

RANDOLPH COUNTY BOARD OF EDUCATION  
Regular Monthly Meeting  
Monday, February 19, 2018  
Minutes

On Monday, February 19, 2018 at 6:30 p.m., the Randolph County Board of Education met for their regular monthly Board of Education meeting in the Central Services Board Room at the 2222-C S. Fayetteville Street Office in Asheboro. Board Members in attendance: Gary Cook (Chairman), Tracy Boyles (Vice-Chair), Brian Biggs, Fred Burgess, Emily T. Coltrane, Sharon Farlow, and Matthew Lambeth. Superintendent Stephen Gainey, Leadership Team, and Attorney Jill Wilson, also were present at the meeting.

**Open Session**

**Call to Order**

Chairman Cook called the meeting to order at 6:30 p.m.

**Moment of Silence**

A moment of silence was observed.

**Pledge of Allegiance**

The Pledge of Allegiance was led by the Board of Education.

**Comments by Superintendent**

1. January 22 – Attended a meeting for first year teachers
2. January 25 – Spoke to a group of realtors with the Allen Tate Realty Company who presented a donation of \$1,250.00 to the school system. The Superintendent thanked the staff of Allen Tate Realty for this generous donation and their support of our school system.
3. January 25 – Attended the Archdale-Trinity Chamber of Commerce annual meeting. Congratulations went to Nancy Cross, Director of Career & Technical Education and Innovative School Design, who was given the “Extra Mile” award at this event.
4. February 6 – Attended the school system Spelling Bee. Congratulations went to Allie Popp, a 6<sup>th</sup> grade student at Uwharrie Ridge Six-Twelve, who won the 2018 Randolph County School System “Spelling Bee.”
5. February 8 – Read at Franklinville Elementary in a 3<sup>rd</sup> and 4<sup>th</sup> grade class
6. March 2 – Read Across America Day

The Superintendent congratulated several middle schools and high schools for winning competitions/tournaments during the past month. He reviewed several school events that he had attended on school campuses during the last month. Dr. Gainey shared that the month of February is “Career Technical Education Appreciation Month.” He expressed thanks to all school-level and central service staff members for their great work in this curriculum area. In the Superintendent’s final comments, he spoke about school safety and shared how the school system will do everything possible to maintain a safe environment on the campuses of all 31 schools in the Randolph County School System.

## **Approval of Minutes**

Fred Burgess moved to approve the minutes for the meeting held on 1/16/18. The motion was seconded by Tracy Boyles and the motion passed unanimously.

## **Recognitions**

### **1. 2017-2018 RCSS Spelling Bee winner**

Allie Popp, sixth grade student from Uwharrie Ridge Six-Twelve, was recognized as the 2017-2018 RCSS Spelling Bee winner. Allie received a check for \$25 on behalf of The Courier-Tribune.

### **2. Southwestern Randolph High School ProStart – 2018 Elite 50 Hospitality Program Award**

The Southwestern Randolph High School ProStart® program is the recipient of the “2018 Elite 50 Hospitality Program” award. The “Elite 50” list is comprised of high schools and tech centers that excel in the areas of culinary arts, baking and pastry arts, and/or hospitality management. Kelly Biggs, Prostart® instructor, is the 2017-2018 Prostart® Educator of the Year for North Carolina. Ms. Biggs and her students will travel to Charlotte to compete at Johnson and Wells University February 25-27 in the North Carolina ProStart® Invitational (NCPI).

### **3. RCSS STAR Employees**

- Coleridge Elementary School - Melissa Foland
- Eastern Randolph High School - Maridee Kivett
- Farmer Elementary School - Lynn Smith
- Seagrove Elementary School - Anita Kiser
- Southeastern Randolph Middle School - Wes Adams
- Southmont Elementary School - Dawne Smith
- Southwestern Randolph High School - Megan Chamblee
- Southwestern Randolph Middle School - James West
- Tabernacle Elementary School - Scott Baker
- Uwharrie Ridge Six-Twelve - Kelly Hill

### **4. STAR<sup>3</sup> Students**

- Coleridge Elementary School - Agustin Jaimes-Bustos - 2nd Grade
- Eastern Randolph High School - Allison Hayes - 11th Grade
- Farmer Elementary School - Brady Combs - 3rd Grade
- Seagrove Elementary School - Diana Tejada Silva - 5th Grade
- Southeastern Randolph Middle School - Samantha Garcia - 7th Grade
- Southmont Elementary School - Steven LaBarre - 3rd Grade
- Southwestern Randolph High School - Rebekah Sugg - 12th Grade
- Southwestern Randolph Middle School - Payton Shiflet - 8th Grade
- Tabernacle Elementary School - Jimmy Cooper - 3rd Grade
- Uwharrie Ridge Six-Twelve - Geoffrey Miller - 9th Grade

## **Public Comments (G.S. 115C-51)**

There were no public comments.

## **Adoption of Agenda**

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to adopt the meeting agenda for the 2/19/18 Board of Education meeting as presented. The motion passed unanimously.

## **Information Items**

### Superintendent's Office/Board of Education

1. Addition/Deletion/Revision of Regulations and Exhibits from School Board Policies  
Dr. Gainey presented regulations and exhibits that had been added to/removed from the school board policy manual as a result of the review of the policy manual with the North Carolina School Boards Association (NCSBA).

### Finance and Budget

1. Audit report for 2016-2017

Todd Lowe, Finance Officer, introduced Steve Hackett, representing Maxton McDowell's CPA firm. Mr. Hackett presented the results of the 2016-2017 school year. After a review of the audit, the Randolph County Board of Education complied in all material respects, with the requirements referred to that are applicable to each of its major federal programs for the year ending June 30, 2017.

### Operations

1. Naming request for Liberty Elementary School Media Center

Marty Trotter, Assistant Superintendent, shared a request from Mr. Gary Davis from the Liberty community requesting the Liberty Elementary School Media Center be named after Frank and Ella Lowe due to their long-time commitment to the school system and for their generous donation. Mr. Trotter shared that per Board Policy 9300 (Naming of Facilities), the Board will not take action until the next Board of Education meeting following the request.

## **Consent Items**

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to approve the consent items as presented. The motion passed unanimously. The following are the consent items approved by the Board of Education.

1. Approved recommendation to revise Board Policy 4040/7310-Staff-Student Relations (Second Reading)
2. Approved recommendation to revise Board Policy 4240/7312-Child Abuse-Reports and Investigations (Second Reading)
3. Approved recommendation to revise Board Policy 5120-Relationship with Law Enforcement (Second Reading)
4. Approved recommendation to revise Board Policy 6125-Administering Medicines to Students (Second Reading)
5. Approved recommendation to revise Board Policy 7240-Drug-Free and Alcohol-Free Workplace (Second Reading)

### Finance and Budget

1. Approved budget amendment #6

### Operations

1. Approved declaration of surplus property

## **Action Items**

### Curriculum and Instruction

#### 1. Summer 2018 reading camp fee and applications for proficient students

Catherine Berry presented the annual plan for the Summer 2018 reading camp that included the camp fee as well as the applications. She shared the plan would operate for the three weeks under the perimeters of the state requirements. After review and discussion, Emily T. Coltrane made a motion and the motion was seconded by Sharon P. Farlow to approve the Summer 2018 reading camp fee and applications for proficient students as presented. Motion passed.

#### 2. Wide Area Network (WAN) proposal for a three-year contract

Catherine Berry, Assistant Superintendent, presented a proposal for a three-year contract from Spectrum. She shared this would serve as one point of contact, where we currently have 3 providers. This contract would sustain what we currently have, but with the capacity to grow as well as serve all of the schools the most effectively and efficiently. After review, Matthew Lambeth made a motion; motion was seconded by Tracy Boyles to approve the WAN proposal for a three-year contract as presented. The motion passed unanimously.

### Operations

#### 1. Recommendation to approve the 2018-2019 school calendar for Randolph Early College High School

Marty Trotter, Assistant Superintendent, presented the 2018-2019 school calendar. After review, Tracy Boyles made a motion to approve the 2018-2019 school calendar for Randolph Early College High School as presented. Matthew Lambeth seconded the motion and the motion passed unanimously.

#### 2. Recommendation to approve the 2019-2020 school calendar (Second Reading)

Mr. Trotter presented the recommendation for the 2019-2020 school calendar. After review, Brian Biggs made a motion; motion was seconded by Matthew Lambeth to approve the 2019-2020 calendar as presented. Motion passed unanimously.

## **Closed Session**

Tracy Boyles moved for the Randolph County Board of Education to enter into closed session to preserve the attorney-client privilege and to discuss confidential matters protected by state law as provided in North Carolina General Statute §143-318.11. The motion was seconded by Brian Biggs and the motion passed unanimously.

## **Return to Open Session**

The Board returned to open session at 8:10 p.m.

### Human Resources

#### 1. Action items

### Certified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the following certified personnel employment actions. The motion passed unanimously.

Employment: The Board of Education approve the following employment actions.

| NAME              | POSITION | WORK LOCATION | DATE EFFECTIVE |
|-------------------|----------|---------------|----------------|
| <u>Employment</u> |          |               |                |

|                      |                   |               |            |
|----------------------|-------------------|---------------|------------|
| Jenny Parker         | Grade 5 Teacher   | Franklinville | 02/19/2018 |
| Shanna Good          | EC Resource       | JLE           | 03/05/2018 |
| Tracey Gnagey-Sparks | 50% Music Teacher | Farmer        | 02/05/2018 |
| Kendall Fuller       | Science Teacher   | WHS           | 01/23/2018 |

| <u>Temporary Employment</u> |                     |             |                     |
|-----------------------------|---------------------|-------------|---------------------|
| Susan Stevenson             | Remediation Tutor   | Coleridge   | 02/14/18 - 04/25/18 |
| Tiffany Blackburn           | 50% Interventionist | Level Cross | 02/19/18 - 06/08/18 |
| Suzanne Campbell            | Remediation Tutor   | Liberty     | 02/05/18 - 06/07/18 |
| Martin Collinson            | 69% Science Teacher | RHS         | 01/30/18 - 06/13/18 |
| Cynthia Neal                | 50% English Teacher | SWRHS       | 01/23/18 - 06/13/18 |

| <u>Transfer</u> |                            |     |                     |
|-----------------|----------------------------|-----|---------------------|
| Robin Croom     | 50% to 70% English Teacher | RHS | 01/24/18 - 06/13/18 |

### Information Items

| NAME            | POSITION                         | WORK LOCATION | DATE EFFECTIVE |
|-----------------|----------------------------------|---------------|----------------|
| <u>Transfer</u> |                                  |               |                |
| Sarah Skipper   | EC Resource to Cross Categorical | RMS           | 02/12/2018     |
| Sarah Luz       | EC Resource to OCS               | THS           | 01/24/2018     |

| <u>Temporary Employment Ending</u> |                     |     |            |
|------------------------------------|---------------------|-----|------------|
| Emily Allen                        | EC Resource Teacher | JLE | 03/02/2018 |
| Meredith Ridge                     | EC Resource Teacher | JLE | 03/02/2018 |

| <u>Resignation</u>     |  |               |            |
|------------------------|--|---------------|------------|
| Shannon Morean         | Grade 5 Teacher                        | Franklinville | 02/16/2018 |
| Hollie Lunnen          | Speech Language Pathologist            | JLE           | 02/13/2018 |
| Traci Passmore         | Language Arts / Social Studies Teacher | NERMS         | 03/09/2018 |
| Sarabeth Miller-Craven | EC Resource Teacher                    | RMS           | 02/09/2018 |

|                 |                             |                |            |
|-----------------|-----------------------------|----------------|------------|
| Ashley Laughlin | English Teacher             | SWRHS          | 01/22/2018 |
| Staci Ambuehl   | Speech Language Pathologist | Trindale / WHS | 02/08/2018 |

|                   |                       |                |            |
|-------------------|-----------------------|----------------|------------|
| <u>Retirement</u> |                       |                |            |
| Grace Simril      | Health/P.E. Teacher   | Braxton Craven | 07/01/2018 |
| Mary Rhodes       | Language Arts Teacher | SERMS          | 07/01/2018 |

Classified Personnel Report

Brian Biggs made a motion and the motion was seconded by Matthew Lambeth to approve the following classified personnel employment actions. The motion passed unanimously.

Employment: The Board of Education approve the following employment actions.

| NAME              | POSITION                 | WORK LOCATION        | DATE EFFECTIVE |
|-------------------|--------------------------|----------------------|----------------|
| <u>Employment</u> |                          |                      |                |
| Amanda Caudle     | School Nutrition Manager | Braxton              | 01/16/18       |
| Susan Richardson  | Custodian                | Coleridge            | 01/10/18       |
| Jamilyn Taylor    | General Office Assistant | Randleman Elementary | 01/29/18       |
| Kevin Wood        | Custodian                | Uwharrie Ridge       | 01/16/18       |
| Robin Allen       | Custodian                | Wheatmore            | 01/16/18       |

|                             |                      |              |                   |
|-----------------------------|----------------------|--------------|-------------------|
| <u>Temporary Employment</u> |                      |              |                   |
| Rachel LeMarier             | EC Teacher Assistant | Trinity High | 01/16/18-06/13/18 |

| <u>Substitute Teachers</u> |        |                    |               |
|----------------------------|--------|--------------------|---------------|
| Name                       | Grades | Schools            | Pay Level     |
| Thomas Hines               | K-12   | All Schools        | Certified     |
| Heather Dorsett            | K-12   | AT area            | Non Certified |
| Kimberly Gammons           | K-6    | AT area            | Non Certified |
| Meghan Harduk              | 6-12   | AT area            | Non Certified |
| Paula Meredith             | K-5    | AT area            | Certified     |
| Christina Ruddock          | K-5    | AT area            | Non Certified |
| Madison Vick               | K-5    | AT area            | STET          |
| Christina Bethoney-Whitten | K-5    | Eastern area       | Certified     |
| Gail McKay                 | K-12   | Eastern area       | Non Certified |
| Angela Harris              | K-5    | Farmer             | Non Certified |
| Gail Meyer                 | K-5    | Farmer, Tabernacle | Certified     |
| Gisela Pacheco             | K-5    | Liberty            | Non Certified |
| Suzanne Toth               | K-5    | Liberty            | Certified     |
| Sharon Isom                | K-5    | Liberty            | Non Certified |
| Brandon Berridge           | 9-12   | Randleman High     | Non Certified |

|                   |      |                   |               |
|-------------------|------|-------------------|---------------|
| Anna Wright       | K-12 | Randleman/AT area | Non Certified |
| Sherry Albright   | K-3  | Seagrove          | Non Certified |
| Amanda Phelps     | K-5  | Southmont         | Non Certified |
| Catherine Schultz | K-5  | Southwestern area | Certified     |

### Information Items

|                 |   |                               |          |
|-----------------|---|-------------------------------|----------|
| <u>Transfer</u> |   |                               |          |
| Heather Chavis  | School Nutrition to School Nutrition/BD | NERMS                         | 02/05/18 |
| Krystal Reece   | School Nutrition to School Nutrition/BD | Southmont                     | 02/02/18 |
| Denice Booker   | School Nutrition to School Nutrition/BD | SWRHS to Randleman Elementary | 02/12/18 |
| Amber Praytor   | Bus Driver to School Nutrition/BD       | SWRMS                         | 02/05/18 |
| Douglas Beadle  | School Nutrition/BD to Custodian/BD     | SWRMS to SWRHS                | 02/05/18 |
| Beverly Hughes  | EC Teacher Assistant to Custodian       | SWRMS to Tabernacle           | 02/01/18 |

|                          |                                    |             |          |
|--------------------------|------------------------------------|-------------|----------|
| <u>Change of Service</u> |                                    |             |          |
| Deborah Shope            | School Nutrition Assistant         | Level Cross | 3/1/2018 |
|                          | 4 hours to 5 hours                 |             |          |
| Pamela Trotter           | School Nutrition Assistant Manager | Level Cross | 03/01/18 |
|                          | 7 hours to 8 hours                 |             |          |
| Seth Arrington           | Distance Learning Advisor          | PGHS        | 02/17/18 |
|                          | 9 months to 10 months              |             |          |

|                    |                             |                  |          |
|--------------------|-----------------------------|------------------|----------|
| <u>Resignation</u> |                             |                  |          |
| Gisela Pacheco     | After School Care Assistant | Liberty          | 03/09/18 |
| Chelsey Ritchie    | PreK Teacher Assistant      | Liberty          | 01/31/18 |
| Maria Jaimes       | General Office Assistant    | Randleman Middle | 02/28/18 |
| Kristie McNulty    | School Nutrition/BD         | SERMS            | 12/14/17 |
| Ward Simmons       | Custodian                   | SWRHS            | 02/01/18 |
| John Wilson        | Custodian/BD                | SWRHS            | 01/16/18 |

|                   |                      |           |          |
|-------------------|----------------------|-----------|----------|
| <u>Retirement</u> |                      |           |          |
| Lisa Kidd         | Data Manager         | Coleridge | 07/01/18 |
| Sharon Myers      | EC Teacher Assistant | Hopewell  | 07/01/18 |
| Harold Summey     | Custodian            | Trindale  | 04/01/18 |

**Adjournment**

Tracy Boyles made a motion to adjourn the meeting; motion was seconded by Brian Biggs and the motion passed unanimously. The Board adjourned at 8:10 p.m.

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Board Chair

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Board Secretary