

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

LIVE WORK IN CAREER/TECHNICAL PROGRAMS

4.84

The Alexander City Board of Education recognizes live work as being a valuable tool for students in career/technical programs to assist students in developing workplace competencies as a tool for positive community relations. Live work experiences are authorized by the Alexander City Board of Education in career/technical classes when the following guidelines are followed.

Live work is defined as work performed by students as part of the instructional training program. Such work may be performed by students at a job site or at school and includes service, repair, or production jobs of any and all kinds. Live work projects are not to be performed in competition with private enterprise. The career/technical education programs assume no responsibility for the results of the work being performed by students.

The scope and extent of all live work projects will be well-defined and documented before acceptance and approval by the teacher and CTE Director and coordinated with the school principal. The appropriate work order form must be signed by the person or organization for whom the work is to be done, teacher, and CTE Director before any work is done.

The person or organization for which the live work project is performed shall assume all costs of materials, supplies, and parts associated with the work performed by students. Total charges for live work projects will include all costs of materials, supplies, and parts plus 20% service charge. The career technical teacher is responsible for documenting live work through a work order, the invoicing of the person/organization for whom the work is performed, and the collection of all charges associated with the live work projects performed by students.

When a license-training program such as cosmetology or barbering is operated, services may be provided to the public within a schedule of charges established by the teacher, CTE Director and principal of the school. A work agreement which includes the acknowledgement that the career technical program assumes no responsibility for the results of the work being performed by students must be signed before any work is done.

REFERENCE(S):

**CODE OF ALABAMA
16-3-12, 16-3-13, 16-37-1, AAC §290-6-1-.04(5)**

HISTORY:

**ADOPTED: JULY 13, 2010
REVISED: CONTINUED APPROVAL WITH NO CHANGES; DECEMBER 14, 2015
REVISED; JANUARY 19, 2021
FORMERLY NEW**