

POLK AVENUE ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Gail Quam, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Gail Quam

5-26-16

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the

planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The following topics will be discussed with our School Advisory Council and presented at our annual meeting: Parent Involvement Plan, School Parent Compact, 1% Parent Involvement Expenditure, and the implementation plan for our Building Capacity Workshops for the year. We use a translation system to translate all our Building Capacity workshops activities for our Non-English speaking parents. The Parent Involvement funds will be used for the Family Involvement Night, K-Support Night, and printing the Parent Involvement Calendar .

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	K-Round Up	These are programs provide support and training for parents and students of the prospective Polk Avenue Kindergarten students.
2	K-Days	These are programs provide support and training for parents and students of the prospective Polk Avenue Kindergarten students.
3	Parenting Workshop	Parenting training for parents with children ages 0-4 to train them on how to build your child's brain

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Meeting (Open House)- A presentation about being Title 1 school and Compact is shared	Administration and Title 1 Facilitator	September 8th & 9th	Each parent will complete an evaluation form for the event.
2	Parents visit the classroom and learn about Compacts, Standards, Assessments & Curriculum	Administration, Classroom Teachers and Title 1 Facilitator	September 8th & 9th	Each parent will complete an evaluation form for the event.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We will conduct the Annual Meeting in a morning and an evening session to serve the needs of all of our parents. We will also provide all families with a Parent Involvement Calendar of all events and activities for the school year. We will provide spanish translation through the "Talk System" for all our family events. We will provide child care for our Parent Involvement nights.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	K-Support Nights	Administration, K Support Teacher , and Kindergarten	Educate them about the curriculum and how to help their children at home	Fall-Spring 2016-17	Parent Evaluations
2	3 Family Involvement Nights involving Building Capacity workshops	Administration, Title 1 Facilitator, Grade Level Teachers, and Resource Teachers	Educate them about the curriculum and how to help their children at home	Fall-Spring 2016-17	Parent Evaluations

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Faculty & Staff Volunteer Orientation	Administration and Title 1 Facilitator	Making parents feel welcomed at the school and increase parent participation	September 6th, 2016	Increase in number of Parent & Community Volunteers

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The school will conduct two parent teacher conference nights and 8 School Advisory Council meetings. We will also have a parent resource center in the main office with tips for parents on helping their child at home.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: -Timely information about the Title 1 Program will be provided through Annual meeting, Parent Involvement Plan, School Parent Compact, and Parent event calendar for the year.

-Description and explanation of the curriculum, forms of assessments, and proficiency levels will be provided through classroom presentations on the Annual meeting event, school newsletter, and letters to parents.

- Parents are encouraged to be a part of our School Advisory Council, PTO, and to work with our School Improvement Committee.

- We will provide all our families with a school calendar listing important dates for the school year

- Upcoming events will be posted on the school Marquee

- Important information will be posted on the school website and school Facebook page

- Messenger calls will be made to inform families about upcoming events

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We will provide parents with translation through our " Talk System" and child-care during our annual Meeting and Family Involvement Nights. We will translate all the written communication sent to parent in Spanish. We will accommodate other needs upon advance notice.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	SAC & PTO	Administration, Administrative Council & PTO President	Increase in proficiency	Fall 2016- Spring 2017
2	Providing necessary literacy training for parents from Title I,	Reading Family Involvement Night	Administration & Reading	Training parents to help their child	Fall 2016

	Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and		Resource Teacher	succeed and as a result improve student achievement	
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	SAC & PTO Meeting	Administration & PTO President	Creating awareness of programs used	Fall 2016-Spring 2017
4	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Home Visits	Administration & Teachers	Taking information and resources to neighborhoods	Fall 2016
5	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Parent Resource Center	Administration & Parent Involvement Facilitator	Provide resources that parents can take home to help their child succeed	Fall 2016-Spring 2017
6	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Bag Pack program, Mentors, & Good News Club	Administration & Administrative Counsel	Meet basic levels of needs to enhance proficiency	Fall 2016-Spring 2017

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d).

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d).

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Reading and Writing Family Involvement Night	1	88	Educating families about curriculum and how to help their child at home
2	Science, Technology, Engineering, and Math Family Involvement Night	1	37	Educating families about curriculum and how to help their child at home
3	Testing Strategies and Resources Family Involvement Night	1	32	Educating families about State Assessments
4	Leadership Day	1	50	Educating families about Leader in Me program and Seven Habits of Happy Kids

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Staff Volunteer Training	1	46	Increase in parent and community volunteers to support student learning

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Language	Use " Talking System" for translation and has a Bilingual front office secretary
2	Insufficient notice for events	Provide a calendar of school events in the beginning of the year

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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