


## Mobile County Public School System

### Student Email Access

1. Go to the Mobile County Public School System website ([www.mcpss.com](http://www.mcpss.com))
2. At the top of the page, click on the Our Students link.
3. Log in using your complete username, which is your first, middle, and last initial and the last 6 digits of your student number. Make sure you include the @stu.mcpss.com portion. (ex. [ABC123456@stu.mcpss.com](mailto:ABC123456@stu.mcpss.com))
4. Enter your password, which is your capital first initial, lowercase last initial, and your 8 digit birthdate (ex. Ac04262010)
5. Click on the waffle icon at the right hand side of the screen. (ex. )
6. In the drop down menu, click Outlook, which is the email platform.