

# **RANDOLPH COUNTY BOARD OF EDUCATION**

**Monday, October 15, 2018**

**Regular Monthly Meeting**

**Minutes**

On Monday, October 15, 2018, at 6:30 p.m., the Randolph County Board of Education met for their regular monthly meeting. The meeting was held at Randolph Community College in the R. Alton Cox Learning Resource Center Auditorium. Board Members in attendance: Gary Cook (Chairman), Tracy Boyles (Vice Chair), Brian Biggs, Fred Burgess, Emily T. Coltrane, and Sharon Farlow. Superintendent Stephen Gainey, Leadership Team, and Attorney Elizabeth Troutman, also were present at the meeting.

## **Open Session**

### **Call to Order**

Chairman Cook called the meeting to order at 6:30 p.m. and welcomed everyone.

### **Moment of Silence**

A moment of silence was observed.

Board member Fred Burgess thanked Dr. Gainey, Marty Trotter, and staff for the great call that was recently made due to the hurricane weather.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by the Board of Education.

### **Comments by Superintendent**

- September 19 – Attended a regional North Carolina School Boards Association meeting. Congratulations went to our school board members on their receipt of a “Silver Bell Award” recognition of their hard work during the past year to complete their 12 hours of training required over a 2-year period.
- September 20 – Attended a ribbon cutting event for the newly-renovated “Frank and Ella Lowe Media Center” on the campus of Liberty Elementary School.
- September 21 – Attended a ribbon cutting event for the newly-renovated Ivey B Luck Stadium on the campus of Southwestern Randolph High School
- September 28 – Attended a “Muffins for Moms” event at Trinity Elementary School
- October 4 – Attended a “Student Council Induction Ceremony” at Trindale Elementary School
- October 5 – Attended the “Elected Officials Picnic” for elected officials in our county
- October 9 – Attended a “Giant Cell Project” event in Ms. Fuller’s 7<sup>th</sup> grade science class at Uwharrie Ridge Six-Twelve
- October 9 – Attended a “Curriculum Night” event at Hopewell Elementary School

### **Approval of Minutes**

Brian Biggs moved to approve the minutes for the meeting held on 9/17/18. Sharon P. Farlow seconded the motion and the motion passed unanimously.

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## **Recognitions**

### **1. 2018-2019 Principal of the Year**

Eric Johnson, Principal of Wheatmore High School, was recognized as the Randolph County School System 2018-2019 Principal of the Year.

### **2. STAR<sup>3</sup> Students**

The following students were recognized as the STAR<sup>3</sup> Students for September and October.

- Archdale Elementary School - Justin Diehl
- Archdale-Trinity Middle School - Torrie Davis
- Braxton Craven School - Robert "Isaac" Simmons
- Hopewell Elementary School - Alexis Munesy
- John Lawrence Elementary School - Makayla Stephenson
- New Market Elementary School - Brandon Robledo-Ocampo
- Trindale Elementary School - Aram Chale Castillo
- Trinity Elementary School - Charles "Trey" Groves
- Trinity High School - Connor Redwine
- Wheatmore High School - Aleksander Rodriquez-Gonzalez
- Franklinville Elementary School - Kayden Matter
- Grays Chapel Elementary School - Jay Kyker
- Level Cross Elementary School - Ethan Porritt
- Liberty Elementary School - Jase King
- Northeastern Randolph Middle School - Thomas Gaddis
- Providence Grove High School - Malexus Mason
- Ramseur Elementary School - Alexis Wood
- Randleman Elementary School - Emily Suarez
- Randleman High School - Timmy York
- Randleman Middle School - Emma Anderson

### **3. RCSS STAR Employees**

The following RCSS STAR Employees were recognized for September and October.

- Archdale Elementary School - Tammy Hemric
- Archdale-Trinity Middle School - Cory Bentley
- Braxton Craven School - Kelly Sinclair
- Hopewell Elementary School - Jayna Patterson
- John Lawrence Elementary School - Mickey Johnson
- New Market Elementary School - Steve Baker
- Trindale Elementary School - Kathy Hayes
- Trinity Elementary School - Cherri Byers
- Trinity High School - Catherine Temple
- Wheatmore High School - Kristin Shores

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- Franklinville Elementary School - Angela Harris
- Grays Chapel Elementary School - Julie Richardson
- Level Cross Elementary School - Katie Husband
- Liberty Elementary School - Maxine Monroe
- Northeastern Randolph Middle School - Gary Patterson
- Providence Grove High School - Donna Brown
- Ramseur Elementary School - Paige Motley
- Randleman Elementary School - Wanda Anders
- Randleman High School - Rachel Hinshaw
- Randleman Middle School - Stephanie Wynschenk

## **Public Comments (G.S. 115C-51)**

There were no public comments.

## **Adoption of Agenda**

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to adopt the meeting agenda for the 10/15/18 Board of Education meeting as presented. The motion passed unanimously.

## **Information Items**

There were no information items presented.

## **Consent Items**

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the following consent items.

### Finance and Budget

1. Approved budget amendment #3

### Human Resources

1. Approved Beginning Teacher Support Program Plan

## **Action Items**

### Superintendent's Office/Board of Education

1. Selection of voting delegates from the Randolph County Board of Education for the 49<sup>th</sup> Annual North Carolina School Boards Association (NCSBA) conference in November 2018  
Superintendent Stephen Gainey shared that due to our school system's total expenditures, the Randolph County Board of Education qualifies to have four voting delegates and one alternate during the NCSBA Annual Conference in November 2018. After discussion, the chairman called for a motion to approve board members Tracy Boyles, Gary Cook, Fred Burgess and Brian Biggs to

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serve as delegates and Matthew Lambeth to serve as the alternate. Tracy Boyles moved to approve the motion and the motion was seconded by Brian Biggs. The motion passed unanimously.

## Curriculum and Instruction

1. Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing

Ms. Berry, Assistant Superintendent, shared that the school system was notified by the North Carolina Department of Public Instruction that three schools, Liberty Elementary, Southeastern Randolph Middle School, and Uwharrie Ridge Six-Twelve were designated as low-performing schools. A letter of notification regarding the statutory requirements was sent to all parents in English and Spanish. Ms. Berry shared that each plan would be posted on the school system website for public comment for 30 days. At the November 2018 Board meeting, the plans will be brought to the Board for final approval prior to submission to the State Board of Education.

## Operations

1. Southwestern Randolph High School Football/Soccer Field

Marty Trotter, Assistant Superintendent, presented the request regarding the naming of the Southwestern Randolph High School Football/Soccer Field *Charlie Chapman Field*. Brian Biggs made a motion to approve the naming of the Football/Soccer Field at Southwestern Randolph High School as presented. Fred Burgess seconded the motion and the motion carried 5-1 (T. Boyles).

2. North Carolina school safety equipment grant

Mr. Trotter requested approval from the Board of Education to approve a grant from the North Carolina Department of Public Instruction (NCDPI) in the amount of \$86,525. He shared that school systems across North Carolina were invited to submit grant proposals for safety equipment through NCDPI. The one-time funds were part of the monies earmarked for school safety in the state budget. The Randolph County School System received the maximum amount allowed in the amount of \$86,525. The grant will be used on a controlled access system at Trinity High School. Mr. Trotter shared that the school system's goal is to install these controlled access systems at Eastern Randolph High School, Randleman High School, Southwestern Randolph High School, Trinity High School, and Archdale-Trinity Middle School. Tracy Boyles made a motion and the motion was seconded by Brian Biggs to accept the grant in the amount of \$86,525 from the North Carolina Department of Public Instruction. Motion passed unanimously.

3. Recommendation to revise the 2018-2019 school calendar

Marty Trotter presented the following recommendations to revise the 2018-2019 calendar due to the days that have already been impacted by inclement weather.

- Wednesday, October 31, 2018 – remove 2-hour early dismissal
- Wednesday, November 21, 2018 – will become a student day with a 2-hour early dismissal
- Thursday, December 20, 2018 – remove 2-hour early dismissal

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- Wednesday, June 12, 2019 – will become an annual leave day instead of a workday (if item #3 is approved)
- Friday, December 21, 2018 – will become a student day with a 2-hour early dismissal
- Wednesday, January 2, 2019 - will become an annual leave day instead of a workday (if item #5 is approved)

After review and discussion, Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the recommendations to revise the 2018-2019 school calendar as presented. The motion passed unanimously. Tracy Boyles made a motion; motion was seconded by Sharon P. Farlow to approve declaring 9/18/18 as complete for students and staff per Senate Bill 2 (School Calendar & Pay/Hurricane Florence). Motion passed unanimously. Tracy Boyles made a motion, and the motion was seconded by Sharon P. Farlow to add ten minutes to the school day for students at Southmont Elementary School from 10/29/18 through 12/21/18. Motion passed unanimously.

**Closed Session**

Tracy Boyles made a motion; motion was seconded by Brian Biggs for the Board to enter into closed session to preserve the attorney-client privilege by discussing confidential personnel matters protected by state law; and to discuss student safety plans specifically provided in state statute as provided in North Carolina General Statute §143.318.11.

**Return to Open Session**

The Board returned to open session at 8:35 p.m.

Operations

1. Various items and advice from attorney

Brian Biggs made a motion and the motion was seconded by Tracy Boyles to approve the Preliminary Plans for Improvement/School Improvement Plans for schools designated as low-performing schools. Motion passed unanimously.

Human Resources

1. Various personnel items and advice from attorney

Certified Personnel Report

Brian Biggs made a motion and the motion was seconded by Tracy Boyles to approve the certified personnel report as presented. The motion passed unanimously.

The Board of Education approved the following employment actions.

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Name                      Position                      Work Location                      Date Effective                      Term

Employment

Taylor Ashley	EC Teacher - Resource	ATMS	10/1/2018	
Beatriz Castillo	Foreign Language Teacher	PGHS	9/17/2018	
Morgan Johnson	CTE Teacher - Agriculture	PGHS	TBD	
Erin Luther	Reading Teacher	Ramseur	9/24/2018	
Laura Hoyle	Curriculum Instructional Specialist	SWRHS	9/28/2018	

Temporary Employment

Christine Berbaum	50% EC Teacher - Resource	Liberty	10/15/18 - 06/13/19	
Gwen Hall	50% Interventionist	Liberty	09/19/18 - 06/13/19	
Elisha Kivett	50% EC Teacher - Resource	Liberty	09/27/18 - 06/13/19	
Lynn Hensley	Reading Tutor	Trindale	10/04/18 - 06/07/19	
Jessica Servis	Reading Tutor	Trindale	10/04/18 - 06/07/19	

Additional Employment for Certified Employees

Nicole Duncan	Assistant Principal	ATMS		.25 mo
Morgan Johnson	CTE Teacher - Agriculture	PGHS		.25 mo
Jessica Cutler	Assistant Principal	SWRHS		.50 mo
James Rogers	Assistant Principal	THS		.50 mo

Change in Employment

Laurie Sypole	MTSS Program Specialist - 50% to 60%	Central Services	01/02/2019	
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Information Items

Temporary Employment Ending

Wanda Anders	Principal	RES	9/28/2018	
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Transfers

Michelle Blake	CTE Teacher - Business	SERMS to BC/RHS	08/17/2018	
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Resignations

Joshua Pruiksma	EC Teacher - Resource	Liberty	10/12/2018	
Marlin Schlein	EC Teacher - Resource	RES	10/19/2018	
Jeffrey Richmond	EC Teacher - Resource	SERMS	11/02/2018	
Rebekah Gower	Grade 1 Teacher	Southmont	10/04/2018	

Retirement

Carmen Proctor	EC Facilitator	Central Services	02/01/2019	
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Classified Personnel Report

Tracy Boyles made a motion and the motion was seconded by Brian Biggs to approve the certified personnel report as presented. The motion passed unanimously.

The Board of Education approved the following employment actions.

Name	Position	Work Location	Date Effective
<u>Employment</u>			
Kathleen Chambless	After School Care Director	Coleridge	09/26/18
Sheila York	Bus Driver	Coleridge	10/05/18
Yitsel Tavira Sesmas	General Office/Interpreter	NERMS	09/19/18
Tammy Green	Custodian	NERMS	09/24/18
Megan Gasey	School Nutrition Assistant	NERMS	08/22/18
Robert Arrington	Bus Driver	PGHS	08/27/18
Ann Bowman	School Nutrition Assistant Manager	Randleman Elementary	09/20/18
Kathy Kelley	Student Advocate	RECHS	09/17/18
Cody Williams	Custodian/BD	SWRMS	10/01/18
Cynthia Frye	Receptionist	Tabernacle	09/24/18
Robin Stanley	Bus Driver	UR 6-12	09/24/18

Temporary Employment

Brenda Varner	Teacher Assistant	Archdale	continue-12/20/18
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Steven Webb	EC Behavior Support Assistant	Central Services	09/25/18- 06/13/19
Connie Beane	EC Teacher Assistant	Grays Chapel	10/01/18- 06/07/19

Substitute Teachers

Name	Grades	Schools	Pay Level
Cristen Bailey	K-12	All schools	Non Certified
Kyria Cole	K-12	Eastern area	STET
Deborah O'Brien	K-12	Randleman area	Non Certified
Doris Turner	K-12	Randleman area	Non Certified
Sheri Small	K-12	Randleman area	Non Certified
Cynthia Freeman	K-12	Randleman area	Non Certified
Crystal Good	K-12	Randleman/AT area	Certified
Karen Lambert	K-5	Southmont	Certified
Sara Fox	K-12	Southwestern area	Non Certified
Aleah Embry	K-5	Southwestern/AT area	STET
Crystal Hildreth	K-12	Southwestern/Eastern area	STET
Patricia Hill	K-5	Tabernacle	Non Certified

Information Items

Transfer

Shelby Smith	SN Manager (Temp to Permanent)	ATMS	09/20/18
Angelia Fox	SN Manager to SN Assistant (rotating)	Central Services	10/01/18
Lisa Anderson	SN/BD to Cost Clerk I	Franklinville to Transportation	10/11/18
Pamela Trotter	SN Manager (Temporary to Permanent)	Level Cross	09/20/18
Michael Silver	Custodian to Custodian/BD	Randleman Middle	09/17/18
Ashley Tysinger	SN Manager	Southmont to SWRHS	10/01/18
Kayla Holcomb	EC TA (FSC) 9 mo to EC TA (CC) 10 mo	SWRMS	10/17/18
Sandra F Stanley	EC Safety Assistant to EC Bus Driver	Transportation	10/08/18
Jimmie Kinney	Mechanic II to Mechanic III	Transportation	12/01/18
Kimberly Harris	SN Assistant to School Nutrition/BD	Trinity High	10/08/18

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Transfer (temporary)

Andrea Robbins	School Nutrition Assistant	PGHS to Level Cross	8/22/2018-TBD
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Change of Service

Andrea Robbins	School Nutrition Assistant 7 hours to 8 hours	Level Cross	09/20/18
Melody Hartwell	Custodian/BD 3 hours to 2.25 hours Custodian	NERMS	09/24/18
Danny Shaw	Custodian/BD 5 hours to 4.5 hours Custodian	NERMS	09/24/18
Vickie Jones	Bus Driver 3 hours to 4 hours	Randleman Middle	08/27/18
Elizabeth Everhart	School Nutrition Assistant 4.5 hours to 6 hours	Wheatmore	09/20/18

Resignation

Kevin Lamb	Custodian	Farmer	10/05/18
Yanett Gomez	GOA/Translator	Franklinville	10/19/18
Honey James	SN Assistant Manager	Grays Chapel	10/09/18
Trevin Jones	Roofer	Maintenance	10/12/18
Keyy Garcia Gonzalez	Custodian	PGHS	10/11/18
Melissa Martin	EC Bus Driver	Transportation	09/26/18
Sonya Montes	EC Safety Assistant	Transportation	10/09/18
Valerie Peace	TIMS Department Supervisor	Transportation	10/05/18

Position Ended

Gail Henley	EC Personal Nurse	Level Cross	10/10/18
Tina Bullin	EC Nurse Assistant	Ramseur	10/10/18

Retirement

Ramona Oakley	Secretary/Treasurer	New Market	01/01/19
Rejeana Swaim	Teacher Assistant	Randleman Elementary	12/01/18
Amy Snider	Bus Routing Specialist	Transportation	01/01/19
Linda Bingham	Custodian	Trinity Elementary	11/01/18

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Administrative Appointments

Fred Burgess made a motion to approve the following administrative appointments based on the terms and conditions presented. Sharon P. Farlow seconded the motion and the motion passed unanimously.

- Shenna Creech–Instructional Technology Specialist to Director of Digital Teaching and Learning effective 1/2/19
- Cathy Waddell–School Transformational Coach (50%) to Interim Director of 9-12 Instruction/ESL/Online Education (60%) effective 1/2/19

Administrative Contracts

Brian Biggs made a motion and the motion was seconded by Tracy Boyles to approve the recommendation by the Superintendent to extend the administrator contracts for Catherine Berry, Assistant Superintendent for Curriculum and Instruction and Marty Trotter, Assistant Superintendent for Operations through June 30, 2022. The motion passed unanimously.

School Administrators

Fred Burgess made a motion and the motion was seconded by Sharon P. Farlow to approve the Superintendent’s recommendation to retain the current administrators as presented with regard to the three low-performing schools. Motion passed unanimously.

**Adjournment**

Tracy Boyles made a motion to adjourn the meeting. Brian Biggs seconded the motion and the motion passed unanimously. The meeting adjourned at 8:40 p.m.

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Board Chair

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Board Secretary