

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 ***Monday, May 14, 2012*** in the Nehaunsey Middle School Library.

5
6 The meeting was called to order by President Roseanne Lombardo at 7:01 p.m.

7
8 Roll Call:

9
10 Roseanne Lombardo
11 Lisa Morina
12 Andrew Chapkowski
13 Louis Fabiani
14 Jill Trainor

15
16 Also present were Mr. Vincent Tarantino, Interim Superintendent/Principal and Mr. Scott
17 A. Campbell, School Business Administrator/Board Secretary.

18
19 Absent:

20
21 Jason Murschell

22
23 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
24 was sent to the ***The Courier Post, The Gloucester County Times*** and the ***Township***
25 ***Clerk***. It was also posted in the Greenwich Township School Buildings. (Optional:
26 Videotaping Regulations – “The proceedings of this meeting are being videotaped and
27 anyone wishing to discuss an individual child should so note.”)

28
29 **OPENING PROCEDURES**

30
31 **1. STUDENT RECOGNITION: “Celebrate New Jersey”**

32
33 Mrs. Diane Shirley, teacher at Broad Street School, had students participate in a
34 program called, “Celebrate New Jersey”. She first wanted to recognize Rachel
35 Alessiani, who entered a poem and poster contest sponsored by the GAP/CAP
36 organization in Paulsboro where she was not only a county winner but a state
37 winner as well. Mrs. Shirley then wanted to congratulate Bridget Maden-Smith
38 and Agnes Buchenhorst on their poems about “Conserving Energy”. She also
39 congratulated Anthony Giordano on his writing about the “Cedar Run Refuge”,
40 Katherine Leash who wrote about the “Nothnagle Log Cabin” here in Gibbstown
41 and Anna Neff on her writing about the “Cowtown Rodeo”. All students were
42 presented with a certificate for their achievements. Mrs. Shirley wanted to thank
43 the Board of Education and the parents for the opportunity to teach their children
44 in the Gifted and Talented class as it has been a joy these past two years and a
45 time that she will always treasure.

1 **2. PRESENTATION**

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3 The School Ethics Act and Code of Ethics for School Board Members will be held
4 until the full board is in attendance.

5
6 **3. EXECUTIVE SESSION #1**

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8 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A.*
9 *10:4-6, et seq.*, which provides that an Executive Session, not open to the public,
10 may be held for certain specified purposes when authorized by Resolution.

11
12 The Board of Education for Greenwich Township, assembled in public session on
13 May 14, 2012 hereby resolves that an Executive Session closed to the public
14 shall be held on May 14, 2012, at **7:10 p.m.** in the Nehaunsey Middle School
15 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
16 discussion of certain matters which relate to items authorized by *Open Public*
17 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

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- Matters Required By Law to be Confidential
 - Matters Involving Individual Privacy
 - Matters Relating to the Employment Relationship

23 It is anticipated that such matter may be disclosed to the public upon the
24 determination of the Board that applicable exception no longer applies and the
25 public interest will no longer be served by such confidentiality.

26
27 Motion: (Chapkowski/Morina) to enter into Executive Session at
28 7:10 p.m. to discuss the following:

- 29
30
- Legal

31
32 Motion carried by unanimous voice vote.

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34 Motion: (Chapkowski/Trainor) to return to the Regular Meeting at
35 7:28 p.m.

36
37 Motion carried by unanimous voice vote.

38
39 **4. APPOINTMENTS**

40
41 Motion: (Fabiani/Morina) to approve the following:

42
43 A. School Safety Director

- 1 1. The approval for appointment of William Houghton as the School
2 Safety Director for the 2012-2013 school year.

3
4 Motion carried by unanimous roll call vote.

5
6 Motion: (Fabiani/Morina) to approve the following:

7
8 B. Auditor

- 9
10 1. The approval for appointment of Bowman and Company, LLP as
11 the Greenwich Township School District auditors for the 2012-2013
12 school year at a fee not to exceed \$21,000.00. A peer review letter
13 is on file in the Business Office and has been distributed to each
14 Board of Education member before approval.

15
16 ***Lisa Morina** asked Scott Campbell if that was the same fee charged to us last
17 year? **Mr. Campbell** replied that it wasn't the same fee; it was more than last
18 year but this amount is budgeted.*

19
20 Motion carried by unanimous roll call vote.

21
22 Motion: (Morina/Chapkowski) to approve the following:

23
24 C. Solicitor

- 25
26 1. The approval for appointment of John Armano, Trimble & Armano,
27 as the Greenwich Township School District solicitor for the 2012-
28 2013 school year at the rate of \$150.00 per hour. *Note: No
29 increase over 2011-2012 hourly rate.

30
31 Motion carried by unanimous roll call vote.

32
33 Motion: (Fabiani/Trainor) to approve the following:

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35 D. Physicians

- 36
37 1. The approval for appointment of Underwood Memorial Hospital for
38 health and physician services for the Greenwich Township School
39 District for the 2012-2013 school year at an annual rate to be
40 determined. (Current rate is \$2,500.00)

41
42 ***Louis Fabiani** wanted to know what the \$2,500.00 covers? **Scott Campbell** said
43 it covers any paperwork that needs to be signed as far as it involving the nurses
44 but any physicals that they perform on behalf of the district are extra.*

1 Motion carried by unanimous roll call vote.

2
3 Motion: (Fabiani/Chapkowski) to approve the following:

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5 E. Designation of Bank Depositories

- 6
7 1. **BE IT RESOLVED**, the Colonial Bank, FSB, be designated
8 as the official depository for all school money, including the
9 following accounts, with the number of signatures required and the
10 persons authorized to sign checks or vouchers for the 2012-2013
11 school year, effective July 1, 2012, as indicated:
12

Account Title	Signatures Required	Persons Designated To Sign Checks
Current	3	Roseanne Lombardo, President Scott A. Campbell Interim Superintendent, TBD
Agency	1	Scott A. Campbell
Salary	1	Scott A. Campbell
Student Activity Fund	2	Scott A. Campbell Interim Superintendent, TBD

13
14 **BE IT ALSO RESOLVED**, that the Vice-President, Lisa
15 Morina, be authorized and empowered to act at all times in the
16 absence of the President and the signatures and acts of the said
17 Vice-President, Lisa Morina, be as legal and binding as those of the
18 President; and a copy of this Resolution be sent to Colonial Bank,
19 FSB.
20

21 Motion carried by unanimous roll call vote.

22
23 Motion: (Morina/Fabiani) to approve the following:

24
25 F. RESOLUTION

- 26
27 1. Contract Execution

28
29 **WHEREAS**, funds are available for this purpose; and

30
31 **WHEREAS**, the Local Public Contracts Law
32 (N.J.S.A.18A:18-5 et. seq.) no longer requires that the resolution
33 authorizing the award of contracts for "Professional Services" be
34 bid competitively;
35

1 **NOW, THEREFORE, BE IT RESOLVED**, by the Board of
2 Education of Greenwich, County of Gloucester and State of New
3 Jersey, as follows:
4

5 a. The President and Secretary are hereby authorized and
6 directed to execute contracts for the 2012-2013 school year
7 with:

- 8
9 1. Bowman and Company, LLP for auditing and
10 accounting services,
11 2. John Armano, Trimble & Armano, for legal
12 representation,
13 3. Underwood Memorial Hospital for health and
14 physician services.

15
16 b. The above contracts are awarded without competitive
17 bidding as a “professional service” under provisions of the
18 Local Public Contracts Law because the above persons or
19 firms named are licensed to practice a recognized profession
20 in the State of New Jersey as above stated, and further such
21 services to be performed cannot be bid competitively
22 because it is impossible to prepare specifications for same in
23 accordance with the above-captioned statutes.
24

25 Motion carried by unanimous roll call vote.
26

27 **5. MINUTES**

28
29 Motion: (Morina/Chapkowski) to approve the minutes:
30

31 April 23, 2012 – Regular/Reorganization Meeting
32 April 23, 2012 – Executive Session
33

34 Motion carried by unanimous roll call vote.
35

36 **6. SUPERINTENDENT’S REPORT**

37
38 Motion: (Lombardo/Trainor) to approve the following as one, A-C:
39

40 A. Administrative Reports

- 41
42 1. Enrollment Statistics, Fire Drills and Suspensions, as of April 30,
43 2012. (Attachment – EXHIBIT B1)
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- 2. School Health Services Monthly Reports as of April 30, 2012. (Attachment – EXHIBIT B2)
- 3. 2011-2012 Violence & Vandalism Report as of April 30, 2012. (Attachment – EXHIBIT B3)
- 4. Monthly Report of Attendance Officer as of April 30, 2012. (Attachment – EXHIBIT B4)

B. 2012-2013 12-Month Employee Calendars

- 1. The approval of the proposed 12-month Secretary Holiday Calendar for the 2012-2013 school year. (Attachment – EXHIBIT C1)
- 2. The approval of the proposed 12-month Custodian/Maintenance Holiday Calendar for the 2012-2013 school year. (Attachment – EXHIBIT C2)

C. Italian Program Funding Proposal

- 1. The *retroactive* approval to submit the Italian Program Funding Proposal from the Italian/American Committee on Education for the 2012-2013 school year.

Motion carried by unanimous roll call vote.

7. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS

Motion: (Lombardo/Fabiani) to approve the following as one, A-Q:

- A. The approval for *reappointment* of the G.T.E.A. represented tenured teaching staff members for the 2012-2013 school year; teaching assignments to be determined. (Attachment – EXHIBIT D1)

Kiley Barker \$51,842.00	Stephanie Beckett \$59,515.00	Joshua Bomze \$56,442.00
Elizabeth Button-Colflesh \$84,138.00	Paula Carrozzino \$83,452.00	Katherine Caruso \$52,911.00
Lori Chiavoroli \$84,452.00	Kimberly Chila \$54,535.00	Catrina Collier-Laster \$64,260.00
Rabecca Cotton \$56,594.00	Heather Crisostomo \$62,888.00	Allison Delaney \$54,535.00
Teresa DiSanto \$83,452.00	Laura Enuco \$83,952.00	Daniel Giorgianni \$52,911.00

Sharon Gomez-Salvatore \$59,515.00	Maria Gorman \$52,107.00	Vanessa Gottesfeld \$50,853.00
EdnaMae Graham \$84,952.00	Violet Gregg \$84,610.00	Jody Harris \$83,952.00
Janet Jachimowicz-Geary \$70,489.00	Maureen Jenzano \$85,510.00	Adriana Marini-Cossetti \$71,117.00
Carlyn McCabe \$54,535.00	Nicole McGann \$52,107.00	Andrew Mettler \$50,735.00
Suzanne Morris \$83,452.00	Lorie Muraca \$83,452.00	Sandi Nastasi \$50,853.00
Patricia New \$59,515.00	Suzanne Pezzino \$56,422.00	William T. Porreca \$87,010.00
Tina Sayers \$59,515.00	Alanna Schell \$55,907.00	Kathy Seacrist \$51,421.00
Diane Shirley \$54,535.00	Janet Shivers \$82,952.00	Megan Sizemore \$54,535.00
Stephania Tomaszewski \$55,222.00	Cathy Tortella \$83,452.00	Nora Traum \$83,952.00
Jennifer Walker \$56,422.00	Steven Wehrle \$52,107.00	

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B. The approval for *reappointment* of the G.T.E.A. represented non-tenured teaching staff members for the 2012-2013 school year; teaching assignments to be determined. (Attachment – EXHIBIT D2)

Kathy Bially \$19,040.00 (Part-Time Thursdays & Fridays only-68 days)	Katie Eckert \$53,480.00	Jean Morrison \$49,041.00
Stacy Podolski \$49,041.00	Patricia Seiner \$49,246.00	Michael Snyder \$49,041.00
Kathryn Tortella \$51,099.00		

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C. The approval for *reappointment* of the G.T.E.A. represented employees as Special Education Aides for the 2012-2013 school year; assignments to be determined. (Attachment – EXHIBIT D3)

Christine Eiserman \$28,033.46	Jason Godfrey \$28,033.46	Deborah Knestaut \$28,033.46
Eileen O'Donnell \$28,033.46	Lois Piccioni \$28,033.46	Deborah Silvestro \$28,397.46
Tara Small \$28,397.46	Jennifer Spera \$28,033.46	Maria Villacorta \$28,579.46
Jean Walko \$28,033.46		

11

1 D. The approval for *reappointment* of the following G.T.E.A. represented
 2 employees for the 2012-2013 school year. (Attachments – EXHIBIT D4 &
 3 D5)
 4

Secretarial Staff		
Jennifer Ellick \$36,790.00	Toshia Kersey \$36,790.00	Suzanne Lavin \$36,790.00
Custodial/Maintenance Staff		
Geraldo Batista \$49,309.00	Michael Beukers \$49,309.00	Ellen Delaney \$43,310.00
Randy DeVault \$52,085.00	Michael Frampton \$49,309.00	Denise Murphy \$52,085.00

5
 6 E. The approval for *reappointment* of the following unrepresented central
 7 office employees for the 2012-2013 school year. (Attachment – EXHIBIT
 8 D6)
 9

Angela Addeo Secretary to the Superintendent \$45,209.00	Gina Casella Accounts Payable/Bookkeeper \$39,182.00	Michael Grelli Technology Coordinator \$75,518.00
Robert Harris CST Supervisor/School Psychologist \$ TBD	William Houghton Supervisor Buildings/Grounds \$64,999.00 (Salary to remain the same as 2011- 2012 as negotiated)	Regina Minniti Secretary to the Business Administrator/Board Secretary & Transportation Department \$48,970.00
Alisa Whitcraft Principal/Curriculum Supervisor \$ TBD		

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 11 F. The approval for *reappointment* of the following employees as
 12 Cafeteria/Lunchroom Aides for the 2012-2013 school year at the following
 13 hourly rates; hours to be determined.
 14

EMPLOYEE	HOURLY RATE
Alison Grelli	\$10.65
Lisa Mitchell	\$10.55
Melissa Saggese	\$9.25
Charline Viereck	\$10.90
Christine Wojcik	\$10.95

15
 16 G. The approval for the *reappointment* of Debra Truhan, Part-Time Payroll
 17 Clerk, for the 2012-2013 school year at a rate of \$27.50 per hour; hours to
 18 be determined.
 19

- 1 H. The approval for the *reappointment* of Ellen Sarmiento as a Part-Time
2 Instructional Special Education Aide for the 2012-2013 school year at a
3 rate of \$21.25 per hour, not to exceed \$22,950.00, five (5) days per week,
4 six (6) hours per day.
5
- 6 I. The approval for the *reappointment* of Christine Franklin as a Part-Time
7 Instructional Special Education Aide for the 2012-2013 school year at a
8 rate of \$21.25 per hour, not to exceed \$15,300.00, five (5) days per week,
9 four (4) hours per day.
10
- 11 J. The approval for the *reappointment* of Stacie Colone as a Part-Time
12 Instructional Special Education Aide for the 2012-2013 school year at a
13 rate of \$15.30 per hour, not to exceed \$17,566.75, five (5) days per week,
14 six and one half (6 ½) hours per day.
15
- 16 K. The approval for the *reappointment* of Willard Zane as a Part-Time
17 Instructional Special Education Aide for the 2012-2013 school year at a
18 rate of \$15.30 per hour, not to exceed \$17,566.75, five (5) days per week,
19 six and one half (6 ½) hours per day.
20
- 21 L. The approval for the *reappointment* of Christina Evangelista as a Non-
22 Instructional Aide for the 2012-2013 school year at an hourly rate of \$9.25,
23 five (5) hours per day on full session days and three (3) hours per day on
24 half session days.
25
- 26 M. The approval for the *reappointment* of John Schmehl, Part-Time
27 Custodian, for the 2012-2013 school year at a salary rate of \$12.75 per
28 hour, not to exceed \$19,890.00.
29
- 30 N. The approval for the *reappointment* of Charline Viereck, Part-Time
31 Custodian, for the 2012-2013 school year at a salary rate of \$12.25 per
32 hour, not to exceed \$11,025.00.
33
- 34 O. The approval for an employment contract for Tara Timms to provide
35 Special Education Medicaid Initiative (SEMI) Oversight for
36 speech/language services for a total of 12 days for the 2012-2013 school
37 year, six (6) hours per day at a total cost of \$4,680.00. This will allow the
38 District to receive reimbursement for services rendered to eligible
39 students. *(Federal guidelines require a State License and Certificate of
40 Clinical Competence to provide oversight to our Department of Education
41 certified speech specialists. Tara has met these requirements.
42 Department of Education certified staff are NOT eligible to submit for
43 SEMI reimbursement. The Federal government recently changed this
44 policy requiring the highest level of speech specialists to provide service
45 and/or oversight.) IDEA Funded.*

- 1 P. The approval for the *reappointment* of Mark Vogeding as Summer Help
 2 Coordinator effective June 18, 2012 through August 17, 2012, eight (8)
 3 hours per day, five (5) days per week, at an hourly rate of \$13.50 per hour.
 4
- 5 Q. The approval for the *reappointment* of the following as summer
 6 custodians, effective June 18, 2012 through August 17, 2012, eight (8)
 7 hours per day, five (5) days per week, at an hourly rate of \$8.50 per hour.
 8

9 Patrick Dwyer Richard Erdman
 10 Salvador Vernacchio

11 *Lisa Morina asked Scott Campbell if all of the above salaries have been*
 12 *budgeted to which Mr. Campbell answered, "correct".*
 13

14 Motion carried by unanimous roll call vote.
 15

16

17 **8. CURRICULUM & INSTRUCTION**

18 Motion: (Chapkowski/Fabiani) to approve the following as one, A-D:
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21 A. Special Education Week

- 22
- 23 1. The *retroactive* approval to recognize May 13, 2012 through May
 24 19, 2012 as Special Education Week in New Jersey. This year's
 25 theme is "*Charting the Course for Excellence in Education.*"
 26

27 B. Field Experience Student

- 28
- 29 1. The *retroactive* approval for the following Rowan University student
 30 for full-time special education student teaching placement from May
 31 7, 2012 through June 13, 2012:
 32

33 <u>Student</u>	<u>Cooperating Teacher</u>
34 Janna Marie Tighe	Alanna School
	Broad Street School
	<i>(Heather Crisostomo was</i>
	<i>originally approved as</i>
	<i>Cooperating Teacher at the</i>
	<i>March 29, 2012 Public</i>
	<i>Hearing/Regular Meeting.)</i>

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- 42 2. The approval for the following Rowan University student for full-time
 43 student teaching placement from September 4, 2012 through
 44 December 20, 2012:
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Student
Samuel Lindsay

Cooperating Teacher
Tina Sayers
Broad Street School

C. Field Trips

A. The approval of the Request for Educational Trip/Transportation for the following:

Grade and/or Group	Destination/Time	Dates	Estimated Related Cost	Estimated Transportation Cost	Total
Grade 7 & 8 NJHS	Citizen's Bank Park 11:45 a.m. – 4:15 p.m.	5/15/12	Substitutes (3) \$112.50 (3 half-day substitutes)	1 bus - \$180.00	\$292.50
Grade 5	Philadelphia Seaport Museum Philadelphia, PA 9:15 a.m. – 2:00 p.m.	5/30/12	Substitute (1) \$75.00	2 buses - \$360.00 (\$180.00 each)	\$435.00
Grade 4	Nehaunsey Middle School (orientation) 8:45 a.m. – 10:30 a.m.	5/31/12		2 buses - \$222.00	\$222.00

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D. Summer Programs

1. The approval of the following Summer Programs from June 18, 2012 to July 20, 2012 from 8:30 a.m. – 12:30 p.m. Schedule as follows; (20 days total):

Monday – Thursday	June 18 – June 21 June 25 – June 28
Monday & Tuesday	July 2 – July 3
Monday – Friday	July 9 – July 13 July 16 – July 20

- a. Multiply Disabled – 2012 Extended School Year Program (3 sections)
- b. PreSchool Disabled – 2012 Extended School Year Program

Lisa Morina asked if the Citizens Bank Park trip was the “Go Green” trip? **Vincent Tarantino** answered that it was. **Mrs. Morina** then wanted to know why the students are going during the day when we have to pay substitutes for the teachers? She said “Go Green” is done at every Phillies home game and in previous years, the trip was always in the evening. **Mr. Tarantino** said it was recommended by the building principal, Alisa Whitcraft, and he had no idea that it

1 is done at every home game; he thought the "Go Green" program was only that
2 one day. **Mrs. Morina** said it is a great program but now we have an additional
3 cost. **Mr. Tarantino** said it will be brought to the principal's attention for next
4 year.

5
6 **9. BUDGET & FINANCE**

7
8 Motion: (Trainor/Fabiani) to approve the following as one, A-F:

9
10 A. Transportation

- 11
12 1. The approval to terminate Bid #2-1112 for school related activities
13 which includes after school clubs and field trips for the 2012-2013
14 school year as per the budget approved by the voters on April 17,
15 2012.
16
17 2. The approval for the continuation of Bid #1-1112R, multi-contracts
18 #GR1112 for the 2012-2013 school year with Holcomb Bus
19 Service. This is the first year for renewal and it is for transportation
20 services to and from school. The contract for the 2012-2013 school
21 year will be in the amount of \$174,231.00. The Board of Education
22 gives the Superintendent and the Business Administrator
23 permission to execute any documents pertaining to this contract.

24
25 B. Transportation – 8th Grade Graduation Practice

- 26
27 1. The approval of H.A. DeHart & Son as the transportation provider
28 for the 8th grade graduation practices on May 30, 31, June 4, 5, 6,
29 7, 8 and 11, 2012 from 12:30 p.m. – 2:30 p.m. at a cost of
30 \$1,472.00. Transportation will be provided from Nehaunsey Middle
31 School to Broad Street School and back.

32
33 **Roseanne Lombardo** said although Mr. Porreca does a fantastic job with the
34 graduation, she feels eight (8) days to practice is a lot of time out of the
35 classroom. She suggested giving him six (6) days to which **Jill Trainor** agreed.
36 **Louis Fabiani** wanted to know what was done in previous years? **Vincent**
37 **Tarantino** said they had cut the amount of days back last year but this years'
38 program is more detailed and requires more practice. **Mr. Tarantino** also had
39 concerns about the amount of time the students will spend outside of the
40 classroom. **Andrew Chapkowski** asked if the practices can be just the first
41 week of June for a total of five (5) practices? **Mrs. Lombardo** said she doesn't
42 want to "kill the whole program" and stated that six (6) days are sufficient. **Mrs.**
43 **Morina** agreed and said that Mr. Porreca can decide which days he would like.
44 **Scott Campbell** said he will notify the bus company because the price for
45 transportation will now be less.

1 C. RFP Contract

- 2
- 3 1. The approval of the service contract between the Greenwich
4 Township Board of Education and RFP Solutions, Inc. for the 2012-
5 2013 school year in the amount of \$6,860.04. (New Jersey State
6 Contract #A-80809.) RFP has met all requirements for state
7 approval and there is no need to solicit additional bids. The Board
8 of Education gives the Superintendent and the Business
9 Administrator permission to execute any documents pertaining to
10 the maintenance of this telecommunications system. (Attachment –
11 EXHIBIT E1)

12

13 D. Out of District Placement

- 14
- 15 1. The approval for student# 2011-15 to transfer from Bankbridge
16 North Program to Strang School at Ranch Hope at a per diem rate
17 of \$215.01.

18

19 E. Resolution – L.A.R.C. School

- 20
- 21 1. The approval for the L.A.R.C. School to include the cost of lunch in
22 the tuition rate paid by the Greenwich Township Board of Education
23 for the 2012-2013 school year. There will be no extra cost to the
24 district. (Attachment – EXHIBIT E2)

25

26 F. Inter-district Public School Choice Program

- 27
- 28 1. The approval for the following student to participate in the
29 Inter-district School Choice Program for the 2012-2013 school year.

30
31 Gregory DiPietro (Gateway Regional High School)

32

33 *Lisa Morina wanted to know if the amount in item D, \$215.01, was an additional*
34 *rate per diem or was that the total rate? Scott Campbell said it was the new per*
35 *diem rate. Mrs. Morina then asked if the L.A.R.C. School, in item E, was asking*
36 *us to pay additional costs for lunch for the students? Scott Campbell said the*
37 *amount for lunch was included in the cost of the tuition so there is no extra cost*
38 *to the district.*

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40 Motion carried by unanimous roll call vote.

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42 **10. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**
43 **SECRETARY**

1 Motion: (Lombardo/Chapkowski) to approve the following as one, A-G:
2

3 A. Bills Lists
4

- 5 1. The bills as presented by the Business Administrator in the
6 following amounts are ordered paid. (Attachment – EXHIBIT F)
7

No.	Amount
P95	\$254,996.06
P96	\$92,432.00

8
9 B. Student Activities Account
10

- 11 1. The approval of the Student Activities Account Monthly Bank
12 Reconciliation for the month of April 2012. (Attachment – EXHIBIT
13 G)
14

15 C. Board Secretary's Report
16

- 17 1. The acceptance of the Board Secretary's Report in accordance with
18 18A: 17-36 and 18A: 17-9 for the months of March 2012 and April
19 2012. The Board Secretary certifies that no line item account has
20 been over expended in violation of N.J.A.C.6A:23A-16.10(c)3 and
21 that sufficient funds are available to meet the district's financial
22 obligations for the remainder of the fiscal year. (Attachments –
23 EXHIBITS H1 and H2)
24

25 D. Treasurer's Report
26

- 27 1. The approval of the Treasurer's Report in accordance with 18A:17-
28 36 and 18A:17-9 for the months of January 2012 and February
29 2012. The Treasurer's Report and Secretary's Report are in
30 agreement for the months of January 2012 and February 2012.
31 (Attachments – EXHIBITS I1 and I2)
32

33 E. Revenue Certification
34

- 35 1. The Board Secretary in accordance with N.J.A.C.6A:23A-16.10(c)2
36 certifies that there are no changes in anticipated revenue amounts
37 or revenue sources.
38
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1 F. Board of Education Certification

- 2
3 1. Pursuant to *N.J.A.C.6A:23A-16.10(c)4*, we certify that after review
4 of the Board Secretary's monthly financial report (appropriations
5 section) and upon consultation with the appropriate district officials,
6 that to the best of our knowledge no major accounts or fund has
7 been over expended in violation of *N.J.A.C.6A:23A-16.10(b)* and
8 that sufficient funds are available to meet the district's financial
9 obligations for the remainder of the fiscal year.

10
11 G. Transfer List

- 12
13 1. The ratification of transfers, authorized by the Superintendent, for
14 the months of March 2012 and April 2012 to give balances to new
15 accounts and to balance existing accounts. (Attachments –
16 EXHIBITS J1 and J2)

17
18 Motion carried by unanimous roll call vote.

19
20 **11. OLD BUSINESS**

21
22 *Roseanne Lombardo stated that at the last board meeting, a question was*
23 *brought up by a resident concerning inappropriate e-mails and the steps taken to*
24 *prevent those e-mails from getting to a student. Mrs. Lombardo did speak with*
25 *the technology coordinator, Mr. Mike Grelli, and he assured her that although*
26 *each student has their own e-mail, they do not receive them directly. It goes to*
27 *the teacher first who will read and approve them before forwarding them over to*
28 *the student. Students also do not have the ability to receive attachments.*

29
30 **12. NEW BUSINESS**

31
32 *Roseanne Lombardo discovered that our meetings dates are the same*
33 *evenings as the Township meetings so she is suggesting that we change our*
34 *meetings again. Scott Campbell will prepare a new list with the change in dates*
35 *and get back to the board.*

36
37 *Roseanne Lombardo asked Scott Campbell if there were any applications for*
38 *the vacant board position? Mr. Campbell replied that there were three (3)*
39 *applicants. Mrs. Lombardo said we will start interviewing them prior to the start*
40 *of the June 11, 2012 board meeting at 6:00 p.m. during Executive Session. The*
41 *Committees will then be submitted after we appoint the new board member.*

42
43 *Scott Campbell stated that there is a New Requisition System from EMC. It is*
44 *an additional to our accounting software. There is a presentation at GCIT on*

1 Thursday, May 17, 2012 that he will be attending and he will get back to the
2 board with the details.

3
4 **Louis Fabiani** spoke about the Education Funding Report and he said our
5 district is well above the adequacy level for the state average and at some point,
6 we have to look at these numbers to get them at the state average.

7
8 **13. CORRESPONDENCE**

9
10 No correspondence at this time.

11
12 **14. PUBLIC – AGENDA/NON-AGENDA ITEMS**

13
14 This is the time when anyone from the public who wishes to speak to the Board
15 may do so. Please state your name, address and phone number. The Board will
16 hear your concerns. The Board may or may not take action this evening. You
17 will be notified either at this meeting, by letter or telephone of any action the
18 Board does take.

19
20 **Christine Franklin**, 624 Betty Rose Avenue, Gibbstown, said that the
21 Source4Teachers item was tabled at the last meeting and she wanted to know if
22 it is going to be discussed at tonight's meeting? **Roseanne Lombardo** said it is
23 going to be discussed in executive session.

24
25 **Susan Vernacchio**, 224 Phyllis Drive, Gibbstown, said she is concerned with the
26 search for a new Superintendent because it can be a lengthy process. She
27 wanted to know if everything is in place to move forward with that process?
28 **Roseanne Lombardo** said they are working on things and we will probably have
29 something to tell everyone at the next meeting. **Mrs. Vernacchio** then said she
30 has concerns about Source4Teachers that when a long-term substitute becomes
31 a negotiation process, the ability for any "lay person" to come in and negotiate
32 with administration and then get paid from another source doesn't seem right to
33 her and it is something that should be addressed when that contract is signed, if
34 the board decides to go forward with that. She said that being in and out of the
35 building on many days, she did see (and hear) that Source4Teachers did a nice
36 job in the beginning of the school year but not so nice at the end of the year.

37
38 **Denise Grovatt**, 540 Tomlin Station Road, Gibbstown, NJ said she knows they
39 are losing the PTA room to the First Grade and the PTA was going to be moved
40 to an office but **Mrs. Grovatt** said an office won't work; they need a classroom.
41 The PTA was trying to come up with a solution and the only solution they can find
42 is to move the Historical Society if that is the only room available. The PTA
43 works with the kids and the Historical Society is just an outside entity where
44 people come in to view things. **Mrs. Grovatt** said she doesn't understand why
45 people would be allowed to come into the building during the school day while

1 children are present in order to just look at stuff from the Historical Society and if
2 someone needed to use the restroom, we have to make sure there are no
3 children in the restroom so it doesn't become an issue. **Roseanne Lombardo**
4 said that is a good point and she also wanted to know if these people are signing
5 in as visitors when they do come in? **Louis Fabiani** asked if there were any
6 vacant classrooms on the second floor but **Mrs. Lombardo** said she didn't know
7 what was available. **Mrs. Grovatt** said the vacant classrooms are upstairs all the
8 way down the other end of the building. **Vincent Tarantino** thought the issue
9 was resolved but **Mrs. Grovatt** said it wasn't and they still don't know where the
10 PTA is supposed to go. She also said the PTA needs to be downstairs and they
11 need it to be in a classroom to which **Mrs. Lombardo** agreed since they are
12 always carrying stuff in and out of the building. **Mrs. Lombardo** asked Mr.
13 Tarantino to bring that discussion up again with the Historical Society to find a
14 reasonable solution.

15
16 **15. EXECUTIVE SESSION #2**

17
18 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
19 *6, et seq.*, which provides that an Executive Session, not open to the public, may
20 be held for certain specified purposes when authorized by Resolution.

21
22 The Board of Education for Greenwich Township, assembled in public session on
23 May 14, 2012 hereby resolves that an Executive Session closed to the public
24 shall be held on May 14, 2012, at **8:16 p.m.** in the Nehaunsey Middle School
25 library, Room 48, located at 415 Swedesboro Road, Gibbstown, New Jersey, for
26 discussion of certain matters which relate to items authorized by *Open Public*
27 *Meetings Act, (N.J.S.A. 10:4-12b)* to be discussed in closed session.

- 28
29
30
31
32
- Matters Required By Law to be Confidential
 - Matters Involving Individual Privacy
 - Matters Relating to the Employment Relationship
 -

33 It is anticipated that such matter may be disclosed to the public upon the
34 determination of the Board that applicable exception no longer applies and the
35 public interest will no longer be served by such confidentiality.

36
37 Motion: (Lombardo/Fabiani) to enter into Executive Session at 8:16
38 p.m. to discuss the following:

- 39
40
- Personnel

41
42 Motion carried by unanimous voice vote.

1 Motion: (Chapkowski/Trainor) to return to the Regular Meeting at 9:50
2 p.m.
3

4 Motion carried by unanimous voice vote.
5

6 **16. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**
7 **ACTION ITEMS**
8

9 Motion: (Lombardo/Trainor) to approve the following as one, R-V:
10

11 R. The approval for the *reappointment* of Jennifer Landrum, Part-Time
12 Computer Technician, for the 2012-2013 school year, four (4) hours per
13 day, 180 student days during the school year, and in addition not to
14 exceed 400 hours in the summer, at an annual salary not to exceed
15 \$23,890.00 (additional hours to be administratively approved), no benefits.
16

17 S. The *retroactive* approval for Source4Teachers substitute, Leo Maisey, to
18 be paid a daily rate of \$95.00 beginning March 29, 2012 through June 13,
19 2012, 50 days, for a total of \$4,750.00. (Mr. Maisey is substituting in Mrs.
20 Chila's class.)
21

22 T. The *retroactive* approval for Source4Teachers substitute, Christopher
23 Spina, to be paid a daily rate of \$95.00 beginning April 16, 2012 through
24 June 13, 2012, 41 days, for a total of \$3,895.00. (Mr. Spina is substituting
25 in Mrs. Cunningham's class.)
26

27 U. The approval for the appointment of the following as summer custodians,
28 pending a positive Criminal History check and/or completion of required
29 paperwork, effective June 18, 2012 through August 17, 2012, eight (8)
30 hours per day, five (5) days per week, at an hourly rate of \$8.50 per hour:
31

32 Stacy Anuszewski Austin Im
33 Michael Silvestro
34

35 V. The approval for the *non-reappointment* of the following staff members for
36 the 2012-2013 school year:
37

38 Jeanette Peel, Treasurer of School Monies
39 Melissa Trombly-Ray, Special Education Aide
40 Dean Sizemore, Attendance Officer
41 Omar Winfrey, Part-Time Special Education Aide
42

43 Motion carried by unanimous roll call vote.
44

1 **Roseanne Lombardo** said the board is going to advertise for a Principal's
2 position but the board has not made a final decision as to what school whether it
3 be for the Broad Street School or the Nehaunsey Middle School.
4

5 **17. ADJOURNMENT**
6

7 Motion: (Morina/Chapkowski) to adjourn the meeting at 9:55 p.m.
8

9 Motion carried by unanimous voice vote.
10

11
12 Respectfully Submitted,
13

14
15
16
17 Scott A. Campbell, Board Secretary
18
19
20
21
22
23