

1 **OFFICIAL MINUTES**

2  
3 of the **REORGANIZATION MEETING** of the Greenwich Township Board of Education  
4 held **Monday, April 8, 2013** in the Nehaunsey Middle School library.

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6 The meeting was called to order by President Roseanne Lombardo at 7:00 p.m.

7  
8 **Roll Call:**

- 9  
10 Roseanne Lombardo  
11 Lisa Morina  
12 Andrew Chapkowski  
13 Louis Fabiani  
14 Kenneth Ridinger  
15 Jill Trainor  
16 Susan Vernacchio

17  
18 Also present were Mr. Stephen Derkoski, Interim Superintendent and Mr. Scott A.  
19 Campbell, School Business Administrator/Board Secretary.

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21 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
22 was sent to the ***The South Jersey Times, Courier Post*** and the ***Township Clerk***. It  
23 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
24 Regulations – “The proceedings of this meeting are being videotaped and anyone  
25 wishing to discuss an individual child should so note.”)

26  
27 **FLAG SALUTE**

28  
29 **1. APPOINTMENTS – PROFESSIONAL SERVICES**

30  
31 Motion: (Morina/Chapkowski) to approve the following as one, A-B:

- 32  
33 A. The approval to extend the current professional services contracts until  
34 reorganization in January, 2014 for the following:

- 35  
36 Auditor – Bowman and Company, LLP  
37 Solicitor – John Armano, Trimble & Armano  
38 Physician – Underwood Memorial Hospital  
39 Insurance Agent – Hardenbergh Insurance Group  
40 Health Benefits–Broker of Record – Integrity Consulting Group  
41 Environmental Consultant – Environmental Design, Inc.

1 B. RESOLUTION – Contract Execution:

2  
3 **WHEREAS**, funds are available for this purpose; and

4  
5 **WHEREAS**, the Local Public Contracts Law (N.J.S.A.  
6 18A:18-5 et. seq.) no longer requires that the resolution authorizing the  
7 award of contracts for “Professional Services” be bid competitively;

8  
9 **NOW, THEREFORE, BE IT RESOLVED**, by the Board of  
10 Education of Greenwich, County of Gloucester and State of New Jersey,  
11 as follows:

- 12  
13 1. The President and Secretary are hereby authorized and directed to  
14 execute contracts until reorganization in January, 2014:
- 15 a. Bowman and Company, LLP for auditing and accounting  
16 services,
  - 17 b. John Armano, Trimble & Armano for legal representation,
  - 18 c. Underwood Memorial Hospital for health and physician  
19 services,
  - 20 d. Hardenbergh Insurance Group for insurance agent,
  - 21 e. Integrity Group Consulting for dental, health and prescription  
22 broker services,
  - 23 f. Environmental Design, Inc. for environmental consultant.
- 24  
25  
26 2. The above contracts are awarded without competitive bidding as a  
27 “professional service” under provisions of the Local Public  
28 Contracts Law because the above persons or firms named are  
29 licensed to practice a recognized profession in the State of New  
30 Jersey as above stated and further such services to be performed  
31 cannot be bid competitively because it is impossible to prepare  
32 specifications for same in accordance with the above-captioned  
33 statutes.

34  
35 Motion carried by unanimous roll call vote.

36  
37 **2. APPOINTMENTS**

38  
39 Motion: (Chapkowski/Trainor) to approve the following:

- 40  
41 A. The approval of the following appointments until reorganization in January,  
42 2014:

1

<b>Appointments</b>	<b>Name</b>
Air Quality Designee	William Houghton
Integrated Pest Management	William Houghton
Asbestos Management/PEOSHA Officer	William Houghton
Safety and Health Designee	William Houghton
School Safety Director	William Houghton
Hazardous Communications Trainer	Scott A. Campbell William Houghton
Business Administrator/Board Secretary	Scott A. Campbell
Affirmative Action Officer/Team	Alisa Whitcraft, Officer Daniel Giorgianni, Team Katie Eckert, Team
Anti-Bullying Committee	Daniel Giorgianni, Coordinator/Specialist Nehaunsey Katie Eckert, Specialist Broad Street Jacquelyn Traini, Principal Broad Street School Alisa Whitcraft, Principal Nehaunsey Middle School Lori Chiavoroli Terry DiSanto Tina Sayers Christine Franklin, Parent Member
Title IX Coordinator	Alisa Whitcraft, Principal/Curriculum Coordinator
Section 504 Officer	Robert Harris
ADA Coordinator	Robert Harris
Homeless Liaison	Terry DiSanto
Working Papers Issuing Officers	Alisa Whitcraft Jennifer Ellick
Official Bargaining Unit	Greenwich Township Education Association (GTEA)
Newspapers	Courier Post South Jersey Times
Gloucester County/State Board Association	Roseanne Lombardo Jill Trainor
Paulsboro Board Representative	Andrew Chapkowski
Purchasing Agency Compliance Officer	Scott A. Campbell
Agency Compliance Officer	Scott A. Campbell
Custodian of Records	Scott A. Campbell
Qualified Purchasing Agent/Bid Threshold	Scott A. Campbell
Authority to Invest Funds	Scott A. Campbell
Acting Superintendent in Emergency Situations	Scott A. Campbell

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Motion carried by unanimous roll call vote.

**3. PETTY CASH**

Motion: (Chapkowski/Vernacchio) to approve the following:

1 A. The approval to establish a Petty Cash Fund until reorganization in  
2 January, 2014 in the amount of \$300.00, which will be shared between the  
3 Superintendent's Office and the Business Office.

4  
5 Motion carried by unanimous roll call vote.

6  
7 **4. TAX SHELTER ANNUITIES**

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9 Motion: (Chapkowski/Vernacchio) to approve the following:

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11 A. The approval of the following tax shelter annuities until reorganization in  
12 January, 2014:

13		
14	AXA/The Equitable	Lincoln Investment Planning
15	Siracusa Benefits Program	Great American
16		

17 Motion carried by unanimous roll call vote.

18  
19 **5. RESOLUTIONS**

20  
21 Motion: (Morina/Vernacchio) to approve the following:

22  
23 A. Payment of Bills Between Board Meetings:

24  
25 **WHEREAS**, the Greenwich Township Board of Education  
26 finds it necessary to pay certain bills (tuition, utilities, health benefits,  
27 insurance, cafeteria and payroll) in between regularly schedules board  
28 meetings;

29  
30 **WHEREAS**, the Greenwich Township Board of Education  
31 does not schedule meetings during the month of July; and

32  
33 **WHEREAS**, performance of business functions of the district  
34 must continue on a scheduled basis;

35  
36 **NOW, THEREFORE, BE IT RESOLVED**, the  
37 Superintendent and Business Administrator/Board Secretary will continue  
38 to conduct regularly scheduled monthly business in between regularly  
39 scheduled meetings and during the month of July prior to Board of  
40 Education approval.

1 B. Designation Bank Depositories

2  
3 **BE IT RESOLVED**, that Colonial Bank, FSB, be designated  
4 as the official depository for all school money, including the following  
5 accounts, with the number of signatures required and the persons  
6 authorized to sign checks or vouchers until reorganization in January,  
7 2014 as indicated:  
8

ACCOUNT TITLE	SIGNATURES REQUIRED	PERSONS DESIGNATED TO SIGN CHECKS
Current	3	Roseanne Lombardo, President Scott A. Campbell Stephen E. Derkoski Merrie Schmidt, Treasurer of School Monies
Agency	1	Scott A. Campbell Merrie Schmidt, Treasurer of School Monies
Salary	1	Scott A. Campbell Merrie Schmidt, Treasurer of School Monies
Student Activity Fund	2	Scott A. Campbell Stephen E. Derkoski Merrie Schmidt, Treasurer of School Monies

9  
10 **BE IT ALSO RESOLVED**, that the Vice-President, Lisa  
11 Morina, to be authorized and empowered to act at all times in the absence  
12 of the President and the signatures and acts of the said Vice-President,  
13 Lisa Morina, be as legal and binding as those of the President; and a copy  
14 of this Resolution be sent to Colonial Bank, FSB.

15  
16 C. Line Item Transfer Approval

17  
18 **WHEREAS**, during the course of doing business between  
19 Board Meetings, purchase orders are issued that cause line items to be in  
20 deficit; and

21  
22 **WHEREAS**, *N.J.S.A. 18A:22-8.1* stipulates that the Board  
23 shall approve such transfers before the purchase orders are issued; and

24  
25 **WHEREAS**, *N.J.S.A. 18A:22-8.1* recognizes the Boards  
26 meet once a month and that business must be conducted, allows for the  
27 Chief School Administrator to approve such transfers to keep line items  
28 from being in deficit and the report of such transfers be given to the Board  
29 at the next subsequent Board meeting for ratification;

30  
31 **THEREFORE, BE IT RESOLVED**, by the Greenwich  
32 Township Board of Education, Gloucester County, does hereby authorize

1 the Chief School Administrator to authorize line item transfers between  
2 regular Board meetings to keep them from going into deficit.

3  
4 Motion carried by unanimous roll call vote.

5  
6 **6. COMMITTEES**

7  
8 Motion: (Chapkowski/Vernacchio) to approve the following:

9  
10 A. The approval of the following committees until reorganization in January,  
11 2014:

12  
13 Budget & Finance  
14 Regulatory  
15 Curriculum  
16 Negotiations  
17 Policy & Regulations

18  
19 *\*All of the above committees will share the Responsibilities of*  
20 *Personnel and Public Relations. The Curriculum Committee*  
21 *will also include Technology.\**

22  
23 Motion carried by unanimous roll call vote.

24  
25 **7. POLICIES, BY-LAWS AND CURRICULUMS**

26  
27 Motion: (Chapkowski/Vernacchio) to approve the following:

28  
29 A. The approval to adopt policies, by-laws and the following curriculums until  
30 reorganization in January, 2014, consistent with the New Jersey Core  
31 Curriculum Content Standards and the Curriculum Review Cycle:

Art: Pre-K – 8
Art: 6-8/G & T
Basic Skills Improvement Program: Pre-K – 8
Caring Makes A Difference (responding to Prejudice, Genocide and the Holocaust): Pre-K - 8
Computer Education: Pre-K – 8
Cross-Content Workplace Readiness: Pre-K – 8
Family Life: Pre-K – 8
Guidance and Counseling: Pre-K – 8
Health: Pre-K – 8
Language Arts Literacy (Writing, Reading, Spelling)
Library Curriculum
Pre-Algebra: 6-8/G & T

Algebra: 6-8/G & T
Mathematics: Pre-K – 8
Music: Pre-K – 8
Multicultural Curriculum: Pre-K – 8
Omega/Gifted and Talented: Pre-K – 8
Penmanship: Pre-K – 8
Physical Education: Pre-K – 8
Science: Pre-K – 8
Social Studies: Pre-K – 8
Substance Abuse Prevention Program
World Languages: Pre-K – 8
Special Education: Pre-K – 8
21 <sup>st</sup> Century Life Skills

1  
2 Motion carried by unanimous roll call vote.

3  
4 **8. TEXTBOOKS**

5  
6 Motion: (Chapkowski/Vernacchio) to approve the following:

- 7  
8 A. The approval to accept the textbooks currently being used in the 2012-  
9 2013 school year until reorganization in January, 2014.

10  
11 Motion carried by unanimous roll call vote.

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13 \*\*\*\*\*

14 **REGULAR MEETING**

15  
16 **9. MINUTES**

17  
18 Motion: (Vernacchio/Trainor) to approve the minutes:

- 19  
20 March 25, 2013 - Public Hearing/Regular Meeting  
21 March 25, 2013 - Executive Session

22  
23 Motion carried by unanimous roll call vote.

24  
25 **10. SUPERINTENDENT’S REPORT**

26  
27 Motion: (Lombardo/Vernacchio) to approve the following:

- 28  
29 A. Administrative Reports

- 1  
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12
1. Enrollment Statistics, Fire Drills and Suspensions as of March 31, 2013. (Attachment – EXHIBIT B1)
  2. School Health Services Monthly Reports as of March 31, 2013. (Attachment – EXHIBIT B2)
  3. 2012-2013 Violence & Vandalism Report as of March 31, 2013. (Attachment – EXHIBIT B3)
  4. Monthly Report of Attendance Officer as of March 31, 2013. (Attachment – EXHIBIT B4)

13 Motion carried by unanimous roll call vote.

14  
15 **11. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**  
16 **ACTION ITEMS**

17  
18 Motion: (Chapkowski/Vernacchio) to approve the following as one, A & B:

- 19  
20 A. The approval for the appointment of the following individuals as  
21 Homebound Instructors for the remainder of the 2012-2013 school year on  
22 an as needed basis at an hourly rate of \$30.00 per hour not to exceed ten  
23 (10) hours per week (regular education and special education) as per  
24 Article XII of the GTEA Contract:

25  
26 Christina Gori

Patricia Seiner

- 27  
28 B. The approval for an unpaid leave of absence/child rearing leave in  
29 accordance with the New Jersey Family Leave Act and the GTEA contract  
30 for Sandi Nastase, Teacher, for the entire 2013-2014 school year. Mrs.  
31 Nastase will also be utilizing the New Jersey Family Leave Insurance.  
32 (Attachment – EXHIBIT C)

33  
34 Motion carried by unanimous roll call vote.

35  
36 Motion: (Morina/Vernacchio) to approve the following:

- 37  
38 C. The approval for *reappointment* of the GTEA represented tenured  
39 teaching staff members for the 2013-2014 school year, teaching  
40 assignments to be determined; and salary to be implemented upon  
41 completion of final contract negotiations. (Attachment – EXHIBIT C1)

42  
43 Motion carried by unanimous roll call vote.



1 **12. POLICY/REGULATION**

2  
3 None at this time.

4  
5 **13. CURRICULUM & INSTRUCTION**

6  
7 Motion: (Lombardo/Chapkowski) to approve the following:

8  
9 A. Field Trips

- 10  
11 1. The approval of the Request for Educational Trip/Transportation for  
12 the following:  
13

<b>Grade and/or Group</b>	<b>Destination/Time</b>	<b>Dates</b>	<b>Total</b>
Grade 8	<b>Washington, D.C.</b> 6:00 a.m. – 9:00/10:00 p.m.	5/17/13	Cost to the Board of Education Approximately \$3,000.00

14  
15 Motion carried by unanimous roll call vote.

16  
17 **14. REGULATORY**

18  
19 None at this time.

20  
21 **15. BUDGET & FINANCE**

22  
23 Motion: (Morina/Trainor) to approve the following as one, A1-A2:

24  
25 A. Contracts

- 26  
27 1. The approval of the contract for Participation in Cooperative  
28 Transportation Services between Gloucester County Special  
29 Services School District and the Greenwich Township Board of  
30 Education for the 2013-2014 school year as per the attached.  
31 (Attachment – EXHIBIT D)  
32  
33 2. The approval of the contract between the Alliance for Competitive  
34 Energy Services (ACES) and the Greenwich Township School  
35 District for the district's electric supply service with FirstEnergy  
36 Solutions beginning May, 2013 and running for a two-year period.  
37 The School Business Administrator is authorized to execute all  
38 contracts.

1 Motion carried by unanimous roll call vote.

2  
3 **16. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**  
4 **SECRETARY**

5  
6 Motion: (Chapkowski/Vernacchio) to approve the following:

7  
8 A. Bills Lists

- 9  
10 1. The bills as presented by the Board Secretary in the following  
11 amounts are ordered paid. (Attachment – EXHIBIT E)  
12

No.	Amount
P065	\$104,970.97
P068	\$238,438.51
P069	\$28,236.29
P070	\$109,270.51
<b>TOTAL</b>	<b>\$480,916.28</b>

13  
14 Motion carried by unanimous roll call vote.

15  
16 **17. OLD BUSINESS**

17  
18 Roseanne Lombardo congratulated Kenneth Ridinger and welcomed him on his  
19 appointment to the Board of Education.

20  
21 **18. NEW BUSINESS**

22  
23 None at this time.

24  
25 **19. CORRESPONDENCE**

26  
27 None at this time.

28  
29 **20. PUBLIC – AGENDA/NON-AGENDA ITEMS**

30  
31 This is the time when anyone from the public who wishes to speak to the Board  
32 may do so. Please state your name, address and phone number. The Board will  
33 hear your concerns. The Board may or may not take action this evening. You  
34 will be notified either at this meeting by letter, or telephone of any action the  
35 Board does take.

1 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ said he was looking over the  
2 curriculum, "Caring Makes a Difference: (Responding to Prejudice, Genocide and  
3 the Holocaust)" and he is not sure if that is necessary or not. When they speak  
4 about Genocide, do they teach the children about Stalin and the Communist and  
5 how they killed millions of their own people? **Stephen Derkoski** said the core  
6 curriculum standards are fairly basic. Each school district has to present  
7 information that revolves around incidents that have occurred. **Mr. Lucas** still  
8 wanted to know if they mentioned Stalin and his mass murders but **Mr. Derkoski**  
9 said he wouldn't know that. **Kenneth Ridinger** said that it wouldn't be unrealistic  
10 to think the teachers wouldn't bring that up. **Lisa Morina** said she recalls when  
11 her son went to school here, they did mention it. **Mr. Derkoski** said they present  
12 facts; not opinions. **Mr. Lucas** then wanted to know what is "Multicultural  
13 Curriculum"? **Mr. Derkoski** said the curriculum is devised by the Department of  
14 Education to be multi-cultural so when you implement whatever curriculum it is, it  
15 involves all types of cultures and all types of students. **Mr. Lucas** said his  
16 opinion on that is all schools should reflect the culture of their community and not  
17 try to change that culture. **Mr. Lucas** then wanted to know when the union  
18 contract expires? **Mr. Derkoski** said it expires June 30, 2013. **Mr. Lucas** said in  
19 his opinion as a taxpayer he wanted to remind everyone that the poorest among  
20 us pay property taxes. He wanted the board to take their time negotiating the  
21 contract because you don't want to get yourselves locked into something for two  
22 or three years that you may regret later.

## 23 24 **21. EXECUTIVE SESSION**

25  
26 Pursuant to certain requirements of the *Open Public Meetings Act*, N.J.S.A. 10:4-  
27 6, et. seq., which provides that an Executive Session, not open to the public, may  
28 be held for certain specified purposes when authorized by Resolution.

29 The Board of Education for Greenwich Township, assembled in public session on  
30 **April 8, 2013** hereby resolves that an Executive Session closed to the public  
31 shall be held on **April 8, 2013 at 7:22 p.m.** in the Nehaunsey Middle School  
32 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion  
33 of certain matters which relate to items authorized by *Open Public Meetings Act*,  
34 (N.J.S.A. 10:4-12b) to be discussed in closed session.

- 35  
36 • Matters Required by Law to be Confidential (if necessary)

37  
38 It is anticipated that such matter may be disclosed to the public upon the  
39 determination of the Board that applicable exception no longer applies and the  
40 public interest will no longer be served by such confidentiality.

41  
42 Motion: (Chapkowski/Vernacchio) to enter into Executive Session to  
43 discuss the following:  
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- Student Concerns
- Personnel
- Contracts

Motion carried by unanimous voice vote.

Motion: (Morina/Chapkowski) to return from Executive Session at 7:45 p.m.

Motion carried by unanimous voice vote.

**22. ADJOURNMENT**

Motion: (Morina/Ridinger) to adjourn the meeting at 7:46 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

\_\_\_\_\_  
Scott A. Campbell, Board Secretary