

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, April 23, 2013, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of March 26, 2013

Superintendent's Report

Student Representative's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Bids Report

Police Report

Open Discussion

Adjournment

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Communications Report

1. Luzerne Intermediate Unit submitting minutes of their regular meeting of February 27, 2013.
2. Barbara Bullions, Secondary Center Teacher, submitting her letter of intent to retire on the last scheduled day of the 2012-2013 school year.
3. Joseph Gillespie, Secondary Center Teacher, submitting his letter of intent to retire effective July 24, 2013.
4. Correspondence from John Kaschak, CPA, Commonwealth of Pennsylvania, Office of the Budget, Comptroller Operations, notification of receiving the single audit report of Wyoming Area School District for the year ended 6/30/11. The audit report contains the required elements of a single audit report package as required by OMB Circular A-133 and Commonwealth policy and contains no findings related to federal awards passed through commonwealth funding agencies.
5. Correspondence from David Holl, Governor's Authorized Representative, Pennsylvania Emergency Management Agency, notification of payment received under the Public Assistance Program for Disaster 4030, FEMA-4030-DR in the amount of \$128,373.18.
6. Thomas Campenni, Vice President of Wyoming Area Football Alumni Association, requesting permission to update and renovate the weight training facility. The Alumni will assume responsibility for this project, including hiring and paying vendors and paying for necessary supplies and equipment. If, however, the Wyoming Area Maintenance Staff would prefer or is required to perform the renovations, the Alumni will still pay for supplies and equipment necessary to complete the project.
7. Ron Musto, General Manager of the Greater Pittston Legion Program, requesting permission to use the Atlas Field for practices and games during the 2013 summer.
8. Ann Marie Taggart, President of the West Pittston Rams, requesting permission for the Rams to use the football field, practice fields and cafeteria fields for practice and games.

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9. Ann Marie Taggart, President of the West Pittston Rams, requesting permission for the Rams to use the Secondary Center cafeteria/kitchen for the Rams Awards Banquet Ceremony.
10. Judy Buckman, Wyoming Area Boys Soccer Parents, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors Soccer Team."
11. Received Right to Know Request from John Bonin, Harding, for a breakdown of board members who voted to approve the district budget for school years 9-10, 10-11, 11-12, 12-13, and for each year what the total dollar tax increase was to the taxpayers.
12. Received Right to Know Request from John Bonin, Harding, for a breakdown by dollar, for all school board approved donations, including the organization for the school years 9-10, 10-11, 11-12 and 12-13 year to date.
13. Received Right to Know Request from John Bonin, Harding, for a breakdown by dollar, for all district facility or building fee charges that were waived or not charged for school years 9-10, 10-11, 11-12, and 12-13 to date and a copy of the rental fees or guide sheet that the district currently uses.
14. Received Right to Know Request from Bob Borzell of Wyoming, for a breakdown of all out of house motor vehicles and equipment repair costs for the year (fuel, tune ups and repair costs) for vehicles and equipment and what service stations are used for upkeep of the vehicles and equipment.
15. Received Right to Know Request for the number of days an employee has worked from September 1, 2012 to April 5, 2013.
16. Received Right to Know Request from Melissa Dolman for the total amount of salary paid to Mr. John Dean, Negotiations Lawyer, beginning in June 2010 to present day.
17. Received Right to Know Request from Melissa Dolman for the hourly wage charged by Mr. John Dean, Negotiations Lawyer.
18. Letters of interest for summer cleaning from Judy Henson, Shyloe McDonald, Annette Gentile, Graceann Tokar, Carol Gamble, Abby Smetana, Deborah Lamoreaux, Gina Steve, Jackie Vasquez, John Letoski, Marilyn Fitzgerald, Nancy Anderson, Carol Cotter-Dente.

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19. Correspondence dated March 11, 2013 from Mr. John Dean, Elliott Greenleaf, notifying the Superintendent that the Wyoming Area Education Association agreed to withdraw the foregoing grievance Wyoming Area Education Association vs. Wyoming Area School District.
20. Correspondence dated March 20, 2013 from Mr. John Dean, Elliott Greenleaf, enclosing correspondence to the Superintendent, from Jeffrey Husisian, Esq., PSEA Staff Attorney, cancelling the April 4, 2013 hearing, Wyoming Area Education Association vs. Wyoming Area School District, PSEA Case #12/1066 PERA-C-12-302-E.
21. Janet Serino, Assistant Superintendent, requesting permission to attend the Pennsylvania Association Federal Program Coordinators Annual Conference (PAFPC) in Pittsburgh.
22. Juel Anne Klepadlo, Key Club Advisor, requesting permission to use the Secondary Center gym, gym hallway and multipurpose room for a Volleyball Tournament to raise money for the Mark Dushok Memorial Key Club Scholarship.
23. Molly Kearns, Secondary Center Teacher, requesting permission to attend the Pennsylvania Academic Competition, along with five students, in Harrisburg.
24. Frank Parente, Teacher at Montgomery Avenue School, requesting permission to use the girls' softball field for practices for their U14 Travel Softball Team.
25. Nichole Duffy, Department of Education, notifying the Superintendent the referendum exceptions submitted by the District were reviewed by the Department of Education. The referendum exceptions totaling \$227,512.00 meet the requirements of section 333(f)(2).
- (26.) Received letters of interest for summer cleaning from Allison Hector, Betty Boone, Ken Radle, Barbara Spriggs, Rita Bannon, Kim Biscotto.**
- (27.) Lisa Day, Secondary Teacher, requesting permission to attend the National History Bowl and Bee Competition, along with ten students, Juel Anne Klepadlo and Barbara Bullions in Washington D.C.**

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(28.) Juel Anne Klepadlo, FBLA Advisor, requesting permission to attend the FBLA National Leadership Conference, along with a student, in Anaheim, CA.

Summary of Applications Received

Art – 1
School Nurse – 1
Elementary –6
Special Education – 4
Social Studies – 2
Mid Level Science – 2
Biology – 1
Earth & Space Science - 1
Mid Level Math – 2
Math – 5
Music – 1
English – 1
Reading Specialist - 2
Business, Computers & Instructional Technology - 1
Maintenance – 1
Summer Cleaning – 19
Marching Band Director - 1
Head Football Coach – 1
Head Cross Country Coach – 1
Head Field Hockey Coach – 1
Head Golf Coach – 1
Head Boys Soccer Coach – 1
Head Girls Soccer Coach – 1
Head Girls Tennis Coach – 1
Head Girls Volleyball Coach - 4



**WYOMING AREA SCHOOL DISTRICT
REGULAR BOARD MEETING
TUESDAY, APRIL 23, 2013, 7:00 P.M.**

SUPERINTENDENT'S REPORT

1. ***Congratulations to all students who participated in the Wyoming Area Drama Club's presentation of "Seussical" on April 12th, 13th and 14th at the Secondary Center Auditorium. Also, Congratulations to Sarah Pellegrini, Drama Club Director and Assistant, Felicia Featherby.***



2. ***Congratulations to the **SECRETARIES** of our District who will be honored on "Secretaries" Day (April 24th):***



Ann Agolino

Debbie Andiaro

Gloria Bovani

Donna Chupka

Donna Collins

Paula Denisco

Annette Falzone

Nancy Alberigi

Denise Holmes

Gladys Lincoln

Mary Machev

Doreen Marianacci

Betty Mazzitelli

Dawn Fasciana

Rachelle More

Lori Napkora

Jean Marie Radle

Ann Marie Parente

Theodora Rabel

Rosalie Schultz

Kathy Youells

Toni Scalzo

Deborah Wharton

Gina Steve

Kimberly Thomas

Jackie Vasquez

3. ***Congratulations to Melissa Collevchio, Food Service Director, and her Staff for receiving a positive report on the second round of USDA's on site inspections performed by William Luvender, Department of Agriculture's Food Sanitation Program.***
4. ***The Healthy Hunger Free Kids Act of 2012 requires that 25% of all National School Lunch Sponsors who are certified to receive the extra .6 cents must also be "validated". Out of 40% of PA Schools that have submitted for certification, Wyoming Area was randomly selected for the Validation Review, which consists of a thorough evaluation of all documentation that was submitted for certification along with meal observation and meal documentation to ensure that ongoing meal service operations are consistent with certification documentation. I am pleased to announce that the report found no violations or concerns and PDE stated that the food service program is in excellent standing. Again, we congratulate Ms. Collevchio and the Food Service Staff for a great job.***
5. ***Thanks to the Wyoming Area Key Club for holding an all night RAVE Dance-A-Thon on January 26, 2013 to benefit Eric Speicher, 8th grade student, who is battling a serious medical condition.***
6. ***April 22nd was Earth Day. In celebration of Earth Day, Erica Robaczewski and her students in the Environmental Science classes re-did the mulch and planted flowers at the front entrance at the Secondary Center. On behalf of the Wyoming Area School District, I would like to thank Erica and the 150 students who participated in this activity and Ted Harris, Wyoming Valley Pallet, who donated the mulch.***
7. ***Eleventh grade student, Kevin Carroll, received Honorable Mention through Barnes & Noble "My Favorite Teacher Contest" for his Essay describing how Gordon Williams, Secondary Center Chemistry Teacher, influenced his life. Contest winners were recognized at a special event at the Arena Hub Plaza Store. Congratulations to Kevin and Mr. Williams.***
8. ***The Lackawanna County Swat Team held a live shooter drill on Saturday, April 20th at Tenth Street Elementary Building. Officers from Wyoming, West Wyoming, Plains Township, West Pittston, Hughestown and Main Township in Columbia County took part in the drill. I would like to thank Officer Tom Farrell from Wyoming Police Department who initially suggested this training take place, Officer Alberigi and Mr. Pollard, Principal at Tenth Street Elementary and all the officers who volunteered their time to participate in this drill.***

9. ***The Scholarship Celebration will take place on May 23rd in the Secondary Center Cafeteria. This is the 4th annual celebration. Since the beginning of this project in 2009, 23 new scholarships have been donated by members of the community totaling approximately \$90,000 in new scholarships for the graduates of our District. Congratulations to Mrs. Fedor and all those who assist in this celebration.***

10. ***Junior Achievement Program is an 8 week economics education program offered at the 8th grade level that introduces students to personal financial planning and career exploration. Eighth Grade Social Studies teachers teach lessons and activities during this time period and the programs culminating activity is a visit to Junior Achievement Finance Park in Pittston. On their visit to Finance Park, students apply what they have learned. Ms. Ashley Aritz and several 8th grade students are present this evening and will explain the program.***



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 Treasurer's Report

First National Community Bank	General Fund	6,625,161.23
First National Community Bank	Payroll Account	4,639.49
First National Community Bank	Cafeteria Account	136,730.93
First National Community Bank	Student Activities Account	66,709.79
First National Community Bank	Athletic Fund Account	16,068.89
Landmark Bank	Athletic Fund Account	1,948.49
PNC Bank	Energy Performance Proceeds Fund	30,743.94
PNC Bank	Capital Projects Fund Bank Construction Account	23,245.19
PNC Bank	Capital Projects Fund Bank Investment Account	0.00
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	310,321.93

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 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	18,209.86
Earned Income Tax	16,363.31
Earned Income Tax	54,395.89
Earned Income Tax	19,920.59
Earned Income Tax	13,435.86
Earned Income Tax	7,721.64
Earned Income Tax	32,612.74
Earned Income Tax	32,537.90
Earned Income Tax	7,049.95
Local Services Tax	864.58
Local Services Tax	544.14
Local Services Tax	544.88
Local Services Tax	272.64
Per Capita Tax	1,937.25
Per Capita Tax	4,376.99
Per Capita Tax	627.68
Per Capita Tax	3,225.55
Per Capita Tax	1,332.31
Per Capita Tax	3,489.88
Per Capita Tax	<u>3,481.02</u>

Total: 223,054.66

Local Realty Transfer Tax

Luzerne County	13,328.52
Wyoming County	<u>1,225.00</u>

Total: 14,553.52

Berkheimer Tax Administrator

Collected from Centax (Earned Income Tax)	65,741.50
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Reimbursements

Enerwise Global Technologies	1,155.25
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The Luzerne Foundation

The Earthly Angels Autism Fund	517.00
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 Finance Report

Wyoming Area Wrestling Club

Purchase of wrestling mat 4,107.50

Miscellaneous

Right to Know Request Payment 1.50

District 11-2-01 56.33

Total: 57.83

State & Federal Subsidy Payments

Social Security 42,469.22

Retirement 208,126.55

Title I- Improving Basic Programs 44,569.33

Title II – Improving Teacher Quality 7,327.53

School District Special Education 204,248.00

Out of State Special Education Placements 17,577.00

School District Transportation 293,699.00

Total: 818,016.63

2. Approve the April payment of \$76,854.35 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2012-2013 school year.
3. Approve the April payment of \$29,015.25 to the West Side Career and Technology Center for the 2012-2013 school year.
4. Approve the authorization of Albert B. Melone Company, Business Consultant, to solicit quotes for securing a 2013-2014 Tax Anticipation Note.
5. Approve the payment to the Luzerne Intermediate Unit 18 for ESL (English as a Second Language) instructional hours for December 12, 2012 to February 28, 2013 as follows:

December (total of 96.5 hours at 48.35) 4,665.78

January (total of 132.5 hours at 48.35) 6,406.38

February (total of 143 hours at 48.35) 6,914.05

Total: 17,986.21

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Finance Report

6. Approve the following refund of paid property taxes for the year 2011 as requested by The Luzerne County Board of Assessment Appeals and George Miller, West Pittston Tax Collector:

PIN# 65-E11NE1-025-026-000 \$249.96

7. Approve a settlement in the amount of \$22,500.00 regarding the Special Education Student/Individuals with Disabilities Education Act (IDEA).
 8. Approve the appointment of Bob Dellarte of Golden Photo Studio as school photographer for elementary and high school for the 2013-2014 school year.
 9. Approve that the board authorize the solicitor and business manager to draft the articles of incorporation and bylaws of the Wyoming Area School District Educational Tax Credit Tax Exempt Organization, Inc. which tax exempt organization shall be formed for the purposes of providing extra funds from private citizens by the way of tax deductions and tax credits allowed under applicable law for the purposes of providing and adding to the curriculum of the Wyoming Area School District including the hiring of additional educational personnel, the establishment of additional scholarships and other assistance in improving the quality of education at Wyoming Area School District. The President, secretary, superintendent, solicitor and other appropriate employees and agents of Wyoming Area School District are hereby authorized and empowered to do any and all acts reasonable necessary and proper to carry out the foregoing resolution so as to form a corporation and establish it as a tax exempt organization under section 501(C) 3 of the Internal Revenue Code.
- (10.) Approve the request of tax payer #17-B11S1-001-020-000 for a refund in the amount of \$304.47 for penalties and 2% discount for property taxes for 2012.**
- (11.) Approve the payment of \$2,649.75 to Mark J. Sobeck Roof Consulting Inc., for Montgomery Avenue Roof Inspection/Consulting to be funded from the capital projects fund.**

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Finance Report

(12.) Approve the General Ledger Sheet:

Bill Listing:	April 2013	546,214.15	
Prepays:	March 2013	<u>64,282.85</u>	610,497.00
Cafeteria Account:		88,721.28	
Athletic Account:		<u>1,213.14</u>	<u>89,934.42</u>
		Total:	700,431.42

Motion by _____, second by _____, to accept the finance report.

Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2012-2013 school year. Anyone desiring information regarding these programs, contact Janet Serino, Assistant Superintendent, at the District's Business Office.
 2. Accept, with regret, Barbara Bullion's letter of intent to retire on the last scheduled day of school of the 2012-2013 school year.
 3. Accept, with regret, Joseph Gillespie's letter of intent to retire effective July 24, 2013.
 4. Approve the Summer Academy of the Languages to start Monday, June 17, 2013 to Friday, June 21, 2013.
 5. Approve the S.A.T. Verbal/Math Summer Classes to start mid June to mid August 2013.
 6. Approve to ratify the request of Janet Serino, Assistant Superintendent, to attend the Pennsylvania Association Federal Program Coordinators Annual Conference (PAFPC) in Pittsburgh, Monday, April 15th to Wednesday, April 17, 2013. Costs of \$804.00 for registration and lodging to come out of Title II funds.
 7. Approve the appointment of Nicholas Bilski as a long term substitute teacher for Joseph Gillespie retroactive to November 5, 2012 through the end of the 2012-2013 school year, subject to the duration of Mr. Gillespie's leave.
 8. Approve the appointment of Michael Stefanik as a long term substitute teacher for Renee DeAngelo retroactive to November 8, 2012 through April 9, 2013.
- (9.) Approve the revised calendar for the 2013-2014 school year:**

Monday, April 10, 2013	Act 80 Day/1/2 day for students
Tuesday, April 11, 2013	Act 80 Day/1/2 day for students
Wednesday, April 12, 2013	Act 80 Day/1/2 day for students

Motion by _____, second by _____, to accept the education report.

Roll Call:

Wyoming Area School District
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Activities Report

1. Approve to vacate all extra-curricular positions at the end of the 2012-2013 school year. Positions will be posted as per the Collective Bargaining Agreement.
2. Approve the request of Molly Kearns to attend the Pennsylvania Academic Competition, along with five students, on Friday, May 3, 2013. The district is asked to cover the cost of lodging at \$462.87. The school van is also requested for transportation.
- (3.) Approve the appointment of Leonard Costello, Jr., as Marching Band Director at a salary of \$4,076.00 for the 2013-2014 school year.**
- (4.) Approve the appointment of Kristen Costello as Assistant Marching Band Director at a salary of \$1,561.00 for the 2013-2014 school year.**
- (5.) Approve the request of Lisa Day, Secondary Teacher, to attend the National History Bowl and Bee Competition, along with ten students, Juel Anne Klepadlo and Barbara Bullions in Washington D.C., Friday, April 26th to Sunday, April 28, 2013. The district is asked to cover the cost of registration and lodging at a total of \$2,466.60 and a van rental from EZ Car and Truck Rental at \$100.00 per day and parking at a total of \$52.00.**
- (6.) Approve the appointment of the following head fall coaches for the 2013 fall season:**

Randy Spencer	Football	6,727.00
Michael Stefanik	Cross Country	2,210.00
Gordon Williams	Golf	1,682.00
Nicholas Hufford	Boys Soccer	3,965.00
Tiffany Callaio	Girls Tennis	1,340.00
Lunda Comiskey	Field Hockey	3,965.00
- (7.) Approve the request of Juel Anne Klepadlo, FBLA Advisor, to attend the FBLA National Leadership Conference, along with one student, in Anaheim, CA., Tuesday, June 25th to Monday, July 1, 2013. The district is asked to cover the cost of the registration and travel package at a total of \$3,120.00. Some meals may be additional.**

Motion by _____, second by _____, to accept the activities report.

Roll Call:

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Building Report

1. Approve the request of Ann Marie Taggart, President of the West Pittston Rams, for the football Rams and cheerleaders to use the football field, (press box, score board, rest rooms) practice fields and cafeteria fields for practice and games starting in June through November. Games to be held on Sundays, from August 18th through October 27, 2013, pending approval by the building principal and athletic director. A \$25.00 per hour fee will be charged if a custodian's services are needed.
2. Approve the request Ann Marie Taggart, President of the West Pittston Rams, to use the Secondary Center cafeteria/kitchen for the Rams Awards Banquet Ceremony on Sunday, November 24, 2013, 12:00 p.m. to 4:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee will be charged to their organization for a food service worker's services.
3. Approve the request of Ron Musto, General Manager of the Greater Pittston American Legion Program, to hold practices and games at the Atlas Field at the conclusion of the high school season. Games to be held at 5:30 p.m. on weekdays, 1:00 p.m. on weekends and some Saturdays at 10:00 a.m., pending approval of the building principal and athletic director. Proof of insurance will be provided.
4. Approve the request of Judy Buckman, Wyoming Area Boys Soccer Parents, to use the Secondary Center cafeteria for "Meet the Warrior Soccer Team" on Monday, August 26, 2013 at 6:00 p.m., pending approval by the building principal and food service director. A \$25.00 per hour fee may be charged if a custodian's services are needed.
5. Approve the revised support personnel substitute list for the 2012-2013 school year.
6. Approve the request of Juel Anne Klepadlo, Key Club Advisor, to use the Secondary Center gym, gym hallway and multipurpose room to hold a Volleyball Tournament to raise money for the Mark Dushok Memorial Key Club Scholarship on Saturday, May 11, 2013 from 9:00 a.m. to 1:00 p.m., pending approval by the building principal and athletic director.

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7. Approve the request of Frank Parente, Teacher at Montgomery Avenue School, to use the girls' softball field for practices for their U14 Travel Softball Team (nine Wyoming Area girls are on the team) on Tuesdays, Thursdays and some weekends, after the Wyoming Area softball season is complete, pending approval by the building principal and athletic director. Proof of insurance will be provided.

Motion by _____, second by _____, to accept the building report.

Roll Call:

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Bids Report

Approve to award the football bids for supplies and reconditioning advertised on the three dates listed in the following newspapers:

Citizen's Voice/Times Leader

Monday, January 21, 2013

Monday, January 28, 2013

Monday, February 4, 2013

(Successful bidders)

Football Supplies

BSN Sports	5,437.26
Locker Room Sporting Goods	4,817.10
Sportsman's	4,709.02
Anaconda Sports	1,921.50
Metuchen Center, Inc.	<u>260.00</u>
Total:	17,144.88

(Successful bidder)

Football Reconditioning

Anaconda Sports	4,603.75
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Motion by _____, second by _____, to accept the bids report

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Police Report

**Wyoming Area Police Department
Monthly report for March 2013
Total Calls for Service 29**

<u>CODE</u>	<u>COUNT</u>
0002 – Transport	2
0627 – Theft - \$50 to \$200 – from buildings	1
2400 – Disorderly Conduct	1
2450 – Harassment	2
2664 – All Other Offenses – All Other (Misc.)	2
3100 – Motor Vehicle Accidents	1
3400 – Mental Health	2
3500 – Suspicious Persons, Autos, Circumstances	1
3870 – Medical Emergency	1
3900 – Traffic & Parking Problems	2
4090 – Non-criminal – reports	6
JUVA – Juvenile Allegation Complaint Filed	2
TRUA – Compulsory School Attendance	6