

**SHARED SERVICES
BARKHAMSTED, COLEBROOK, HARTLAND, NORFOLK, REGIONAL #7
94 Battistoni Drive, Winsted, CT 06098-1879**

**Quentin Rueckert
Executive Director**

**Telephone: 860-379-8583
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MEMORANDUM

TO: Barkhamsted Town Clerk, Colebrook Town Clerk, Hartland Town Clerk, Norfolk Town Clerk

FROM: Quentin Rueckert

DATE: February 4, 2015

RE: January Committee Meeting Cancelled

Please be advised that we will not be holding the January meeting of the Committee for Shared Services. As you know, the two previously scheduled dates have been cancelled due to snow and it is sounding like it may snow again on Monday the 9th and the following Monday is President's Day. Therefore, we are cancelling the January meeting. The next meeting will be our regularly scheduled meeting on February 23, 2015.

If you have any questions, please contact us at the number indicated above. Thank you.