

Wyoming Area School District  
Regular Meeting of the Wyoming Area Board of Education  
252 Memorial Street, Exeter, Pennsylvania, 18643  
Tuesday, January 28, 2020, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular meeting of December 17, 2019

Superintendent's Report

Student Representative's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

Building Report

Bids Report

Police Report

Open Discussion

Adjournment



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Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from regular meeting of November 20, 2020.
2. Right to Know Request for information relating to pest control for all properties.
3. Right to Know Request for information such as school employee names, hire date, e-mail address, department/position and salaries.
4. Amy Espositio, Secondary Math Teacher, requesting to take a sabbatical leave.
5. Libby Krokos, Luzerne Intermediate Unit, requesting permission to use thirteen classrooms at the Secondary Center for the 2020 Extended School Year Program.
6. Ballots received from the West Side Career and Technology Center for each board member to vote for officers to serve on the Joint Operating Committee for the 2020 calendar year.
7. Lisa Day and Chris Hizynski, FBLA Advisors, requesting permission to attend the FBLA State Leadership Conference in Hershey, along with fifteen students.
8. Nicole Gashi, Wyoming Area Football Parents Association, requesting permission to hold Night at the Races fundraiser.
9. Carla DePrimo, Special Education Aide, requesting permission to take a leave without pay.
10. Shea Riley, Band Teacher, requesting permission to attend the PMEA District 9 Band along with three students at Montrose School District.
11. Shea Riley, Band Teacher, requesting permission to attend the PMEA District 9 Orchestra along with four students at GAR High School.
12. Gelsomina Moriconi, Foodservice Worker, requesting permission to take a medical leave of absence.
13. John Amico, Germania Hose Company Scuba Team, requesting permission to use the pool.

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Communications Report

14. Ron Gitkos, American Legion Post 542, 1<sup>st</sup> Lt. Jeffrey F. Deprimo, of West Pittston, on behalf of the American Legion, Post 833, Adam Kalmanowicz, of Exeter, inviting the Wyoming Area Board of Directors and the Wyoming Area Marching Band to join them for the Memorial Day Parade on Monday, May 25, 2020. The Wyoming Area clubs and organizations are also invited to attend.
- (15.) Diane Pellegrini, Kindergarten Teacher, requesting permission to extend her maternity leave.
- (16.) Carol Tabit, Reading Teacher, requesting permission to take a sabbatical leave.
- (17.) David Mattes, Health & Physical Ed Teacher, requesting permission to take a medical leave of absence.
- (18.) Lauren Wiedl, Special Education Teacher, requesting permission to take a medical leave of absence.
- (19.) Tamee Gibbs, Emotional Support Aide, requesting permission to extend her leave without pay.

Summary of Applications Received

Elementary – 2

Mid Science/English/Reading – 1

Kindergarten Aide – 6

Music – 6



**WYOMING AREA SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION**

**TUESDAY, JANUARY 28, 2020  
SUPERINTENDENT'S REPORT**

1. January is School Director Recognition Month honoring those who volunteer their time and talents for the betterment of public education in our community. Ms. Holmes will pass out the certificates recognizing our board members for their commitment to education.
2. The Pennsylvania Department of Education (PDE) has selected our Primary Center to receive a Food Service Equipment Grant in the amount \$34,056.35. The grant will be used to purchase a Walk in Freezer. This is an honor considering approximately 352 applications were received totaling over \$4.9 million in requests. Congratulations!
3. Wyoming Area received a Silver designation in the Honor Troupe awards at the PA State Thespian Conference at York State College. This is one step up from our Bronze designation we received last year. Sophomore Michael Vukovich was elected to a State Thespian Officer (STO) position. Wyoming Area continues to make a strong showing and impact on a State level. We are the only Thespian Troupe in Northeast PA. Congratulations to Mr. Chuck Yarmey (Drama Advisor) and the Drama Club!



4. Congratulations to our 2020 Science Olympiad Team for a fine performance this past weekend at the North Pocono Invitational.

Medal winners included:

Grace Washney and Gabby Vogel for Astronomy

Cara Yorina and Gabby Delicati for Wright Stuff

Nate Cable, Mike Desanto and Grace Washney for Protein Modeling,

Marissa Kovaleski and Aubri Marranca for Ping Pong Parachute

The team will travel to Northwestern Lehigh High School to participate in the Tiger Invitational on February 8th and will compete at Regionals on March 11th at Penn State WB. Congratulations to Mr. David Pizano and the 2020 Science Olympiad Team!



5. Congratulations to the 2019 PA Football Writer's All State High School Football Teams from Wyoming Area:

Class 3 A – Quarterback Dom DeLuca

Class 3 A – Defensive Line – Sammy Solomon

Player of the Year – Dom DeLuca

Coach of the Year – Randy Spencer

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**Treasurer's Report**

First National Community Bank	General Fund	9,645,788.18
First National Community Bank	Payroll Account	5,811.22
First National Community Bank	Cafeteria Account	71,280.95
First National Community Bank	Student Activities	117,930.55
First National Community Bank	Athletic Fund Account	33,453.96
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	General Fund Account	1,127,053.82
First National Community Bank	Series 2018 GON Account	1,359,150.03

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Finance Report

1. Received the following checks:

Berkheimer Income Tax

Earned Income Tax	38,245.52
Local Services Tax	100.25
Per Capita Tax	1,512.80
Delinquent Per Capita	<u>3,785.24</u>
Total:	43,643.81

State & Federal Subsidy Payments

Retirement	598,442.10
Health Services	41,551.75
Medical Admin Claims	4,014.20
Basic Education Funding	1,198,829.00
IU Contributions 2019-2020	(37,166.69)
School District Transportation	400,974.00
Non Public Transportation	<u>31,378.00</u>
Total:	2,238,022.36

2019 Real Estate Taxes

Paul Konopka – Wyoming Borough	391,248.55
Robert Connors – West Wyoming Borough	221,058.19
George Miller – West Pittston Borough	296,280.71
Ann Marie Farley – Exeter Twp., Wyoming County	77,591.78
Wayman Smith – Exeter Twp., Luzerne County	155,058.23
Thomas Pizano – Exeter Borough	<u>387,826.66</u>
Total:	1,529,064.12

Local Realty Transfer Tax

Luzerne County	16,901.81
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2. Approve the January payment of \$123,073.42 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2019-2020 school year.

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Finance Report

3. Approve the January payment of \$52,153.30 to the West Side Career & Technology Center for the 2019-2020 school year.
4. Approve the January payment of \$6,666.67 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2019-2020 school year.
5. Approve the payment of \$82,288.20 (invoice #10) to CM3 Building Solutions, Inc., for general construction.
6. Approve the Tuition Agreement with New Story for special education services for district students at a cost ranging from \$255.00 to \$500.00 a day depending on the type of services provided.
7. Approve a refund of \$50.10 for #65-D11SE4-016-13B-000 for paid property taxes for the year 2019.
8. Approve the February 15, 2020 payment to Wilmington Trust in the amount of \$1,000.00 for the General Obligation Bond Series of 2012 (energy performance loan) of the Wyoming Area School District.
9. Approve the Final Tax Collection Report of the Tax Collectors for the year ended December 31, 2018, by Independent Auditor's Rainey and Rainey, CPAs.
10. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of **\$4,465.00** for the 2020-2021 year. Services include all administration, plan documentation and IRS filings.
11. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2020 through December 31, 2020.



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Finance Report

The fee for these services are as follows:

**Professional Fixed Annual Fee 3,550.00**

Monthly fee of \$1.59 per contributor per payroll period

12. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2020 through December 31, 2020.

The fee for these services are as follows:

**Professional Fixed Annual Fee 2,100.00**

Variable fee of \$9.75 per associated retiree per year

- (13.) Approve a motion to authorize a three year maintenance agreement (3/1/20 to 2/28/21, at an amount of \$11,450.00, 3/1/21 to 2/28/22, at an amount of \$11,450.00 and 3/1/22 to 2/28/23), at an amount of \$11,800.00 between NRG Controls North, Inc., and Wyoming Area School District to provide twelve (12) predictive and preventive maintenance visits per year for the Secondary Center, Tenth Street, JFK and Montgomery Ave. It is intended to insure that the selected equipment controls receive the calibration, adjustment and maintenance required to insure proper, efficient operation. It is also intended to prevent premature failures of the system components thus reducing the number of repair/emergency service calls each year.
- (14.) Approve the Agreement between Wyoming Area School District and Clearvu School Services, LCC, a Procurement Specialist Services Corporation, at a one time fixed fee of \$800.00. The agreement will commence January 1, 2020 through December 31, 2020.

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Finance Report

(15.) Approve the adoption of the 2020-2021 Preliminary School Operating Budget with expenditures of \$\_\_\_\_\_ and revenues of \$\_\_\_\_\_ with a tax rate of \_\_\_\_\_ mills for the Boroughs of Exeter, Exeter Township, Luzerne County, West Pittston, West Wyoming and Wyoming and a tax rate of \_\_\_\_\_ mills for Exeter Township, Wyoming County.

(16.) Approve the general ledger sheet:

Bill Listing:	January 2020	793,655.35	
Prepays:	December 2019	<u>25,236.78</u>	818,892.13
Cafeteria Account:		67,482.38	
Athletic Account:		<u>3,385.01</u>	<u>70,867.39</u>
		Total:	889,759.52

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the finance report.  
Roll Call:

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Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2019-2020 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
2. Approve the revised professional substitute and guest teacher list.
3. Approve the request of Amy Esposito, Secondary Math Teacher, to take a sabbatical leave beginning the first day of the 3<sup>rd</sup> quarter (**January 24<sup>rd</sup>**) through the last day of the 2019-2020 school year.
4. Approve Robert Galella, Director of Curriculum, to attend the 2020 Pennsylvania Title I Improving School Performance Conference in Pittsburgh, Sunday, January 26<sup>th</sup> to Wednesday, January 29, 2020. Costs to come out of Title I funds.
- (5.) Approve the request of Diane Pellegrini, Kindergarten Teacher, to extend her maternity leave to the end of the 2019-2020 school year. Return date will be the August/September 2020 school year.**
- (6.) Approve the request of Carol Tabit, Reading Teacher, to take a sabbatical leave through the second semester of the 2019-2020 school year and the first semester of the 2020-2021 school year.**
- (7.) Approve the appointment of Carissa Kasa as a long term substitute for Amy Esposito, Math Teacher, for the second semester of the 2019-2020 school year, at the step placement of Bachelor's +24 Step 3, \$44,581.00 pro-rated according to the duration of assignment.**
- (8.) Approve to collapse Title 1 Math at the Intermediate Center.**
- (9.) Approve Roxanne Campenni from Title I Math Teacher to Sixth Grade Teacher at the Intermediate Center.**
- (10.) Approve the request of David Mattes, Health & Physical Ed Teacher, to take a medical leave of absence beginning Monday, January 27, 2020, until further notice.**

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Education Report

- (11.) Approve the request of Lauren Wiedl, Special Education Teacher, to take a medical leave of absence beginning Monday, February 10, 2020 with a return date of Monday, February 24, 2020.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the education report.

Roll Call:

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Activities Report

1. Approve the request of Lisa Day and Chris Hizynski, FBLA Advisors, to attend the FBLA State Leadership Conference in Hershey, along with fifteen students, Monday, April 6<sup>th</sup> to Wednesday, April 8, 2020, at a total cost of \$8,069.00 for registration and lodging.

2. Approve the following head coach appointments for the 2019-2020 springs sports season:

Baseball	Rob Lemoncelli	4,951.00
Softball	John McNeil	4,951.00
Girls Lacrosse	Carl DeLuca	2,267.00
Boys Tennis	William Roberts	1,674.00
Track & Field	Joe Pizano	4,951.00

3. Approve the request of Nicole Gashi, Wyoming Area Football Parents Association, to hold Night at the Races fundraiser at St. Barbara's Center on Saturday, May 9, 2020, 4:00 p.m. to 10:00 p.m.

4. Approve the request of Shea Riley, Band Teacher, to attend the PMEA District 9 Orchestra along with four students at GAR High School Wednesday, January 29, 2020 to Friday, January 31, 2020. Cost for registration is \$320.00. Also requesting use of van or bus to drop off due to the size of the instruments.

5. Approve the request of Shea Riley, Band Teacher, to attend the PMEA District 9 Band along with three students at Montrose School District Wednesday, February 12, 2020 to Friday, February 14, 2020. Cost for registration and lodging is \$696.45.

**(6.) Approve the appointment of Mason Byers as head boys lacrosse coach at a salary of \$2,267.00.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the activities report.

Roll Call:



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Building Report

1. Approve the request of Libby Krokos, Luzerne Intermediate Unit #18, to use thirteen classrooms at the Secondary Center for the 2020 Extended School Year Program. The program will run July 7<sup>th</sup> through August 7, 2020, every Tuesday, Wednesday and Thursday from 8:45 a.m. to 12:15 p.m., pending approval by the building principal. (Class C)
2. Approve the revised support personnel substitute list.
3. Approve the request of Carla DePrimo, Special Education Aide, to take a leave without pay effective February 5<sup>th</sup> to February 28, 2020.
4. Approve the request of Gelsomina Moriconi, Foodservice Worker, to take a medical leave of absence effective February 1, 2020 until further notice.
5. Approve the request of John Amico, Germania Hose Company Scuba Team, to use the pool for scuba training on Tuesday, February 11<sup>th</sup> and Tuesday, February 25, 2020, 6:00 p.m. to 8:00 p.m., pending approval by the building principal and athletic director. (Class C)
6. Approve the agreement between Wyoming Area Education Association and Wyoming Area School District to allow any member of the professional staff to voluntarily donate one sick day leave to Jim Zarichak, Custodian, during the 2019-2020 school year.
- (7.) Approve the agreement between Wyoming Area Education Support Professionals Association and Wyoming Area School District to allow any member of the support staff to voluntarily donate one sick day leave to Jim Zarichak, Custodian, during the 2019-2020 school year.**
- (8.) Approve the Agreement Regarding Waiver of Expulsion Hearing for student #3000363.**
- (9.) Approve the appointment of \_\_\_\_\_ as a part time (10 month) cleaner.**
- (10.) Approve the appointment of \_\_\_\_\_ as a part time (10 month) cleaner.**
- (11.) Approve the appointment of Mary Rubino as cafeteria/kitchen manager at the Secondary Center.**



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Building Report

**(12.) Approve the request of Tamee Gibbs, Emotion Support Aide, to extend her leave without pay retroactive to January 6, 2020.**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the Building Report.

Roll Call:

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**Bids Report**

The re-bid for partial roofing placement at the Secondary Center and roof coating at the Primary Center were advertised on the following dates listed:

Times Leader  
December 21, 2019

Citizens Voice  
December 27, 2019  
January 2, 2020

The bids were opened on January 14, 2020 at 10:00 a.m.

(Successful Bidder)

**J.M. Young & Sons, Inc.**

**At a base bid total of \$1,005,105.00**

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to accept the bid report.  
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Police Report

**Wyoming Area Police Department  
Monthly Report for December 2019  
Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
0002	Transport	2
0690	Theft – Reports	1
1832	Narcotics – Possession – Marijuana, Etc.	1
2601	Use of Tobacco in Schools	1
2690	All Other Offenses - Reports	1
2910	Lost/Missing Property	1
3610	Disturbances - Juvenile	4
3800	Service Call - Miscellaneous	1
3870	Medical Emergency	1
5004	Lost & Found – Found Articles	1
7016	Follow Up Information	3
JUV	Juvenile Petition Filed	2
		<hr/>
Total		19

<u>November Calls for Service</u>	<u>Monthly Comparison</u> <u>December Calls for Service</u>	<u>Plus/Minus Comparison</u>
31	19	-12

