

**MANNINGTON BOARD OF EDUCATION  
REGULAR MEETING AGENDA  
Tuesday, April 14, 2020 – 6:30 PM**

**I. PLEDGE TO THE FLAG**

**II. CALL TO ORDER**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Mannington Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Mannington Township School, SJ Times and Elmer Times.

**III. ROLL CALL**

Board Secretary will roll call the attendance:

Michael Bower \_\_\_ Eric Buzby \_\_\_ Joanne Cooper \_\_\_  
Robert DiGregorio \_\_\_ Bethanne Patrick \_\_\_ Robert Poole \_\_\_ Carmen Porter \_\_\_

**V. PRESENTATIONS**

1. Student of the Month Recognition

**VI. AUDIENCE PARTICIPATION I**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting.
4. Identify the agenda item that you wish to comment on.
5. All questions are to be directed to the Board President.
6. Time limit for discussion is 5 (five) minutes per person.
7. Total time limit for public discussion is 30 minutes.

**III. APPROVAL OF MINUTES**

The Superintendent and Business Administrator recommend that the Board of Education untangle the approval of the Regular Meeting Minutes of February 11, 2020.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Voice Vote:* Yes: \_\_\_\_\_ No: \_\_\_\_\_ *Abstain:* \_\_\_\_\_

The Superintendent and Business Administrator recommend that the Board of Education approve the Regular Meeting Minutes of February 11, 2020 and the Regular Meeting Minutes of March 10, 2020, including the following amendment: A revision to the Budget Resolution, adding "to be submitted to the Executive County Superintendent for approval" to the first paragraph.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_

*Voice Vote:* Yes: \_\_\_\_\_ No: \_\_\_\_\_ *Abstain:* \_\_\_\_\_

**IV. FINANCIAL**

The Superintendent and Business Administrator recommend that the Board of Education approve the following items:

**1. Board Secretary Certification**

Board's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10(c) 4**, the Mannington Township Board of Education certifies that as of February 29, 2020 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.**

**Board of Education Meeting - Tuesday, April 14, 2020**

**6A:23A-16.10(a)1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to **N.J.A.C. 6A:23A-16.10 (c) 3**, I certify that as of February 29, 2020, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Mannington Township Board of Education pursuant to **N.J.S.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line item account has been over-expended in violation of **N.J.A.C. 6A:23A-16.10 (c) 4**. And, in accordance with N.J.A.C. 6A:23A-16.10(c) 2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 29, 2020.

2. **Cash Reconciliation Report** - Approve the cash reconciliation report for the month of February 2020.
3. **Transfers** – Approve the transfer list for the month of March 2020.
4. **Bills To Be Paid** – Approve payroll and agency for the month of March 2020 and the bills list for the month of April 2020.
5. **Transportation Addendum** - Approve a Transportation Addendum with BR Williams, Inc. for payment during the COVID-19 closure as long as certified payroll is provided.
6. **Tuition Contract** - Approve the tuition contract with Atlantic City Board of Education for three students currently attending Mannington School. (Student #1599369692, #9801393968 and #6967295400). This would represent revenue to the district.
7. **Child Study Team** - Approve the agreement with Salem County Special Services School District to provide Child Study Team Services for the 2020-2021 school year at an annual rate of \$79,365 (2019-2020 rate is \$75,586).
8. **OT/PT/Speech Services** – Approve the itinerant services agreement with Salem County Special Services and the rates for related services/evaluations on an as needed basis for the 2020-2021 school year.
9. **SCVTS Tuition** - Approve the Salem County Vocational Technical School District Tuition Contract Agreement for the 2020-2021 school year. Tuition rates are \$2,025 shared-time and \$4,050 full-time. Estimated enrollment is 36 full-time students and 0 shared-time students for a total cost of \$145,800.  
Further, to approve the 2018-2019 Tuition Adjustment in the amount of \$
10. **Public Employer Trust** - Approve the Public Employer Trust Agreement for the period July 1, 2020 to June 30, 2021. This is a participation agreement for the medical and prescription plans administered by Brown & Brown Benefit Advisors. (Amerihealth renewal rate is 2.5%)
11. **ESY Transportation** - Approve Extended School Year Transportation with GCSSSD Salem Transportation Cooperative on route #SS503 for student E.N. #7530852372 at an estimated route cost of \$333.57 (Mannington's portion will be prorated based on the number of other students on the route).
12. **Software License Agreement** - Approve the Computer Solutions Software License Agreement effective July 1, 2020 to June 30, 2021 at an annual cost of \$5,304.

Board of Education Meeting - Tuesday, April 14, 2020

13. **NJSIG Safety Grant** - Approve, by Resolution, the digital submission of the 2020 application for the Safety Grant Program through the New Jersey Schools Insurance Group, for the purposes described in the application, in the amount of \$2,000 (2019 amount was \$2,394.49).

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: M Bower \_\_\_\_\_ E Buzby \_\_\_\_\_ J Cooper \_\_\_\_\_ R DiGregorio \_\_\_\_\_  
B Patrick \_\_\_\_\_ R Poole \_\_\_\_\_ C Porter \_\_\_\_\_

**V. BOARD OF EDUCATION BUSINESS**

1. **Correspondence**

- a. Letter from the NJ Department of Education, Division of Early Childhood Education approving the 2020-2021 Preschool Program Plan and Budget Statement.

2. **Committee Reports**

- a. Salem High School Representative - Bethanne Patrick
- b. Township Committee Meeting - Bethanne Patrick

3. **Unfinished Business**

- a. Online Ethics Financial Disclosure Forms are complete.

4. **New Business**

- a. Superintendent Evaluation email will be received in early May. Please complete the evaluation prior to the June Board Meeting. Summary will be completed as a group on June 9, 2020 during the Executive Session of the Board Meeting.

5. **Other**

- a. Superintendent Update

**VI. SUPERINTENDENT'S RECOMMENDATIONS**

The Superintendent recommends that the Board of Education approve the following items:

A. **Professional Personnel**

1. Approve the leave of absence request from Noelle English beginning on September 1, 2020 using a combination of sick time and unpaid leave. Return to work date is tentatively September 1, 2021.
2. Approve utilizing ESEA Title IV funds for payment for the following program/staff:
  - a. Yearbook Club - Heather Sakewicz-Frank  
Timesheets will be submitted for payment at the Board approved rate of \$30 per hour.

B. **Other**

1. **Student Admissions** - Approve the attendance of the following children of staff members for the 2020-2021 school year:  
Emma Savidge (daughter of Katelyn Savidge) in 2nd grade  
Balor Stamm (son of Shaun Stamm) in Kindergarten
2. **Homeless Agreement** - Approve entering into the Salem County Homeless Student Agreement for the 2020-2021 school year. The agreement states that Mannington Township School will not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school district that participates.
5. **School Performance Report** - Approve the 2018-2019 School Performance Report as presented during the Superintendent Update.

Board of Education Meeting - Tuesday, April 14, 2020

- 6. **Assurance Statement** - Approve, by Resolution, the Assurance Statement for Special Education Policies and Procedures.
- 7. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the second reading of the Superintendent's monthly report for the period of February 12, 2020 to March 10, 2020.
- 8. **HIB** - Approve, as per the NJDOE, HIB reporting requirements, the first reading of the Superintendent's monthly report for the period of March 11, 2020 to April 14, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Roll call vote: M Bower \_\_\_\_\_ E Buzby \_\_\_\_\_ J Cooper \_\_\_\_\_ R DiGregorio \_\_\_\_\_  
B Patrick \_\_\_\_\_ R Poole \_\_\_\_\_ C Porter \_\_\_\_\_

**VII. FOR YOUR INFORMATION**

- 1. School Report
- 2. Fire Drill - 3/12/2020 Security Drill - No Security Drill (NJ Shelter in Place 3/21/2020)
- 3. Important Dates:
  - a. Public Hearing on the Budget and Regular Monthly Meeting - Tuesday, May 5, 2020 at 6:30 pm (Note: This is the 1st Tuesday of the month)
  - b. T.E.A.M. Community Day - Saturday, May 9, 2020

**VIII. AUDIENCE PARTICIPATION II**

- 1. Sign in at the room entrance.
- 2. Wait to be recognized before making your comment.
- 3. State your full name and address before commenting.
- 4. Identify the agenda item that you wish to comment on.
- 5. All questions are to be directed to the Board President.
- 6. Time limit for discussion is 5 (five) minutes per person.
- 7. Total time limit for public discussion is 30 minutes.

**IX. RECESS INTO EXECUTIVE SESSION**

**Mannington Board of Education Resolution Authorizing Executive Session**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

**WHEREAS**, the Board of Education of the Mannington School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Board of Education will reconvene at approximately 8:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Mannington School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

- \_\_\_\_\_ 1. Confidential Matters (Student) per Statute or Court Order
- \_\_\_\_\_ 2. Matters that would Impact Rights to Receive Federal Funds
- \_\_\_\_\_ 3. Unwarranted Invasion of Individual Privacy
- \_\_\_\_\_ 4. Collective Bargaining with the Mannington Education Association
- \_\_\_\_\_ 5. Acquisition of Real Property or Investment of Public Funds
- \_\_\_\_\_ 6. Tactics or Techniques utilized in Public Safety Procedures
- \_\_\_\_\_ 7. Litigation, Contract Negotiations or Attorney/Client Privilege
- \_\_\_\_\_ 8. Personnel Matters
- \_\_\_\_\_ 9. Imposition of Penalties Upon an individual

**BE IT FURTHER RESOLVED** that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity

**Board of Education Meeting - Tuesday, April 14, 2020**

with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Time:* \_\_\_\_\_

*Voice Vote:* Yes: \_\_\_\_\_ No: \_\_\_\_\_ *Abstain:* \_\_\_\_\_

**X. RESUMPTION OF PUBLIC PORTION OF THE MEETING**

It is recommended that the Board of Education resume the public portion of the meeting.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Time:* \_\_\_\_\_

*Voice Vote:* Yes: \_\_\_\_\_ No: \_\_\_\_\_ *Abstain:* \_\_\_\_\_

**XI. ADJOURNMENT**

It is recommended that there being no further business to come before the Board of Education, the meeting be adjourned.

*Motion:* \_\_\_\_\_ *Second:* \_\_\_\_\_ *Time:* \_\_\_\_\_

*Voice Vote:* Yes: \_\_\_\_\_ No: \_\_\_\_\_ *Abstain:* \_\_\_\_\_