**Williamsburg Independent Parent Teacher Organization**

 **PTO Agenda—September 12, 2017**

**Welcome from PTO President** Tammi Bird at 6:00pm. Executive members introduced themselves and their positions held for the current year.

**Treasurer’s Report** -Emily Coleman, not available however sent last balance as being $1039.46, plus a $54 deposit, minus food for Ready Fest and school supplies for the backpacks given away at Ready Fest.

**Old Business**

President Tammi Bird informed all members present that we now have a Tax ID number.

Reading & Attendance Incentives were explained to all present. It was stated that we expect to need approximately $2000 to fund both incentive programs this year. Lisa is checking on trinket donations from local churches. Still need awards for 7-12 graders, these are drawn every 6 weeks.

Birthday Announcement fundraiser was explained and stated that Domonique is working on a flyer & sign-up sheet for this. These will be stationed in Ms. Shawna’s/Dr. Couch’s office since front office is always so busy.

Kroger card registration was mentioned and once you register your card this year then you will not have to re-register in the years to come. Instructions on how to register your card have been posted on the PTO Facebook page.

**New Business**

Fall Festival is scheduled for Nov. 2nd from 4:00-7:00 pm. Asking for as many volunteers as we can get to work concession stand. If we have, enough we could break that down to every ½ hour to 1-hour shifts so everyone can enjoy Fall Festival. Ms. Mahan is also needing concession supplies if anyone can donate.

**Announcements**

Next PTO Meeting: October 10th, 2017, 6 p.m.

**Adjournment**

Dominique recommended adjourning and Angela seconded it.