

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 ***Monday, November 12, 2012*** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 7:01 p.m.

7
8 Roll Call:

9
10 Roseanne Lombardo
11 Lisa Morina
12 Andrew Chapkowski
13 Jason Murschell
14 Jill Trainor
15 Susan Vernacchio
16

17 Also present were Mr. Scott A. Campbell, Acting Interim Superintendent/Business
18 Administrator/Board Secretary.

19
20 Absent:

21
22 Louis Fabiani
23

24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
25 was sent to the ***The South Jersey News, Courier Post*** and the ***Township Clerk***. It
26 was also posted in the Greenwich Township School Buildings. (Optional: Videotaping
27 Regulations – “The proceedings of this meeting are being videotaped and anyone
28 wishing to discuss an individual child should so note.”)
29

30 **FLAG SALUTE**

31
32 **1. MINUTES**

33
34 Motion: (Morina/Chapkowski) to approve the minutes:

35
36 October 15, 2012 – Regular Meeting
37 October 15, 2012 – Executive Session
38 October 22, 2012 – Special Meeting
39 October 22, 2012 – Executive Session
40 November 2, 2012 – Special Meeting
41 November 2, 2012 – Executive Session
42

43 Motion carried by unanimous roll call vote.
44
45

1 **2. SUPERINTENDENT'S REPORT**

2
3 Motion: (Chapkowski/Trainor) to approve the following:

4
5 A. Administrative Reports

- 6
7 1. Enrollment Statistics, Fire Drills and Suspensions, as of October
8 31, 2012. (Attachment – EXHIBIT B1)
9
10 2. School Health Services Monthly Reports as of October 31, 2012.
11 (Attachment – EXHIBIT B2)
12
13 3. 2012-2013 Violence & Vandalism Report as of October 31,
14 2012. (Attachment – EXHIBIT B3)
15
16 4. Monthly Report of Attendance Officer as of October 31, 2012.
17 (Attachment – EXHIBIT B4)
18

19 Motion carried by unanimous roll call vote.
20

21 **3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
22 **ACTION ITEMS**

23
24 Motion: (Vernacchio/Morina) to approve the following as one, A & B:

- 25
26 A. The approval for the following Rowan University student for full-time
27 student teaching placement (elementary education) from January 22,
28 2013 through May 10, 2013:

29
30

<u>Student</u>	<u>Cooperating Teacher</u>
Andrea Maria Emma	Kimberly Chila (Grade 2)

- 31
32
33 B. The approval for the following Rowan University student for a combined
34 full-time student teaching placement (elementary education) from January
35 22, 2013 through March 29, 2013 and full-time teaching placement
36 (special education) from April 1, 2013 through May 10, 2013:

37
38

<u>Student</u>	<u>Cooperating Teacher</u>
Brittany DeLuca	Stephanie Beckett (Kindergarten)
	Alanna Schell (Special Education)

39
40
41
42 Motion carried by unanimous roll call vote.
43
44
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1 **4. POLICY/REGULATION**

2 Motion: (Chapkowski/Trainor) to approve the following:

3
4
5 A. District Policies/Regulations

- 6
7 1. The approval of the following list of new and/or revised district
8 bylaw, policies and regulations on **first** reading:

Policy/Regulation No.	Title
Bylaw 0168	Recording Board Meetings (Revised)
Policy 2363	Pupil Use of Privately-Owned Technology (New)
Policy 6620	Petty Cash (Revised)
Policy 8130	School Organization (Revised)

9
10 Motion carried by unanimous roll call vote.

11
12
13 **5. CURRICULUM & INSTRUCTION**

14 Motion: (Chapkowski/Vernacchio) to approve the following as one, A, B, D:

15
16 A. QSAC Statement of Assurance

- 17
18 1. The approval to submit Greenwich Township School District's
19 NJQSAC Statement of Assurance for the 2012-2013 school year.

20
21 B. Workshops

- 22 1. The approval for the following individuals to attend out-of-district
23 workshops:

Name	Workshop Title/Location/Date	Cost
Alisa Whitcraft	Model Curriculum and Core Curriculum Content Standards Gloucester County Fire Academy Clarksboro, NJ 11/20/12 10:00 a.m. – 2:00 p.m.	\$-0- Plus Mileage
Kathryn Tortella	Practical Strategies for Meeting the Rigorous Common Core State Standards for Writing Voorhees, NJ 12/18/12 8:00 a.m. – 3:15 p.m.	\$219.00 Plus Substitute Plus Mileage
Steve Wehrle	Eastern District Physical Education Convention Valley Forge Convention Center	\$-0- Plus Substitute Plus Mileage

	2/20/13 – 2/22/14	
Alisa Whitcraft Andrew Mettler	McRel Principal Evaluation Through DEAC Clarksboro, NJ 11/29/12 9:00 a.m. – 12:00 p.m.	\$-0- Plus Mileage Plus one Substitute (morning only)

1
2 C. Field Trips**

3
4 **This item was held until the December 10, 2012 meeting.**

5
6 D. Special Education

- 7
8 1. The approval to modify the contract with Bancroft Programs to
9 provide one hour additional support per day with per diem cost
10 increasing from \$154.00 to \$176.00 per day.
11
12 2. The approval for pupil #2012-15 to attend Bankbridge Regional at a
13 cost of \$32,310.00 (prorated).
14
15 3. The approval for a tuition contract for Greenwich Township pupil
16 #2012-19 to attend the Y.A.L.E. program in Audubon, New Jersey
17 for thirty (30) days at a cost of \$269.11 per diem.
18
19 4. The *retroactive* approval for the following transportation contracts
20 for displaced pupils as per the State of New Jersey Educational
21 Stability Law and P.L.110-351.
22

Student #2012-16	Lindenwold to Nehaunsey Middle School	Cost - \$195.00 per day (starting on 11/12/12)
Student #2012-17	Lindenwold to Broad Street School	Cost - \$195.00 per day (starting on 11/12/12)
Student #2012-18	Willingboro to Paulsboro High School	Cost - \$259.00 per day (starting on 11/5/12)

23
24 **Roseanne Lombardo** said that there has not been a definite answer as to
25 whether the district will be sponsoring the buses for the field trips. She feels that
26 item C should be held until the next meeting. **Susan Vernacchio** said she
27 thought it was already determined and that we needed to just be aware of the
28 students that are unable to pay. **Mr. Campbell** said he does remember
29 discussing it. **Mrs. Vernacchio** asked what is in the budget for transportation for
30 field trips? **Mr. Campbell** replied, “we did not budget for transportation.”

31
32 **Jason Murschell** asked about item D1 and what determined that increase from
33 \$154.00 to \$176.00—how many hours per day does that include? **Mr. Campbell**
34 said the \$154.00 per diem is up to seven (7) hours per day. **Mr. Murschell**

1 asked what determined the increase to eight (8) hours per day? **Mr. Campbell**
 2 said the child is in need of the extra support. **Mr. Murschell** wanted to know if it
 3 was our Child Study Team that asked for the extra support or Bancroft's Child
 4 Study Team? **Mr. Campbell** said this child is under Paulsboro's Child Study
 5 Team. **Mr. Murschell** then asked about item D4 and the \$195.00 we are being
 6 charged for transportation. He wanted to know what the setup is for the
 7 transportation for those children and do we have any idea how long that is going
 8 to be? **Mr. Campbell** said in this case, we had to put the transportation out for
 9 bid and this is the best cost that we got. He also said he tried to get them all on
 10 one bus but it didn't work out that way. **Lisa Morina** asked if the children coming
 11 from Lindenwold were on the same bus? **Mr. Campbell** said that they were.
 12 **Mrs. Morina** then wanted to know if we were getting billed \$195.00 per student
 13 per day or \$195.00 per day for the two students? **Mr. Campbell** said he will
 14 have to double check that and get back to the board.

15
 16 Motion carried by unanimous roll call vote.

17
 18 **6. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
 19 **SECRETARY**

20
 21 Motion: (Morina/Chapkowski) to approve the following:

22
 23 A. Bills Lists

- 24
 25 1. The bills as presented by the Board Secretary in the following
 26 amounts are ordered paid. (Attachment – EXHIBIT C)
 27

No.	Amount
P019A	\$-0-
P019B	\$238,907.75
P020	\$28,325.19
P021	\$1,568.51
P022	\$252,938.22
P023	\$12,264.01
P024	\$238,014.65
P025	\$28,269.82
TOTAL	\$800,288.15

28
 29 **Items B through F were held until the December 10, 2012 meeting.**

30
 31 Motion carried by unanimous roll call vote.
 32

1 **7. REGULATORY**

2
3 Motion: (Chapkowski/Trainor) to approve the following as one, A-C:

- 4
5 A. The approval for Teacher, Nicole McGann, to attend the American Heart
6 Association's CPR/AED Certification Class on Tuesday, November 13,
7 2012 from 3:30 p.m. – 7:30 p.m. at Nehaunsey Middle School at a cost of
8 \$25.00. (Seven Greenwich Township staff members were approved at
9 October's Board of Education Meeting at a cost of \$25.00 per person.)
10
11 B. The approval for the Greenwich Township PTA to hold their annual
12 evening Holiday Shop on Tuesday, December 4, 2012 from 5:00 p.m. –
13 8:00 p.m. at Broad Street School (room 120 – PTA Room) and also in the
14 auditorium and gymnasium.
15
16 C. The approval for the American Red Cross Blood Drive to be held in the
17 Nehaunsey Middle School Gymnasium on Tuesday, February 19, 2013
18 from 11:00 a.m. – 9:00 p.m.

19
20 *Roseanne Lombardo wanted to make sure that there is no basketball in the*
21 *gymnasium if the PTA is holding the Holiday Shop. Scott Campbell said they*
22 *would not have reserved the gymnasium if basketball were being held.*

23
24 Motion carried by unanimous roll call vote.

25
26 **8. OLD BUSINESS**

27
28 *Roseanne Lombardo stated she, Susan Vernacchio and Lisa Morina*
29 *attended the School Board Convention in Atlantic City in October. They went to*
30 *a lot of workshops and gathered a lot of useful information.*

31
32 **9. NEW BUSINESS**

33
34 *Roseanne Lombardo said she received two phone calls that said the "steeple"*
35 *on top of the Broad Street School are in need of a fresh coat of paint.*

36
37 *Susan Vernacchio said this is the time to start thinking about negotiations with*
38 *our union staff. She would like to wait at least until the new Superintendent is on*
39 *board before we move forward so that we are not stopping and starting again.*
40 *She would like to put some time aside at the next meeting to go through some*
41 *contracts. This way come January, we will meet with the new Superintendent to*
42 *see if there is anything that he would like to add.*

43
44 *Susan Vernacchio also wanted to discuss the election process for school board.*
45 *She would like that to go back to committee to see if it is something that we*

1 would like to move forward with in April or if we want to move it to November. It
2 is something that we need to know when it comes to budgeting—it is something
3 we need to discuss as a board.
4

5 **Roseanne Lombardo** said they had to cancel the Strategic Planning Meeting on
6 Monday October 29th due to Hurricane Sandy. The December 3rd meeting will be
7 held and at that time, the board will pick something for the January 2013
8 meeting.
9

10 **10. CORRESPONDENCE**

11
12 None at this time.
13

14 **11. PUBLIC – AGENDA/NON-AGENDA ITEMS**

15
16 This is the time when anyone from the public who wishes to speak to the Board
17 may do so. Please state your name, address and phone number. The Board will
18 hear your concerns. The Board may or may not take action this evening. You
19 will be notified either at this meeting, by letter or telephone of any action the
20 Board does take.
21

22 **Lee Lucas**, 361 Democrat Road, Gibbstown, NJ commented about the school
23 board elections being moved to November and how he is against it because it
24 takes away his right to vote on the budget. He feels it didn't cost as much as
25 everyone was led to believe to keep the election in April. He read where it only
26 cost the district \$943.00. **Scott Campbell** interrupted Mr. Lucas by saying it cost
27 approximately \$9,000.00.
28

29 **Denise Grovatt**, 540 Tomlin Station Road, Gibbstown, NJ wanted to invite any of
30 the board members who would like to come out and help for the upcoming
31 activities the PTA has planned. The first activity is the "**Holiday Shop**" which is
32 being held on December 4, 2012 at the Broad Street School. The kids will be
33 making ornaments to put on the tree and Santa Claus will be there to take
34 pictures with the kids. There will also be some light refreshments in the cafeteria.
35 The second activity is the "**Family Fun Night**" which will be held on January 16,
36 2013 also at the Broad Street School. The kids will be doing arts and crafts and
37 it will be a whole pirate and treasure hunt theme.
38

39 **12. EXECUTIVE SESSION**

40
41 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
42 *6, et seq.*, which provides that an Executive Session, not open to the public, may
43 be held for certain specified purposes when authorized by Resolution.
44 The Board of Education for Greenwich Township, assembled in public session on
45 **November 12, 2012** hereby resolves that an Executive Session closed to the

1 public shall be held on **November 12, 2012 at 7:33 p.m.** in the Nehaunsey
2 Middle School library, Room 48, located at 415 Swedesboro Road, Gibbstown,
3 New Jersey, for discussion of certain matters which relate to items authorized by
4 **Open Public Meetings Act, (N.J.S.A. 10:4-12b)** to be discussed in closed
5 session.
6

- 7 • Matters Involving Individual Privacy
- 8 • Matters Relating to the Employment Relationship
- 9

10 It is anticipated that such matters may be disclosed to the public upon the
11 determination of the Board that applicable exception no longer applies and the
12 public interest will no longer be served by such confidentiality.
13

14 Motion: (Lombardo/Chapkowski) to enter into Executive Session at
15 8:22 p.m. to discuss the following:
16

- 17 • Personnel
- 18 • Legal
- 19 • Student Concerns
- 20

21 Motion carried by unanimous voice vote.
22

23 Motion: (Vernacchio/Trainor) to return from Executive Session at 8:18 p.m.
24

25 Motion carried by unanimous voice vote.
26

27 **13. ADJOURNMENT**

28
29 Motion: (Chapkowski/Vernacchio) to adjourn the meeting at 8:19 p.m.
30

31 Motion carried by unanimous voice vote.
32

33 Respectfully Submitted,
34

35
36
37
38 _____
39 Scott A. Campbell
40 Acting Interim Superintendent
41 School Business Administrator/Board Secretary
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