

**NEW MILFORD BOARD OF EDUCATION**  
**New Milford Public Schools**  
**50 East Street**  
**New Milford, Connecticut 06776**

**OPERATIONS SUB-COMMITTEE**  
**MEETING NOTICE**

<b>DATE:</b>	<b>December 4, 2012</b>
<b>TIME:</b>	<b>7:30 P.M.</b>
<b>PLACE:</b>	<b>Lillis Administration Building – Room 2</b>

**AGENDA**

**New Milford Public Schools Mission Statement**

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. **Call to Order**
2. **Public Comment**

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

3. **Discussion and Possible Action**
  - A. **Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence**
  - B. **Monthly Reports**
    1. Purchase Resolution D-651
    2. Budget Position as of 11/30/12
  - C. **Gifts & Donations**
    1. PTO – Exhibit B
  - D. **Preliminary 2013-2014 Budget Information**
4. **Adjourn**

**Sub-Committee Members:** **Mr. Thomas McSherry, Chairperson**  
**Mr. David A. Lawson**  
**Mrs. Lynette Celli Rigdon**  
**Mr. William Wellman**

**Alternates:** **Mr. Tom Brant**  
**Mrs. Daniele Shook**

GEORGE C. BUCKBEE  
TOWN CLERK

2012 NOV 30 P 2:37

NEW MILFORD, CT

NEW MILFORD PUBLIC SCHOOLS

**EXHIBIT A**

Regular Meeting of the Board of Education  
Sarah Noble Intermediate School  
New Milford, Connecticut  
**December 11, 2012**

ACTION ITEMS

A. Personnel

<b>1. CERTIFIED STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1. None currently</b>	
<b>2. CERTIFIED STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1. None currently</b>	
<b>3. NON-CERTIFIED STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1. None currently</b>	
<b>4. NON-CERTIFIED STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1. None currently</b>	
<b>5. SUBSTITUTES</b>	
<b>a. APPOINTMENTS</b>	
<b>1. Ms. Lisa Bennett</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Ms. Lisa Bennett</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BS: SUNY - Oswego Major: Educational Studies MS: SUNY - Oswego Major: Literacy
<b>2. Mrs. JoAnne Costello</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Mrs. JoAnne Costello</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BA: SUNY - Genesco Major: English Literature
<b>3. Mrs. Sandra Gammons</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Mrs. Sandra Gammons</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BS: SCSU Major: Elementary Ed MS: WCSU Major: General Education
<b>4. Ms. Valerie Lorimer</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Ms. Valerie Lorimer</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BFA: Univ. of PA Clarion Major: Fine Art MSW: SCSU Major: Social Work
<b>5. Mr. Francis O'Brien</b> , Substitute Teacher <u>Move</u> that the Board of Education appoint <b>Mr. Francis O'Brien</b> as a Substitute Teacher effective December 12, 2012.	<i>Education History:</i> BA: Hofstra University Major: Broadcast Journalism MS: University of New Haven Major: Sports Management

<b>6. ADULT EDUCATION STAFF</b>	
<b>a. APPOINTMENTS</b>	
<b>1. None currently</b>	
<b>7. BAND STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1. Ms. Kim Rieve</b> , Guard Tech – Winter for Band, New Milford High School <u>Move</u> that the Board of Education accept the resignation of <b>Ms. Kim Rieve</b> as Guard Tech – Winter for Band at New Milford High School effective November 28, 2012.	Moved
<b>8. BAND STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1. Ms. Rebekah Sutter</b> , Guard Tech – Winter for Band, New Milford High School <u>Move</u> that the Board of Education appoint <b>Ms. Rebekah Sutter</b> as Guard Tech – Winter for Band at New Milford High School effective December 12, 2012.	2012-2013 stipend - \$1419
<b>9. COACHING STAFF</b>	
<b>a. RESIGNATIONS</b>	
<b>1. Ms. Julia Wullen</b> , Girls' Freshman Softball Coach, New Milford High School <u>Move</u> that the Board of Education accept the resignation of <b>Ms. Julia Wullen</b> as Girls' Freshman Softball Coach at New Milford High School effective November 27, 2012.	Personal Reason
<b>10. COACHING STAFF</b>	
<b>b. APPOINTMENTS</b>	
<b>1. None currently</b>	
<b>11. LEAVES OF ABSENCE</b>	
<b>1. None currently</b>	

NEW MILFORD PUBLIC SCHOOLS  
PURCHASE RESOLUTION D-651  
BOE MEETING DATE: 12/11/12

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WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

<u>PO #</u>	<u>VENDOR/DESCRIPTION</u>	<u>AMOUNT</u>	<u>ACCOUNT #</u>
49652	All-Star Transportation – 2012-2013 School Year Transportation	\$19,110.00	12-511-2710
49714	Select Physical Therapy – Contracted Services for Athletics	\$26,500.00	05-333-3210
49721	Canterbury School – Rink Rental for Athletics	\$11,775.00	05-442-3210
49729	Town of New Milford – Police Coverage for 2012-2013 for Athletics	\$10,000.00	05-339-3210
49897	Follett Software – Annual Software Renewal for the School Libraries		
	HPS	\$1,010.60	01-339-2222
	NES	\$1,010.60	02-339-2222
	JPS	\$1,010.60	03-339-2222
	SMS	\$1,010.60	04-339-2222
	NMHS	\$1,010.60	05-339-2222
	SNIS	<u>\$1,010.60</u>	06-339-2222
		\$6,063.60	
49947	Billings Sports – Athletic Uniforms	\$10,000.00	05-612-3210
49949	Dumouchel Paper – Custodial Supplies	\$9,750.00	14-613-2610
49954	RP Fontaine – JPS Roof Repair	\$6,825.00	14-433-2620-03
	SNIS Roof Repair	<u>\$ 526.00</u>	14-433-2620-06
		\$7,351.00	
49968	Wholesale Computer – 4 Laptop Carts	\$78,528.00	17-733-7002
49970	Innovation In Education – Tutoring Services	\$6,300.00	12-563-6130
49971	Children’s Center of Hamden – 2012-2013 School Year Tuition	\$11,658.00	12-563-6130

FUND 001 000 GENERAL FUND

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
111	SALARY-CERTIFIED	27,705,947.00	27,706,025.00	8,154,386.52	18,394,602.32	1,157,036.16	95.8 %
112	SALARY-NON-CERTIFIED	8,266,629.00	8,255,567.00	2,987,859.38	2,937,393.87	2,330,313.75	71.8 %
200	EMPLOYEE BENEFITS	8,199,569.00	8,199,569.00	3,956,357.92	378,102.11	3,865,108.97	52.9 %
321	INSTRUCTIONAL PROGRAMS	40,251.00	40,251.00	2,396.00	13,350.00	24,505.00	39.1 %
322	PROGRAM IMPROVEMENT	87,639.00	87,639.00	1,404.55	.00	86,234.45	1.6 %
323	PUPIL SERV. (COUNSEL, GUID)	630,810.00	630,810.00	152,740.13	362,982.62	115,087.25	81.8 %
324	STAFF SERVICES (TRAINING)	102,150.00	99,150.00	11,150.00	4,500.00	83,500.00	15.8 %
331	AUDIT SERVICES	25,000.00	25,000.00	25,000.00	.00	.00	100.0 %
332	LEGAL SERVICES	175,732.00	175,732.00	125,450.00	.00	50,282.00	71.4 %
333	MEDICAL SERVICES	25,000.00	27,750.00	9,000.00	18,750.00	.00	100.0 %
336	INSURANCE SERVICES	2,622.00	2,622.00	781.00	1,439.00	402.00	84.7 %
339	PURCH. SERVICES-OTHER	1,649,081.00	1,660,556.00	481,429.94	965,020.91	214,105.15	87.1 %
411	WATER	74,829.00	74,829.00	28,380.20	46,448.80	.00	100.0 %
412	SEWAGE	30,346.00	30,346.00	24,276.00	.00	6,070.00	80.0 %
413	FIRE DISTRICT	1,378.00	1,378.00	1,247.06	.00	130.94	90.5 %
421	GARBAGE AND REFUSE	74,052.00	74,052.00	29,864.92	40,769.08	3,418.00	95.4 %
431	INSTRUCT EQUIPMENT REPAIR	17,035.00	16,392.00	2,434.32	1,242.60	12,715.08	22.4 %
432	NON-INSTRUCT EQUIPMENT REPAIR	73,116.00	73,116.00	19,106.06	13,275.21	40,734.73	44.3 %
433	BUILD & GROUNDS-REPAIR	323,349.00	323,349.00	171,472.92	41,807.09	110,068.99	66.0 %
442	NON-INSTRUCT EQUIPMENT-RENT	230,795.00	230,795.00	88,051.33	85,323.10	57,420.57	75.1 %
511	PUPIL TRANSPORTATION-CONTRACT	4,300,972.00	4,300,972.00	1,402,087.18	2,801,570.99	97,313.83	97.7 %
513	PUPIL TRANSPORTATION-OTHER	2,000.00	2,000.00	.00	.00	2,000.00	.0 %
515	FIELD TRIPS	106,200.00	106,200.00	42,298.57	51,689.34	12,212.09	88.5 %
521	PROPERTY/LIABILITY INS	343,727.00	343,727.00	.00	.00	343,727.00	.0 %
523	MEDICAL INSURANCE-SPORTS PROGRAM	21,000.00	21,000.00	14,200.00	.00	6,800.00	67.6 %
530	COMMUNICATIONS	660.00	660.00	301.68	358.32	.00	100.0 %
531	TELEPHONES	86,554.00	86,554.00	35,042.23	51,559.75	47.98-	100.1 %
532	POSTAGE	35,483.00	35,483.00	12,358.47	21,356.31	1,768.22	95.0 %
540	ADVERTISING EXPENSE	1,725.00	1,725.00	963.29	.00	761.71	55.8 %
550	PRINTING EXPENSE	58,754.00	58,454.00	19,085.64	1,699.89	37,668.47	35.6 %
560	TUITION EXPENSE	1,700.00	1,700.00	.00	.00	1,700.00	.0 %
561	TUITION-CONN LEA	645,678.00	645,678.00	231,858.80	306,239.68	107,579.52	83.3 %
563	TUITION-PRIVATE FACILITY	1,618,975.00	1,618,975.00	595,314.51	978,615.89	45,044.60	97.2 %
580	TRAVEL EXPENSES	34,692.00	34,692.00	10,250.13	3,757.32	20,684.55	40.4 %
611	INSTRUCTIONAL SUPPLIES	530,258.00	509,536.00	248,832.44	35,275.23	225,428.33	55.8 %
612	NON-INSTRUCTIONAL SUPPLIES	194,329.00	188,924.00	89,495.21	42,549.41	56,879.38	69.9 %
613	MAINTENANCE SUPPLIES	200,060.00	200,060.00	106,701.34	26,884.44	66,474.22	66.8 %
614	MAINTENANCE COMPONENTS	31,625.00	31,625.00	16,173.30	2,646.24	12,805.46	59.5 %
615	SUPPLIES/NON-FOOD	3,265.00	3,265.00	1,493.96	.00	1,771.04	45.8 %
619	GROUNDKEEPING SUPPLIES	4,432.00	4,432.00	1,891.41	718.59	1,822.00	58.9 %
622	ELECTRICITY	925,755.00	925,755.00	274,030.54	600,969.46	50,755.00	94.5 %
623	BOTTLED GAS	638.00	638.00	236.20	115.43	286.37	55.1 %
624	OIL	350,969.00	350,969.00	256.64	350,712.36	.00	100.0 %
625	NATURAL GAS	316,715.00	316,715.00	34,521.57	201,360.43	80,833.00	74.5 %
626	GASOLINE	51,218.00	51,218.00	9,124.02	34,875.98	7,218.00	85.9 %
641	TEXTS-NEW/NON-CONSUMABLE	52,286.00	55,288.00	28,629.94	5,782.11	20,875.95	62.2 %
642	TEXTS-REP/ADD NON-CONSUMABLE	46,430.00	45,930.00	26,147.68	1,027.30	18,755.02	59.2 %
644	TEXTS-REP/ADD CONSUMABLE	72,230.00	73,653.00	59,303.19	.00	14,349.81	80.5 %
645	LIBRARY BOOKS	90,727.00	90,727.00	21,878.18	13,367.83	55,480.99	38.8 %
646	WORKBOOKS	57,702.00	62,849.00	46,617.29	1,889.16	14,342.55	77.2 %
647	PERIODICALS	27,235.00	27,235.00	8,387.69	1,650.89	17,196.42	36.9 %
720	BUILDINGS & IMPROVEMENTS	255,300.00	255,300.00	117,344.76	20,109.00	117,846.24	53.8 %
731	INSTRUCTIONAL EQUIPMENT-NEW	32,382.00	34,891.00	9,579.48	6,800.64	18,510.88	46.9 %

GL2041R 11/29/2012  
14:31:23  
FUND 001 000 GENERAL FUND

New Milford Board of Education  
APPROPRIATIONS BY OBJECT REPORT AS OF 11/30/2012

Page 2  
USER - BARBARA

Obj.	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
732	INSTRUCTIONAL EQUIPMENT-REPLACEMEN	12,131.00	13,943.00	5,766.82	.00	8,176.18	41.4 %
733	NON-INSTRUCTIONAL EQUIPMENT-NEW	378,221.00	385,374.00	233,746.25	86,811.57	64,816.18	83.2 %
734	NON-INSTRUCTION EQUIPMENT-REPLACEM	23,368.00	27,448.00	8,378.78	38.49	19,030.73	30.7 %
810	DUES & FEES	79,671.00	81,874.00	54,763.00	2,079.00	25,032.00	69.4 %
900	FEE REVENUE	165,043.00-	165,043.00-	26,694.50-	.00	138,348.50-	.0 %
910	TUITION REVENUE	110,420.00-	110,420.00-	15,892.00-	.00	94,528.00-	.0 %
920	GRANT REVENUE STATE	807,401.00-	807,401.00-	.00	.00	807,401.00-	.0 %
960	MEDICAID REIMBURSEMENT	50,000.00-	50,000.00-	5,347.60-	.00	44,652.40-	.0 %
965	VENDOR REBATE REVENUE	40,000.00-	40,000.00-	10,053.58-	.00	29,946.42-	.0 %
** FINAL TOTAL **		57,557,533.00		19,981,860.76		8,618,154.48	
			57,557,533.00		28,957,517.76		85.0 %
"FINAL TOTAL" 11/30/2011		57,194,266.00	57,194,266.00	20,136,176.51	29,273,258.94	7,784,830.55	86.4%
Variance		363,267.00	363,267.00	-154,315.75	-315,741.18	833,323.93	-1.4%

New Milford Board of Education  
SECONDARY REPORT BY PROGRAM AS OF 11/30/2012

FUND 001 000

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
1101	KINDERGARTEN	949,699.00	999,656.00	271,520.43	707,980.59	20,154.98	98.0 %
1102	NON DEPT INSTRUCTION	6,745,569.00	6,763,364.00	1,888,947.26	4,553,649.45	320,767.29	95.3 %
1103	BUSINESS EDUCATION	307,280.00	307,280.00	95,764.21	211,271.54	244.25	99.9 %
1104	ENGLISH/LANGUAGE ARTS	1,813,957.00	1,804,052.00	504,061.52	1,092,399.09	207,591.39	88.5 %
1105	WORLD LANGUAGE	967,950.00	967,950.00	308,020.47	650,322.14	9,607.39	99.0 %
1106	HOME ECONOMICS	180,369.00	180,369.00	55,638.02	123,990.13	740.85	99.6 %
1107	INDUSTRIAL ARTS	302,470.00	302,470.00	88,823.04	196,283.69	17,363.27	94.3 %
1108	MATHEMATICS	1,585,037.00	1,587,609.00	499,626.61	1,010,200.88	77,781.51	95.1 %
1109	MUSIC	840,544.00	840,544.00	269,290.89	569,537.66	1,715.45	99.8 %
1110	PHYSICAL EDUCATION	937,284.00	937,284.00	269,549.41	669,012.93	1,278.34	100.1 %
1111	SCIENCE	1,542,668.00	1,547,266.00	463,020.72	1,066,101.72	18,143.56	98.8 %
1112	SOCIAL STUDIES	1,396,700.00	1,366,423.00	413,857.55	923,565.04	29,000.41	97.9 %
1113	PATIENT CARE TECHNOLOGY	17,467.00	17,467.00	4,190.90	10,776.50	2,499.60	85.7 %
1116	HEALTH AND SAFETY	338,414.00	338,414.00	92,314.86	232,190.01	13,909.13	95.9 %
1118	CAREER EDUCATION	27,998.00	27,998.00	9,396.07	18,431.13	170.80	99.4 %
1119	COMPUTER EDUCATION	432,095.00	435,752.00	154,693.01	197,748.89	83,310.10	80.9 %
1121	REMEDIAL READING	880,945.00	880,945.00	255,556.53	549,053.03	76,335.44	91.3 %
1123	ENGLISH AS A SECOND LANG	151,639.00	151,639.00	41,385.54	103,270.55	6,982.91	95.4 %
1124	DISTRIBUTIVE EDUCATION	57,054.00	57,054.00	15,975.12	41,078.88	.00	100.0 %
1127	ART	775,698.00	775,698.00	233,352.01	513,934.25	28,411.74	96.3 %
1128	GENERAL INSTRUCT SUPPLIES	383,724.00	367,086.00	168,082.45	88,905.78	110,097.77	70.0 %
1129	SUBSTITUTE TEACHERS	378,959.00	379,265.00	70,262.69	.00	309,002.31	18.5 %
1130	INSTRUCTIONAL TESTING	100,238.00	103,482.00	40,733.99	54,791.99	7,956.02	92.3 %
1131	NON DEPT INSTRUCT GR 6-12	112,755.00	125,790.00	32,482.94	42,144.20	51,162.86	59.3 %
1210	GIFTED TALENTED/ENRICHMNT	114,559.00	114,559.00	30,618.88	75,477.12	8,463.00	92.6 %
1211	EXCEL-EXPER. CTR EARLY MAN	416,714.00	416,714.00	250,943.64	278,491.26	112,720.90	127.0 %
1212	SPECIAL ED-NON CATEGORICL	5,118,433.00	5,089,654.00	1,335,348.75	3,609,237.55	145,067.70	97.1 %
1215	TRANSITION 18-21 PROGRAM (LHTC)	158,567.00	158,567.00	88,425.82	83,301.37	13,160.19	108.3 %
1270	TUTORIAL	210,779.00	210,779.00	35,531.09	.00	175,247.91	16.9 %
1271	HOMEBOUND INSTRUCTION	76,000.00	76,000.00	12,125.69	.00	63,874.31	16.0 %
1290	OTHER SPECIAL EDUCATION	302,545.00	304,702.00	121,273.77	158,857.38	24,570.85	91.9 %
1291	SPEC ED PARA SUBSTITUTES	109,600.00	109,600.00	34,750.12	.00	74,849.88	31.7 %
1310	ADULT ED-BASIC PROGRAM	86,159.00	86,159.00	19,075.32	311.28	66,772.40	22.5 %
1311	ADULT ED-HIGH SCHL EQUIV	5,099.00	5,099.00	556.16	.00	4,542.84	10.9 %
1410	SUMMER SCHOOL-REMEDIAL	56,563.00	56,563.00	33,411.30	.00	23,151.70	59.1 %
2113	SOCIAL WORK SERVICES	254,766.00	254,766.00	75,121.10	178,083.54	1,561.36	99.4 %
2120	GUIDANCE SERVICES	959,875.00	959,875.00	282,915.93	663,035.77	13,923.30	98.5 %
2130	HEALTH SERVICES	1,024,816.00	1,035,800.00	301,727.89	651,955.85	82,116.26	92.1 %
2140	PSYCHOLOGICAL SERVICES	460,076.00	460,076.00	123,203.85	291,427.35	45,444.80	90.1 %
2150	SPEECH AND HEARING	695,626.00	695,626.00	208,691.43	450,499.91	36,434.66	94.8 %
2211	STAFF DEVELOPMENT & TRAIN	60,873.00	60,873.00	19,662.19	188.09	41,022.72	32.6 %
2212	CURRICULUM DEVELOPMENT	165,112.00	168,356.00	41,233.88	54,792.10	72,330.02	57.0 %
2222	LIBRARY SERVICES	606,576.00	606,576.00	175,672.72	394,552.09	36,351.19	94.0 %
2223	AUDIO-VISUAL SERVICES	18,366.00	18,366.00	1,371.84	330.50	16,663.66	9.3 %
2224	EDUCATIONAL TELEVISION	1,757.00	1,757.00	.00	.00	1,757.00	.0 %
2310	BOARD OF EDUCATION	210,652.00	210,652.00	158,356.00	1,400.00	50,896.00	75.8 %
2320	CENTRAL ADMINISTRATION	337,431.00	347,758.00	150,442.78	183,503.03	13,812.19	96.0 %
2410	OFFICE OF THE PRINCIPAL	2,542,865.00	2,534,158.00	1,011,090.53	1,438,155.78	84,911.69	96.6 %
2490	OTHER SCHOOL ADMINISTRATN	131,966.00	131,966.00	44,510.89	79,346.98	8,108.13	93.9 %
2510	FISCAL SERVICES	433,486.00	442,418.00	215,631.90	226,214.77	571.33	99.9 %
2590	OTHER BUSINESS SUPPRT SERV	519,751.00	468,443.00	14,843.82	.00	453,599.18	3.2 %
2610	CUSTODIAL & HOUSEKEEPING	2,146,326.00	2,150,984.00	875,950.33	115,890.38	1,159,143.29	46.1 %
2620	MAINTENANCE & REPAIR	3,037,596.00	3,042,254.00	1,009,139.32	1,370,118.58	662,996.10	78.2 %

GL2042R 11/29/2012  
14:30:41  
FUND 001 000 GENERAL FUND

New Milford Board of Education  
SECONDARY REPORT BY PROGRAM AS OF 11/30/2012

Page 2  
USER - BARBARA

Prog	Description	Approved	Adjusted	Expended	Encumbered	Balance	Pct. Used
2630	BUILDING USE ADMINISTRATION	32,208.00-	32,208.00-	1,400.42	901.33	34,509.75-	7.1-%
2710	REIMBURSABLE TRANSPORT	4,133,906.00	4,128,167.00	1,395,821.97	2,800,043.86	67,698.83-	101.6 %
2790	NON-REIMBURSABLE TRANSPRT	.00	.00	893.44	.00	893.44-	.0 %
2810	PLANNING & EVALUATION	57,013.00	57,013.00	6,778.22	44,500.00	5,734.78	89.9 %
2820	COMMUNICATION & COMM/STAFF RELATION	28,594.00	28,594.00	9,141.69	8,429.96	11,022.35	61.5 %
2830	RECRUITING/PERSONNEL SERV	178,801.00	182,738.00	74,107.57	94,052.47	14,577.96	92.0 %
2840	TECHNOLOGY	268,465.00	275,757.00	154,440.53	106,827.12	14,489.35	94.7 %
2910	SOCIAL SECURITY	599,400.00	599,400.00	227,120.47	.00	372,279.53	37.9 %
2920	MEDICARE	473,244.00	473,244.00	154,497.27	.00	318,746.73	32.6 %
2930	LIFE INSURANCE	87,154.00	87,154.00	37,150.52	50,003.48	.00	100.0 %
2940	DISABILITY INSURANCE	93,915.00	93,915.00	29,397.56	64,517.44	.00	100.0 %
2950	MEDICAL INSURANCE	5,427,205.00	5,427,205.00	2,261,335.45	.00	3,165,869.55	41.7 %
2960	UNEMPLOYMENT INSURANCE	84,500.00	84,500.00	35,877.81	48,622.19	.00	100.0 %
2970	OTHER BENEFITS	798,939.00	798,939.00	575,755.00	214,959.00	8,225.00	99.0 %
2980	PENSION-NON CERTIFIED EMPLOYEES	635,212.00	635,212.00	635,212.00	.00	.00	100.0 %
3210	INTERSCHOLASTIC SPORTS	630,330.00	630,330.00	266,646.94	200,673.02	163,010.04	74.1 %
3211	INTRAMURAL SPORTS	32,681.00	32,681.00	6,630.50	.00	26,050.50	20.3 %
3212	OTHER STUDENT ACTIVITIES	205,173.00	205,173.00	67,380.75	4,784.72	133,007.53	35.2 %
6110	TUITION-CONN PUB SCHL DIS	561,262.00	561,262.00	231,858.80	306,239.68	23,163.52	95.9 %
6130	TUITION-NON PUBLIC SCHL	1,262,149.00	1,262,149.00	595,314.51	978,615.89	311,781.40-	124.7 %
7001	CAPITAL-FACILITIES	253,300.00	253,300.00	117,003.51	20,109.00	116,187.49	54.1 %
7002	CAPITAL-TECHNOLOGY	270,727.00	270,727.00	179,922.65	82,427.85	8,376.50	96.9 %
7003	CAPITAL-OTHER	18,324.00	18,324.00	.00	.00	18,324.00	.0 %
** FINAL TOTAL **		57,557,533.00		19,981,860.76		8,618,154.48	
			57,557,533.00		28,957,517.76		85.0 %
"FINAL TOTAL" 11/30/2011		57,194,266.00		20,136,176.51		7,784,830.55	
			57,194,266.00		29,273,258.94		86.4%
Variance		363,267.00	363,267.00	-154,315.75	-315,741.18	833,323.93	-1.4%



**EXHIBIT B**

**New Milford  
PTO**  
Parent Teacher Organization

**New Milford PTO**  
P.O. Box 1343  
New Milford, CT 06776

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November 27, 2012

Dr. JeanAnn Paddyfote  
Superintendent  
50 East Street  
New Milford, CT 06776

Dear Dr. Paddyfote:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

**Sarah Noble Intermediate School requests the following:**

Gloria Capone requests \$1,415.00 on behalf of the Enrichment Committee for two performances by the group "Themselves" about the Oregon Trail-Westward Expansion, a period in American history covered in the 5<sup>th</sup> grade social studies curriculum. The assemblies are for the 5<sup>th</sup> graders only.

Mrs. Gil-Rogers requests \$4,740.00 (\$15.00 per student) for the yearly 6<sup>th</sup> grade field trip to Soundwaters for the purpose of engaging in science exploration.

**Northville Elementary School requests the following:**

Mrs. Carson requests \$1,300.00 on behalf of the Cultural Arts Committee for the Frogtown Mountain Puppeteers performance of "Everybody Loves Pirates". The request includes all students in all grades.

Mrs. Cerra requests \$1,645.00 on behalf of the Cultural Arts Committee for the "Dinosaur Rock" performance. The request includes all students in all grades and each child gets to bring home a fossil.

**Hill and Plain Elementary School requests the following:**

\$1,448.00 is requested for the 1<sup>st</sup> grade to purchase seats and transportation to see Sleeping Beauty at the Warner Theatre in Torrington.

HPS PTO requests \$1,000.00 in expenditures for the Holiday Store held at the school for the students to purchase items for their families for Christmas.

Sincerely,

Jennifer Luis  
TW PTO Secretary

**New Milford Board of Education  
Operations Sub-Committee Minutes  
December 4, 2012  
Lillis Administration Building, Room 2**

**Present:** Mr. Thomas McSherry, Chairperson  
Mr. David Lawson  
Mrs. Lynette Celli Rigdon  
Mr. William Wellman

**Also Present:** Dr. JeanAnn C. Paddyfote, Superintendent of Schools  
Mr. Joshua Smith, Assistant Superintendent  
Ms. Ellamae Baldelli, Director of Human Resources  
Mr. Gregg Miller, Director of Fiscal Services  
Mrs. Laura Olson, Director of Pupil Personnel & Special Services  
Mr. John Calhoun, Facilities Manager  
Mr. Daniel DiVito, Director of Technology

TOWN CLERK  
JANICE BUCABEE

*JM*

2012 DEC - 6 A 10:15

NEW MILFORD, CT

1.	<b>Call to Order</b> The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	<b>Call to Order</b>
2.	<b>Public Comment</b> <ul style="list-style-type: none"> <li>None</li> </ul>	<b>Public Comment</b>
3.	<b>Discussion and Possible Action</b> <p><b>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <ul style="list-style-type: none"> <li>Ms. Baldelli said she was hoping to have a couple of additions to the list before next week's Board meeting.</li> </ul> <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p><b>B. Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-651</li> <li>Budget Position as of November 30, 2012</li> </ol>	<b>Discussion and Possible Action</b> <p><b>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</b></p> <p><b>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</b></p> <p><b>Monthly Reports</b></p> <ol style="list-style-type: none"> <li>Purchase Resolution D-651</li> <li>Budget Position as of November 30, 2012</li> </ol>

- Mr. Miller stated that the district is trending ahead of last year, currently at 1.4% but the gap is narrowing. So far there have been no major surprises, which is a good sign.
- Mr. McSherry asked about the encumbrment for electric and natural gas. Mr. Miller said these were running favorable as well.
- Mr. Wellman asked what the Follett software was. Mr. DiVito said it was the Destiny software the school libraries use for cataloguing and checkout.
- Mr. Wellman asked if the \$10,000 for athletic uniforms would cover the year or if there would be more requests coming. Mr. Miller said the purchase order covered multiple sports and he would ask if there were more requests to come.
- Mr. Wellman asked if the \$78,000 for laptop carts included computers as well. Mr. DiVito said each cart contained 25 laptops. This was the order from the bid awarded last May; two carts will go to the high school and one each would go to SMS and SNIS.
- Mr. Wellman asked for clarification of the \$11,600 to the Children's Center of Hamden. Mrs. Olson it was for unforeseen placements by the courts and that the amount would be available for excess cost reimbursement.
- Mr. Wellman asked what program code 1124 Distributive Ed covered and was told it was the Marketing classes at the high school.
- Mr. Wellman noted that the Excel program was at 127%. Dr. Paddyfote said spring tuition would be coming to offset the expenditure.
- Mr. Wellman asked what the LHTC item was. Mr. McSherry said it is the transition program for special education students aged 18-21. Mr. Lawson said there was a presentation a few years back and that the program is so well thought of that other schools consider sending their students to our program.

Mr. Lawson moved to bring the monthly reports:  
Purchase Resolution D-651 and Budget Position as of


**Motion made and passed  
unanimously to bring the monthly**

	<p>November 30, 2012 to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p><b>reports: Purchase Resolution D-651 and Budget Position as of November 30, 2012 to the full Board for approval.</b></p>
<b>C.</b>	<p><b>Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p> <ul style="list-style-type: none"> <li>• Dr. Paddyfote noted the generous nature of the donations.</li> </ul> <p>Mr. Lawson moved to bring Gifts &amp; Donations: PTO – Exhibit B to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p><b>Gifts &amp; Donations</b></p> <p><b>1. PTO – Exhibit B</b></p>
<b>D.</b>	<p><b>Preliminary 2013-2014 Budget Information</b></p> <ul style="list-style-type: none"> <li>• Mr. Miller said he has started to run preliminary numbers. Over the last two years, the medical line has had relief from the town's internal service fund. For this current year, the amount of relief was \$1,150,000. If that is not received again for the 2013-2014 budget that will mean a 2% increase. In addition, that does not include medical trends which could add another 1% increase. Mr. Miller said that would mean a 3% increase before any contractual obligations are added in.</li> <li>• Dr. Paddyfote said that to maintain a status quo budget of where we are now, with no new initiatives added, would mean a 5.12% increase over this year's budget.</li> <li>• Mr. Lawson stated that the increase should be even higher because the status quo is different this year. Mandated new initiatives are coming that will cost money. These are "have to" items not "we want to" items.</li> <li>• Mrs. Celli Rigdon asked if there were firm numbers on what these mandates will cost. Mr. Smith said he did not believe there would be hard numbers available by budget time as we</li> </ul>	<p><b>Motion made and passed unanimously to bring Gifts &amp; Donations: PTO – Exhibit B to the full Board for approval.</b></p> <p><b>Preliminary 2013-2014 Budget Information</b></p>

	<p>are waiting to hear on cost sharing measures from the state. The state has told districts to budget for a worst case scenario which would be full funding by individual districts.</p> <ul style="list-style-type: none"><li>• Mr. McSherry asked if a status update was available for the internal service fund regarding claims for this year. Mr. Miller said it was currently under audit and it was not known yet if any relief would be available.</li><li>• Dr. Paddyfote said that she, Mrs. Faulenbach and Mr. Miller had a preliminary meeting with Mayor Murphy and Mr. Jankowski last week where they indicated that any relief would be small.</li><li>• Mr. Wellman asked if with the upcoming health care changes the district would have the same option going forward as private industry to pay a penalty to the government vs. providing health insurance to district employees. Mr. Miller said it was difficult to get a definitive answer on that as the changes have not yet occurred or been challenged. Mr. Miller said that Mr. Jankowski has told him that there will be additional administrative costs to the internal service fund as changes occur. That impact is not yet known.</li><li>• Mr. Wellman said he thought it would be prudent for the town to ask their counsel to give an assessment since it may have an impact on contract discussions down the road.</li><li>• Mrs. Celli Rigdon asked for clarification on Mr. Wellman's question regarding health care. She said that the district's mission statement states that we will seek to retain highly qualified teachers and that any thought of taking away insurance would severely hinder that effort.</li><li>• Mr. McSherry said that the discussion was hypothetical at this point at best as the future is just unknown.</li><li>• Mr. Lawson agreed, saying that the Board would honor its contracts. He would appreciate knowing the options for future knowledge.</li></ul>	
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4.	<b>Adjourn</b>  Mr. Lawson moved to adjourn the meeting at 7:54 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	<b>Adjourn</b>  <b>Motion made and passed unanimously to adjourn the meeting at 7:54 p.m.</b>
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Respectfully submitted:



Thomas McSherry, Chairperson  
Operations Sub-Committee