

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 Tuesday, September 19, 2006 in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Frank J. Minniti at 5:33 pm.

7  
8 **Roll Call:**

- 9  
10 Frank J. Minniti  
11 Robyn Glocker Hammond (departed at 5:52 p.m.)  
12 Larry Hall  
13 Michael Myers  
14 James Sorbello (arrived at 5:34 p.m.)  
15 Susan Vernacchio

16  
17 Also present were Dr. Francine Marteski, Superintendent and Scott A. Campbell,  
18 School Business Administrator/Board Secretary.

19  
20 **Absent:**

- 21  
22 Patrick Lani, Jr.

23  
24 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
25 was sent to the Courier Post, The Philadelphia Inquirer and the Township Clerk. It was  
26 also posted in the Greenwich Township School Buildings. (Optional: Videotaping  
27 Regulations – “The proceedings of this meeting are being videotaped and anyone  
28 wishing to discuss an individual child should so note.”)

29  
30 Flag Salute

31  
32 **1. NOMINATIONS FOR BOARD OF EDUCATION MEMBERS**

33  
34 Motion: (Minniti/Glocker Hammond) to approve the following:

- 35  
36 A. Frank J. Minniti nominated Lawrence Hall for the vacant Board of  
37 Education position.

38  
39 **Roll Call:**

- 40  
41 Frank J. Minniti - YES  
42 Robyn Glocker Hammond - YES  
43 Michael Myers - NO

1 James Sorbello - YES  
2 Susan Vernacchio - YES

3  
4 Motion Passed: 4 Yes votes to 1 No vote.  
5

6 **2. OATH OF OFFICE OF NEWLY ELECTED MEMBER**  
7

8 Lawrence Hall takes the seat of the late JoAnne Caira and will sit on all  
9 committees previously held by JoAnne Caira.  
10

11 **3. PRESENTATION**  
12

13 A review of the Greenwich Township School District Testing Result Report  
14 (GEPA, NJ ASK 3 & 4 and NJ ASK 5,6 & 7) was presented by Alisa Whitcraft,  
15 Curriculum Coordinator. (Attachment)  
16

17 **4. MINUTES**  
18

19 Motion: (Sorbello/Vernacchio) to approve the minutes:  
20

21 August 15, 2006 - Regular Meeting  
22 August 15, 2006 - Caucus  
23

24 Motion carried by unanimous roll call vote.  
25

26 **5. SUPERINTENDENT'S REPORT**  
27

28 Motion: (Vernacchio/Sorbello) to approve the following as one, A-H:  
29

30 A. Administrative Reports  
31

- 32 1. Monthly Report of Attendance Officer as of August 31, 2006.  
33 (Attachment - EXHIBIT B)  
34

35 B. Memorandum of Agreement  
36

- 37 1. The approval of the Uniform State Memorandum of Agreement for  
38 2006-2007, signed by the Chief School Administrator and Law  
39 Enforcement Official, remaining unchanged, with no additional  
40 provisions. (Attachment - EXHIBIT C)  
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C. Medical Standing Orders

1. The approval of the Greenwich Township School District Medical Standing Orders for the 2006-2007 school year (copy available for review in the Superintendent's Office.)

D. School Violence Awareness Week Resolution

1. The approval of the following resolution:

**WHEREAS**, N.J.S.A. 18A:36-5.1 specifies designation of "School Violence Awareness Week" in the State of New Jersey during the month of October; and

**WHEREAS**, the Greenwich Township School District shall observe this week by organizing activities to prevent school violence including, but not limited to, age-appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education of the Township of Greenwich that the week of October 16-October 20, 2006 will be designated as "School Violence Awareness Week" for the 2006-2007 school year.

E. Emergency Management Plan

1. The approval of the Greenwich Township School Districts Emergency Management Plan for the 2006-2007 school year, remaining unchanged, with no additional terms/provisions.

F. Superintendent's Goals

1. The approval of the Superintendent's Goals for the 2006-2007 school year as set by the Greenwich Township Board of Education and Dr. Francine Marteski, Superintendent.

G. Fundraisers

1. The approval for fundraising activities at Broad Street School and Nehausney Middle School during the 2006-2007 school year, such as Pennies for Patients, food drive, Ronald McDonald House, Entertainment Book sales, magazine sales and candy drives.

1 H. Job Description

- 2  
3 1. The approval to amend the Job Description for Non-Instructional  
4 Aide (#4020, Support Staff Members) as per the attached.  
5 (Attachment - EXHIBIT D)  
6

7 Motion carried by unanimous roll call vote.  
8

9 **6. PERSONNEL**

10 Motion: (Sorbello/Minniti) to approve the following as one, A-I:  
11

- 12  
13 A. The retroactive approval for the reappointment of Christine Wojcik to  
14 provide coverage during the Nehaunsey Middle School secretary lunch  
15 period on an as-needed basis for the 2006-2007 school year at a rate of  
16 \$9.25 per hour.  
17  
18 B. The approval for the appointment of Lisa Mitchell as Cafeteria/Lunchroom  
19 Aide at Nehaunsey Middle School for the 2006-2007 school year, 2 hours  
20 per day, (11:00 a.m. to 1:00 p.m.), student calendar full-session days, at  
21 \$8.50 per hour effective September 25, 2006.  
22  
23 C. The approval for a maternity leave of absence (FMLA) for Stephanie  
24 Beckett from November 1, 2006 through December 22, 2006 as per the  
25 attached. (Attachment - EXHIBIT E)  
26  
27 D. The resolution herein seeking permission of the Commissioner to employ  
28 the below recommended certificated and support staff applicants on an  
29 emergent basis for a period not to exceed three (3) months pending a  
30 positive Criminal History check and/or completion of required paperwork:  
31  
32 1. The approval for the appointment of the following individuals as  
33 Substitute Teachers for the 2006-2007 school year. Substitute rate  
34 will be \$70.00 a day, up to and including ten (10) days. After ten  
35 (10) days, the rate increases to \$75.00 a day.  
36  
37 Kathleen Koriakin Karen Wislocky Alexandria Allegra  
38  
39 2. The approval for the appointment of Dolores Johnson for the  
40 following substitute positions for the 2006-2007 school year.  
41  
42  
43

- |    |                                     |                                                                              |
|----|-------------------------------------|------------------------------------------------------------------------------|
| 1  |                                     | <u>Rate of Pay:</u>                                                          |
| 2  | Substitute Cafeteria/Lunchroom Aide | \$8.00                                                                       |
| 3  | Substitute Kitchen Worker           | \$8.00                                                                       |
| 4  | Substitute Non-Instructional Aide   | \$8.00                                                                       |
| 5  |                                     |                                                                              |
| 6  | 3.                                  | The approval for the appointment of Amilcan Rodriguez, Jr. as                |
| 7  |                                     | Guidance Counselor at Nehaunsey Middle School for the 2006-                  |
| 8  |                                     | 2007 school year at an annual salary of \$45,565.00, Step 5, (MA),           |
| 9  |                                     | with benefits, as per the GTEA Agreement, effective on October 16,           |
| 10 |                                     | 2006.                                                                        |
| 11 |                                     |                                                                              |
| 12 | 4.                                  | The approval for the appointment of Christine Eiserman as One-               |
| 13 |                                     | On-One Special Education Aide at Broad Street School for the                 |
| 14 |                                     | 2006-2007 school year, ten month position, at a salary rate of               |
| 15 |                                     | \$126.07 per day, with benefits, as per the GTEA Agreement,                  |
| 16 |                                     | effective October 2, 2006.                                                   |
| 17 |                                     |                                                                              |
| 18 | E.                                  | The retroactive approval for the appointment of Megan Sizemore as            |
| 19 |                                     | Homebound Instructor for the 2006-2007 school year on as-needed basis        |
| 20 |                                     | at \$25.00 per hour for a minimum of 5 hours per week (regular ed) and 10    |
| 21 |                                     | hours per week (special ed).                                                 |
| 22 |                                     |                                                                              |
| 23 | F.                                  | The approval for the appointment of the following staff member as            |
| 24 |                                     | Homebound Instructor for the 2006-2007 school year on an as-needed           |
| 25 |                                     | basis at \$25.00 per hour for a minimum of 5 hours per week (regular ed)     |
| 26 |                                     | and 10 hours per week (special ed):                                          |
| 27 |                                     |                                                                              |
| 28 |                                     | Kathy Seacrist                                                               |
| 29 |                                     |                                                                              |
| 30 | G.                                  | The approval for the appointment of Kristine Knorr as Substitute Teacher     |
| 31 |                                     | for the 2006-2007 school year. Substitute rate will be \$70.00 a day, up to  |
| 32 |                                     | and including ten (10) days. After ten (10) days, the rate increases to      |
| 33 |                                     | \$75.00 a day.                                                               |
| 34 |                                     |                                                                              |
| 35 | H.                                  | The retroactive approval to amend the salary of Elizabeth Button to          |
| 36 |                                     | \$68,995.00 (\$800.00 Longevity in addition to BA+15) prorated for the       |
| 37 |                                     | 2006-2007 school year.                                                       |
| 38 |                                     |                                                                              |
| 39 | I.                                  | The approval for the appointment of Brett Fereday as Non-Instructional       |
| 40 |                                     | Aide for P.S. at Nehaunsey Middle School for the 2006-2007 school year       |
| 41 |                                     | (9:00 a.m. to 3:00 p.m./student attendance days only; 9:00 a.m. to 1:00      |
| 42 |                                     | p.m./one-session days) at a salary rate of \$8.50 per hour, without benefits |
| 43 |                                     | effective September 20, 2006.                                                |

1 Roll Call Vote:

- 2  
3 Frank J. Minniti - Abstained on item B  
4 Yes to all others  
5 Larry Hall - Abstained  
6 Michael Myers - Yes  
7 James Sorbello - Yes  
8 Susan Vernacchio - Yes  
9

10 **7. CURRICULUM & INSTRUCION**

11  
12 Motion: (Myers/Minniti) to approve the following as one, A-D:

- 13  
14 A. The approval of the Five-Year Curriculum Revision Plan as per the  
15 attached. (Attachment - EXHIBIT N)  
16  
17 B. Workshops  
18  
19 1. The approval for the following individuals to attend an out-of-district  
20 workshop.  
21

NAME	WORKSHOP TITLE/LOCATION/DATE	COST
Marcelline Eachus	Teaching Family Life in Grades 3 & 4 Cherry Hill, NJ 12/1/06	\$50.00 Plus Substitute Plus Mileage
Joshua Bomze Joann Parker	"Facing Critical Issues" Hosted by the Gloucester County Academy of Teaching & Learning Sewell, NJ 10/5/06	1 Substitute Plus Mileage

- 22  
23 C. The retroactive approval for out-of-district placement of A.D. at Watch Me  
24 Grow Summer Camp for August 2006 at a tuition rate of \$480.00  
25  
26 D. The retroactive approval for out-of-district placement of C.N. at CDC-  
27 HollyDell with related services provided by Bayada Nurses and  
28 transportation, effective September 14, 2006. Cost to the district is as  
29 follows: \$49,971.60 tuition for 210 days/extended school year, \$47.50 per  
30 hour for Bayada Nurses for the period September 14, 2006 through  
31 August 31, 2007 (no maximum), and \$247.62 per day (\$44,571.60) for  
32 transportation, for 180 days.

33  
34 Motion carried by unanimous roll call vote.  
35

1 **8. BUSINESS & FINANCE**

2  
3 Motion: (Sorbello/Myers) to approve the following:

4  
5 A. Bills Lists

6  
7 1. Resolution

8  
9 Recommend approval of the Travel and Related Expense Reimbursement  
10 resolution as follows:

11  
12 **WHEREAS**, the Greenwich Township Board of Education  
13 recognized school staff and Board members will incur travel expenses  
14 related to and within the scope of their current responsibilities and for  
15 travel that promotes the delivery of instruction or furthers the  
16 efficient operation of the school district; and

17  
18 **WHEREAS**, N.J.A.C. 6A:23B-1.1 et seq. requires Board members  
19 to receive prior approval of these expenses by a majority of the full voting  
20 membership of the Board and staff members to receive prior approval of  
21 these expenses by the Superintendent of Schools and a majority of the full  
22 voting membership of the Board; and

23  
24 **WHEREAS**, a Board of Education may establish, for regular district  
25 business travel only as described in NJOMB Circular Letter 06-02,  
26 including amendments or revisions thereto, a threshold amount below  
27 which Board approval is not required; and

28  
29 **WHEREAS**, the Board of Education establishes, for regular district  
30 business travel only, an annual school year threshold of \$1,000.00 per  
31 staff/Board member where prior Board approval shall not be required  
32 unless this annual threshold for a staff/Board member is exceeded in a  
33 given school year (July 1 through June 30); and

34  
35 **WHEREAS**, travel and related expenses not in compliance with  
36 N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be  
37 necessary and unavoidable are excluded from the requirements of  
38 N.J.A.C. 6A:23B-1.1 et seq.; and

39  
40 **THEREFORE, BE IT FURTHER RESOLVED**, the Board of  
41 Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1  
42 et seq. as being necessary and unavoidable as per noted on the attached

1 Board of Education Approval of Travel and Related Expense  
2 Reimbursement Form; and  
3

4 **BE IT FURTHER RESOLVED**, the Board of Education approves  
5 the travel and related expense reimbursements as listed on the attached  
6 Board of Education Approval of Travel and Related Expense  
7 Reimbursement Form.  
8

9 Motion carried by unanimous roll call vote.

10 Motion: (Vernacchio/Minniti) to approve the following as one, A2-E:  
11

- 12  
13 2. The bills as presented by the Board Secretary in the following  
14 amounts are ordered paid. (Attachment - EXHIBIT F)  
15

P08	\$7,923.68
P09	\$63,869.87
P10	\$84,252.22
P11	\$64,742.32
P12	\$120,939.50
P13	\$-0-
P14	\$366,321.68
P15	\$917.55
P16	\$148,105.73
P17	\$1,800.00

16  
17 B. Student Activities Account  
18

- 19 1. The approval of the Student Activities Account Monthly Bank  
20 Reconciliation for the months of July, 2006 and August, 2006  
21 (Attachment - EXHIBIT G)  
22

23 C. Board Secretary's Report  
24

- 25 1. The acceptance of the Board Secretary's Report for the month of  
26 July, 2006. (Attachment - EXHIBIT H)  
27

28 Pursuant to N.J.A.C.6A:23-2.11(c)4, the Greenwich Township  
29 Board of Education certifies by a roll call vote that as of July 31,  
30 2006, after review of the Board Secretary's Report for July 2006,  
31 and upon consultation with the district officials, to the best of our  
32 knowledge no major account or fund has been over expended in



1 violation of N.J.A.C.6A:23:23-2.11(b) and that sufficient funds are  
2 available to meet the district's financial obligation for the remainder  
3 of the fiscal year.  
4

5 D. Treasurer's Report  
6

- 7 1. The approval of the Treasurer's Report in accordance with  
8 18A:17-36 and 18A:17-9 for the month of July, 2006. The  
9 Treasurer's Report and Secretary's Report are in agreement for the  
10 month of July, 2006. (Attachment - EXHIBIT I)  
11

12 E. Transfer List  
13

- 14 1. The ratification of transfers, authorized by the Superintendent, for  
15 the month July 2006, to give balances to new accounts and to  
16 balance existing accounts. (Attachment - EXHIBIT J)  
17

18 Motion carried by unanimous roll call vote.  
19

20 Motion: (Minniti/Sorbello) to approve the following:  
21

22 F. Tuition Rates  
23

- 24 1. The approval of the 2006-2007 tuition contracts with the Paulsboro  
25 School District. The net amount of the tuition is \$1,010,879.00.  
26 This includes regular, special education and out-of-district  
27 placements as per the attached. Also, permission is granted for the  
28 Board President and Business Administrator to execute the  
29 corresponding contracts. (Attachment - EXHIBIT K)  
30

31 G. Contracts  
32

- 33 1. The approval of the Nonpublic Technology Program Agreement  
34 between Gloucester County Special Services School District and  
35 the Greenwich Township Board of Education for the 2006-2007  
36 school year as per the attached. (Attachment - EXHIBIT L1)  
37  
38 2. The approval of the Early Childhood Special Education Outcome  
39 Study Contract between Greenwich Township Board of Education  
40 and The New Jersey Department of Education for the 2006-2007  
41 school year as per the attached. (Attachment - EXHIBIT L2)  
42

- 1                   3.     The approval of the contract between Paul's Commodity Hauling,  
2                   Inc. and the Greenwich Township School District for the 2006-2007  
3                   school year as per the attached. (Attachment - EXHIBIT O)  
4

5                   Motion carried by unanimous roll call vote.  
6

7     **9.     USE OF FACILITIES**  
8

9                   Motion:           (Sorbello/Minniti) to approve the following as one, A-B:  
10

- 11                  A.     The approval for the Natural Helpers Program to use the Nehaunsey  
12                  Middle School Library for a Parent Presentation on October 5, 2006 from  
13                  6:00 p.m. to 9:00 p.m.  
14  
15                  B.     The approval for the Greenwich Township PTA to use the Broad Street  
16                  gymnasium for Family Fun Night on November 20, 2006 starting at 2:00  
17                  p.m.  
18

19                         Motion carried by unanimous roll call vote.  
20

21     **10.    OLD BUSINESS**  
22

23                         A reminder that Back to School Night is on Thursday and everyone is welcome to  
24                         come out.  
25

26     **11.    NEW BUSINESS**  
27

28                         None at this time.  
29

30     **12.    CORRESPONDENCE**  
31

32                         A thank you note was received from Tony Caira. (Attachment - EXHIBIT M)  
33

34     **13.    BOARD OF EDUCATION COMMITTEE REPORTS**  
35

36                         None at this time.  
37

38     **14.    PUBLIC - AGENDA/NON-AGENDA ITEMS**  
39

40                         This is the time when anyone from the public who wishes to speak to the Board  
41                         may do so. Please state your name, address and phone number. The Board will  
42                         hear your concerns. The Board may or may not take action this evening. You

1 will be notified either at this meeting, by letter or telephone of any action the  
2 Board does take.

3  
4 No public comment at this time.

5  
6 **15. ADJOURNMENT**

7  
8 Motion: (Myers/Sorbello) to adjourn the meeting at 6:22p.m.

9  
10 Motion carried by unanimous voice vote.

11  
12  
13  
14  
15 Respectfully Submitted,

16  
17  
18  
19  
20 \_\_\_\_\_  
21 Scott A. Campbell, Board Secretary  
22