

# **LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1**

2200 Havasupai Blvd., Lake Havasu City, AZ 86403

## **Governing Board Minutes**

October 18, 2016

### **REGULAR MEETING SESSION:**

#### 1. Opening of Meeting

##### 1.1 Call to Order

The regular session of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing Board Vice President, Pat Rooney at 6:00pm in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona, on October 18, 2016.

##### 1.2 ROLL CALL

###### BOARD MEMBERS PRESENT:

Pat Rooney, Vice President  
Roger Schmitt, Member  
Nichole Cohen, Member  
Nancy Iannone, Member

###### BOARD MEMBERS ABSENT:

Jo Navaretta, President

###### ADMINISTRATION PRESENT:

Diana Asseier, Superintendent  
Aggie Wolter, Director of Special Services  
Missy Wood, Director of Business Services  
Brad Gardner, Director of Educational Services  
Denise Miner, Director of Personnel/Technology  
Claude Sanders, Principal, Havasupai Elementary  
Mike Murray, Principal, Starline Elementary  
Ruben Gonzalez, Principal, Nautilus Elementary  
Brett Bitterman, Principal, Oro Grande Elementary  
Andrea Helart, Principal, Jamaica Elementary  
Mari Jo Mulligan, Principal, Thunderbolt Middle School  
Scott Becker, Principal, Lake Havasu High School  
Terry Fleming, Secretary

Others: 54

##### 1.3 Call for Executive Session - none

##### 1.4 Pledge of Allegiance

##### 1.5 Moments of Silence

##### 1.6 Recognition of Visitors

- Recognition of the Lake Havasu Association of Realtors, Brenda Atkinson and group, was given for their donation of school supplies.
- New Middle School and High School Teachers were welcomed to the District.
- Mrs. Asseier, Mrs. Miner and Mrs. Wolter gave a PowerPoint presentation with information from the September's Arizona School Boards Association Law Conference.
- Lake Havasu City Education Association (LHCEA) Carol Nowakowski shared that a group meet with State Superintendent when she was in Parker; working on Kids Can't Wait proposal and several other projects; see website - [www.azed.gov/weheardyou/](http://www.azed.gov/weheardyou/). They have endorsed the bond and override election and have been out sharing the information with the community.

#### 2. Call to Public - none.

#### 3. Consent Calendar

##### 3.1.1 Approval of Minutes –

Regular Session of September 20, 2016

Special Session of September 2, 2016; September 13, 2016; September 15, 2016;

September 20, 2016  
Executive Session of September 2, 2016; September 13, 2016; September 15, 2016;  
September 20, 2016

Work Session of September 13, 2016

- 3.1.2 Approval or Modification of Agenda
- 3.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.
- 3.1.4 Approval of Vouchers for August 2016 / \$1,929,086.37  
Student Activity Funds for K-8 for August 2016 / \$36,604.92  
Student Activity Funds for 9-12 for August 2016 / \$201,094.01  
Auxiliary Funds for July 2016 / \$679,306.52  
August 2016 / \$738,873.48
- 3.1.5 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$28,012.93 and to Student Activities Organizations in the amount of \$.00. *A detailed list of donations can be viewed as background material by contacting the District.*
- 3.1.6 Approval of Change of Policy Exhibit CCA-E Organization Chart Asseier
- 3.1.7 Approval of Nomination for the Arizona School Boards Association Honor Roll Award Asseier

Mr. Schmitt moved that the Board approve the consent calendar.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4. Old Business

##### 4.1 Second Presentation/Review of Revised Policy JC School Attendance Areas and KB Parental Involvement in Education

Mrs. Asseier recommended that the Board approve the second presentation of revised Policy JC School Attendance Areas and KB Parental Involvement in Education.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 556 Policy JC - School Attendance Areas

Policy Advisory No. 564 Policy KB-Parental Involvement in Education

House Bill 2190 initiated changes to a number of education or education related statutes. Corresponding changes have been made to policy documents based on the statutory language that has been added or deleted. The documents affected are EBAA, Reporting of Hazards/Warning Systems; IKE-RB, Promotion and Retention of Students; JC, School Attendance Areas; and KB, Parental Involvement in Education.

Governing Board voted to include in whole the Optional language in Policy KB on page 3 and 4. There had been no changes made to the policies since the first reading on September 20, 2016.

Mr. Schmitt moved that the Board approve 4.1 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

##### 4.2 Second Presentation/Review of Revised Policy JICI Weapons in School and KFAA Smoking on School Premises at Public Functions

Mrs. Asseier recommended that the Board approve the second presentation of revised Policy JICI Weapons in School and KFAA Smoking on School Premises at Public Functions.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 559 Policy JICI - Weapons in School

House Bill 2338 amended A.R.S. 13-2911 by adding the following to subsection I:

Notwithstanding section 15-341 and subsection D of this section, the governing board of an educational institution may not adopt or enforce any policy or rule that prohibits the lawful possession

or carrying of a deadly weapon on a public right-of-way by a person or on or within a person's means of transportation.

A.R.S. 13-2911(K)(5) further states that Public right-of-way means any highway, street, road, thoroughfare, path, alley or other right-of-way that is publicly accessible and that is established and maintained by this state or a political subdivision of this state. Public right-of-way does not include property of an educational institution.

Policy Advisory No. 565 REMOVE Policy KFAA - smoking on School Premises at Public Functions

A.R.S. 36-601.01, Smoke-free Arizona act, states that Smoking is prohibited in all public places and places of employment within the state of Arizona, with certain exceptions. The primary objective of the law is to prohibit smoking in public places.

Policy KFAA has, therefore, been removed from the ASBA Policy Manual as the more general and inclusive prohibition pertaining to smoking is codified under Title 36, Public Health and Safety, and is applicable in all public school facilities in Arizona.

<http://azdhs.gov/preparedness/epidemiology-disease-control/smoke-free-arizona/index.php#rules>

There have been no changes made to the policies since the first reading on September 20, 2016.

Mrs. Cohen moved that the Board approve 4.2 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.3 Second Presentation/Review of Revised Policy JJJ Extracurricular Activity Eligibility

Mrs. Asseier recommended that the Board approve the second presentation of revised policy JJJ Extracurricular Activity Eligibility.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 560 Policy JJJ— Extracurricular Activity Eligibility

The legislature amended A.R.S. 15-347, Extracurricular activities; cultural tradition, in Senate Bill 1219 which includes the following language:

A school district governing board, a charter school or an interscholastic athletic association of which a school district governing board or charter school is a member may not prohibit a pupil from wearing a religious or cultural accessory or hair piece while participating in an extracurricular or athletic activity if the accessory or hair piece does not jeopardize the health or safety of the pupil or any other person participating in the activity, as determined by the supervisor of the extracurricular activity or the officiant of the athletic activity.

The above language has been incorporated in Policy JJJ and various policies are cross referenced: JB, Equal Educational Opportunity; JI, Students' Rights; JICEC, Freedom of Expression; JII, Student Concerns, Complaints, and Grievances; and JJIB, Interscholastic Sports.

Changes requested by the Governing Board at the first reading on September 20, 2019 were made to page 1, paragraph A of the policy.

Mr. Schmitt moved that the Board approve 4.3 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.4 Second Presentation/Review of Revised Policy JFABD Admission of Homeless Students

Mr. Gardner recommended that the Board approve the second presentation of revised policy JFABD Admission of Homeless Students.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 557 Policy JFABD — Admission of Homeless Students

A.R.S. 15-816.01 has been revised by HB 2665 to allow school districts to give enrollment preference to children who are in foster care and to allow charter schools, as authorized in an addition to A.R.S. 15-183, to give enrollment preference to children who are in foster care or meet the

definition of unaccompanied youth prescribed in the McKinney-Vento Homeless Assistance Act (42 United States Code Section 11434a).

There has been no changes made to the policy since the first reading on September 20, 2016.

Mrs. Iannone moved that the Board approve 4.4 as presented.

Mrs. Cohen seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.5 Second Presentation/Review of Revised Policy JLCD Medicines/Administering Medicines to Students

Mrs. Wolter recommended that the Board approve the second presentation of revised policy JLCD Medicines/Administering Medicines to Students.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 562 Policy JLCD - Medicines/Administering Medicines to Students

House Bill 2355 expands the General powers and duties of the Governing Board which now includes the requirement in A.R.S. 15-341(A)(43) that the Governing Board shall prescribe and enforce policies and procedures for the emergency administration of naloxone hydrochloride or any other opioid antagonist approved by the United States Food and Drug Administration by an employee of a school district pursuant to Section 36-2267, Administration of opioid antagonist; exemption from civil liability; definition, which, in part states the following:

A person may administer an opioid antagonist that is prescribed or dispensed pursuant to section 32-1979 or 36-2266 in accordance with the protocol specified by the physician, nurse practitioner, pharmacist or other health professional to a person who is experiencing an opioid-related overdose. A person who in good faith and without compensation administers an opioid antagonist to a person who is experiencing an opioid-related overdose is not liable for any civil or other damages as the result of any act or omission by the person rendering the care or as the result of any act or failure to act to arrange for further medical treatment or care for the person experiencing the overdose, unless the person while rendering the care acts with gross negligence, willful misconduct or intentional wrongdoing. For the purposes of this section, "person" includes an employee of a school district or charter school who is acting in the person's official capacity.

There has been no changes made to the policy since the first reading on September 20, 2016.

Mrs. Cohen moved that the Board approve 4.5 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.6 Second Presentation/Review of Revised Policy IKF Graduation Requirements

Mr. Gardner recommended that the Board approve the second presentation of revised policy IKF Graduation Requirements.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 555 Policy IKF— Graduation Requirements

Senate Bill 1239 added A.R.S. 15-258 to Title 15, Education. This section directs the Superintendent of Public Instruction to establish a state seal of biliteracy program to recognize students who graduate from a school operated by a school district or a charter school located in this state and who have attained a high level of proficiency in one or more languages in addition to English.

School districts or charter schools may voluntarily participate in the state seal of biliteracy program by notifying the Superintendent of Public Instruction of such intention. Schools will then identify the students who have met the requirements to be awarded the state seal of biliteracy, which shall be affixed to the diploma and noted on the transcript of each student who has met the requirements.

There has been no changes made to the policy since the first reading on September 20, 2016.

Mr. Schmitt moved that the Board approve 4.6 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.7 Second Presentation/Review of Revised Policy KCD and Exhibits KCD-EA and KCD-EB Public Gifts/Donations to Schools

Mrs. Wood recommended that the Board approve the second presentation of revised Policy KCD Public Gifts/Donations to Schools and Exhibits KCD-EA and KCD-EB.

Upon advice from the district's contracted audit firm, Policy KCD, Public Gifts/Donations to Schools, has been revised to include language on crowdsourcing, which is the process of obtaining goods and services by soliciting contributions from the on-line community.

Two exhibits will be attached to the policy, KCD-EA and KCD-EB. These exhibits are the procedures to be followed and the forms that should be completed in conjunction with crowdsourcing.

There have been no changes made to the policies since the first reading on September 20, 2016.

Mrs. Iannone moved that the Board approve 4.7 as presented.

Mr. Schmitt seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: NO, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.8 First Presentation/Review of New Policy JRR Student Surveys

Mrs. Asseier recommended that the Board approve the first presentation of new policy JRR Student Surveys.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following new policy is being presented:

Policy Advisory No. 563 (NEW POLICY) Policy JRR — Student Surveys

The legislature passed extensive additions to statutes pertaining to pupil information specifically addressing surveys, parental permission and informed consent. House Bill 2088 amended A.R.S. 15-101, 15-249, and 15-741. A.R.S. 15-117 was added as a new section. A copy of the Statute is attached for information.

Included in these additions were the definition of "nontest" in Section 15-101:

Nontest means not relating to knowledge or skills in reading, writing, mathematics, social studies, science or any other course.

Nontest is referenced in Section 15-249(C) as follows:

Student level nontest data is prohibited from inclusion in longitudinal, student level data unless approved in a public meeting of the state board of education and linked on the state board's home page pursuant to section 15-741, subsection a, paragraph 7.

A.R.S. 15-741(A)(5)(7) and (B) reiterate the nontest data restrictions related to the assessment of pupils stipulating that the State Board of Education shall accomplish the following:

Ensure that the tests prescribed in this article collect only types of pupil nontest data that are approved by the State Board of Education at a public meeting and published on the website of the State Board of Education pursuant to paragraph 7 of this subsection.

And shall post in a prominent position on the home page of the State Board's website a link to the nontest indicators entitled "what nontest data does the State of Arizona collect about Arizona pupils?". The linked web page shall state the types of data collected, the reasons for the collection of the data and the entities with which the data is shared.

A.R.S. 15-117 is a new section which describes the mandatory duties of school districts and charter schools in the areas of surveys; pupil information; parental permission and informed consent; exceptions; penalties; and definitions. This section should be read carefully in order to understand the scope and applicability of the statute as it relates to school district employees, students, and parents.

The initial requirement in this section is notwithstanding any other law, each school district and charter school shall obtain written informed consent from the parent of a pupil before administering any survey that is retained by a school district, a charter school or the department of education for longer than one year and that solicits personal information about the pupil regarding a number of characteristics which are listed in the statute.

This additional language has been added for the Board's review, "Lake Havasu Unified School District #1 will not administer surveys under section A.R.S. 15-117, except as allowed under A.R.S.

15-117 subsection D:1-7. Separate parent permission will be required for any survey under A.R.S. 15-117 subsection D:5."

Mr. Schmitt moved that the Board approve 4.8 as presented.

Mrs. Iannone seconded the motion. Mrs. Cohen was appreciative of the added specific language.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.9 First Presentation/Review of Revised Policy LC Relations with Education Research Agencies

Mrs. Asseier recommended that the Board approve the first presentation of revised Policy LC Relations with Education Research Agencies.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revisions are being presented:

Policy Advisory No. 566 Policy LC-Relations with Education Research Agencies

As per ASBA NEW POLICY Policy JRR — Student Surveys, the District will comply with all statutes pertaining to surveys including the requirement that notwithstanding any other law, each school district and charter school shall obtain written informed consent from the parent of a pupil before administering any survey that is retained by a school district, a charter school or the department of education for longer than one year and that solicits personal information about the pupil regarding a number of characteristics which are listed in the statute A.R.S. 15-117.

This additional language has been added for the Board's review, "Lake Havasu Unified School District #1 will not administer surveys under section A.R.S. 15-117, except as allowed under A.R.S. 15-117 subsection D:1-7. Separate parent permission will be required for any survey under A.R.S. 15-117 subsection D:5." Language concerning direct annual notification to parents was deleted from the bottom of page 1 through page 2.

Mrs. Iannone moved that the Board approve 4.9 as presented.

Mr. Schmitt seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 4.10 Approval of Administrator Performance Pay Plan and Criteria for the 2016-2017 School Year

Mrs. Miner recommended the Governing Board approve the attached Administrator Performance Pay Plan and Exhibit A- Administrator Performance Pay Plan Criteria for the 2016-2017 school year.

On September 11, 2012, the Governing Board approved an alternative procedure to meet the requirements of Senate Bill ("SB") 1263, Arizona Revised Statutes ("A.R.S.") § 15-341(A)(40).

With the alternative procedure, the Principals, Assistant Principals, and Directors will receive an equal portion of a designated sum if they meet all requirements. The breakdown of the requirements will be as follows: 25% for Academic Gain, 25% for Parent Satisfaction, 25% for Professional Development, and 25% Teacher Satisfaction. The criteria for the percentages will be listed on a contract addendum for the positions listed above. The attached has previously been approved by legal.

Mr. Schmitt moved that the Board approve 4.10 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

### 5. New Business

#### 5.1 Approval of Nautilus Elementary School First and Second Grade Travel to Shark Reef in Las Vegas, NV

Mr. Gonzalez and Mrs. Mersing recommended that the Governing Board approve the Nautilus first and second grade trip to Mandalay Bay Shark Reef in Las Vegas, NV, tentatively on November 18, 2016.

Nautilus first and second grade is requesting approval of this trip because it is an out-of-state student event.

Reason for Trip: Students will be able to see, feel, and learn about various marine life which aligns to the first and second grade science standards.

Departure: We will leave Nautilus at approximately 6:50 AM on November 18, 2016.

Return: We will return on November 18, 2016, at approximately 6:00 PM to Nautilus.

Cost (per traveler): Entry Fee (per person): \$ 0

Transportation by bus: \$ 2,280 (approx. \$ 20.72 per student)

Funding Source(s): Parent Funding or Direct donation-World's Finest Chocolate Fundraiser

Chaperone(s): All four 1<sup>st</sup> and 2<sup>nd</sup> grade teachers, parent volunteers, assigned classified staff (if needed). Student/adult ratio of no more than ten (10) students per adult. Policy IJOA-R will be followed (policy is 15).

Mr. Schmitt moved that the Board approve item 5.1 as presented.

Mrs. Iannone seconded the motion. There will be approximately 60 first graders and 55 second graders traveling and the student/adult ratio will be 10 to 1.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

## 5.2 Approval of Nautilus Elementary School Fourth Grade Travel to Discovery Children's Museum in Las Vegas, NV

Mr. Gonzalez and Mrs. Mersing recommended that the Governing Board approve the Nautilus Fourth Grade trip to Discovery Children's Museum in Las Vegas, NV, on November 4, 2016.

Nautilus fourth grade is requesting approval of this trip because it is an out-of-state student event.

Reason for Trip: Fourth grade students will receive hands on experience with various activities which align to the fourth grade science standards.

Departure: We will leave Nautilus at approximately 6:50 AM on November 4, 2016.

Return: We will return on November 4, 2016, at approximately 6:00 PM to Nautilus.

Cost (per traveler): Entry Fee: \$12.50 per person

Transportation by bus: \$ 1520 (approx. \$ 46.00 per student)

Funding Source(s): Parent Funding or Direct donation-World's Finest Chocolate

Chaperone(s): Mrs. Morgan, Mrs. Wilcox, parent volunteers, assigned classified staff (if needed).

Student/adult ratio of no more than ten (10) students per adult. Policy IJOA-R will be followed (policy is 15).

Mrs. Cohen moved that the Board approve 5.2 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

## 5.3 Approval of Starline Elementary School Student Travel to the Titanic: The Artifact Exhibition and The Discovery Children's Museum in Las Vegas, NV

Mr. Murray and Mrs. Blythe recommended that the Governing Board approve the Starline 3<sup>rd</sup> – 6<sup>th</sup> Grade Gifted Classrooms' trip to the Titanic: The Artifact Exhibition and The Discovery Children's Museum in Las Vegas, NV, tentatively set for November 8, 2016.

Mrs. Hagest and Mrs. Blythe's students have been studying about the Titanic in cross-curricular units and are requesting approval of this trip because it is an out-of-state student event. The Discovery Children's Museum is an extension of our science. The Titanic Exhibition is a 1 to 1 ½ hour event allowing time for the addition museum event.

Reason for Trip: This will expand the classroom learning into a real-world learning environment.

Departure: We will leave Starline at approximately 6:45 AM on November 8, 2016.

Return: We will return on November 8, 2016, at approximately 7:00 PM to Starline.

Cost (per traveler): Entry Fees: \$14.00 and \$7.00 per person

Transportation by bus: \$ 1520 (approx. \$ 49.00 per student)

Funding Source(s): Parent funding or direct donation

Chaperone(s): Mrs. Blythe, Mrs. Hagest, and parent volunteers. Student/adult ratio of no more than ten (10) students per adult. Policy IJOA-R specifies 15 students per adult.

Mr. Schmitt moved that the Board approve item 5.3 as present.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.4 [Approval of](#) Agreement between Lake Havasu Unified School District #1 and Mohave County Community College District for Educational Programs

Mrs. Asseier [recommended the Governing Board approve](#) the intergovernmental agreement between Lake Havasu Unified School District #1 and Mohave County Community College District for Dual Enrollment Agreements. Approval of this agreement will allow dual enrollment with Mohave Community College and Lake Havasu High School.

Dual enrollment provides high school juniors and seniors with not only high school credits, which count toward high school graduation, but with college credits while they are enrolled in high school. High school students will be able to take Mohave Community College courses, using MCC curricula and textbooks. Classes will be taught at the high school during the school day by qualified high school instructors who are employed at Lake Havasu High School. Dual enrollment provides free college tuition for high school students who are able to take these classes. Dual enrollment makes it possible for a graduating high school senior to have completed at least one year's worth of college credit by the end of his/her high school career, thus saving the student both time and money.

The agreement was reviewed and approved by the district's legal counsel as to form with a formal letter pointing out two areas in the IGA that no longer apply to school districts in Arizona, and to which the district will be unable to comply. A copy for review was given to the Governing Board prior to the meeting on October 18, 2016.

Mrs. Iannone moved that the Board approve 5.4 as presented.

Mrs. Cohen seconded the motion. No further discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.5 Approval of Qualified Evaluators for the 2016-2017 School Year

Mrs. Miner recommended that the Governing Board approve the following administrators and certified staff, as qualified evaluators for the 2016-2017 School Year.

Charlotte Hansen	Claude Sanders	Patrick Wolfe
Denise Miner	Roger Burger	Christie Olsen
Tessa Cross	Jamie Kanzleiter	Brad Gardner
Debra Weger	Rachel Bishop	Dale Genger
Mari Jo Mulligan	Jaime Festa Daigle	Connie Hogard
Aggie Wolter	Tonya Krueger	Scott Becker
Tami Roth	Mike Murray	Corey Triassi
Michelle Burke	Michelle Budden	Larry Olsen
Mary Clark	Michelle Youso	

The above individuals have received the necessary training as required by ARS§15-537(D) and are delegated the authority to issue written preliminary notices of inadequacy of classroom performance.

Mr. Schmitt moved that the Board approve item 5.5 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.6 Approval of Performance Pay Site Based Goals for 2016-17

Mrs. Miner recommended that the Governing Board approve the following Performance Pay Site Based Goals for 2016-2017.

Lake Havasu Unified School District has high expectations for our students, teachers and administrators. Each year our buildings set goals to improve student learning. Goals include four components:

- Student Achievement: Each site will create student achievement goal(s) based on the criteria. Goal(s) will be submitted to and approved by the superintendent each fall. Successful attainment of goal will qualify staff member to receive 50% of site based goals money.



- Professional Development: Each site will develop professional development goal(s) tied to student achievement. Goal(s) will be submitted to and approved by the superintendent each fall. Successful attainment of goal will qualify staff member to receive 25% of site based goals money.
- Parent Communication/Involvement: Each site will develop parent communication/involvement goal(s) tied to student achievement. Goal(s) will be submitted to and approved by the superintendent each fall. Successful attainment of goal will qualify staff member to receive 25% of site based goals money.
- Principals will share how these goals fit in with the four District Targets.
  - Literacy; Math; Curriculum Mapping; Capacity Building

Each site in developing their goals looks at data and discusses priorities with their staff.

Three of our schools have chosen math as their goals with focus on Number Sense and Problem Solving. Through the use of L to J, Mini Math, intervention strategies and collaborative planning, post-assessments will provide data showing growth in these areas.

The remaining five schools have chosen ELA goals with focus on Academic Vocabulary, Reading Fluency and Comprehension. Through the use of L to J, Marzano Key Vocabulary Strategies and Verbal Scaffolding, post-assessments including but not limited to STAR and Dibels, will provide data showing growth in these areas.

Mrs. Iannone moved that the Board approve 5.6 as presented.

Mr. Schmitt seconded the motion. Mrs. Cohen shared that some of the goals are completed by electronic menus which raises concerns with her.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.7 First Presentation/Review of Revised Policy IKE-RB Promotion and Retention of Students

Mr. Gardner recommended that the Board approve the first presentation of revised policy IKE-RB Promotion and Retention of Students.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following policy revision is being presented:

Policy Advisory No. 554 Policy IKE-RB — Promotion and Retention of Students

House Bill 2190 initiated changes to a number of education or education related statutes. Corresponding changes have been made to policy documents based on the statutory language that has been added or deleted.

Mr. Schmitt moved that the Board approve 5.7 as presented.

Mrs. Cohen seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.8 First Presentation/Review of New Policy IHAMC Instruction and Training in Cardiopulmonary Resuscitation

Mr. Gardner recommended that the Board approve the first presentation of new Policy Instruction and Training in Cardiopulmonary Resuscitation.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following new policy is being presented:

Policy Advisory No 553 (NEW POLICY) Policy IHAMC—Instruction and Training in Cardiopulmonary Resuscitation

Senate Bill 1137 amended A.R.S. 15-718.01 and 43-1089.01, related to school curricula. The substance of this legislation directs school districts and charter schools to offer instruction and training in cardiopulmonary resuscitation (CPR) as a mandatory, not a discretionary, duty. CPR instruction and training is required to be provided no later than July 1, 2019. A new document, IHAMC, has been created for this required instruction.

A.R.S. 43-1089.01 addresses tax credits and is expanded to include cardiopulmonary resuscitation training pursuant to section 15-718.01. (Note: Previously code IHAMC was titled HIV/AIDS Education.

This code/title was eliminated as the contents were revised and placed in other codes. Cross references to the older code have been removed from the model.)

Mrs. Iannone moved that the Board approve 5.8 as presented.

Mr. Schmitt seconded the motion. There is no funding at this time for the student instruction and training.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.9 First Presentation/Review of Revised Policy JFB Open Enrollment

Mr. Gardner recommended that the Board approve the first presentation of revised policy JFB Open Enrollment.

Per Arizona School Boards Association Policy Services Advisories, dated July 2016, the following revised policy is being presented:

Policy Advisory No. 558 Policy JFB — Open Enrollment

A.R.S. 15-816.01 has been revised by HB 2665 to allow school districts to give enrollment preference to children who are in foster care and to allow charter schools, as authorized in an addition to A.R.S. 15-183, to give enrollment preference to children who are in foster care or meet the definition of unaccompanied youth prescribed in the McKinney-Vento Homeless Assistance Act (42 United States Code Section 11434a).

Mrs. Cohen moved that the Board approve 5.9 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.10 Approval of Request for Proposal for Audit Services

Mrs. Wood is seeking permission to proceed with issuance of a Request for Proposal for audit services.

Districts expending \$750,000 or more in federal awards, annually, are required to obtain an annual single audit. If a district has an adopted expenditure budget of \$2 million or more for the maintenance and operations fund, the district shall contract for an annual financial statement audit. LHUSD#1 last issued an RFP for audit services in 2012 and contracted with an audit firm for one year, with four one year renewals, which concluded with the audit of the 2015-16 fiscal year.

The Arizona Auditor General's office has provided a sample request for proposals. The completed RFP will be available for review prior to the October 18 governing board meeting.

A copy of the proposed contract with an auditing vendor must be submitted to the Auditor General for approval before the contract is signed and any audit work begins.

Arizona school districts must award contracts by the competitive sealed proposal method when awarding the contract is to the lowest responsible bidder is neither practicable nor advantageous to the district. The process to procure audit services using competitive sealed proposals is set forth in the School District Procurement Rules R7-2-1061 through R7-2-1068.

Once the governing board determines that competitive sealed bidding is either not practicable or advantageous to the district, competitive sealed proposals may be used only if it is necessary to:

- 1) Use a contract other than a fixed-price type;
- 2) Conduct oral or written discussions with offerors concerning technical and price aspects of their proposals;
- 3) Afford offerors an opportunity to revise their proposals;
- 4) Compare the different price, quality and contractual factors of the proposals submitted; or Award a contract in which price is not the determining factor.

Mr. Schmitt moved that the Board approve item 5.10 as presented.

Mrs. Iannone seconded the motion. No discussion.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

#### 5.11 Discussion and Possible Action Regarding Proposed Changes to Arizona School Boards Association Bylaw and Voting

Mrs. Asseier recommended that the Board discuss, consider and give direction on voting on several bylaw change proposals from the Arizona School Boards Association, or table until a future meeting.

Mrs. Cohen moved that the Board table 5.11 until the next regular meeting.

Mrs. Iannone seconded the motion. Mr. Rooney is in favor of tabling the item so the Board will have time to review the information.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

5.12 To Consider and, if Deemed Advisable, to Adopt a Recommendation that the Mohave County Treasurer Refund Excess Taxes to the Local Taxpayers

Mrs. Asseier recommended that the Governing Board adopt a recommendation that the Mohave County Treasurer refund excess taxes to the local taxpayers per Arizona Revised Statutes 15-1028. Per the Arizona Revised Statutes:

15-1028. Disposition of surplus tax monies

A. If a bond issue and interest thereon have been fully paid and a balance remains in the debt service fund from taxes collected for payment of the bonds and interest, the balance may be applied on the payment of other outstanding bonded indebtedness of the school district payable from the levy of taxes on property within the school district in which the excess tax monies were collected, or if there is no outstanding bonded indebtedness, the balance remaining in or accruing to the debt service fund, on written request of the governing board of the school district, shall be used for reduction of school district taxes.

Mrs. Cohen moved that the Board approve 5.12 as presented.

Mrs. Iannone seconded the motion. Mrs. Asseier explained how per A.R.S. excess taxes can be used to return to the tax payers unused balance; a reduction of school district taxes.

ROLL CALL VOTE: Cohen: YES, Iannone: YES, Schmitt: YES, Rooney: YES

6. Informational

6.1 Superintendent's Report

- Mrs. Asseier gave appreciation of the generous Gifts and Donations to the District. She thanked the anonymous person who gave a \$10,000 cash donation to Havasupai Elementary School.
- Mr. Rooney shared an article from the October 16, 2016 Arizona Republic AZ Real Estate section; Growing Options for Young Families in Arizona. A study was done (including the question: does the town have good public schools) and the result gave the 10 best towns in Arizona for young families. Lake Havasu City was named as one of those 10 best towns.

7. Communications - none

8. Adjournment

Following a motion by Mr. Schmitt seconded by Mrs. Iannone, and approved unanimously the meeting was adjourned at 7:45 p.m.

Video of the entire meeting may be seen on the District website [[www.havasu.k12.az.us](http://www.havasu.k12.az.us)] under Governing Board.

-----

Minutes of the Regular Governing Board meeting of October 18, 2016 are approved as submitted.

\_\_\_\_\_  
Pat Rooney, Board Vice President

\_\_\_\_\_  
Nancy Iannone, Board Member

*The mission of Lake Havasu Unified School District is to nurture all our children to their fullest potential, to develop their skills in all major aspects of learning, to create lifelong learners who think critically, and to engage the entire community in this unity of purpose. --WE are preparing for tomorrow, one student at a time.*