

**COMMUNITY ACTION INC., OF
CENTRAL TEXAS HEAD START
PROGRAM
2020-2021**



REGULAR POLICY COUNCIL MEETING AGENDA

Hard copies of this agenda and/or any of the attachments are available by contacting
psanchez@communityaction.com.

DATE: July 15, 2021

TIME: 11:00 am -12:00 pm

LOCATION: Zoom Conference Call (COVID-19)

CHILD CARE: N/A

POLICY COUNCIL CHAIRPERSON: Mr. Joshua Romero, Henry Bush CDC

If you have questions, please contact Dr. Imelda Medrano, Early Childhood Program Director at 512-396-3395 X 228 or 281-967-0197.

Total Members: 9

Quorum: 5 members required to meet quorum

I. Open Meeting

1. Call to order, time: _____ Chairperson: Joshua Romero
2. Roll Call (Attendance) Secretary: Brittany Martinez

Center	Member	P/A	Alternate	P/A
Hemphill	Lydia Ramirez-Vice Chairperson		<i>Brittany Taylor</i>	
Bonham	Brittany Martinez-Secretary		Maria Cristela Gonzalez	
Henry Bush	Joshua Romero-Chairperson		Sandra Lopez	
Luling	Cindy Partida-CAI Board Rep		Samantha Wynn	
A. Washington	Gabriela Hernandez-Translator		David Gonzalez	
LBT	Bianca Castillo		Tonansy Suarez	
Lockhart	Manuela Cantu		Suzanne Rivas	
Hays PEP	Vacant			
Community Rep.	Flora Amaya-Community Rep			
Community Rep.	<i>Lana Wagner</i>			
Head Start Staff				
Director	Dr. Imelda Medrano			
ERSEA	Dani Ramirez			
Family Services	David Gonzalez			
Office Manager	Patricia Sanchez			

3. Public Comment Period (2-minute maximum)
4. Member report from sites (2-minute maximum)

II. Policy Council Training

1. [Parents Return to Centers English Version](#)-Dr. Imelda Medrano
2. [School Readiness Goals](#)-Dr. Imelda Medrano
3. CLASS Results for [Infants](#) and [Toddlers](#)-Dr. Imelda Medrano

III. EXECUTIVE SESSION (CLOSED TO PUBLIC) Start Time: _____

Policy Council Members / Program Director

Executive Session Pursuant to Government Code Section 551.074 for purpose of discussing Personnel

1. New Hire Report – *for approval*
2. Termination Report-*for approval*

Executive session adjourns. End Time: _____

Regular meeting reconvenes. Time: _____

VI. OLD BUSINESS

[Approval of Meeting Minutes from June 17, 2021](#).-for approval

V. NEW BUSINESS-*for approval*

- a. [School Readiness Goals](#)
- b. [Grant Continuation Budget 21-22](#)
- c. [Tuition Reimbursement Program](#)
- d. [Request for Policy Council Funds LBT](#)

VI. MONTHLY REPORTS (*for information*)

1. [EHS Attendance](#)
2. [HS & EHS Enrollment](#)

VII. FINANCIAL – March 2021 (*for information*)

1. [Child and Adult Care Food Program \(CACFP\)](#)
2. [Federal HS/EHS](#)
3. [COVID Funds](#)
4. [American Rescue Plan Funds](#)
5. [In Kind](#)
6. [Credit Card Reports – June 2021](#)
7. [Store Account Expenditures – June 2021](#)

8. [Policy Council Funds](#)

9. Recent Invoices for Building Repairs/Operations

- [1st Home & Commercial Services 6-24 Henry Bush Hydrostatic Test](#)
- [Ted Breihan Electric 6-29 A. Washington Ballasts & Bulbs](#)
- [1st Home & Commercial Services A. Washington 6-8 Kitchen Faucet](#)
- [1st Home & Commercial Services 6-3 Hemphill HS Water Heater](#)
- [Divided Sky Construction 6-16 Henry Bush Classroom Ceiling](#)

VIII. ANNOUNCEMENTS/ CORRESPONDENCE

1. [Head Start Monthly Report June 2021](#)
2. [CAI Program Calendar 2021-2022](#)
3. [Notice of Award June 2021](#)
4. [Annual Training Plan for Head Start Staff August 2021](#)
5. [Infant CLASS Averages 20-21](#)
6. [Toddler CLASS Averages 20-21](#)
7. [Notification Emergency Services called out to Lockhart July 8, 2021](#)
8. [Notification of classroom closure Hemphill EHS due to COVID Exposure](#)
9. [Notification of classroom closure LBT due to COVID Exposure](#)
10. [CCL Investigation Report Hemphill HS](#)
11. [CCL Investigation Report Henry Bush](#)
12. [Staff Mental Wellness Contract](#)
13. [Child Care Relief Funding Approved](#)
14. [Frog Street Training Invoice New Teachers](#)
15. [Tuition Reimbursement Program Guidelines](#)
16. [Hays CISD MOU 21-22](#)
17. [Luling CISD MOU 21-22](#)

Next Meeting: August 19, 2021 11:00 AM Zoom

Meeting adjourned by Chairperson, Mr. Joshua Romero at: _____