

Academic Committee Meeting

03/30/2020

- Meeting was called to order a 9:30 AM
- Meeting was called to a close at 10:45 AM
- Meeting Date: 03/30/2020
- Meeting attendees:
 - Ginger Almon
 - Michelle Graham
 - Teresa Banks
 - Ashley Perryman
 - Alex Lovering
 - Tonya Germany
 - Danielle VanHousen
 - Natalie Zajac
 - Toni Avera
- All committee members worked toward creating a plan for COVID-19. This plan will be one that could carry us through the remainder of the academic year – if necessary. Below is the plan that will be presented to the Board of Directors for approval.

Plan during COVID-19 - Begins April 13, 2020

During the remainder of the 4th Nine Weeks of school at Southwest Georgia STEM Charter School, students in grades 1-8 will receive a score of Pass or Fail for the 4th Nine Weeks. Students must attempt the assignments in order to receive a score of Pass for the 4th Nine Weeks. If students do not attempt the assignments, they will receive a score of Fail for the 4th Nine Weeks. Students in 9th grade will receive and submit assignments that will be graded. These grades will be used to increase their overall GPA. All content for the assignments will be based on previously taught standards covered during the first three nine weeks of school.

Pre-Kindergarten and Kindergarten will continue to provide a packet of worksheets and activities for the students in their classroom. This packet will be available online on the school's website and will be offered as a printed packet as well. Pick up days will be on Mondays and drop off days will be on Fridays. Instead of dropping off the packets, parents may choose to take pictures of completed work or scan the completed work to send to teachers. Teachers will communicate with parents via Class DOJO, private Facebook groups, online conferencing, email, and through phone calls and document those communications in Infinite Campus.

1st - 2nd grade will provide meaningful assignments for students that can be collected to determine a score of Pass or Fail for the 4th Nine Weeks. Teachers in these grades recognize that reading and math are the main priority; therefore the assignments will focus on those subjects. These assignments will be as follows:

- Monday - English Language Arts

- Tuesday - English Language Arts
- Wednesday - Math
- Thursday - Math
- Friday - Ensure completion of all assignments and submit/Special Areas

The assignments will be posted on the school's website and will be offered as a printed packet as well. Pick up days will be on Mondays and drop off days will be on Fridays. Instead of dropping off the packets, parents may choose to take pictures of completed work or scan the completed work to send to teachers. Teachers will communicate with parents via Class DOJO, private Facebook groups, online conferencing, email, and through phone calls and document those communications in Infinite Campus.

3rd - 9th grade will provide meaningful assignments for students that can be collected to determine a score of Pass or Fail for the 4th Nine Weeks - 9th grade assignments will be graded. Teachers in these grades will use Google Classrooms for distance learning - assignments will be available to retrieve and submit within Google Classroom. We will provide packets with assignments for those without Internet Access. These assignments will be as follows:

- Monday - Math
- Tuesday - English Language Arts
- Wednesday - Science
- Thursday - Social Studies
- Friday - ensure completion of all assignments and submit/Special Areas

The packets will be available online on the school's website and will be offered as a printed packet as well. Pick up days will be on Mondays and drop off days will be on Fridays. Instead of dropping off the packets, parents may choose to take pictures of completed work or scan the completed work to send to teachers. Teachers will communicate with parents via Class DOJO, private Facebook groups, online conferencing, email, and through phone calls and document those communications in Infinite Campus.

Special Education: Pre-K - 9th grade - All Special Education teachers will assign their students the assignments that they are required to complete. In grades Pre-K-2, Mrs. Katy Jackson and Ms. Wilburn will assign work for Special Education students through online opportunities or packets. In grades 3-5, Mrs. Katy Jackson and Ms. Wilburn will also be assigning Special Education students their work through Google Classroom or packets. In grades 6-9, Mrs. Danielle VanHousen will assign work for Special Education students through Google Classroom or packets.

Promotion, Retention, Placement

Southwest Georgia STEM Charter School will use the following to determine Promotion and Retention during the 2019-2020 school year:

- Kindergarten:
 - Promotion: Students who have shown growth on assessments throughout the year will be promoted to the next grade level

- Retention: Students who have not shown growth on assessments throughout the year MUST have teacher and parent consent to retain those students
- Placement: Students who have not shown growth on assessments throughout the school year, but parents will not consent to retain them, will be placed into the next grade level
- 1st - 8th grade:
 - Promotion: Students who have a passing (70% or above) average - for the first three nine weeks - in all classes (with the exception of one class) will be promoted to the next grade level - based off of the first nine weeks
 - Retention: Students who do not have a passing average (69% or below) in two or more classes MUST have teacher and parent consent to retain those students
 - Placement: Students who do not have a passing average (69% or below) - for the first three nine weeks - in two or more classes, but parents will not consent to retain them, will be placed into the next grade level.
 - Students who have been retained previously will be promoted (if they meet the criteria) OR placed (if failing 2 or more classes based upon first 3 nine weeks averages) into the next grade level - they will not be retained again
- 9th grade:
 - Students will be advised of their average for the first 3 nine weeks of school. Teachers will assign and receive assignments for those students. The assignments will be graded and will count for 20% of the student's grade. IF the grade helps increase the student's GPA, it will be included and counted. IF the grade doesn't increase the student's GPA, the average from the first 3 nine weeks of school will be used.

Remainder of the 2019-2020 School Year

April 6th - 10th: Spring Break

April 13th - 17th: Week 4 Distance Learning Opportunities/Options for No Internet

April 20th - 24th: Week 5 Distance Learning Opportunities/Options for No Internet

April 27th - May 1st: Week 6 Distance Learning Opportunities/Options for No Internet

May 4th - 8th: Week 7 Distance Learning Opportunities/Options for No Internet
(Retention and Placement Phone Calls will be made to those students who were/are struggling in each grade level)

May 8th - 15th: Week 8 Distance Learning Opportunities/Options for No Internet - Instruction ends

May 18th - 20th: Teachers get all information entered into Infinite Campus

May 20th: Last day of school for the 19-20 school year

- Curriculum Maps will be created/adjusted to meet the needs of the students. These needs include working with the grade level below to see which content area standards were not taught during the 4th Nine Weeks of school. These standards will begin the current grade level for the 20-21 school year. Teachers will devote 4 weeks toward remediation of those standards.

- Leadership Meetings will be held to discuss plans for the 20-21 school year. These meetings will be held through ZOOM beginning on April 15, 2020.
- Meeting was called to a close at 10:45 am.