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Perry County Schools Roadmap to Reopening Schools

Marcia A. Smiley, Superintendent



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PERRY COUNTY BOARD OF EDUCATION
200 West Monroe Street Marion, AL 36756
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Perry County Schools, in coordination with guidance from the Alabama Department of Education, the Alabama Department of Public Health, and the Center for Disease Control (CDC) has developed the following plan to reopen schools for the 2020- 2021 school year.

This reopening schools plan is designed to help schools prioritize the health and safety of students, all faculty and all staff as school buildings are reopened.

The Perry County Schools Reopening School Plan focuses heavily on the health and physical requirements necessary for the reopening of school buildings. The Perry County Schools will continuously provide guidance and recommendations to schools on progressing through the academic, social, and emotional effects in direct correlation of COVID-19 and its effect on students, faculty and staff.

The Perry County Schools will use the following principles throughout all planning, decision making, and execution of the reopening schools plan.

1. Perry County Schools will be transparent. Perry County Schools will adhere to all State, Federal, and local policies and regulations. Perry County Schools will share what we know and what we don't know and be clear about what we can control and what is outside of our control.
2. Perry County Schools will be equitable. Perry County Schools will center decisions on what is best for all students, families, and educators.
3. Perry County Schools will listen. Perry County Schools will bring together diverse stakeholders and experts to understand realities on the ground and to surface creative solutions.
4. Perry County Schools will put safety first. Perry County Schools will leverage science, data, and public health leadership to inform the choices we make.
5. Perry County Schools will be decisive. Given the size and scope of the challenge, we must move deliberately and make tough choices.

Local schools may exceed the following guidance but may not divert from any decisions made by the Superintendent.



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Disclaimer: The information provided in this document does not and is not intended to constitute legal advice. Instead, all information and content available in this document are for general informational purposes only. Information in this document may not constitute the most up-to date legal or other information.

General Guidance

The Perry County Schools will be referring to the Alabama Department of Public Health's map to determine the status of schools.



- Alert Level IV – Widespread outbreak is growing with many undetected cases.
- Alert Level III – Many cases exist, including community spread, with undetected cases likely.
- Alert Level II – A moderate number of cases exists with most cases from a known source.
- Alert Level I – Cases are rare and contact tracing can be used to control the virus.

The alert levels I - IV depicted later in the plan will describe the required procedures.

Response to Covid-19 Symptoms or Positive Case

- All Perry County School Employees, students, and persons who have had contact with PCS employees or students who are diagnosed with COVID-19 should immediately notify the Office of the Superintendent.
- Each school will have a designated quarantine area.
- In the event a student shows signs of COVID-19, he/she will be isolated in the designated area.
- Parent/Guardian or emergency contact will need to pick up designated student within one hour.
- School nurses will not test for COVID-19.

- Employees or students who test positive will not be able to return to work or school until they are released by a physician.
- Student absences will be coded as excused/other.
- Students will be expected to participate in Remote Learning while quarantined at home.

Close Contact (6/15 Rule)

Close contact is defined as contact within six feet of the individual for a total time of more than 15 minutes. After the two-week period, asymptomatic persons may be allowed to return to school activities.

Tracing on Perry County Schools Properties

Perry County Schools asks that all parties cooperate with leadership in determining the track of infected persons.

Notification of Infection

- All persons within the class/organization will be notified upon determining an employee or student has tested positive.
- In accordance with HIPAA rules, no personal information of the infected person will be released.

Communication

- In the case of a student or staff member who tests positive, FERPA and HIPPA laws will be closely followed.
- In the case of a student or staff member who tests positive, schools will provide general information as a precaution, however, contact tracing will be the responsibility of the Alabama Department of Public Health.

Home Screening

Home screening is the first point on the screening continuum. Perry County Schools will educate and support families on identifying the symptoms that indicate staff and students must stay at home. Families should be encouraged to self-report symptoms of illness, which could include fever, new onset of cough, etc. Self-reporting mechanisms could include calling the school nurse or your local health care provider.

Temperature Checks

All persons entering Perry County Schools properties will have their temperature checked on a daily basis. No person with a temperature of 100.4 degrees Fahrenheit or greater will remain on Perry County Schools properties.

Daily Questions

Each person entering the Perry County Schools properties will be asked the following questions on a daily basis (paper). All employees (including substitutes) will be asked to certify “no” to the following questions on a daily basis (google form).

1. Have you been in contact with anyone who has tested positive for COVID-19 in the last two weeks?
 - a. After the initial screening: Have you been in contact with anyone who has COVID-19 since the last time you were here?
2. Have you had a fever in the last two weeks or since your last time on campus?
3. Have any of the individuals living in your household been in contact with anyone who has tested positive for COVID-19 in the last two weeks or since your last time on campus?

Perry County Schools Guests

The Perry County Schools encourage guests to connect remotely with students and employees.

School Closures

- Areas of contamination will be isolated and disinfected. The contaminated area will be closed for at least 24 hours.
- Alternate classrooms will be identified as overflow rooms in the event primary classroom have to be closed to contamination.
- If an extended closure is warranted, schools will be closed for a period of 14 days or more. This would likely be mandated by the health department, Governor, State Health Office, or State Superintendent.
- The length of closures will be made in conjunction with the advisory team, school board, and/or other local and state officials based on various factors and data related to COVID-19.

Face Coverings

- It is recommended that parents purchase their child a reusable face covering. Perry County Schools will have disposable masks for emergencies.
- The following State Health Order is in effect: ***Facial coverings for individuals. Effective July 16, 2020 at 5:00 P.M., each person shall wear a mask or other facial covering that covers his or her nostrils and mouth at all times when within six feet of a person from another household in any of the following places: an indoor space open to the general public, a vehicle operated by a transportation service, or an outdoor public space where ten or more people are gathered.***
 - ***Exceptions for practical necessity. The facial-covering requirement does not apply to: (i) Any person six years of age or younger; (ii) Any person with a medical condition or disability that prevents him or her from wearing a facial covering; (iii) Any person while consuming food or drink,...***
- Upon the expiration of the State Health Order referenced above, the following face covering requirements will become effective:
 - Face coverings will be required for students when social distancing cannot be adhered to.
 - Face coverings will be required for students when they are mobile, which includes but is not limited to the following circumstances:
 - While riding on the Perry County Schools Bus in route to and from school
 - Entering and exiting the school buildings and/or classrooms.
 - Transitioning in the hallways when going to the restroom, elective classes, etc.
- All teachers and paraprofessionals will wear clear face shields and/or face coverings.

Any policy regarding face coverings will be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable.

Plexiglas

- Areas throughout the Perry County Schools facilities will be outfitted with Plexiglas to help mitigate the spread of the virus.

Hand Sanitizer

- Hand sanitizers should contain at least 60% alcohol.
- Hand sanitizers should only be used by staff and older students who can safely use hand sanitizer. Younger students will be assisted with using hand sanitizers.
- Hand sanitizer will be available in each classroom.

Clean and Disinfect

Perry County Schools will conduct the following procedures as it relates to cleaning and disinfecting:

- Provide school-level guidance for cleaning and disinfecting of all buildings
- Clean frequently touched surfaces including lights, doors, bathrooms, etc. with either an EPA approved disinfectant or diluted bleach solution (1/3 bleach in 1 gallon of water) at least twice daily.
- Change air filters regularly
- Students will be allowed to bring clear water bottles. (Water fountains will be disabled until further notice)
- Develop procedures to minimize times and areas where large groups typically congregate or transition during the school day.

Signs and Stickers

- COVID-19 signs and stickers for guidance will be used throughout Perry County School facilities.
- Face covering/masks signs will be posted at all entrances and throughout the buildings.
- Social distancing signs and stickers will be placed throughout all facilities.

Preparation of Facilities

- Acquire and distribute ample cleaning, sanitizing and disinfecting supplies.
- Train maintenance workers, custodians, teachers and staff in proper cleaning techniques.
- Order personal protective equipment (PPE) and install Plexiglas/plastics and other safety measures.

Health Services

- The lead nurse and health services staff are vital in slowing the spread of COVID-19. Nurses will develop health protocols based on guidelines set by

the Center for Disease Control (CDC) and the Alabama Department of Public Health (ADPH). The team will assess, analyze, and determine appropriate health protocols based on the scenarios given. The lead nurse will serve as the main liaison between the school system and the ADPH.

- An isolation room will be identified at each school.
- Establish a protocol for daily staff and student intake.
- Track, record, and monitor COVID-19 cases in the district.
- Monitor Individual Health Plans for students with chronic health problems and address specific student needs.
- Train staff, students, parents, and community on COVID-19 to include proper hand washing and sanitation.
- Emphasize hand washing.
- Acquire additional support for nurses.

Open House

- Schools may develop a modified schedule for Open House for students new to the school.
- Only parents and the student enrolled may attend.
- It is recommended no more than 2 parents and the students from that household attend and no more than 10 students be scheduled during a given time.
- Social distancing will be observed.
- Spaces utilized will be sanitized between group meetings.

Beginning of School

- All 10-month employees will report to their local school beginning August 3, 2020.
- Teachers, faculty, and staff will report to their local school beginning August 17, 2020 and report Monday – Thursday while the full virtual option is in effect. Fridays is designated as a virtual day. Teachers and instructional staff will be required to be available from a remote location during the designated office hours on Fridays to be of assistance to students and/or parents.
- Teachers, faculty, and staff will be required to report to their local school Monday – Friday when the in-person options begin.

- Teachers, faculty and staff will be asked to complete a Pandemic Impact Employment Survey, which asks them to certify yes or no at the bottom of the page if any of the following reasons exist that would prevent them from coming to work:
 - You would need to care for a child or daycare centers were closed or your regular childcare was unavailable due to COVID-19;
 - You would need to care for other individuals who would rely on you for care due to COVID-19, and/or;
 - You fall into one of the categories identified by the CDC as being at high risk for serious complications from COVID-19 and may be advised by public health authorities or your healthcare provider not to come to work (e.g. persons with compromise immune systems due to cancer, HIV, history of organ transplant or other medical conditions, persons less than 65 years of age with underlying chronic conditions, or persons over 65).
- Situations requiring a change in option will be approved by the superintendent on a case by case basis.
- Teacher Institute will be held as a virtual option delivered to the local schools on August 17, 2020.
- Professional development opportunities for teachers, support staff, bus drivers, custodians, and child nutrition staff will be delivered to the local schools in a virtual format on August 18 - 21, 2020. Professional development opportunities in response to the safely reopening of Perry County Schools will include the following:
 - Safety protocols
 - How to correctly wear a mask
 - Handwashing hygiene and Respiratory Etiquette
 - Cleaning and disinfecting
 - Social Distancing Guidelines
 - COVID-19 Signs and Symptoms
 - Designated COVID-19 point of contact and referral protocols
- August 24 – October 21, 2020 (First Nine Week Grading Period) will be virtual for all students beginning August 24, 2020.
- October 22, 2020 will serve as the first official day for in-person instruction. The data will determine if the in-person option will begin at this point or if the virtual option for all students will continue for the next 9-week grading period.

- **Parents may not enter the building.**
- **Weekly Schedule (50% Attendance – Monday through Thursday) (Grades Pre-K -12)**
 - Each student, who does not opt out of in-person instruction, will be considered Group A or Group B.
 - Mondays ~ Group A (Grades Pre-K -12)
 - Tuesdays ~ Group B (Grades Pre-K-12)
 - Wednesdays ~ Group A (Grades Pre-K -12)
 - Thursdays ~ Group B (Grades Pre-K-12)
 - Fridays ~ Virtual Day for All Students
- To assist with childcare, considerations will be given to households as each person with the same address will be placed in the same group rotation.
- Students who opt out of in-person instruction will be required to remain in their virtual placement the entire 9-week grading period. At the end of the 9-week grading period the student will be allowed to attend in person if desired. Emergency situations requiring a change in option during the 9 week grading period will be approved by the superintendent on a case by case basis.
- Acquiring additional personnel to assist with the instructional delivery of content in the event teachers become ill.

Daily Activities

Instructional Delivery

The Perry County Schools Learning Framework is as follows:

- Traditional
 - In-person instruction
 - Daily physical attendance at school

- Blended
 - Combination of in-person and remote learning environments
 - Periodic daily attendance at school
- Virtual (Remote) Instruction
 - Instruction will be delivered virtually
 - Some physical attendance may be required (i.e. testing)
 - Students K-12 will be required to remain in remote instruction for nine weeks at a time.

- The curriculum will be rigorous.
- Timelines will be strictly adhered to
- An internet connection will be required

Instructional Services

- Teachers will communicate weekly with parents on a weekly basis regardless of the student placement option.
- Live instruction will take place so students will be able to interact with the teachers and ask questions.

PRE-K

- Recruit new students and families to the program.
- Order and deliver curriculum and lessons to families.
- Maintain effective and efficient communication with families.
- Provide parent training on various forms of learning.
- Create virtual programs where appropriate.

Elementary ~ Grades K-6

- Implement the Alabama K-3 Literacy Act.
- Implement the Alabama Math, Science, and Technology Initiative.
- Support reading coaches to support teachers and students.
- Assist with the implementation and monitoring of all virtual, hybrid, and remote platforms and learning management systems.
- Support and monitor the teaching and learning of critical standards.
- Provide tutoring and extended day services as feasible.

Middle-Secondary ~ Grades 7-12

- Implement and monitor middle/secondary programs.
- Support department heads to support teachers and students.
- Assist with the implementation and monitoring of all virtual, hybrid, and remote platforms and learning management systems.
- Support and monitor the teaching and learning of critical standards.
- Provide tutoring and extended day services as feasible.

Career/Technical Education

- Develop and implement processes to have each secondary student complete a career interest survey.
- Develop a path forward for dual enrollment.
- Develop a path forward for career tech credentials.
- Create alternative schedules and learning methods for earning credit.
- Implement technologies and virtual methods for career tech.
- Provide tutoring and extended day services as feasible.

Electives

- Use technological devices to facilitate teaching and learning.
- Utilize project-based learning for demonstration of mastery in electives.
- Use video recordings for students to demonstrate skills.
- Provide tutoring and extended day services as feasible.

In-Person Instruction

All students will be assigned a specific desk. Students will be required to sit in their assigned seats.

- Desks will be in straight rows facing the same direction
- We will do our best to maintain social distancing
- Teachers will instruct from the front of the room
- Small group instruction and collaborative student groups will be limited to 12 minute intervals
- Teachers will wear facial coverings or shields while delivering small group instruction

The following schedules will be followed for the 2020-2021 school year:

- Grades Pre-K – 3 are self-contained. Students will transition to physical education as deemed necessary.
- Grades 4-8 are departmentalized. Core teachers will rotate to the students to limit mobility. Students will only transition to electives.
- Grades 9-12 are on a block schedule. Core teachers will rotate to the students to limit mobility. Students will only transition to electives.

Opt-Out of In-Person Instruction

Students opting-out-of-in-person instruction must be able to access the internet.

- Grades Pre-K – 8
 - Students may participate in a virtual learning platform, such as Google Classroom or Schools PLP taught by a Perry County Schools teacher.
 - Students with an IEP may utilize various means of instructional delivery.
- Grades 9-12
 - Students may participate in a virtual learning platform, such as Google Classroom or Schools PLP taught by a Perry County Schools teacher.
 - Students may receive instruction via ACCESS
 - Students may be able to participate some virtual learning platform for certain career and technical electives. Some electives that are available for the in-person option will not be available for students who opt out of in-person because of the inability to complete performance standards virtually (i.e. welding, etc.)
 - Students with an IEP may utilize various means of instructional delivery.
- Students participating in remote learning will maintain the same rigor and grading policies as those who are meeting in-person.
- Students choosing remote instruction will remain remote for nine weeks at a time.
 - Emergency situations requiring a change in option during the 9 week grading period will be approved by the superintendent on a case by case basis.
 - Attendance for students opting for remote learning will be marked “Other – Remote Learning.”
- Students who elect to participate in remote learning may participate in extra and co-curricular activities.

Special Needs (IDEA and 504 students)

- Perry County Schools will review students’ IEPs via a collaboration with general education teachers, special education teachers, and parents to design accommodations and match services based on the results of the collaboration and assessment data.

- Perry County Schools will support schools to incorporate accommodations for students with IEPs based on assessments and responsive interventions.
- Perry County Schools will consider students' specific needs based on accessibility and providing assistive technologies when possible.

Transportation

- Students who ride a bus will be required to wear face coverings.
- All students will have their temperature checked daily before entering the Perry County School Bus (Pending guidance from the Alabama Department of Transportation)
- Upon entering the bus, students will apply hand sanitizer.
- Students should face forward and not lean across seats.
- Eating on the bus is prohibited by federal and state regulations. This rule will be strictly enforced.
- All students will be assigned seats. Students will be required to sit in their assigned seats. Consideration to students in the same household will be given priority.
- Bus drivers will be provided PPE and cleaning supplies.
- Bus drivers will be trained regarding COVID-19.
- The driver will spray common touched points inside the bus with a disinfectant prior to the start of a route, between runs, and immediately following the completion of a run.
 - This task will be performed for the morning and afternoon routes and will include the transportation of students for extra-and co-curricular activities.
 - Areas of attention are:
 - Seats
 - Isle and floor immediately between seats
 - Handrails
 - Front edge of entrance doors
 - Driver controls
- Windows remain down while students are on the bus or cracked in the case of rain or extremely cold weather

Technology Services

- Provide devices for staff and students to use.

- Refine procedures for device use off site.
- Provide training on various forms of learning.
- Promote security for staff and students.
- Find solutions for connectivity issues.
- Set up help desk and tech support for staff, students and parents.
- Communications and training videos will be posted to each school's webpage for parent access.

Arrival Procedures

- All students will report directly to their first class.
- Upon entering the school through a designated entrance, the students will cycle by a thermal scan device that will be monitored by the school nurse.
 - If a child has a fever (100.4 or greater), the students will report immediately to the quarantine room and the parent will be called for an immediate pick-up of the student.
- Parents should notify the school if their child is allergic to any form of common ingredients of hand sanitizer.
- Hand sanitizer dispensers will be placed in the halls.
- Hand sanitizer bottles will be placed in each classroom.

Meals

- All meals will be served in the classrooms.
- Parents may not bring food to the school building.
- Students who bring meals from home will need to pack items that do not require heating or refrigeration.
- Snacks and food items are limited to your child. No items may be brought for a class or group of students.

Transitions Procedures

- All students will be required to wear face masks while transitioning.
- All students will walk to the right of the hallway.
- Social distancing is required.
- All lunches will be delivered to the classrooms.
- There will be scheduled restroom breaks. Teachers will monitor a few students at a time, thus limiting the mobility of a large group of students.
- Physical Education classes will be divided by the physical education teachers.

- **Special Services**
 - Teachers will pick up the students from their classrooms.
 - Teachers will work with a small group of students
 - Social distancing rules apply
 - Teachers will disinfect the area after each group
- Teachers will encourage hand washing and social distancing.
- Additional part-time staff will be made available to assist teachers in disinfecting classrooms at the end of each day.
 - Teachers will be given a supply of disinfectants, supplies, hand towels, and wipes.
 - Custodians will assist teachers with the process of disinfecting classrooms at the end of each day.

Dismissal Procedures

- Each school will determine school dismissal procedures while ensuring the guidance is strictly adhered to.

Field Trips

- No field trips until further notice (excluding athletic events)
- No out of state trips until further notice

Co- and Extracurricular Activities

- All fall sports and extracurricular activities have be cancelled until further notice

Concessions

Concessions limited to prepackaged items (no grilling or cooking of food)

Code of Conduct

The Perry County Board of Education's Code of Conduct is in effect.

Social and Emotional Needs

- Perry County schools will establish a crisis response team, which will include the Superintendent, Special Education Coordinator, school principals, lead and school level nurses, mental health specialists, and parents, to focus on the mental health and wellness of students and staff.

- Perry County Schools will provide professional learning for school leaders and teachers to incorporate routines directly related to Social and Emotional learning to encompass both the in-person option and virtual option.

The following alert levels depicted on pages 18-21 will be announced to keep the parents, students, and community members abreast of the procedures that will be taking place throughout the district.

**ALERT LEVEL IV
VERY HIGH RISK**

- VIRTUAL OFFERINGS
- TEACHERS REPORT TO CLASSROOMS FOR DIGITAL/REMOTE TEACHING
- STUDENT ATTENDANCE WILL BE RECORDED BASED ON TEACHER CONTACT AND ONLINE INSTRUCTION. FOUR DAYS A WEEK OF INTERACTION IS REQUIRED
- NURSES WILL MONITOR STUDENT HEALTH AND COVID-19 PROTOCOLS
- VIRTUAL AND SMALL GROUP ATHLETIC PRACTICE ONLY
- SPECIAL ED STUDENTS IN SMALL GROUP
- ATHLETIC COMPETITIONS PROCEED; NO FANS AT ATHLETIC CONTESTS; GAMES POSSIBLY STREAMED (Pending Guidance from the Alabama High School Athletic Association)
- TEMPERATURE CHECKS/SCREENING FORMS

**ALERT LEVEL III
HIGH RISK**

- **SCHEDULED LEARNING SHIFTS**
- **STAGGERED SCHEDULES**
- **VIRTUAL OPTION FOR PARENTS WHO REQUEST IT**
- **LIMITED LIVE ELECTIVES AND CTE**
- **STUDENT ATTENDANCE WILL BE RECORDED BASED ON TEACHER CONTACT AND ONLINE INSTRUCTION. FOUR DAYS A WEEK OF INTERACTION IS REQUIRED**
- **NURSES WILL MONITOR STUDENT HEALTH AND COVID-19 PROTOCOLS**
- **TEACHERS REPORT TO CLASSROOMS FOR DIGITAL/REMOTE TEACHING**
- **SMALL GROUP ATHLETIC PRACTICE ONLY**
- **SPECIAL ED STUDENTS IN SMALL GROUP**
- **ATHLETIC COMPETITIONS PROCEED; LIMITED FANS AT ATHLETIC CONTESTS; GAMES STREAMED (Pending Guidance from the Alabama High School Athletic Association)**
- **TEMPERATURE CHECKS/SCREENING FORMS**

**ALERT LEVEL II
MODERATE RISK**

- **FOUR DAY A WEEK SCHEDULE**
- **VIRTUAL OPTION FOR PARENTS WHO REQUEST IT**
- **STUDENT ATTENDANCE WILL BE RECORDED BASED ON TEACHER CONTACT AND ONLINE INSTRUCTION. FOUR DAYS A WEEK OF INTERACTION IS REQUIRED**
- **NURSES WILL MONITOR STUDENT HEALTH AND COVID-19 PROTOCOLS**
- **USE OF ALL BUILDINGS**
- **ATHLETIC PRACTICE PROCEEDS**
- **SPECIAL ED STUDENTS IN SMALL GROUP**
- **ATHLETIC COMPETITIONS PROCEED; LIMITED FANS AT ATHLETIC CONTESTS; GAMES STREAMED**
- **REGULAR BUS ROUTES**

**ALERT LEVEL I
LOW RISK**

- FIVE DAYS A WEEK
- VIRTUAL OPTION FOR PARENTS WHO REQUEST IT
- STUDENT ATTENDANCE WILL BE RECORDED BASED ON TEACHER CONTACT AND ONLINE INSTRUCTION. FIVE DAYS A WEEK OF INTERACTION IS REQUIRED
- NURSES WILL MONITOR STUDENT HEALTH AND COVID-19 PROTOCOLS
- REGULAR BUS ROUTES
- MEALS IN CAFETERIA
- AFTER SCHOOL PROGRAMS MEET
- ATHLETIC COMPETITIONS PROCEED; LIMITED FANS; AND PACKAGED CONCESSIONS.

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