

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.

Agenda

Communications

New Business

Finance Report
Education Report
Activities Report
Building Report

Open Discussion

Adjournment

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Communications Report

1. Luzerne Intermediate Unit minutes of their regular meeting of September 23, 2015.
2. Carol Ference, Special Education Teacher, requesting permission to take a medical leave of absence with the intent of retirement at the end of the 2015-2016 school year.
3. Rosalie Schultz, Secretary, requesting permission to take a medical leave of absence.
4. Nicholas Hufford submitting his letter of resignation as Head Varsity Boys Soccer Coach.
5. Jennifer Seiger, English Teacher, requesting permission to take a maternity leave.
6. Beth Connor, Music Teacher and owner and director of the Perfect Harmony Center for the Arts, requesting permission to rent the auditorium, lobby and chorus room for a seasonal recital.
7. Tina Wedlock, Wyoming Area Cheerleading Parent's Association, requesting permission to use the Secondary Center cafeteria for a pasta dinner and craft show fundraiser.
8. Leandra Hosey, Wyoming Area Senior Class Parent's Association, requesting permission to use the Secondary Center cafeteria for bingo fundraiser.
9. Leandra Hosey, Wyoming Area Swim Parent's Association, requesting permission to use the Secondary Center cafeteria for "Meet the Warriors."
10. Juel Anne Klepadlo, on behalf of the Key Club, Builder's Club and Kiwanis, requesting permission to use the Secondary Center cafeteria for "Breakfast with Santa."
11. Joe Pizano, Athletic Director, requesting permission to attend the Pennsylvania State Athletic Directors Association Conference.
12. Jennifer Judge, Second Grade Teacher at SJD, requesting permission to take an unpaid leave of absence for one week.

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Communications Report

13. Carla Moscatelli, Elementary Guidance Counselor, requesting permission to extend her family leave of absence.
14. Right to Know Request submitted by Devin Martin, RICOH of Dunmore, for information regarding the printer/copier.
15. Marilyn Bolus, Elementary Teacher at JFK Elementary, requesting permission to take a medical leave of absence.
16. Nicole Gashi, West Pittston Rams, requesting permission to rent the Secondary Center cafeteria for the Rams Banquet.

Summary of Applications Received

Kindergarten Aide – 12

English - 4

Agenda in Brief
 Wyoming Area School District
 Work Session of the Wyoming Area Board of Education
 20 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, November 17, 2015, 7:00 p.m.
 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

| | |
|-----------------------|-----------------|
| Earned Income Tax | 87,966.84 |
| Local Service Tax | 837.07 |
| Delinquent Per Capita | 4,982.22 |
| Per Capita Tax | <u>4,752.60</u> |
| Total: | 98,538.73 |

Local Realty Transfer Tax

| | |
|----------------|---------------|
| Luzerne County | 15,859.40 |
| Wyoming County | <u>602.70</u> |
| Total: | 16,462.10 |

State & Federal Subsidy Payments

| | |
|------------------------------------|-------------------|
| Title I – Improving Basic Programs | 46,377.40 |
| Access | 36,608.61 |
| Property Tax Relief Payment | 233,378.29 |
| Charter School Deduction | <u>(5,994.98)</u> |
| Total: | 310,369.98 |

Tuition Reimbursement

| | |
|-------------------------------|--------|
| Pittston Area School District | 275.64 |
|-------------------------------|--------|

2015 Real Estate Taxes

| | |
|--|------------------|
| George Miller – West Pittston Borough | 105,778.67 |
| Wayman Smith-Exeter Twp., Luzerne County | 68,958.43 |
| Ann Marie Farley-Exeter Twp., Wyoming County | 26,211.09 |
| Thomas Polachek-Exeter Borough | 96,425.58 |
| Paul Konopka – Wyoming Borough | 374,913.02 |
| Robert Connors-West Wyoming Borough | <u>50,827.58</u> |
| Total: | 723,114.37 |

Miscellaneous

| | |
|-------------------------------|--------------|
| District Court 11-2-01 | 102.83 |
| Right to Know Request Payment | <u>76.70</u> |
| Total: | 179.53 |

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Finance Report

2. Discuss to approve the November payment of \$114,383.99 to Luzerne Intermediate Unit in accordance with the terms of the approved contract agreement for programs and services for the 2015-2016 school year.
3. Discuss to approve the November payment of \$41,685.00 to the West Side Career and Technology Center for the 2015-2016 school year.
4. Discuss to approve payment to the Luzerne Intermediate Unit for providing Special Education services to the Wyoming Area School District for the 2014-2015 school year in the amount of \$203,062.00.
5. Discuss to approve a credit from the Luzerne Intermediate Unit for providing services related to the Alternate Learning Center for the 2014-2015 school year in the amount of \$25,415.00.
6. Discuss to approve the payment to the Luzerne Intermediate Unit for Lynnwood Academy Services for the 2014-2015 school year at an annual district charge of \$62,265.26.
7. Discuss to approve the payment to the Luzerne Intermediate Unit for providing Social Work Services for the 2014-2015 school year to the Wyoming Area School District at a charge of \$64,371.48.
8. Discuss to approve a credit from the Luzerne Intermediate Unit for providing services related to the Partial Hospitalization Program for the 2014-2015 school year in the amount of \$57,208.83.
9. Discuss to approve a credit from the Luzerne Intermediate Unit for providing services related to the Service Learning Program for the 2014-2015 school year in the amount of \$49,270.00.
10. Discuss to approve the appointment of Jeanne Rabel as a long term substitute for Carla Moscatelli, Elementary Guidance Counselor, retroactive to April 13, 2015 for the duration of said assignment, at the step placement of Master's Step 1, 2014-2015 salary of \$42,977.00, 2015-2016 salary of \$45,297.00, pro-rated according to duration of assignment.

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Finance Report

11. Discuss to approve the request of the Wyoming Area School District Tax Collectors to receive compensation regarding collection of installment payments for 2015 for real estate taxes in the amount of \$2,685.00.
12. Discuss to approve to rescind the appointment of Bushta & Company to perform for Wyoming Area School District the financial audit and single audit for 2014-2015.
13. Discuss to approve the appointment of Rainey and Rainey, Certified Public Accountants, to perform for Wyoming Area School District the financial audit and single audit for 2014-2015.
14. Discuss to approve an Intergovernmental Cooperation Agreement and Memorandum of Understanding between the North East Pennsylvania Land Bank Authority and the Wyoming Area School District subject to final approval of the solicitor.

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2015-2016 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Discuss to approve the request of Carol Ference, Special Education Teacher, to take a medical leave of absence retroactive to November 13, 2015, with anticipation to retire at the end of the 2015-2016 school year.
3. Discuss to approve the request of Jennifer Seiger, English Teacher, to take a maternity leave of absence, tentatively from March 31, 2016 through May 16, 2016, with intent to return May 17, 2016.
4. Discuss to approve the request of Jennifer Judge, Second Grade Teacher at SJD, to take an unpaid leave of absence for the week of January 11, 2016.
5. Discuss to approve the request of Carla Moscatelli, Elementary Guidance Counselor, to extend her family leave of absence from November 23, 2015 to December 11, 2015, with intent to return to work on Monday, December 14, 2015.
6. Discuss to approve the request of Marilyn Bolus, Elementary Teacher at JFK Elementary School, to take a medical leave of absence retroactive to September 28, 2015 to June of 2016.

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Activities Report

1. Accept, with regret, Nicholas Hufford's letter of resignation as Head Varsity Boys Soccer Coach retroactive to October 30, 2015.
2. Discuss to approve the request of Joe Pizano, Athletic Director, to attend the annual Pennsylvania State Athletic Directors Association conference in Hershey, PA., March 15th to March 19, 2016, at a cost not to exceed \$800.00. Mr. Pizano is requesting reimbursement for meals and mileage.
3. Discuss to approve the appointment of the following assistant coaches for the 2015-2016 winter sports season:

| | | |
|----------------------|--------------------------------|----------|
| Christopher Michaels | Junior Varsity Boys Basketball | 3,225.00 |
| Lee Ann Klocko | Swimming | 2,508.00 |

4. Discuss to approve to rescind the following appointments for the 2015-2016 winter sports season:

Jeff Pepe Volunteer Elementary Coach
Mark Poccheschi Volunteer Elementary Coach
5. Discuss to approve the appointment of William Roberts as Head Boys Tennis Coach at a salary of \$1,554.00 for the 2015-2016 sports season.
6. Discuss to approve the indoor percussion program for the 2015-2016 school year not to exceed \$4,000.00.

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Building Report

1. Discuss to approve the request of Beth Connor, Music Teacher and owner and director of the Perfect Harmony Center for the Arts, to rent the Secondary Center auditorium at \$100.00, lobby, chorus room and piano for her seasonal recital on Saturday, December 19, 2015, 6:00 to 7:00 p.m. and 7:30 p.m. to 8:30 p.m. with set up during the morning/afternoon hours, pending approval by the building principal. A fee of \$25.00 per hour may be charged to the organization if the services of a custodian are needed. (Class D)
2. Discuss to approve the request of Juel Anne Klepadlo, on behalf of the Key Club, Builders Club and Kiwanis, to use the Secondary Center cafeteria for "Breakfast with Santa" on Sunday, December 6, 2015, at 8:00 a.m. to 1:00 p.m., with set up on Saturday at 4:00 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if the services of a custodian or food service worker are needed. (Class A)
3. Discuss to approve the request of Tina Wedlock, Wyoming Area Cheerleading Parent's Association, to use the Secondary Center cafeteria for a pasta dinner and craft show on Sunday, November 29, 2015, 12:00 p.m. to 6:00 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if the services of a custodian or food service worker are needed. (Class A)
4. Discuss to approve the request of Leandra Hosey, Wyoming Area 2016 Senior Class Parent's Association, to use the Secondary Center cafeteria for a bingo fundraiser on Sunday, February 21, 2016, 9:00 a.m. to 6:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if the services of a custodian or food service worker are needed. (Class A)
5. Discuss to approve the request of Leandra Hosey, Wyoming Area Swim Parent's Association, to use the Secondary Center cafeteria for "Meet the Warriors" on Thursday, December 3, 2015, at 6:30 p.m., pending approval by the building principal and food service director. A fee of \$25.00 per hour may be charged to the organization if the services of a custodian or food service worker are needed. (Class A)
6. Discuss to approve the request of Rosalie Schultz, Secretary, to take a medical leave of absence retroactive to October 26, 2015, until further notice.

Agenda in Brief
Wyoming Area School District
Work Session of the Wyoming Area Board of Education
20 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, November 17, 2015, 7:00 p.m.
Building Report

7. Discuss to approve the request of Nicole Gashi, West Pittston Rams, to rent the Secondary Center cafeteria at \$50.00 for the Rams Banquet on Sunday, November 22, 2015, 9:00 a.m. to 5:00 p.m. (Program begins at 12:00 p.m.) A fee of \$25.00 per hour may be charged to the organization if the services of a custodian or food service worker are needed. (Class B)