

Transportation Guidelines and Procedures

- Stops have been consolidated to make routes more efficient. Drivers will stop at designated locations only.
- Students are assigned a specific pick up and drop off location; they will not be allowed to board the bus at a different location without prior approval. All bus drivers will maintain a roster for each bus route and each stop location.
- The majority of our buses will serve a single campus, with the exception of a few buses having to serve multiple campuses.
- School buses will begin pick up routes at 6:30 AM in order to ensure that all schools are able to operate an 8:00-3:00 instructional day. Some buses will operate double routes in order to ensure all students are transported. There may be exceptions to pick up times depending on the distance from home to school.
- Bus stops are generally from three tenths to five tenths of a mile, depending on the location/environment. This helps assure a safe distance for bus drivers to leave one stop, move into traffic and correctly signal their intention to stop again.
- Students must be at the bus stop ten minutes prior to pickup time.
- Buses will not wait in the roadway for any child to proceed to the bus stop, for that puts all others on the bus and the driving public at risk.
- Students are to be picked up and dropped off daily at the same location unless special accommodations are made by the transportation department and local school administration. Parent/guardian Request forms (transportation web site) must be submitted and approved prior to any changes in location.
- As much as possible, Pike Road City Schools will avoid stops that require back-ups with the exception of certain situations that warrant a back up.
- Generally, buses will not travel down cul-de-sacs unless picking up children with disabilities.
- There must be a safe location to turn the bus around without accessing private property
- All stops must provide sufficient visibility for both students and drivers. Students should remain 12 feet from the physical “bus stop position” while waiting on bus for pickup.
- Once departing the bus, students must move away from the bus and should refrain from moving back toward the bus, even if an item is dropped.
- If students must cross the street, they are to always cross 10 feet in front of the bus where the driver can clearly monitor the student’s location. Students are to wait for the bus driver to signal students to cross the street.
- Parents will ensure the child’s safety between the home and the school bus stop.
- Pike Road Schools reserves the right to deny transportation to anyone living within 2 miles of the school in which the child attends.
- If a bus stop is not active for a two-week period, the stop will be discontinued until the district is notified of its need to serve.
- At this time, it could take up to 3 days to reactivate service
- Although transportation needs are accommodated within 2-3 days, the school system may need up to 10 days to provide transportation for a new location or Special Needs child.
- Due to confidentiality, no parent is allowed to view any bus video.