279.95	43,286.50	50,514.45-	100.6 %
321	INSTRUCTIONAL PROGRAMS	50,080.00	44,630.00	14,198.00	10,395.00	20,037.00	55.1 %
322	PROGRAM IMPROVEMENT	60,750.00	60,750.00	19,359.65	199.00	41,191.35	32.2 %
323	PUPIL SERV. (COUNSEL, GUID)	542,139.00	543,339.00	418,290.58	44,298.25	80,750.17	85.1 %
324	STAFF SERVICES (TRAINING)	92,836.00	91,346.00	21,721.95	11,679.98	57,944.07	36.6 %
331	AUDIT SERVICES	10,000.00	10,000.00	10,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	97,000.00	97,000.00	78,349.13	5,599.00	13,051.87	86.5 %
333	MEDICAL SERVICES	23,500.00	23,500.00	25,000.00	.00	1,500.00-	106.4 %
336	INSURANCE SERVICES	9,000.00	9,000.00	1,250.50	469.50	7,280.00	19.1 %
339	PURCH. SERVICES-OTHER	1,777,347.00	1,757,028.00	1,277,110.61	326,875.70	153,041.69	91.3 %
411	WATER	65,160.00	65,160.00	48,861.27	16,288.21	10.52	100.0 %
412	SEWAGE	34,080.00	34,080.00	29,721.52	.00	4,358.48	87.2 %
413	FIRE DISTRICT	1,321.00	2,811.00	1,939.81	870.46	.73	100.0 %
414	ALARM MONITORING	3,129.00	.00	420.00	.00	420.00-	.0 %
421	GARBAGE AND REFUSE	71,886.00	74,386.00	62,527.26	15,650.20	3,791.46-	105.1 %
431	INSTRUCT EQUIPMENT REPAIR	21,465.00	20,690.00	7,622.07	2,165.13	10,902.80	47.3 %
432	NON-INSTRUCT EQUIPMENT REPAIR	81,707.00	91,711.00	44,283.68	13,523.89	33,903.43	63.0 %
433	BUILD & GROUNDS-REPAIR	254,639.00	252,139.00	248,745.13	18,519.55	15,125.68-	106.0 %
442	NON-INSTRUCT EQUIPMENT-RENT	182,023.00	182,023.00	140,185.61	42,752.02	914.63-	100.5 %
511	PUPIL TRANSPORTATION-CONTRACT	4,411,117.00	4,263,440.00	3,415,605.43	603,267.13	244,567.44	94.3 %
513	PUPIL TRANSPORTATION-OTHER	2,500.00	2,500.00	250.00	.00	2,250.00	10.0 %
515	FIELD TRIPS	103,950.00	102,683.00	84,874.35	10,149.57	7,659.08	92.5 %
521	PROPERTY/LIABILITY INS	346,987.00	346,987.00	346,987.00	.00	.00	100.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	20,000.00	20,000.00	13,660.00	.00	6,340.00	68.3 %
531	TELEPHONES	111,830.00	113,165.00	76,861.10	9,489.95	26,813.95	76.3 %
532	POSTAGE	59,747.00	59,747.00	30,682.52	10,251.76	18,812.72	68.5 %
540	ADVERTISING EXPENSE	22,000.00	22,000.00	2,821.10	.00	19,178.90	12.8 %
550	PRINTING EXPENSE	88,573.00	86,600.00	45,907.81	11,977.70	28,714.49	66.8 %
560	TUITION EXPENSE	3,000.00	3,000.00	.00	219.00	2,781.00	7.3 %
561	TUITION-CONN LEA	630,449.00	630,449.00	669,110.83	93,942.08	132,603.91-	121.0 %
563	TUITION-PRIVATE FACILITY	1,051,693.00	1,051,693.00	1,039,018.91	414,932.32	402,258.23-	138.2 %
580	TRAVEL EXPENSES	30,840.00	37,333.00	22,852.69	761.78	13,718.53	63.3 %
611	INSTRUCTIONAL SUPPLIES	513,126.00	526,969.00	374,250.00	30,819.47	121,899.53	76.9 %
612	NON-INSTRUCTIONAL SUPPLIES	189,289.00	180,899.00	118,963.26	21,265.00	40,670.74	77.5 %
613	MAINTENANCE SUPPLIES	183,506.00	181,006.00	163,333.49	11,874.38	5,798.13	96.8 %
614	MAINTENANCE COMPONENTS	37,653.00	26,438.00	19,740.14	5,011.19	1,686.67	93.6 %
619	GROUNDKEEPING SUPPLIES	6,355.00	6,355.00	5,308.69	355.45	690.86	89.1 %
622	ELECTRICITY	1,252,310.00	1,210,983.00	683,899.86	302,045.91	225,037.23	81.4 %
623	BOTTLED GAS	1,150.00	3,650.00	1,327.38	972.62	1,350.00	63.0 %
624	OIL	305,706.00	305,706.00	135,397.06	120,308.94	50,000.00	83.6 %
625	NATURAL GAS	389,923.00	414,923.00	330,819.55	84,103.45	.00	100.0 %
626	GASOLINE	27,131.00	27,131.00	24,424.01	2,130.93	576.06	97.9 %
641	TEXTS-NEW/NON-CONSUMABLE	117,866.00	123,024.00	103,565.86	5,786.84	13,671.30	88.9 %
642	TEXTS-REP/ADD NON-CONSUMABLE	56,831.00	67,919.00	59,617.76	2,812.35	5,488.89	91.9 %
643	TEXTS-NEW CONSUMABLE	1,587.00	1,545.00	1,686.97	.00	141.97-	109.2 %
644	TEXTS-REP/ADD CONSUMABLE	56,936.00	62,621.00	54,974.67	6,380.81	1,265.52	98.0 %
645	LIBRARY BOOKS	105,511.00	107,968.00	68,633.10	16,961.55	22,373.35	79.3 %
646	WORKBOOKS	44,455.00	41,622.00	30,854.59	1,741.96	9,025.45	78.3 %
647	PERIODICALS	26,250.00	26,327.00	19,788.25	3,571.74	2,967.01	88.7 %
720	BUILDINGS & IMPROVEMENTS	60,100.00	60,100.00	31,898.90	26,650.00	1,551.10	97.4 %
731	INSTRUCTIONAL EQUIPMENT-NEW	80,641.00	88,789.00	50,836.27	4,298.90	33,653.83	62.1 %



Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	30,766.00	34,672.00	12,240.08	4,281.49	18,150.43	47.7 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	204,813.00	213,056.00	234,015.06	2,045.00	23,004.06-	110.8 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	65,098.00	69,227.00	65,739.41	4,057.47	569.88-	100.8 %
810	DUES & FEES	80,625.00	80,525.00	60,650.33	1,619.00	18,255.67	77.3 %
900	FEE REVENUE	116,927.00-	116,927.00-	89,076.50-	.00	27,850.50-	.0 %
910	TUITION REVENUE	95,200.00-	95,200.00-	67,724.00-	.00	27,476.00-	.0 %
920	GRANT REVENUE STATE	938,934.00-	938,934.00-	950,032.00-	.00	11,098.00	.0 %
960	MEDICAID REIMBURSEMENT	45,000.00-	45,000.00-	67,306.25-	.00	22,306.25	.0 %
965	VENDOR REBATE REVENUE	168,700.00-	168,700.00-	43,948.04-	.00	124,751.96-	.0 %
998	TRANSFER IN	.00	.00	15,267.50-	.00	15,267.50	.0 %
** FINAL TOTAL **		56,945,211.00		45,478,666.82		1,667,435.57	
			56,945,211.00		9,799,108.61		97.1 %
"FINAL TOTAL" 4/30/2009		56,945.11		43,418,041.98		1,241,603.74	97.8%
Variance		0.00	0.00	2,060,624.84	-2,486,456.67	425,831.83	0.7%

New Milford  
PTO

Parent Teacher Organization

New Milford PTO

P.O. Box 1343

New Milford, CT 06776

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April 20, 2010

Dr. Jean Ann Paddyfote  
Superintendent  
50 East Street  
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

**NES Requests the following:**

\$1510.00 for the entire first grade to go the Action Wildlife in Goshen, CT. This trip will give the students the opportunity to observe wild and farm animals and learn about their habitats and diets.

Sincerely,

Gail Dawson  
TW PTO Secretary

## MEMORANDUM

TO: Dr. JeanAnn Paddyfote, Superintendent  
FROM: Dave Elmore  
DATE: May 4, 2010  
RE: Computer Bid Recommendation

The district issued a bid for desktop computers. Five companies responded with bids ranging from \$647 to more than \$1500. I am recommending that the bid be awarded to Dell Marketing LP, the low bidder. The Dell computer meets the specifications and is the most similar to computers already owned by the district, which simplifies computer maintenance. I expect to purchase about 100 computers which will be used to replace existing machines that are 7-10 years old.

Bids Received:

Dell Marketing	\$ 647
Ergonomic Group (HP)	657
Advanced Corp Networking (HP)	659
CDW-G	1,222.06
EDC Systems (Lenovo)	1,510



## Healthy Food Certification Statement Instructions

By completing and approving the Healthy Food Certification Statement, the board of education or governing authority is certifying whether all schools under the district's jurisdiction **will or will not** comply with the Connecticut Nutrition Standards published pursuant to section 10-215e of the Connecticut General Statutes for the period of **July 1, 2010 through June 30, 2011**.

Each eligible public school district must complete **two (2) signed originals** of the Healthy Food Certification Statement. Eligible districts include public school districts that participate in the National School Lunch Program, including regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools and endowed academies.

**Both** copies of the Healthy Food Certification Statement must be signed with **original** (ink) signatures and be approved by the board of education or governing authority. *Note: Both page 1 and 2 of the form must be returned, regardless of whether the district certifies for the healthy food option.* Return the two signed copies by **Thursday, July 1, 2010** to:

Connecticut State Department of Education (CSDE)  
Bureau of Health/Nutrition, Family Services and Adult Education  
25 Industrial Park Road  
Middletown, CT 06457

### Section 1 – Background

This section provides background information for the Healthy Food Certification Statement.

### Section 2 – Certification Statement

*This section must be completed and signed by the board of education or governing authority for all Connecticut public school districts that participate in the National School Lunch Program, including regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools and endowed academies.* This section certifies that the food items offered for sale to students separately from reimbursable meals at all times and from all sources **will or will not** be in compliance with the Connecticut Nutrition Standards.

- Enter **Name of your Board of Education or Governing Authority** in the space provided.
- Check appropriate box regarding the healthy food certification (“**will**” or “**will not**”). If the district checks “will,” then sections 3 and 4 must be completed (see instructions on page 2 of this document). If the district checks “will not,” the form is complete when signed and dated as indicated below.
- The **Signature** is that of the designated representative who is authorized to sign the ED-099 Agreement for the Child Nutrition Programs and to sign claims for reimbursement. This person is head of the governing authority, e.g., the chief officer elected or appointed to assume legal responsibility for the organization (Superintendent of Schools, President or Chairperson of the Board). Include the authorized representative’s **Title** and **Printed Name**.
- For the **Date of Authorization**, indicate the date of the meeting when the board of education or governing authority took action to participate in the healthy food certification section under section 10-215f of the Connecticut General Statutes.

## Healthy Food Certification Statement Instructions, continued

### Section 3 – Exemption Statement

*This section must be completed only if the board of education or governing authority decides to certify for the healthy food option, i.e., checks “will” in Section 2.* This section **certifies** that the board of education or governing authority **will** or **will not** allow exemptions for the sale of food items that do not meet the Connecticut Nutrition Standards provided that 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, 2) the sale is at the location of the event, and 3) the food is not sold from a vending machine or school store.

- If the board of education or governing authority certifies that all food items **will** comply with the Connecticut Nutrition Standards, the board may exclude from certification the sale of certain foods provided the three conditions listed above are met. The board of education or governing authority has the discretion to determine the scope of the exclusion, which may be general or may be determined on a case-by-case basis. In order to enact this exclusion, the board or governing authority must take action and specify the scope of the exclusion. The CSDE will monitor compliance with this certification. Therefore, for record-keeping purposes, adoption of the exclusion should be reflected in the official minutes of the board of education or the governing authority’s meeting regarding the vote for healthy food certification.
- Check appropriate box regarding food exemptions (“**will**” or “**will not**”).

### Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)

*This section must be completed only if the board of education or governing authority decides to certify for the healthy food option, i.e., checks “will” in Section 2.* This section **amends** the Agreement for Child Nutrition Programs (ED-099) with the Connecticut State Department of Education to include the certification statement of compliance with the Connecticut Nutrition Standards.

- Enter **Name of your Board of Education or Governing Authority** in the space provided.
- The **Signature** is the designated representative authorized to sign the ED-099 Agreement for the Child Nutrition Programs and to sign claims for reimbursement. This person is head of the governing authority, e.g., the chief officer elected or appointed to assume legal responsibility for the organization (Superintendent of Schools, President or Chairperson of the Board). Include the authorized representative’s **Title** and **Printed Name**.
- For the **Date of Authorization**, indicate the date of the meeting when the board of education or governing authority took action to participate in the healthy food certification under section 10-215f of the Connecticut General Statutes.

*The State of Connecticut Department of Education is committed to a policy of equal opportunity affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education’s nondiscrimination policies should be directed to the Equal Employment Opportunity Manager, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101.*

**Connecticut State Department of Education  
Addendum to Agreement for Child Nutrition Programs (ED-099)  
Healthy Food Certification Statement**

**Section 1 – Background**

Section 10-215e of the Connecticut General Statutes directs the Connecticut State Department of Education (CSDE) to develop and publish nutrition standards for food items offered for sale to students at school separately from reimbursable meals sold as part of the National School Lunch Program and School Breakfast Program. Section 10-215f requires that participants in the National School Lunch Program, including each local and regional board of education, regional educational service center, the Connecticut Technical High School System and the governing authority for each state charter school, interdistrict magnet school and endowed academy, must certify each year in its annual application to the CSDE whether all food items made available for sale to students will meet the nutrition standards. Section 10-215b further provides additional funding to National School Lunch Program participants who annually certify compliance with the Connecticut Nutrition Standards.

**Section 2 – Certification Statement**

► ***Must be completed by all Connecticut public school districts that participate in the National School Lunch Program.***

On behalf of the New Milford Board of Education and  
*(Name of the Board of Education or Governing Authority)*

pursuant to section 10-215f of the Connecticut General Statutes, I hereby certify that all food items offered for sale to students in the school(s) under our jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, *(select appropriate box)*

**will** *(must complete Sections 3 and 4 on page 2)*

**will not** *(sign below and return form)*

meet said standards during the period of **July 1, 2010 through June 30, 2011**. Such certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises, whether or not school sponsored.

**Local or Regional Board of Education or  
Governing Authority**

Signature: \_\_\_\_\_  
*(Signature of the Authorized Representative)*                      *(Printed Name of the Authorized Representative)*  
Superintendent of Schools    May 11, 2010  
*Title (Superintendent of Schools, President or Chairperson of the Board)*                      *Date of Authorization*

**Section 3 – Exemption Statement**

► **To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.**

Pursuant to section 10-215f of the Connecticut General Statutes, I hereby acknowledge that the board of education or governing authority, *(select appropriate box)*

will

will not

exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that (1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, (2) such sale is at the location of the event, and (3) such food is not sold from a vending machine or school store.

**Section 4 – Amendment to Agreement for Child Nutrition Programs (ED-099)**

► **To be completed only by districts opting for the healthy food certification, i.e., those districts that checked “will” in Section 2.**

Pursuant to section 10-215f of the Connecticut General Statutes, the Agreement for Child Nutrition Programs (ED-099) with

\_\_\_\_\_  
New Milford Board of Education

*(Name of the Board of Education or Governing Authority)*

is hereby amended to include the above certification statement of compliance with the Connecticut Nutrition Standards and application for funding related to those standards. This addendum covers the period from **July 1, 2010 through June 30, 2011.**

**Local or Regional Board of Education or  
Governing Authority**

Signature: \_\_\_\_\_  
*(Signature of the Authorized Representative)*                      *(Printed Name of the Authorized Representative)*  
\_\_\_\_\_  
Superintendent of Schools    May 11, 2010  
*Title (Superintendent of Schools, President or Chairperson of the Board)*                      *Date of Authorization*

**FOR STATE USE ONLY • DO NOT SIGN BELOW THIS LINE**

Connecticut State Department of Education

Signature: \_\_\_\_\_  
*(Signature of State Agency Representative)*                      **Brian Mahoney**  
*(Printed Name of State Agency Representative)*  
\_\_\_\_\_  
Chief Financial Officer    \_\_\_\_\_  
*Title*    *Date*

*The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to the Equal Employment Opportunity Manager, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101.*



## District Contact and Information Sheet for 2010-11 Healthy Food Certification

This form must be completed by all public school districts that choose to implement healthy food certification (HFC) under Section 10-215f of the Connecticut General Statutes (CGS). Contact information is used to generate mailing lists and e-mail groups to provide districts with important information regarding HFC implementation. Submit completed form to the Connecticut State Department of Education with the district's Healthy Food Certification Statement by **July 1, 2010**.

School District: New Milford ED-099 Agreement Number: 09600

### 1. Designated District Contact Person for Healthy Food Certification\*

Name: Sandra Sullivan Title: Food Service Director  
E-mail: sullivanasa@newmilfordps.org Phone: ( 860 ) 354 - 3712  
Mailing Address: 22 Hipp Rd.  
City: New Milford State: CT Zip Code: 06776

\* The district contact person is the point person identified by the district for coordinating the implementation and monitoring of healthy food certification under Section 10-215f of the Connecticut General Statutes. This person will field questions, organize trainings and contact the CSDE for assistance when necessary. The district may consider utilizing the team leader for School Wellness Policy in this capacity. For additional information on the district contact person, see *Responsibilities of District Contact Person for Healthy Food Certification* at <http://www.sde.ct.gov/sde/lib/sde/PDF/DEPS/Student/NutritionEd/DistrictContactResp.pdf>.

### 2. District Superintendent

Name: Dr. Jean Ann Paddyfote Title: Superintendent of Schools  
E-mail: paddyfotej@newmilfordps.org Phone: ( 860 ) 355 - 8406  
Mailing Address: 50 East St.  
City: New Milford State: CT Zip Code: 06776

### 3. District School Food Service Director

Name: Sandra Sullivan, RD, CD-N Title: Food Service Director  
E-mail: sullivanasa@newmilfordps.org Phone: ( 860 354-3712 ) -  
Mailing Address: 22 Hipp Rd.  
City: New Milford State: CT Zip Code: 06776

### 4. District Business Manager

Name: John Turk Title: Business Manager  
E-mail: turkj@newmilfordps.org Phone: ( 860- ) 354 - 8726  
Mailing Address: 50 East St.  
City: New Milford State: CT Zip Code: 06776

◀ Continued on Next Page ▶

## District Contact and Information Sheet, continued

4. Does your school district provide lunches through a CSDE-approved Interschool Agreement to another school (e.g., a public school district, charter school, interdistrict magnet school or an endowed academy) outside of your school district?

Yes     No, Skip to Question 6

If yes, list the school(s) that have indicated on the Interschool Agreement that they will comply with healthy food certification under CGS Section 10-215f:

Name of School	Address	Town	State	Zip	Contact Person
					Name: _____
					Title: _____
					E-mail: _____
					Phone: (    )    -
					Name: _____
					Title: _____
					E-mail: _____
					Phone: (    )    -
					Name: _____
					Title: _____
					E-mail: _____
					Phone: (    )    -
					Name: _____
					Title: _____
					E-mail: _____
					Phone: (    )    -

5. For each entity listed in Question 4 above, does your school district have an approved Interschool Agreement\*\* on file with the Connecticut State Department of Education (CSDE)?

Yes     No

\*\* If a public school contracts to provide lunches to another public school district, charter school, interdistrict magnet school or endowed academy, these lunches *may* be included in the total number of lunches upon which funding is based if the recipient school certifies on the CSDE interschool agreement that they will comply with healthy food certification under Section 10-215f of the Connecticut General Statutes. To count the recipient school's lunches, an updated, signed and approved Interschool Agreement must be on file with the CSDE. For a sample interschool agreement, see the CSDE Web site (Forms for School Nutrition Programs) at <http://www.sde.ct.gov/sde/cwp/view.asp?a=2626&q=320680>.

6. Does your school district operate a school store or similar school-based enterprise that sells food or beverages to students?

Yes     No

If yes, provide the contact information for the person responsible for overseeing the school store (e.g., teacher advisor).

Name of School \_\_\_\_\_  
 Store Contact: Debbie Knipple Title: Teacher  
 E-mail: Knippled@newmilfordps.org Phone: ( 860 ) 350 - 6647  
 Mailing Address: 388 Danbury Rd.  
 City: New Milford State: CT Zip Code: 06776

7. Does your school district operate a culinary arts program that sells food or beverages to students?

Yes     No

The State of Connecticut Department of Education is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to the Equal Employment Opportunity Manager, State of Connecticut Department of Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2101.

Policies listed for  
Second Review on  
agenda item # 11.F  
and 11.G are found in  
your April 13, 2010  
BOE Packet.

## **Bylaws of the Board**

### **Attorney**

The Board of Education will appoint an attorney for the district. The attorney must be admitted to the Bar of Connecticut. The attorney will be the legal advisor to the Board. In that capacity, the attorney's duties will be:

1. to advise the Board with respect to all legal matters relating to the district, including but not limited to, interpretation of the Connecticut General Statutes and all other statutes, rules or regulations affecting the district;
2. to be easily accessible to the Board and the Superintendent of Schools (and, at the discretion of the Superintendent, to his/her administrative staff), with respect to legal matters issuing out of the day-to-day administration of the district;
3. to review and to represent the district in the preparation of any and all contracts which the district may be obliged to execute (other than purchase orders usually issued for the purchase of goods, equipment and services);
4. to advise and assist in matters of litigation;
5. to review the legality of all rules or regulations to be adopted by the Board;
6. to review and advise with respect to any process served upon the district;

All requests for written opinions on school-related matters shall be directed to the attorney through either the Superintendent or the Board Chairperson. Such written opinions shall be provided to all Board members.

The attorney shall receive a retainer or fee as per an agreement between the Board and the attorney.

### **Selection Procedures**

In order to provide an opportunity for firms or attorneys to apply periodically for the position, the Board shall every three years adhere to the following selection procedures:

1. the district will first locate prospective qualified lawyers/law firms by:
  - a. advertising in trade journals;
  - b. checking listings of lawyers/law firms; or
  - c. making inquires of other districts or other appropriate sources.

**Bylaws of the Board**

**Attorney**

**Selection Procedures** (continued)

2. The district will then prepare a well-planned, written request for a proposal which will contain critical details of the services sought and submit this request to prospective applicants.
3. In selecting a School Attorney, the district will consider the cost of a retainer (or hourly fee), as well as such other factors as:
  - a. the special knowledge or expertise of the lawyer/law firm;
  - b. the quality of the service provided by the lawyer/law firm;
  - c. the staffing of the lawyer/law firm; and
  - d. the lawyer's/law firm's suitability for the district's needs.
4. The attorney of the Board of Education will be appointed annually on or before the June meeting.
5. The district will maintain documentation of the written proposals submitted by lawyer/law firm applicants for the position of School Attorney.

Bylaw adopted by the Board: January 9, 2001  
Bylaw revised by the Board: November 7, 2005

NEW MILFORD PUBLIC SCHOOLS  
New Milford, Connecticut



Office of the  
Assistant Superintendent

# MEMORANDUM

**TO:** Dr. JeanAnn Paddyfote, Superintendent  
**FROM:** Dr. Maureen E. McLaughlin, Assistant Superintendent  
**DATE:** May 6, 2010  
**SUBJECT:** **Textbook Approval – Grade 12**

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The textbook listed below has been on review by the Board of Education. I ask that you recommend adoption of this book by the Board at the May meeting.

**The Science Fiction Hall of Fame** – Robert Silverberg – Orb Books – 2005

This book is a collection of twenty-six of the greatest science fiction stories. This anthology features the themes of the class: artificial intelligence, alien life, post-apocalyptic literature, etc.

**CONNECTICUT STATE DEPARTMENT OF EDUCATION (CSDE)  
CONNECTICUT’S RACE TO THE TOP (RTTT) PHASE II  
PARTICIPATING LOCAL EDUCATION AGENCY (LEA)  
MEMORANDUM OF UNDERSTANDING (MOU)**

This Memorandum of Understanding (“MOU”) is entered into by and between The Connecticut State Board of Education (hereafter, CSBE), 165 Capitol Avenue, Hartford, CT, and \_\_\_\_\_ (“Participating LEA”). This agreement serves to establish a framework of collaboration, as well as articulate specific roles and responsibilities in support of the State in its implementation of an approved Race to the Top (RTTT) grant project.

**I. PRELIMINARY SCOPE OF WORK**

The LEA hereby agrees to implement all or significant portions of the State’s Plan in each of the areas identified below.

**GOAL ONE: STANDARDS AND ASSESSMENTS**

1. Support the transition to and implementation of national common standards and high-quality assessments.
2. Participate in state-sponsored professional development activities designed to assist districts in aligning local standards to the Common Core State Standards and implementing high-quality systems of curriculum, instruction and assessment.
3. Collaborate with the CSBE to design and provide input on initiatives concerning high school, college, and workforce transitions.
4. **Optional:** Participate in the pilot of *Board Examination Systems*.

**GOAL TWO: DATA SYSTEMS TO SUPPORT INSTRUCTION**

1. Participate in the expansion of the state longitudinal data system (SLDS) to include student schedule and staff modules to capture transcript data and link students to teachers.
2. Provide data to support the state and federal research and program evaluation of the RTTT initiatives and the on-going development of the *Connecticut Education Data and Research* (CEDaR) as it is integrated into the PK – 16 SLDS.
3. Integrate the Connecticut Mastery Test (CMT) vertical scale results into the local accountability system to measure student growth.
4. Participate in professional development to more effectively use data to improve instruction.
5. Make available appropriate data for research and program evaluation.

**GOAL THREE: GREAT TEACHERS AND LEADERS**

***21<sup>st</sup> Century Teaching, Learning and Assessment***

1. Implement aspects of the *Connecticut Eight-Year Plan for Secondary School Reform* (CT Plan).
2. Expand Advanced Placement course offerings.
3. Participate in projects promoting innovative teaching and learning of science, technology, engineering and mathematics (STEM).
4. Participate in projects that enhance parental and community involvement in building strong school cultures, improve instruction and engage in activities around student learning.
5. Participate in programs that foster equity, diversity, and respect for individual differences as integral components of effective classroom instruction and school culture.



### ***Supervision and Evaluation***

6. Implement a new, comprehensive system for supporting, supervising and evaluating teachers and principals, to be developed by CSBE in collaboration with external partners and LEAs.
7. Utilize the new evaluation system developed to conduct annual evaluations that will inform professional development and decisions around compensation, promotion, retention, tenure and removal.

### ***Equitable Distribution of Effective Teachers and Principals***

8. Collaborate with CSBE to ensure equitable distribution of effective teachers and principals via competitive grants and state-sponsored incentive programs. Grants will assist districts in recruiting, hiring, and retaining highly effective teachers and principals in shortage areas and disadvantaged communities (*LEAs must apply for these incentive funds from CSBE*).

### ***The Connecticut Accountability for Learning Initiative (CALI)***

9. Implement over a period of four years, the core CALI modules, Data Driven Decision Making, Making Standards Work, Effective Teaching Strategies, Common Formative Assessments and School Climate to Support Student Achievement.
10. Develop a measurable district improvement plan and school improvement plans with limited focus and annual targets for improvement student achievement.
11. Implement a three tiered system of accountability through district, school and instructional data teams.

## **GOAL FOUR: TURNING AROUND THE LOWEST ACHIEVING SCHOOLS**

For the eligible schools in the following Districts: Bridgeport, Hartford, New Britain, New Haven, Windham and Stamford Academy:

1. Implement all requirements of the Title I g Section 1003 School Improvement Grant (SIG). For each approved school implement all the federal requirements for one of four reform models: Turn-around, Transformational, Restart and Closure.
2. Principals of SIG schools will participate in a professional learning community with the State Department of Education.

## **II. PROJECT ADMINISTRATION**

### **A. PARTICIPATING LEA RESPONSIBILITIES**

In assisting the CSBE in implementing the tasks and activities described in the State's RTTT application, the Participating LEA will:

- 1) Implement the LEA RTTT plan as approved by the CSBE (and as identified in Section I of this MOU);
- 2) Actively participate in all relevant convenings, communities of practice, or other practice-sharing events that are organized or sponsored by the CSBE or by the U.S. Department of Education ("ED");
- 3) Post to any Web site specified by the CSBE or ED, in a timely manner, all nonproprietary products and lessons learned developed using funds associated with the RTTT grant;
- 4) Participate, as requested, in any evaluations of this grant conducted by the CSBE or ED;
- 5) Provide to CSBE or ED, upon request, information including, but not limited to, the status of the project, project implementation, outcomes, and any problems anticipated or encountered; and
- 6) Participate in meetings and telephone conferences with the CSBE to discuss (a) progress of the project, (b) potential dissemination of resulting non-proprietary products and lessons learned, (c)

plans for subsequent years of the RTTT grant period, and (d) other matters related to the RTTT grant and associated plans.

## **B. CSBE RESPONSIBILITIES**

In assisting Participating LEAs in implementing their tasks and activities described in the State's RTTT application, the CSBE will:

- 1) Work collaboratively with and support the Participating LEA in carrying out the approved LEA RTTT Plan as identified in Section I of this MOU;
- 2) Distribute the LEA's portion of RTTT grant funds during the course of the project period in a timely manner and in accordance with the approved LEA RTTT Plan;
- 3) Provide feedback on the LEA's status updates, annual reports, any interim reports, project plans and products; and
- 4) Identify sources of technical assistance for the project and provide technical assistance in a timely manner.

## **C. JOINT RESPONSIBILITIES**

- 1) The CSBE and the Participating LEA will each appoint a key contact person for the RTTT grant.
- 2) These key contacts from the CSBE and the Participating LEA will maintain frequent communication to facilitate cooperation under this MOU.
- 3) The CSBE and the Participating LEA grant personnel will jointly determine appropriate timelines for project updates and status reports throughout the entire grant period.
- 4) The CSBE and the Participating LEA grant personnel will negotiate in good faith to continue to achieve the overall goals of the State's RTTT grant, even when the State Plan requires modifications that affect the Participating LEA, or when the LEA Plan requires modifications.

## **D. STATE RECOURSE FOR LEA NON-PERFORMANCE**

If the CSBE determines that the LEA is not meeting its goals, timelines, budget, or annual targets or is not fulfilling other applicable requirements, the CSBE will take appropriate enforcement action, which could include a collaborative process between the CSBE and the LEA, or any of the enforcement measures that are detailed in 34 CFR section 80.43 including putting the LEA on reimbursement payment status, temporarily withholding funds, or disallowing costs.

## **III. ASSURANCES**

The Participating LEA hereby certifies and represents that it:

- 1) Has all requisite power and authority to execute this MOU;
- 2) Is familiar with the State's RTTT grant application and is supportive of and committed to working on all or significant portions of the State Plan;
- 3) Agrees to implement those portions of the State Plan indicated in Section I of this MOU, if the State application is funded;
- 4) Will provide a Final Scope of Work to be attached to this MOU as Attachment 1 only if the State's application is funded; will do so in a timely fashion but no later than 90 days after a grant is awarded; and will describe in Attachment 1 the LEA's specific goals, activities, timelines, budgets, key personnel, and annual targets for key performance measures ("LEA Plan ") in a manner that is consistent with the Preliminary Scope of Work (Section I) and with the State Plan;
- 5) Will comply with all of the terms of the Grant, the State's subgrant, and all applicable Federal and State laws and regulations, including laws and regulations applicable to the Program, and the applicable provisions of EDGAR (34 CFR Parts 75, 77, 79, 80, 82, 84, 85, 86, 97, 98 and 99); and
- 6) Shall execute "savings clause" with the appropriate collective bargaining unit, attached hereto as Addendum.

**IV. MODIFICATIONS**

This Memorandum of Understanding may be amended only by written agreement signed by each of the parties involved, and in consultation with ED.

**V. DURATION/TERMINATION**

This Memorandum of Understanding shall be effective, beginning with the date of the last signature hereon and, if a grant is received, ending upon the expiration of the grant project period, or upon mutual agreement of the parties, whichever occurs first.

**VI. SIGNATURES**

**LEA Superintendent** (or equivalent authorized signatory) - required:

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title

**President of Local School Board** (or equivalent, if applicable):

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title

**Local Teachers' Union Leader** (if applicable):

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title

**Authorized State Official** - required:

By its signature below, the State hereby accepts the LEA as a Participating LEA.

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title

**ADDENDUM**

**I. SAVINGS CLAUSE**

The \_\_\_\_\_ Board of Education has agreed to be a Participating LEA in the State of Connecticut's Race to the Top ("RTTT") grant project. If the application is funded, the signatories below agree to work together in good faith to implement those areas of Connecticut's RTTT Plan set forth in the Preliminary Scope of Work in the Memorandum of Understanding attached hereto. Provided, however, that nothing in the attached MOU shall be construed to waive or to override any rights or duties as provided by the Teachers' Negotiation Act (Connecticut General Statutes sections 10-153a through n) or any federal or state statutes or regulations or collective bargaining agreements. Nor shall this MOU be construed to require a re-opening of the collective bargaining agreement. Those areas subject to collective bargaining shall be implemented only upon the written agreement of the LEA and the local bargaining agent.

**II. SIGNATURES**

**LEA Superintendent** (or equivalent authorized signatory) - required:

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title

**Chairperson of Local School Board** (or equivalent, if applicable):

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title

**Local Teachers' Union Leader** (if applicable):

\_\_\_\_\_  
Signature/Date

\_\_\_\_\_  
Print Name/Title



**New Milford Board of Education  
 Operations Sub-Committee  
 Special Meeting  
 May 4, 2010  
 New Milford High School – Library Media Center**

Present:	Mrs. Alexandra Thomas, Chairperson
	Mr. David Lawson
	Mr. William Wellman
	Mr. Rod Weinberg

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Dr. Maureen McLaughlin, Assistant Superintendent
	Mr. Gregg Miller, Accounting Manager
	Ms. Ellamae Baldelli, Director of Human Resources
	Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
	Mr. John Calhoun, Facilities Manager
	Mr. David Elmore, Director of Information Technology
	Mrs. Sandra Sullivan, Director of Food and Nutrition Services

GEORGE LUCKBEE  
 TOWN CLERK  
 20 MAY -7 A 10:25  
 JMW

NEW MILFORD, CT

1.	The special meeting of the New Milford Board of Education Operations Sub- Committee was called to order at 6:30 p.m. on May 4, 2010 by Mrs. Thomas.  Mrs. Thomas seated Mr. Lawson as a voting member.	Call to Order
2.	Public Comment. None	No Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
3.A.	Exhibit A: Personnel—Certified; Non-Certified Appointments; Resignations and Leaves of Absence <ul style="list-style-type: none"> <li>Ms. Baldelli’s report included one substitute teacher and two resignations.</li> </ul> <p>Mr. Wellman moved to bring Exhibit A: Personnel, Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full board for approval, seconded by Mr. Lawson. Motion passed unanimously.</p>	Exhibit A: Personnel—Certified; Non-Certified Appointments; Resignations and Leaves of Absence  Motion made and passed unanimously to bring Exhibit A Personnel, Certified, Non-certified appointments, resignations and leaves of absence to the board for approval.
3.B.	Monthly Reports	Monthly Reports
3.B.1.	Request for Budget Transfers Budget Position as of 4/30/10 <ul style="list-style-type: none"> <li>Mr. Miller in comparing April 30, 2009 to April 30, 2010 found the 2010 balance more favorable by approximately \$425,000.</li> <li>With two months to close, Mr. Miller is examining each line carefully.</li> </ul>	



	<ul style="list-style-type: none"><li>• Mr. Miller commented on one area not in the report that might be favorable – the second installment of the excess cost grant from the State Department of Education for approximately \$300,000 to \$325,000. The receipt of the second installment cannot be relied on completely until the last month of the fiscal year.</li><li>• Mr. Lawson inquired about HPS 003 a TV stolen. Mr. Calhoun had been notified by the principal.</li><li>• Mr. Wellman inquired about C/O 001 budgeted in certified account. Actual expense incurred in DOGA. Mr. Miller explained in June 2009 the Board approved the early retirement program, and later in the evening the 2009-2010 budget was adjusted to the appropriation.</li><li>• Dr. Paddyfote explained that at the June 2009 meeting the Board approved an early retirement program, and after the meeting, payments had to be made from the cost centers for the 16 individuals.</li><li>• Mr. Miller answered a question raised by Mr. Wellman regarding when payments were made; payments were made in October or November.</li><li>• Mr. Wellman asked about NMHS 001 Industrial Arts Supplies; Mr. Miller explained that a purchase order had been closed in the previous year. The funds required to purchase the needed supplies will be taken from the current year’s budget.</li><li>• Dr. Paddyfote commented that the statute governing Board expenditures holds individual Board members personally liable should the Board end the fiscal year there in a deficit. She added that the administration monitors expenditures very carefully to ensure the Board does not end up in deficit.</li><li>• Mrs. Thomas reiterated the need for this transfer: the purchase order was inadvertently closed and could not be used for the necessary purchase of supplies.</li><li>• Mr. Wellman asked about the transfer of non-instructional to library books. Dr. Paddyfote replied that it was determined that the item did not need to be repaired, and the principal needed to buy additional books. Mr. Wellman inquired what happens if the equipment repair was not done. Dr. Paddyfote commented that with budgets being prepared 16-18 months ahead, anticipated repairs are</li></ul>	
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**New Milford Board of Education  
Operations Sub-Committee  
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	<p>budgeted, but later it may be determined the repair is not necessary.</p> <ul style="list-style-type: none"><li>• Mr. Wellman asked for more information on budget transfer requests. A format on budget transfer requests is needed to provide information the public can understand.</li><li>• Mr. Lawson commented on micro managing the budget and stated that is no need for going over every nickel and dime.</li><li>• Mr. Weinberg agreed with both Mr. Wellman and Mr. Lawson, but suggested that a parameter should be set for certified dollar amount.</li><li>• Dr. Paddyfote noted there is information on the website that is helpful in understanding the program codes and objects. She indicated the administration is looking at a different format for presenting the information next year. She also stated with the Director of Fiscal Services retiring in June, we are in a state of transition and completing our closeout at the same time.</li><li>• Mr. Wellman asked about the budget items with substantial less spent than expected. He cited two with 49.4% and 43.2% as examples. Mr. Miller noted that some items are not encumbered 100%; some budgeted items may not be used until May or June. The balance remaining could be spread across the whole district.</li><li>• Mr. Wellman asked if the Board at its meeting next week could get information as to what is happening with the accounts where substantially less has been spent than expected.</li><li>• Mr. Weinberg inquired about three accounts with expenditures over 100%.</li><li>• Dr. Paddyfote replied that the excess cost installment expected in June would be used for those accounts. If that money is not received, money would have to come from other accounts that have a favorable balance.</li></ul> <p>Mr. Lawson moved to bring monthly reports, request for budget transfers and budget position as of 4/30/10 to the full board for approval. Mr. Wellman seconded the motion which passed unanimously.</p>	<p>Motion made and passed unanimously to bring monthly reports -request for budget transfers and budget position as of 4/30/10 to the full board for approval.</p>
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<p>3.C. 3.C.1.</p>	<p><b>Bid Awards Workstations</b></p> <ul style="list-style-type: none"> <li>• Mr. Elmore reported that a bid request had been issued for desktop computers. Five companies responded with bids from \$647 to \$1500. The three lowest bidders had met the specifications for the equipment. Mr. Elmore is recommending Dell Marketing, the lowest bidder.</li> <li>• Mr. Wellman inquired if the bid is a pricing agreement and not an obligation to purchase any specific number of computers.</li> <li>• Mr. Elmore replied that to be correct. The bid document states that no specific number of computers is required.</li> <li>• Mr. Elmore further recommended a four year warranty because the equipment is used for a long period of time. From 2006 to today most of the equipment has been replaced, but some older computers are still being used.</li> </ul> <p>Mr. Wellman moved to bring to the full board approval for the award of the workstation bid to Dell Marketing and that the quantity is non-binding. Mr. Weinberg seconded the motion which passed unanimously.</p>	<p><b>Bid Awards Workstations</b></p> <p>Motion made and passed unanimously to bring to the full board for approval the award of the workstation bid to Dell Marketing, and that the quantity is non-binding.</p>
<p>3.C.2.</p>	<p><b>Special Education Transportation Bid</b></p> <ul style="list-style-type: none"> <li>• Mrs. Johnson reported that there is work to be done before a recommendation can be made for the special education transportation bid.</li> <li>• Dr. Paddyfote added that a legal opinion is required as to whether or not special education transportation can be rebid. Every vendor showed up for the opening of the bids; all bids required additional information or clarification. It is important that the appropriate carrier be chosen for the existing runs as there are children with complex educational and medical needs.</li> </ul> <p>Therefore, no action is recommended at this time.</p> <ul style="list-style-type: none"> <li>• Mrs. Thomas questioned if the bid award would go directly to the Board at the May meeting or will it be presented at the June Operations' meeting.</li> <li>• Dr. Paddyfote responded it depends on the advice of Board counsel.</li> </ul>	

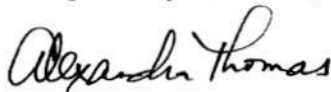
<p>3.D. 3.D.1.2.</p>	<p>Food and Nutrition Services          Status of Food and Nutrition Budget          Healthy Food Certificate</p> <ul style="list-style-type: none"> <li>• Mrs. Sandra Sullivan reported she is confident the self-sustaining budget for food services will end in the black. This year repair amounts were high but other areas were reduced. There was a change of staff (replacement of a top of the scale employee), two part time positions were eliminated at the end of the year; all three elementary schools are operating with three staff members. The implementation of co-op buying with eight other towns has brought down costs (previous year food purchases were \$630,000; this year that amount was reduced by \$70,000). Federal money is given for commodities used to purchase surplus foods. The wellness program is supported in the district. Fresh fruit and vegetables grown in the U.S. have been purchased with government dollars.</li> <li>• Mrs. Thomas asked about the number of lunches served in the elementary schools. Mrs. Sullivan reported between 200-225 per day. Also, she noted that the free lunch program has generated an increase in federal reimbursements. This year 800 applications were received district-wide.</li> <li>• Mr. Weinberg asked about soda in the schools to which Mrs. Sullivan replied that the Healthy Food Certificate does not allow soda to be sold; only 100% fruit juices, milk and water can be offered.</li> <li>• Mr. Lawson recommended that New Milford continue with the healthy food program.</li> <li>• The wellness program mandates that anything sold to students in the district has to meet certain requirements for fat, sugar, sodium, etc. Funding is 10 cents on every lunch sold; received to date \$33,000 to \$34,000. There is a possibility that the amount reimbursed per lunch may be reduced to 5 cents next year.</li> <li>• Mrs. Thomas noted that the school store had to follow the same guidelines.</li> <li>• After school events such as football games are exempt.</li> </ul>	<p>Food and Nutrition Services          Status of Food and Nutrition Budget          Healthy Food Certificate</p>
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	<p>Mr. Lawson moved to recommend to the full board that the superintendent be authorized to sign the Healthy Food Certificate for the 2010-2011 school year with the exemption noted. Mr. Wellman seconded the motion which passed unanimously.</p>	<p>Motion made and passed unanimously to recommend to the full board that the superintendent be authorized to sign the Healthy Food Certificate for the 2010-2011 school year with the exemption noted.</p>
<p>3.E. 3.E.1.</p>	<p>Gifts and Donations Exhibit B: PTO</p> <p>Mr. Lawson moved to accept gifts and donations from the PTO. Mr. Wellman seconded the motion which passed unanimously.</p>	<p>Gifts and Donations: Exhibit B: PTO</p> <p>Motion made and passed unanimously to accept gifts and donations from the PTO.</p>
<p>3.F.</p>	<p>Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> <li>• The report was prepared by Mr. Turk, and Dr. Paddyfote acknowledged the report is on the agenda in accordance with Board policy 5141.6.</li> <li>• Mr. Wellman asked about fire drills at each school.</li> <li>• Dr. Paddyfote explained that fire drills are held once a month. She noted that recent legislation allows a crisis drill to be substituted for a fire drill.</li> <li>• Mr. Wellman inquired about lock-downs. Ms. Baldelli replied the purpose would be to keep students out of hallways or around the building; all doors are locked.</li> <li>• When Mr. Wellman asked about emergency generators at schools other than Sarah Noble, Dr. Paddyfote replied that Sarah Noble was chosen as the best place if an emergency shelter were needed, and the town applied for a grant to purchase the generator.</li> <li>• Dr. Paddyfote explained the Alert Now rapid emergency notification system can handle 900 calls a minute. It is used when school is cancelled; or for emergency notification to families. She also acknowledged the collaboration with the health department and the central office, specifically with Mrs. Johnson, and Ms. Baldelli with respect to the H1N1 clinics.</li> <li>• Mr. Weinberg inquired if \$162,000 was adequate for the security equipment installation at all schools.</li> </ul>	<p>Annual Emergency Preparedness Report</p>

**New Milford Board of Education  
 Operations Sub-Committee  
 Special Meeting  
 May 4, 2010  
 New Milford High School – Library Media Center**

	<ul style="list-style-type: none"> <li>Mr. Calhoun added that the District was reimbursed approximately 40% of the \$162,000. The grant provided additional security cameras, speed bumps etc., to enhance our current security systems.</li> </ul>	
3.G.	<p>Recommend appointment of Legal Counsel for the Board of Education according to Policy 9125</p> <ul style="list-style-type: none"> <li>The superintendent distributed Policy 9125. The current legal counsel provided a three-year proposal, but the policy refers to annual appointments.</li> </ul> <p>Mr. Lawson would endorse continuing with the current legal counsel, therefore, he moved to recommend to the full board to appoint the firm of Sullivan Schoen Campane &amp; Connon for the 2010-2011 year according to board policy 9125. Mr. Weinberg seconded the motion.</p> <p>Vote in favor: Mr. Lawson, Mrs. Thomas,          Mr. Weinberg.</p> <p>Abstaining: Mr. Wellman.</p> <p>Motion passed 3-0-1</p>	<p>Recommend appointment of Legal Counsel for the Board of Education according to Policy 9125</p> <p>Motion made and passed with one abstention to recommend to the full board to appoint the firm of Sullivan, Schoen, Campane &amp; Connon for the 2010-2011 year according to policy 9125.</p>
4.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 7:45 p.m., seconded by Mr. Wellman. Motion passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting.</p>

Respectfully submitted,



Alexandra Thomas, Chairperson  
 Operations Sub-Committee

**New Milford Board of Education  
 Regular Meeting Minutes  
 May 11, 2010  
 Sarah Noble Intermediate School Library Media Center**

GEORGE C. BUCKBEE  
 TOWN CLERK *gm*  
 2010 MAY 14 A 8:58

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Ms. Lynette Rigdon Mr. David Lawson Mr. Thomas McSherry Mr. William Wellman Ms. Alexandra Thomas Mr. Rodney Weinberg Mr. Daniel Nichols
Absent:	Mrs. Nancy Tarascio-Latour

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mr. David Elmore, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Greg Shugrue, New Milford High School Principal  Josh Jugler, Student Representative Daniel Holland, Student Representative
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1.	<b>Call to Order</b> A. <b>Pledge of Allegiance</b> The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	<b>Call to Order</b> <b>Pledge of Allegiance</b>
2.	<b>Student Recognition</b> A. High School Students: Northern Regional Music Festival  • Dr. Paddyfote introduced Jonathan Grauer who gave an overview of the selection process for students selected for the Northern Regional Music Festival. Sixteen students were selected from New Milford High School for this honor. Mrs. Faulenbach presented each student with an award on behalf of the New Milford Board of Education.  B. High School Students: Wrestlers 2010 Southwest Conference Champions  • Dr. Paddyfote called on Mr. Shugrue to provide an overview regarding the successful season of the high school wrestling team. Mr. Shugrue noted that three	<b>Student Recognition</b>  <b>Northern Regional Music Festival Students—NMHS</b>  <b>Wrestlers 2010 Southwest Conference Champions</b>



	<p>of the wrestlers were also State Champions.</p> <ul style="list-style-type: none"> <li>• Mrs. Faulenbach presented each student with a special award on behalf of the New Milford Board of Education.</li> </ul>	
	<p>Reception and Recognition</p> <p>A brief recess started at 7:44 pm for a reception honoring the award recipients.</p> <p>The meeting reconvened at 8:02 pm.</p>	<b>Reception</b>
3.	<p><b>Presentation: Energy Education</b></p> <p>Mr. Palmer, Energy Education President—Northeast Division--Marketing, said New Milford has an outstanding program which has produced excellent results. He said Bill Knipple does a very good job of coordinating this program and as a result \$1.2 million has been saved over four years, less expenses of fees to Energy Education, the cost of Mr. Knipple's salary and software the total savings has been \$800,000. Mr. Palmer said, however, that we have had several warm winters and the Board needs to be careful of budgeting for continued warm winters. He also suggested that the staff continue to be commended for their efforts to help save money through energy cost reductions.</p>	<b>Energy Education</b>
4.	<p><b>Public Comment</b></p> <ul style="list-style-type: none"> <li>• Wendy DelMonte said she wanted to commend the Board on the transparency of the budget process. She noted that when she has had questions they have been answered quickly and thoroughly. She thanked the Board for volunteering and reminded everyone to get out and vote.</li> <li>• Mary Boland said she was disturbed by the recent events in California where some students were threatened with expulsion for not changing their patriotic clothing. She asked if this Board had a policy on this issue and if not, she asked when it might be written.             <ul style="list-style-type: none"> <li>○ Mrs. Faulenbach noted that the Board does not usually do a give and take during public comment but she did want Ms. Boland to know that there is a policy in place and it could be accessed on the website.</li> </ul> </li> </ul>	<b>Public Comment</b>
5.	<p><b>PTO Report</b></p> <ul style="list-style-type: none"> <li>• The school year is winding down and all schools have had their teacher appreciation days.</li> </ul>	<b>PTO Report</b>



Regular Meeting Minutes

May 11, 2010

Sarah Noble Intermediate School Library Media Center

	<ul style="list-style-type: none"> <li>• The 24<sup>th</sup> annual bus driver appreciation breakfast was held on May 3<sup>rd</sup>.</li> <li>• May 15<sup>th</sup> there will be a fundraising tag sale at Schaghticoke with 30 families participating.</li> <li>• The PTO wants to thank the Board for their efforts and time, especially on the budget, and urges everyone to vote on Tuesday.</li> </ul>	
<p>6.</p>	<p><b>Student Representatives' Report</b></p> <ul style="list-style-type: none"> <li>• May 1<sup>st</sup> was the Senior art show.</li> <li>• May 3<sup>rd</sup> – 12<sup>th</sup> has been the AP testing.</li> <li>• German honor society induction will be May 12<sup>th</sup>.</li> <li>• Spanish honor society induction will be May 24<sup>th</sup>.</li> <li>• The Junior prom is May 14<sup>th</sup>.</li> <li>• The Senior prom will be May 22<sup>nd</sup>.</li> <li>• Freshman and sophomore awards will be May 17<sup>th</sup>.</li> <li>• Junior and senior awards will be May 26<sup>th</sup>.</li> <li>• Most improved people breakfast will be May 18<sup>th</sup>.</li> <li>• Band and chorus concerts will be May 20<sup>th</sup> and 27<sup>th</sup>.</li> </ul>	<p><b>Student Representatives' Report</b></p>
<p>7.</p>	<p><b>Approval of Minutes</b></p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes — April 13, 2010</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of the New Milford Board of Education of April 13, 2010, seconded by Mr. McSherry.</p> <p>Motion passed: 7-0-1</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mr. Wellman</p> <p>Abstain: Mrs. Thomas.</p>	<p><b>Approval of Minutes</b></p> <p><b>Motion made and passed to approve the Regular Meeting Minutes of the NMBOE of April 13, 2010</b></p>
<p>8.</p>	<p><b>Superintendent's Report</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote said on April 29<sup>th</sup> twenty-seven members of the Strategic Planning team met and completed the draft of the updated plan. The Board will hold a workshop in June to receive the update with a vote to approve the updated plan at the June 8<sup>th</sup> Board meeting.</li> <li>• The superintendent attended the Bus Driver Appreciation Breakfast on May 3<sup>rd</sup> and said it is an honor to be present and recognize the drivers.</li> <li>• The June 8<sup>th</sup> Board meeting is the last for this school year and there will be a special staff and student recognition program starting at 6 pm. Dr. Paddyfote encouraged Board members to attend the program to honor the 2010 retirees, staff and students.</li> </ul>	<p><b>Superintendent's Report</b></p>



	<p>but on tonight's agenda were the policies for a second review.</p> <p><b>D. Committee on Learning</b></p> <p>Mrs. Thomas said the next meeting would be May 18<sup>th</sup> and the agenda would include TEAM update, SRBI update, the State Board resolution regarding tracking, nutrition and physical activity discussion, computer assisted instruction and more.</p>	<p><b>Committee on Learning</b></p>
<p>11.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Revised Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p>Mrs. Thomas moved to approve Revised Exhibit A: Personnel – Certified and Non-Certified Appointments, Resignations and Leaves of Absence as recommended by the Superintendent, seconded by Mr. Nichols and passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Request for Budget Transfers</li> <li>2. Revised Budget Position as of 4/30/10</li> </ol> <p>Mrs. Thomas moved to approve the monthly reports: request for budget transfers and revised budget position as of 4/30/10, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> <li>• Mrs. Rigdon asked if the transfers were for budgeted items. Mr. Miller said the items required a transfer. Mrs. Thomas said the majority of these transfers were because there were more students and so more workbooks were needed or more classroom materials were needed. Nothing was added in and the biggest transfer was to correct the retirement line.</li> <li>• Mr. Weinberg asked if the increase in art supplies was a bid item. Mr. Miller said it would not have been bid based on the dollar amount. Mr. Weinberg asked if this kind of thing happened often and Mr. Miller said there is a process in place to note differences on purchase orders.</li> </ul>	<p><b>Discussion and Possible Action</b></p> <p><b>Revised Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p><b>Motion made and approved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li>1. Request for Budget Transfers</li> <li>2. Revised Budget Position as of 4/30/10</li> </ol>

- Mr. Wellman said he would be voting no on the transfer request because he feels it is critical that the Board revise the way the budget transfers are presented. They should be more understandable to the general public.
- Mr. Lawson asked if the Board was on target with the budget position. Mr. Miller said compared the 4/30/09 the Board is approximately \$425,000 favorable this year. The big item still outstanding is the excess cost revenue from the State which should be in mid-June.
- Mrs. Rigdon asked if the excess cost grant were in would the Board be approximately \$700,000 favorable and Mr. Miller said that it would be.
- Mrs. Rigdon asked about account 1110, physical education and the negative balance. Dr. Paddyfote said it could be from a change in personnel or a degree change which would mean an increase.
- Mr. Weinberg asked if the lines that had percentages over budget could eventually eradicate the \$425,000. Mr. Miller said the best way to answer that question was to go back over the last five years of audited information which has ranged from approximately \$1,000 left to close to \$740,000 left – it is hard to determine where the Board will end up because there are so many variables to the budget.
- Mr. Weinberg noted that there was no way to prevent a catastrophe and wipe out this budget. Mr. Miller said the Board cannot budget on a contingency basis and there are no contingencies in this budget.
- Mr. McSherry said the Board budget is a \$60 million budget and if at the end of the year there is a \$600,000 surplus that is only 1%, that seems like good budgeting on the Board's part.
- Mrs. Rigdon asked why account 2980, pension non-certified employees is in the red by \$98,000. Mr. Miller said the original budget did not account for a drop in the value of the pension due to the stock market fluctuation. The actual number from the town came two months after the budget was established.

The motion passed 7-1.

Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols,  
Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon,  
Mrs. Thomas.

No: Mr. Wellman

**Motion made and passed to approve monthly reports: request for budget transfers and revised budget position as of 4/30/10.**

<p><b>C. Gifts &amp; Donations</b>          1. Exhibit B: PTO Gifts &amp; Donations          Mr. Lawson moved to accept Exhibit B: PTO Gifts &amp; Donations, seconded by Mrs. Thomas.</p> <ul style="list-style-type: none"> <li>Mrs. Faulenbach and Mr. Lawson thanked the PTO for all their support throughout the year.</li> </ul> <p>The motion passed unanimously.</p> <p><b>D. Award of Bid</b>          1. Workstations</p> <p>Mrs. Thomas moved to award the workstation bid to Dell Marketing L.P. as recommended by the Operations Sub-Committee and the quantity is non-binding, seconded by Mr. Nichols</p> <ul style="list-style-type: none"> <li>Mrs. Rigdon asked if this was already in the budget for 2009 and Mr. Elmore said it was.</li> </ul> <p>The motion passed unanimously.</p> <p><b>E. Healthy Food Certification</b></p> <p>Mrs. Thomas moved that the New Milford Board of Education vote to continue its participation in the National School Lunch Program and pursuant to section 10-215f of the CT General Statutes certify that all food items offered for sale to students meet the CT Nutrition Standards for the period of July 1, 2010 through June 30, 2011. The Board of Education will allow exemptions for the sale of food items that do not meet the CT Nutrition Standards provided that 1.) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, 2.) the sale is at the location of the event, and 3.) the food is not sold from a vending machine or school store, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> <li>Mr. Lawson asked if this included private vendors on school property and Dr. Paddyfote said the vending machines are not available during the school day.</li> </ul> <p>The motion passed unanimously.</p>	<p><b>Gifts &amp; Donations</b></p> <p><b>Exhibit B: PTO Gifts &amp; Donations</b>  <b>Motion made and passed unanimously to accept Exhibit B: PTO Gifts &amp; Donations.</b></p> <p><b>Award of Bid</b>  <b>1. Workstations</b></p> <p><b>Motion made and passed unanimously to award the workstation bid to Dell Marketing L.P. as recommended by the Operations Sub-Committee and the quantity is non-binding.</b></p> <p><b>Healthy Food Certification</b>  <b>Motion made and passed unanimously continue its participation in the National School Lunch Program and pursuant to section 10-215f of the CT General Statutes certify that all food items offered for sale to students meet the CT Nutrition Standards for the period of July 1, 2010 through June 30, 2011. The Board of Education will allow exemptions for the sale of food items that do not meet the CT Nutrition Standards provided that 1.) the sale is in connection with an event occurring after the end of the regular school day or on the weekend, 2.) the sale is at the location of the event, and 3.) the food is not sold from</b></p>
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	<p><b>F. Second Review of Policies Recommended for Revision:</b></p> <ol style="list-style-type: none"><li>1. 5121 Examination/Grading/Rating</li><li>2. 5123 Promotion/Acceleration/Retention</li><li>3. 6000 Concepts &amp; Roles in Instruction</li><li>4. 6010 Goals &amp; Objectives</li><li>5. 6111 School Calendar</li><li>6. 6114.1 Fire and Crisis Response Drills</li><li>7. 6121.1 Educational Opportunities to Promote Awareness of Diversity</li><li>8. 6140 Curriculum</li><li>9. 6141.11 Curriculum Research/Experimental Projects</li><li>10. 6141.42 Student Volunteers and Community Service</li><li>11. 6142.1 Exemption from Instruction</li><li>12. 6145.2 Interscholastic/Intramural Athletics</li><li>13. 6145.22 Interscholastic/Intramural Athletics – Sportsmanship</li><li>14. 6145.5 Organizations/Associations</li><li>15. 6146 Graduation Requirements</li><li>16. 6146.2 Statewide Mastery Examinations</li><li>17. 6153 Field Trips</li><li>18. 6153.1 Educational Tours</li><li>19. 6159 Special Education</li><li>20. 6161 Textbooks and other Learning Resource Materials - Selection and Adoption</li><li>21. 6161.7 Use of Proprietary Software Products</li><li>22. 6162.51 Protection of Student Privacy - Surveys, Certain Physical Examinations, and Parental Access to Information</li><li>23. 6162.6 Use of Copying Devices</li><li>24. 6172.41 Title I Programs</li><li>25. 6173 Homebound Instruction</li><li>26. 6174 Summer School</li><li>27. 6200 Adult Education</li></ol> <p>Mrs. Faulenbach noted that this was the Board's second review of these policies.</p> <ul style="list-style-type: none"><li>• Mr. Wellman asked if the policies that are being recommended for deletion are really being deleted or just incorporated other places. Dr. Paddyfote said some are being incorporated other places.</li></ul>	<p>a vending machine or school store.</p> <p><b>Second Review of Policies Recommended for Revision</b></p>
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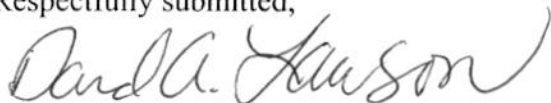
<p><b>G. Second Review of Policies Recommended for Deletion</b></p> <ol style="list-style-type: none"> <li>1. 6114 Emergencies and Disaster Preparedness</li> <li>2. 6114.7 Safe Schools</li> <li>3. 6145.71 Social Events/Meetings</li> <li>4. 6146.1 Grading/Assessment Systems</li> <li>5. 6146.13 Early Graduation</li> <li>6. 6161.3 Comparability of Services</li> <li>7. 6162.4 School Volunteers</li> <li>8. 6164 Individual Services &amp; Diagnostic Counseling</li> <li>9. 6164.11 Drugs, Tobacco, Alcohol</li> <li>10. 6164.2 Guidance Services</li> <li>11. 6164.4 Identification of Special Needs &amp; Abilities</li> </ol> <p><b>H. Appointment of Legal Counsel for the Board of Education for the 2010-2011 school year in accordance with Policy 9125</b></p> <p>Mr. Lawson moved to appoint Sullivan, Schoen, Campane &amp; Connon, LLC as New Milford's Board of Education legal counsel for the 2010-2011 school year, seconded by Mr. Nichols and passed 7-1.</p> <p>Aye: Mr. McSherry, Mr. Nichols, Mr. Weinberg, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Thomas</p> <p>Abstain: Mr. Wellman</p> <p><b>I. Textbook Approval – Grade 12</b></p> <p>Mrs. Thomas moved to approve a Grade 12 Textbook, seconded by Mr. McSherry and passed unanimously.</p> <p><b>J. Race to the Top Grant Application</b></p> <p>Mrs. Thomas moved to approve the Race to the Top Grant Application and to authorize the Board Chair to sign the memorandum of understanding, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> <li>• Mrs. Rigdon asked what the incentive was to participate in this grant. Dr. Paddyfote said this grant seems to be a work in progress from the State. She said Connecticut did not receive the first round of grants because not enough districts participated and she expects that it will become an obligation to participate. New Milford will receive \$140,000 and if</li> </ul>	<p><b>Second Review of Policies Recommended for Deletion</b></p> <p><b>Appointment of Legal Counsel for the Board of Education for the 2010-2011 school year in accordance with Policy 9125</b></p> <p><b>Motion made and approved to appoint Sullivan, Schoen, Campane &amp; Connon, LLC as New Milford's Board of Education legal counsel for the 2010-2011 school year</b></p> <p><b>Textbook Approval Grade 12</b></p> <p><b>Motion made and passed unanimously to approve a Grade 12 Textbook.</b></p> <p><b>Race to the Top Grant Application</b></p>
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	<p>New Milford does not sign on it could potentially lose the Title 1 grant in the future.</p> <ul style="list-style-type: none"> <li>Mr. Wellman said he felt this grant was obligating New Milford to do additional tasks.</li> </ul> <p>The motion passed 7-1.</p> <p>Aye: Mr. McSherry, Mr. Weinberg, Mr. Nichols, Mr. Lawson, Mrs. Faulenbach, Mrs. Rigdon, Mrs. Thomas</p> <p>No: Mr. Wellman</p>	<p><b>Motion made and passed to approve the Race to the Top Grant Application.</b></p>
<p>12.</p>	<p><b>Executive Session</b></p> <p><b>A. Discussion of Superintendent’s Performance, Employment, and Contract</b></p> <p>Mr. Nichols moved to enter into executive session at 8:52 pm to discuss the Superintendent’s Performance, Employment, and Contract and to invite in Dr. JeanAnn C. Paddyfote, seconded by Mrs. Rigdon and passed unanimously.</p> <p>Dr. Paddyfote entered Executive Session at 9:10 p.m.</p> <p>The Board returned to Public Session at 9:20 p.m.</p>	<p><b>Executive Session</b>  <b>Discussion of Superintendent’s Performance, Employment, and Contract</b></p> <p><b>Motion made and approved to enter into executive session at 8:52 pm to discuss the Superintendent’s Performance, Employment, and Contract and to invite in Dr. Paddyfote.</b></p>
<p>13.</p>	<p><b>Discussion and Possible Action</b></p> <p><b>A. Discussion of Superintendent’s Performance, Employment, and Contract</b></p> <p>Mr. McSherry moved that the Board of Education approve the Superintendent’s evaluation summary for the 2009-2010 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three-year contract, seconded by Mr. Nichols and passed unanimously.</p>	<p><b>Discussion and Possible Action</b>  <b>Discussion of Superintendent’s Performance, Employment, and Contract</b>  <b>Motion made and passed unanimously to approve the Superintendent’s evaluation summary for the 2009-2010 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three-year contract</b></p>
<p>14.</p>	<p><b>Items for Discussion</b></p> <p><b>A. Field Trip Report—May 2010</b></p>	<p><b>Items for Discussion</b>  <b>Field Trip Report—May 2010</b></p>

	<p><b>B. Education Connection Board Liaison Report</b></p> <ul style="list-style-type: none"> <li>• Mrs. Rigdon said she was unable to get to the last meeting but she did receive an e-mail from Dr. Thibodeau a list of districts entered into the budget.</li> <li>• Mr. Lawson said Education Connection did send students to the Danbury Film Festival.</li> <li>• The next meeting will be June 3<sup>rd</sup>.</li>   <li>• Mrs. Thomas reminded the Board that the Committee on Learning would meet May 18<sup>th</sup>.</li> <li>• Mrs. Faulenbach also said Policy would meet May 18<sup>th</sup> as well.</li> </ul>	<p><b>Education Connection Board Liaison Report</b></p>
<p>15.</p>	<p><b>Adjourn</b></p> <p>Mr. Nichols moved to adjourn the meeting at 9:23 pm, seconded by Mrs. Thomas and passed unanimously.</p>	<p><b>Adjourn</b></p> <p><b>Motion made and passed unanimously to adjourn the meeting at 9:23 pm.</b></p>

Respectfully submitted,



David A. Lawson, Secretary  
 New Milford Board of Education