

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.

Agenda

Pledge of Allegiance

Roll Call

Communications Report

Approval of Minutes: Regular Meeting of January 22, 2019

Superintendent's Report

Student Representative's Report

Solicitor's Report

Treasurer's Report

New Business

Finance Report

Education Report

Activities Report

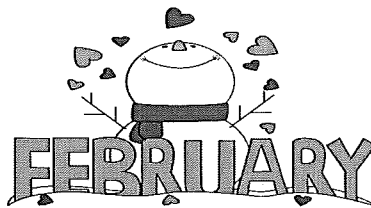
Building Report

Policy Report

Police Report

Open Discussion

Adjournment



Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Communications Report

1. Luzerne Intermediate Unit #18 submitting minutes from regular meeting of December 19, 2018.
2. Right to Know Request submitted for employee names and job title, home addresses' for employees and board members.
3. Ballots received from West Side Career and Technology Center to elect officers to serve on the WSCTC Joint Operating Committee for the 2019 calendar year.
4. Ballots received from the Luzerne Intermediate Unit #18 to elect officers to serve on the LIU board.
5. Nicole Gashi, Wyoming Area Football Parents Association, requesting permission to hold a Night at the Races fundraiser.
6. Right to Know Request submitted by Christine Andrews, At the Scene, Inc., for information regarding the relocation of bus stop from Wyoming Avenue to Third Street.
7. Nancy Romanowski, Kindergarten Aide, requesting permission to take a medical leave of absence.
8. Rachael Stark, Northeastern Pennsylvania Boy Scouts of America Two Mountains District, requesting permission to rent the Secondary Center gym at \$300.00 plus security and custodian fees for the Pinewood Derby Race.
9. Dan Resciniti, Wyoming Area Senior Parents Association, Class of 2019, requesting permission to hold a February Calendar Lottery fundraiser.
10. Chuck Yarmey, Drama Advisor, requesting permission to use the Secondary Center cafeteria for Formal Thespian Inductions.
11. Rhonda Pizano, Cheerleading Advisor, requesting permission to use the multipurpose room for cheer tryout practice and cheer tryouts.

OWyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Communications Report

12. Damien Rutkoski, Key Club Advisor, requesting permission to attend the 2019 Key Club District Convention, along with students, in Pittsburgh, PA.

(13.) Laura Mudlock, Athletic Trainer, requesting permission to take a sabbatical leave.

(14.) William Roberts, Boys Tennis Coach, requesting permission to use the Secondary Center cafeteria for Meet the Warriors.

(15.) Sheri Slusser, Wyoming Area Softball Parents Association, to use the Secondary Center cafeteria for Meeting the Warriors.

Summary of Applications Received

Elementary (K-4) - 2

Special Education - 1

WYOMING AREA SCHOOL DISTRICT

REGULAR MEETING OF THE BOARD OF EDUCATION

TUESDAY, FEBRUARY 26, 2019

SUPERINTENDENT'S REPORT

1. Jessica Polacheck just performed with the Region IV Northeast Region Orchestra at Kutztown HS last week and is the First Alternate for All-State Orchestra. She will have another chance to audition for All-State Band at the Region IV Band Festival in Lewisburg on March 7th. Jessica was also selected as a finalist in the Bloomsburg University 2019 Young Classical Artists' Competition. She will perform in a recital at the University's Carver Hall on May 4th and then again on May 5th at WVIA's Sordoni Theatre in a live radio broadcast. She will be our spotlight presentation this evening.
2. Mrs. Paula Cecil, Secondary Center Math and Project Lead the Way Teacher has been recognized and honored by our LIU#18 Friends & PDE.

Paula has been identified by the Luzerne Intermediate Unit as 1 of 6 STEM educators from the LIU's regional districts to join the STEM Cohort in the development of a STEM Toolkit. Paula has been selected by demonstrating levels of *innovation, enthusiasm, and leadership* in our on-going pursuit of improving STEM instruction at WASD.

Paula sits on our newly created Practical STEM committee along with Trudy McAndrew, Jean Marie Argenio, Riane Hulme, Maureen Pikas, and Erica Bartoli who is Technology Chair. This committee has been reviewing our practices across the district in order to provide students (early on) with the best curricular activities we are capable of. Paula will continue to be a leader along with colleagues in providing students with integrated instruction related to Science, Technology, Engineering, Math.

Congratulations to Paula as 1 of 6 Regional Educators chosen for this initiative!!

3. I am proud to announce that Christine Campenni's classroom at the Intermediate Center has been selected to receive the 2018 Hess Toy Truck STEM Kit. The kit will include 12 Hess toys and a 2018 STEM curriculum. The curriculum will involve science, technology, engineering and mathematics. The students will also have an opportunity to receive positive public relations. Congratulations!!
4. Kindergarten registration for the 2019-2020 school year will take place on March 29th at the kindergarten center from 8:30 am to 3:00 pm.

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Treasurer's Report

First National Community Bank	General Fund	8,973,728.75
First National Community Bank	Payroll Account	5,643.26
First National Community Bank	Cafeteria Account	66,121.89
First National Community Bank	Student Activities Account	118,298.72
First National Community Bank	Athletic Fund Account	12,897.35
First National Community Bank	Purchasing Account	500.00
Pennsylvania Local Government Investment Trust	Earned Income Tax Revenue	319,202.20
First National Community Bank	Series 2018 GON Account	254,271.61

Wyoming Area School District
 Regular Meeting of the Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, February 26, 2019, 7:00 p.m.
 Finance Report

1. Received the following checks:

Berkheimer Tax Administrator

Earned Income Tax	98,167.42
Local Services Tax	449.12
Per Capita Tax	1,004.36
Delinquent Per Capita	<u>1,116.38</u>
	Total: 100,737.28

State & Federal Subsidy Payments

Title I – Improving Basic Programs	41,295.57
Title II – Improving Teacher Quality	6,402.86
Title IV – Student Support & Academic Enrichment	3,063.00
School Safety Grant	25,000.00
School District Special Education	<u>230,520.00</u>
	Total: 306,281.43

Local Realty Transfer Tax

Luzerne County	9,825.05
----------------	----------

2. Approve the February payment of \$116,565.12 to the Luzerne Intermediate Unit in accordance with the terms of the approved contract for special education services and other related services for the 2018-2019 school year.
3. Approve the February payment of \$50,881.00 to the West Side Career & Technology Center for the 2018-2019 school year.
4. Approve the February payment of \$6,975.00 to the Luzerne Intermediate Unit for Liberty Academy Dual Diagnosis Services for the 2018-2019 school year.
5. Approve the appointment of Dehey McAndrew to provide continued professional services including consulting and support services for benefit plan entitled IRC Section 125, at a cost of \$5,250.00 for the 2018-2019 year. Services include all administration, plan documentation and IRS filings. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Finance Report

6. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration common remitted and compliance aspects of the district's 403(b) Salary Reduction Agreement Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2019 through December 31, 2019. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 4,175.00
Monthly fee of \$1.59 per contributor per payroll period

7. Approve the appointment of Dehey McAndrew to provide continued professional services related to the administration of IRC 403(b) Post Severance Plan. These services will help ensure compliance with the Internal Revenue Service and the United States Department of Labor regulation and are for the period January 1, 2019 through December 31, 2019. The cost quoted is the same as services provided for the 2014-2015, 2015-2016, 2016-2017, 2017-2018 and 2018-2019 school years.

The fee for these services are as follows:

Professional Fixed Annual Fee 2,475.00
Variable fee of \$9.75 per associated retiree per year

Wyoming Area School District
 Work Session of the Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, February 19, 2019, 7:00 p.m.
 Finance Report

8. Approve tuition reimbursement for February 2019.

**WYOMING AREA SCHOOL DISTRICT
 SCHEDULE FOR TUITION REIMBURSEMENT
 FEBRUARY, 2019**

EMPLOYEE NAME		AMOUNT TO BE REIMBURSED
ARGENIO	JEAN MARIE	\$300.00
BIAGO	NICOLE	\$600.00
DONALDSON	MEGAN	\$300.00
DUNN	BRITTANY	\$600.00
FANTI	MICHAEL	\$600.00
GIGLIO	ANN	\$600.00
GLATZ	MARJORIE	\$300.00
HIZYNSKI	CHRISTOPHER	\$600.00
LEMONCELLI	ROBERT	\$600.00
LOPRESTO	DANIELLE	\$900.00
MACARIO	ANTHONY	\$600.00
MAZZITELLI	SARA	\$300.00
MIGLIORI	MICHEAL	\$600.00
MOLINO	STACEY	\$600.00
PASQUARIELLO	MICHAEL	\$100.00
PEPSIN	JOANN	\$300.00
RUTLEDGE	CHRISTINE	\$300.00
TIERNEY	LINDSAY	\$600.00
TONDORA	BOBBIE LYNN	\$900.00
VEST	DAVID	\$600.00
		<u>\$10,300.00</u>

Wyoming Area School District
 Regular Meeting of the Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, February 26, 2019, 7:00 p.m.
 Finance Report

9. Approve credit adjustments effective February 1, 2019.

Wyoming Area School District Credit Adjustments Effective February 1, 2019				
Name	From	To	Step	Increase
DONALDSON, MEGAN	M	M+06	3	\$874.00
DUNN, BRITTANY	M	M+06	3	\$874.00
FANTI, MICHAEL	M+54	M+60	5	\$1,482.00
GLATZ, MARJORIE	M+12	M+18	3	\$874.00
HIZYNSKI, CHRISTOPHER	M+12	M+18	4	\$874.00
LEMONCELLI, ROBERT	M	M+06	3	\$874.00
LOPRESTO, DANIELLE	B+12	B+18	3	\$1,582.00
MIGLIORI, MICHEAL	B+24	M	3	\$4,751.00
RUTLEDGE, CHRISTINE	M+36	M+42	13	\$2,093.00
TIERNEY, LINDSAY	B+18	B+24	3	\$1,104.00
VEST, DAVID	B+06	B+12	3	\$ 1,580.00
TOTAL				<u>\$ 16,962.00</u>

(10.) Approve the general ledger sheet:

Bill Listing: February 2019	658,481.83	
Prepays: January 2019	<u>61,805.02</u>	720,286.85
 Cafeteria Account:	 82,960.26	
Athletic Account:	<u>6,611.84</u>	<u>89,572.10</u>
	Total:	809,858.95

Motion by _____, second by _____, to accept the finance report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Education Report

1. Reporting as per Federal Regulations Requirement that the District's Federal Programs (Title I, Title II, and Drugs and Alcohol) have been planned for the 2018-2019 school year. Anyone desiring information regarding these programs, contact Janet Serino, Superintendent, at the District's Business Office.
 2. Approve the revised guest teacher substitute list for the 2018-2019 school year.
 3. Approve Lindsey Tierney for tenure having completed three satisfactory years as a temporary professional employee.
- (4.) Approve the Course of Studies for the 2019-2020 school year.**

Motion by _____, second by _____, to accept the education report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Activities Report

1. Approve the request of Nicole Gashi, Wyoming Area Football Parents Association, to hold a Night at the Races fundraiser on Saturday, March 30, 2019, 11:00 a.m. to 10:30 p.m. at St. Barbara Parish Hall.
2. Approve the request of Dan Resciniti, Wyoming Area Senior Parents Association, Class of 2019, to hold a February Calendar Lottery fundraiser.
3. Approve the Indoor Winds Program not to exceed \$4,000.00 for the 2018-2019 school year. (The Winds Program is replacing the Indoor Percussion Program)
4. Approve the appointments of Shelby Pick and Angelo Bufalino as instructors for the Indoor Winds Program for the 2018-2019 school year.
5. Approve the following head coaches for the 2019-2020 Fall sports season:

Cheerleading

Rhonda Pizano	2,635.00
---------------	----------

Field Hockey

Erin McGinley	4,831.00
---------------	----------

Golf

Gordon Williams	2,049.00
-----------------	----------

Girls Soccer

Nikki Sitkowski	4,831.00
-----------------	----------

Volleyball

Brian Reese	2,212.00
-------------	----------

Cross Country

Kristen Lombardo	2,693.00
------------------	----------

Football

Randy Spencer	8,196.00
---------------	----------

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Activities Report

Boys Soccer

Rick Branco 4,831.00

Girls Tennis

William Roberts 1,633.00

6. Approve the request of Damien Rutkoski, Key Club Advisor, to attend the 2019 Key Club District Convention, along with students, in Pittsburgh, PA., March 29th to March 31, 2019. The district is asked to cover the cost of advisor at \$490.00 for registration and lodging.

(7.) Approve the appointment of Joe DeMark as assistant track & field coach at a salary of \$2,635.00 for the 2018-2019 spring sports season.

(8.) Approve the appointment of Samuel Parente as a volunteer baseball coach for the 2018-2019 spring sports season.

Motion by _____, second by _____, to accept the activities report

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Building Report

1. Approve the request of Nancy Romanowski, Kindergarten Aide, to take a medical leave of absence effective Wednesday, April 24, 2019 until the end of the school year with intent to return for the 2019-2020 school year.
2. Approve the request of Rachael Stark, Northeastern Pennsylvania Boy Scouts of America Two Mountains District, to rent the Secondary Center gym at \$300.00 plus security and custodian fees for the Pinewood Derby Race on Saturday, April 27, 2019, 7:00 a.m. to 3:00 p.m., pending approval by the building principal and athletic director. (Class B)
3. Approve the request of Chuck Yarmey, Drama Advisor, to use the Secondary Center cafeteria for Formal Thespian Inductions on Sunday, May 19, 2019, 11:00 a.m. to 3:00 p.m., pending approval by the building principal and food service director. (Class A)
4. Approve the revised support personnel substitute list for the 2018-2019 school year.
5. Approve the request of Rhonda Pizano, Cheerleading Advisor, to use the multipurpose room for cheer tryout practice Wednesday, March 27th to Friday, March 29th, 5:30 p.m. to 8:00 p.m. and cheer tryouts on Sunday, March 31, 2019, 1:30 p.m. to 6:30 p.m., pending approval by the building principal and athletic director. (Class A)
- (6.) Approve the request of Laura Mudlock, Athletic Trainer, to take a sabbatical leave for the 2019-2020 school year.**
- (7.) Approve the request of William Roberts, Boys Tennis Coach, to use the Secondary Center cafeteria for Meet the Warriors on Thursday, March 7, 2019, 5:30 p.m. to 7:45 p.m., pending approval by the building principal and food service director. (Class A)**
- (8.) Approve the request of Sheri Slusser, Wyoming Area Softball Parents Association, to use the Secondary Center cafeteria for Meet the Warriors on Thursday, March 21, 2019, 7:00 p.m. to 8:15 p.m., pending approval by the building principal and food service director. (Class A)**

Motion by _____, second by _____, to accept the building report.

Roll Call:

Wyoming Area School District
Regular Meeting of the Wyoming Area Board of Education
252 Memorial Street, Exeter, Pennsylvania, 18643
Tuesday, February 26, 2019, 7:00 p.m.
Policy Report

1. Approve the second reading of revised policies:

- Policy #103 - Nondiscrimination/Discriminatory Harassment – School & Classroom Practices
- Policy #103.1 – Nondiscrimination – Qualified Students with Disabilities
- Policy #104 - Nondiscrimination/Discriminatory Harassment – Employment Practices
- Policy #108 – Adoption of Textbooks
- Policy #222 – Tobacco/Nicotine for Students
- Policy #247 – Hazing
- Policy #249 – Bullying/Cyberbullying
- Policy #311 – Reduction of Staff
- Policy #323 – Tobacco/Nicotine for Employees
- Policy #707 – Use of School Facilities

2. Approve the first reading of revised Policy #806 Child Abuse.

Motion by _____, second by _____, to accept the policy report.
Roll Call:

Wyoming Area School District
 Regular Meeting of the Wyoming Area Board of Education
 252 Memorial Street, Exeter, Pennsylvania, 18643
 Tuesday, February 26, 2019, 7:00 p.m.
 Police Report

**Wyoming Area Police Department
 Monthly Report for January, 2019
 Total Calls for Service**

<u>CODE</u>		<u>COUNT</u>
1490	Criminal Mischief - Reports	1
2450	Harassment	4
2600	All Other Crimes Code Violations	2
3100	Motor Vehicle Accidents	1
3400	Mental Health	1
3870	Medical Emergency	1
3900	Traffic & Parking Problems	3
4090	Non-Criminal - Reports	3
4091	Custody Dispute	1
7016	Follow Up Information	2
7504	Assist Other Agencies – Other Police	2
7611	Unlawful Use of Computer	1
TRUA	Compulsory School Attendance	1
	Total	23

Monthly Comparison

<u>December Calls for Service</u>	<u>January Calls for Service</u>	<u>Plus/Minus Comparison</u>
36	23	-13

