

SIT Meeting- September 10, 2018

Those Present:

Stephanie Adams, Josh Bowers, Jill Hays, Courtney Walker, Emily Stevenson, Cindy Davidson, David Cornwall, Shelia Tew, Craig Smith, Anna Kelly, Sarah Davis, Faith Lowery, Jamie Horner, Shane Timmons, Dennis Hamilton

Those Absent:

SIP Agenda:

1. Mr. Hamilton- Sharing of good news and other updates and business matters
2. Mrs. Stevenson- Updates on testing--PSAT October 10th.
3. Mrs. Walker- Updates on School Improvement Plan
 - Indicators have been split up among departments instead of blanket goals
 - Each individual department representative is responsible for gathering the following evidences in the department's Google Folder under Data and Evidences in the 18-19 Faculty Handbook folder in Drive:
 - Make sure PLTs and/or departments have created and uploaded a sample of the data tracker being used by September 24
 - Have teachers upload their data tracker in action and 1-2 sample formative assessments by October 1
 - 3 PLT/Department Notes on Google Forms for each month
 - Sample pacing guide, unit plans, etc. as PLT evidence by October 30
4. Discussion of SIP Indicators and Action Steps
5. Mr. Hamilton- Any issues or discussion that need to be presented to the team?
6. Mr. Hamilton- Closing of the Meeting

Meeting Notes by Ms. Horner:

Stephanie Adams- No Concerns

Josh Bowers- If you know of any students that may need help, please let Josh know so he can help. Ambassadors will be launched soon.

Jill Hays- Check rosters with students to ensure you have the correct students.

Courtney Walker- Need budget requests.

Emily Stevenson- PSAT is October 10th.

Cindy Davidson- No concerns

David Cornwall- No concerns

Shelia Tew- No concerns

Craig Smith- No concerns

Anna Kelly- If your department or clubs want to display anything on the website, let Anna know. If anyone wants to be the backup webmaster, need volunteers.

Sarah Davis-No concerns

Faith Lowery- No Concerns

Jamie Horner- Check IEPs to ensure those students are sitting in your class. If you have extra IEPs, give to me.

Shane Timmons- Sign video releases for watching the videos.

- To mark A 2.04 complete, we must have pre-assessments, formative assessments, and post-assessments. By October 30, each department must have a sample of each of the assessments they are giving.
- Registration night- March 4. Students will be receiving their registration forms during this time. Night will be for rising: 9th, 10th, & 11th graders.
 - Parent Night sub-committee: Stephanie Adams, Shane Timmons, Jill Hays, Courtney Walker, Emily Stevenson, Craig Smith, David Cornwall, Michelle Cornwall, Sarah Davis, Jamie Horner