

NEW MILFORD BOARD OF EDUCATION

**New Milford Public Schools
50 East Street
New Milford, Connecticut 06776**

**BOARD OF EDUCATION
MEETING NOTICE**

DATE: January 30, 2019 (SNOW DATE – January 31, 2019 – 7:00 P.M.)
TIME: 7:00 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

RECEIVED
TOWN CLERK
2019 JAN 25 P 12:52
NEW MILFORD, CT

REVISED AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMPS Stars of the Month: Ashley Dovale, Elizabeth Pitcher, Cheryl Reiner, Marney Roberts, Gretchen Rondini, and Daniel Savo

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated January 30, 2019
- B. Monthly Reports
 - 1. Budget Position dated 12/31/18
 - 2. Purchase Resolution: D-718
 - 3. Request for Budget Transfers
- C. Adoption of the 2019-2020 Board of Education Budget

5. ADJOURN

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
January 30, 2019

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Heather Badaracco**, Special Education Teacher, Northville Elementary School
Move that the Board of Education approve the resignation of **Mrs. Heather Badaracco** as Special Education Teacher at Northville Elementary School effective February 8, 2019.

Took position elsewhere

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. None currently

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. **Mr. John Lee**, Acting Assistant Principal, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mr. John Lee** as Acting Assistant Principal at Sarah Noble Intermediate School effective January 17, 2019 for four to six weeks.
2018-2019 Salary – \$513.64 per day

Education History:

BA: University of Maine
Major: English
MS: WCSU
Major: English
6th Yr.: University of Bridgeport
Major: Administration

Work Experience:

34 yrs. New Milford PS

2. **Mrs. Sandra Proia**, Special Education Teacher, Hill and Plain School
Move that the Board of Education appoint **Mrs. Sandra Proia** as Special Education Teacher at Hill and Plain School effective February 1, 2019.
2018-2019 Salary – \$90,615 (Step 15F), pro-rated to start date

Education History:

BS: Longwood University
Major: Psychology
MS: Longwood University
Major: Special Education

Work Experience:

1 yr. North Carolina, 12 yrs. Virginia
4 yrs. Brookfield, 1 yr. Stratford,
1 yr. Sherman

Replace: C. Ruggiero

4. **MISCELLANEOUS STAFF**

a. **RESIGNATIONS**

1. None currently

5. **MISCELLANEOUS STAFF**

b. **APPOINTMENTS**

1. None currently

6. NON-CERTIFIED STAFF AND LICENSED STAFF

a. RESIGNATIONS

1. **Ms. Lauren Germann**, Paraeducator, Hill and Plain School
Move that the Board of Education approve the resignation of **Ms. Lauren Germann** as Paraeducator at Hill and Plain School effective February 1, 2019.

Personal Reasons

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. **Mrs. Kerriann Cartelli**, Tutor, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Kerriann Cartelli** as Tutor at Sarah Noble Intermediate School effective January 31, 2019.
2. **Mr. Jim Luis**, Assistant Producer/Technical Director for All School Musical, New Milford High School
Move that the Board of Education appoint **Mr. Jim Luis** as Assistant Producer/Technical Director for All School Musical at New Milford High School effective January 31, 2019.
3. **Mrs. Dana O'Rourke**, Computer Technician I, New Milford High School
Move that the Board of Education appoint **Mrs. Dana O'Rourke** as Computer Technician I at New Milford High School effective February 20, 2019.

Education History:

BA: College of New Rochelle

Major: Psychology

\$16.00 per hour

2018-19 stipend: \$1985

\$21.83 per hour

8 hours per day/School Year

Step 2/Tech I class

Replacing: W. Merritt

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. **None currently**

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. **None currently**

10. BAND STAFF

a. RESIGNATIONS

1. **None currently**

11. BAND STAFF

b. APPOINTMENTS

1. **None currently**

12. COACHING STAFF

a. RESIGNATIONS

1. **Ms. Kristi Montemurro**, Freshman Girls' Lacrosse Coach,
New Milford High School

Move that the Board of Education approve the resignation of
Ms. Kristi Montemurro as Freshman Girls' Lacrosse Coach
at New Milford High School effective December 10, 2018.

Personal Reasons

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Allyson LaPorte**, Girls' and Boys' Assistant Indoor
Track Coach, New Milford High School

Move that the Board of Education appoint **Ms. Allyson
LaPorte** as Girls' and Boys' Assistant Indoor Track Coach at
New Milford High School effective January 31, 2019,
pending receipt of coaching permit.

2018-2019 Stipend: \$1890

14. LEAVES OF ABSENCE

1. **None currently**



SUMMARY BY MOC (MAJOR OBJECT CODE)								
RANGE	MAJOR OBJECT CODE DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
100'S	SALARIES - CERTIFIED	28,371,848	0	28,371,848	10,803,316	17,382,035	186,497	99.34%
100'S	SALARIES - NON CERTIFIED	9,186,474	0	9,186,474	3,905,448	3,650,451	1,630,576	82.25%
200'S	BENEFITS	11,077,452	0	11,077,452	6,727,917	3,489,298	860,237	92.23%
300'S	PROFESSIONAL SERVICES	4,066,004	267	4,066,271	1,699,369	1,645,997	720,905	82.27%
400'S	PROPERTY SERVICES	971,502	(335)	971,167	424,247	341,522	205,398	78.85%
500'S	OTHER SERVICES	7,665,654	(50,000)	7,615,654	3,413,903	3,621,841	579,909	92.39%
600'S	SUPPLIES	2,642,956	(42)	2,642,914	972,748	1,177,920	492,246	81.37%
700'S	CAPITAL	142,944	110	143,054	57,078	17,004	68,973	51.79%
700'S	5 YEAR CAPITAL	322,500	-	322,500	198,318	52,639	71,544	68.56%
800'S	DUES AND FEES	89,180	-	89,180	63,064	9,588	16,529	81.47%
900'S	REVENUE	-1,525,928	50,000	-1,475,928	-472,422	0	-1,003,506	32.01%
GRAND TOTAL		63,010,586	0	63,010,586	27,792,986	31,388,294	3,829,307	93.92%

SALARIES - NON CERTIFIED BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51180	SALARIES - NON CERT - STIPENDS	557,844	0	557,844	197,259	0	360,585	35.36%
51201	SALARIES - NON CERT - PARA EDUCATOR	1,923,907	0	1,923,907	718,616	1,145,241	60,050	96.88%
51202	SALARIES - NON CERT - SUBSTITUTES	833,638	0	833,638	382,695	4,606	446,337	46.46%
51210	SALARIES - NON CERT - SECRETARY	1,894,971	0	1,894,971	855,588	883,380	156,004	91.77%
51225	SALARIES - NON CERT - TUTORS	293,362	0	293,362	63,932	43,676	185,754	36.68%
51240	SALARIES - NON CERT - CUSTODIAL	1,919,763	0	1,919,763	906,663	869,736	143,364	92.53%
51250	SALARIES - NON CERT - MAINTENANCE	884,575	0	884,575	404,534	432,925	47,116	94.67%
51285	SALARIES - NON CERT - TECHNOLOGY	444,451	0	444,451	182,675	188,504	73,272	83.51%
51336	SALARIES - NON CERT - NURSES	433,963	0	433,963	193,485	82,385	158,093	63.57%
TOTAL		9,186,474	0	9,186,474	3,905,448	3,650,451	1,630,576	82.25%

BENEFIT BREAKOUT								
OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
52200	BENEFITS - FICA	653,931	0	653,931	250,633	0	403,298	38.33%
52201	BENEFITS - MEDICARE	541,567	0	541,567	198,953	0	342,614	36.74%
52300	BENEFITS - PENSION	815,879	0	815,879	815,879	0	0	100.00%
52600	BENEFITS - UNEMPLOYMENT COMP	15,000	0	15,000	7,134	7,866	0	100.00%
52810	BENEFITS - HEALTH INSURANCE	8,250,427	0	8,250,427	4,961,578	3,248,709	40,140	99.51%
52820	BENEFITS - DISABILITY INSURANCE	147,000	0	147,000	84,282	14,826	47,892	67.42%
52830	BENEFITS - LIFE INSURANCE	120,000	0	120,000	17,610	87,633	14,757	87.70%
52900	BENEFITS - OTHER EMPLOYEE BENEFITS	533,648	0	533,648	391,848	130,264	11,536	97.84%
TOTAL		11,077,452	0	11,077,452	6,727,917	3,489,298	860,237	92.23%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
51110	CERTIFIED SALARIES	28,371,848	0	28,371,848	10,803,316	17,382,035	186,497	99.34%
51200	NON-CERTIFIED SALARIES	9,186,474	0	9,186,474	3,905,448	3,650,451	1,630,576	82.25%
52000	BENEFITS	11,077,452	0	11,077,452	6,727,917	3,489,298	860,237	92.23%
53010	LEGAL SERVICES	184,000	0	184,000	183,093	907	0	100.00%
53050	CURRICULUM DEVELOPMENT	75,000	0	75,000	15,540	6,000	53,460	28.72%
53200	PROFESSIONAL SERVICES	2,032,252	-102,522	1,929,730	679,845	995,109	254,776	86.80%
53201	MEDICAL SERVICES - SPORTS	28,000	0	28,000	8,833	0	19,167	31.55%
53210	TIME & ATTENDANCE SOFTWARE	10,500	0	10,500	38	0	10,462	0.36%
53220	IN SERVICE	132,210	40	132,250	39,760	1,974	90,516	31.56%
53230	PUPIL SERVICES	924,576	102,749	1,027,325	413,128	587,538	26,659	97.41%
53300	OTHER PROF/ TECH SERVICES	55,765	0	55,765	18,630	300	36,835	33.95%
53310	AUDIT/ACCOUNTING	45,000	0	45,000	45,000	0	0	100.00%
53500	TECHNICAL SERVICES	263,834	0	263,834	182,742	5,400	75,692	71.31%
53530	SECURITY SERVICES	204,867	0	204,867	65,002	48,405	91,460	55.36%
53540	SPORTS OFFICIALS SERVICES	110,000	0	110,000	47,756	365	61,879	43.75%
54101	CONTRACTUAL TRASH PICK UP	91,174	0	91,174	36,242	37,219	17,713	80.57%
54301	REPAIRS & MAINTENANCE	449,103	0	449,103	225,608	188,630	34,865	92.24%
54302	FIRE / SECURITY MAINTENANCE	2,500	0	2,500	1,010	0	1,490	40.40%
54303	GROUNDS MAINTENANCE	13,028	0	13,028	8,081	0	4,948	62.02%
54310	GENERAL REPAIRS	43,146	-400	42,746	10,044	7,686	25,017	41.48%
54320	TECHNOLOGY RELATED REPAIRS	54,040	0	54,040	23,100	350	30,590	43.39%
54411	WATER	67,347	0	67,347	27,436	39,911	0	100.00%
54412	SEWER	22,900	0	22,900	10,530	0	12,370	45.98%
54420	LEASE/RENTAL EQUIP/VEH	228,264	65	228,329	82,197	67,726	78,406	65.66%
55100	PUPIL TRANSPORTATION - OTHER	106,050	0	106,050	35,384	68,871	1,795	98.31%
55101	PUPIL TRANS - FIELD TRIP	24,600	0	24,600	8,753	225	15,622	36.50%
55105	TRANSPORTATION - SUMMER	16,000	0	16,000	0	0	16,000	0.00%
55110	STUDENT TRANSPORTATION	4,331,010	-50,000	4,281,010	2,066,236	2,204,595	10,179	99.76%
55190	STUDENT TRANSPORTATION PURCHAS	1,500	0	1,500	0	0	1,500	0.00%
55200	GENERAL INSURANCE	293,338	0	293,338	292,620	0	718	99.76%
55300	COMMUNICATIONS	48,646	0	48,646	24,526	24,120	0	100.00%
55301	POSTAGE	35,981	0	35,981	11,309	23,497	1,175	96.73%
55302	TELEPHONE	76,449	0	76,449	50,663	25,786	0	100.00%



EXPENDITURES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
55400	ADVERTISING	2,000	0	2,000	3,159	0	-1,159	157.97%
55505	PRINTING	48,562	0	48,562	23,422	13,150	11,990	75.31%
55600	TUITION	30,000	0	30,000	6,800	0	23,200	22.67%
55610	TUITION TO IN STATE DIST	772,434	0	772,434	276,114	460,688	35,632	95.39%
55630	TUITION TO PRIVATE SOURCES	1,830,260	0	1,830,260	603,302	789,341	437,617	76.09%
55800	TRAVEL	48,824	0	48,824	11,615	11,568	25,641	47.48%
56100	GENERAL INSTRUCTIONAL SUPPLIES	163,894	-65	163,829	66,868	27,010	69,952	57.30%
56110	INSTRUCTIONAL SUPPLIES	418,963	23	418,986	213,665	42,064	163,257	61.04%
56120	ADMIN SUPPLIES	31,429	0	31,429	6,098	1,167	24,163	23.12%
56210	NATURAL GAS	196,000	0	196,000	32,670	158,330	5,000	97.45%
56220	ELECTRICITY	945,010	0	945,010	335,103	578,267	31,640	96.65%
56230	PROPANE	2,250	0	2,250	316	1,934	0	100.00%
56240	OIL	206,737	0	206,737	40,935	150,597	15,205	92.65%
56260	GASOLINE	29,653	0	29,653	4,524	25,129	0	100.00%
56290	FACILITIES SUPPLIES	310,761	0	310,761	132,379	113,132	65,250	79.00%
56291	MAINTENANCE COMPONENTS	14,500	0	14,500	8,292	6,208	0	100.00%
56292	UNIFORMS/ CONTRACTUAL	3,400	0	3,400	0	2,900	500	85.29%
56293	GROUNDKEEPING SUPPLIES	17,750	0	17,750	9,175	4,698	3,878	78.15%
56410	TEXTBOOKS	52,397	0	52,397	33,712	2,290	16,395	68.71%
56411	CONSUMABLE TEXTS	78,994	0	78,994	28,190	5,355	45,449	42.46%
56420	LIBRARY BOOKS	107,044	-104	106,940	34,627	49,716	22,598	78.87%
56430	PERIODICALS	17,449	104	17,553	14,629	602	2,322	86.77%
56460	WORKBOOKS	13,185	0	13,185	3,465	8,511	1,209	90.83%
56500	SUPPLIES - TECH RELATED	33,540	0	33,540	8,103	10	25,427	24.19%
57300	BUILDINGS	111,350	0	111,350	58,199	31,046	22,105	80.15%
57340	COMPUTERS/TECH HARDWARE	8,250	0	8,250	4,272	333	3,646	55.81%
57345	INSTRUCTIONAL EQUIPMENT	56,075	110	56,185	16,403	6,107	33,675	40.06%
57400	GENERAL EQUIPMENT	114,394	0	114,394	53,903	31,557	28,934	74.71%
57500	FURNITURE AND FIXTURES	175,375	0	175,375	122,618	600	52,157	70.26%
58100	DUES & FEES	89,180	0	89,180	63,064	9,588	16,529	81.47%
EXPENDITURE TOTAL		64,536,514	-50,000	64,486,514	28,265,407	31,388,294	4,832,813	92.51%



REVENUES

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	TRANSFERS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	BALANCE	% USED
43103	EXCESS COSTS	-717,460	0	-717,460	0	0	-717,460	0.00%
43105	MEDICAID REIMBURSEMENT	-49,575	0	-49,575	-63,014	0	13,439	127.11%
44105	FOI & FINGERPRINTING FEES	-2,200	0	-2,200	-284	0	-1,916	12.91%
44705	BUILDING USE FEES	-55,000	0	-55,000	-12,000	0	-43,000	21.82%
44800	REGULAR ED TUITION	-100,550	0	-100,550	0	0	-100,550	0.00%
44822	SPECIAL ED TUITION	-36,400	0	-36,400	0	0	-36,400	0.00%
44860	ADMISSIONS/ATHLETIC GATE RECEIPTS	-25,400	0	-25,400	-2,000	0	-23,400	7.87%
44861	PARKING PERMIT FEES	-69,224	4,400	-64,824	-41,000	0	-23,824	63.25%
44862	SCHOOL MUSICAL TICKET SALES	-10,000	0	-10,000	0	0	-10,000	0.00%
44863	PAY TO PLAY	-110,000	45,600	-64,400	-26,475	0	-37,925	41.11%
49102	TRANSFER IN-OTHER	-27,619	0	-27,619	-5,149	0	-22,470	18.64%
49599	CAPITAL RESERVE	-322,500	0	-322,500	-322,500	0	0	100.00%
REVENUE TOTAL		-1,525,928	50,000	-1,475,928	-472,422	0	-1,003,506	32.01%

GRAND TOTAL	63,010,586	0	63,010,586	27,792,986	31,388,294	3,829,307	93.92%
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PURCHASE RESOLUTION D - 718

AGENDA ITEM 4B-2
JANUARY 2019 MEETING

WHEREAS, the equipment, supplies and/or services for which the following Purchase Orders have been issued and deemed necessary by the Superintendent of Schools, and the cost, thereof, are within the budget appropriations approved by the voters of the Town, NOW, BE IT RESOLVED, that the said purchase orders and all disbursements in connection, thereof, are hereby approved.

Funding	Location	Vendor Name	Description	Amount	Object Code
GENERAL	NES	HEINEMANN	READING/WRITING CLASSROOM LIBRARY	\$ 22,134.00	56420
5 YEAR CAPITAL	FACILITIES	SIEMENS INDUSTRY, INC.	HPS FIRE ALARM PANEL AND DEVICES	\$ 15,000.00	57300
5 YEAR CAPITAL	FACILITIES	MD STETSON, INC.	CLARK AUTOSCRUBBER FOR FLOORS - (4)	\$ 14,593.00	57400
5 YEAR CAPITAL	FACILITIES	FUSS & O'NEILL ENVIROSCIENCE	HPS ASBESTOS ABATEMENT AND MONITORING	\$ 14,585.00	57300
GRANT (PERKINS)	NMHS	EDADVANCE	REGIONAL HEALTH CARE SHADOWING PROGRAM	\$ 6,000.00	51115
GENERAL	DOI	CREC-CAPITOL REGION ED. COUNCIL	SCIENCE UNITS FOR GRADES 1,3,5,6 FOR VETTING	\$ 6,000.00	53050
GENERAL	SPED	RUSHFORD CENTER, INC.	TUTORIAL SERVICES AND DAY PLACEMENT	\$ 5,664.00	55630



BUDGET TRANSFER REQUESTS

AGENDA ITEM 4B-3
 JANUARY 2019 MEETING

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Requesting Approval Across MDC	NES-1	TO PURCHASE "JR. GUILD" MONTHLY BOOK CLUB SUBSCRIPTION THAT WAS MORE THEN ORIGINALLY BUDGETED FOR	\$227.00	NES	BLB22235 LIBRARY	56110 INSTRUCTIONAL SUPPLIES	NES	BLB22235 LIBRARY	53200 PROFESSIONAL SERVICES

	DETAIL			FROM (-)			TO (+)		
	#	REASON	AMOUNT	LOCATION	ORG	OBJECT	LOCATION	ORG	OBJECT
Informational Within Major Object Code	CO-1	MILEAGE REIMBURSEMENT MONEY IN WRONG BUDGET LINE	\$500.00	CENTRAL OFFICE	BGZ25843 TECHNOLOGY - DOGA	55800 TRAVEL	CENTRAL OFFICE	BDZ10026 TECHNOLOGY - DOI	55800 TRAVEL