

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

-- A --

absence, leave of DECBG
contract DECBG-E
absence, report of DEA-E1
absences and excuses, students FDC-R3, FDD
report FDC-E2
request for exemption FDC-E1
absences, personnel DEC, DEG
religious leaves DECBK
abuse of children FFG
investigations FFGB
release form FFGB-E
ACADEMIC FREEDOM
professional personnel DGC
students
academic load
acceleration EIEB
acceptance of letters of resignation DDCA
access, Internet EFBCA
accident insurance, student FFD
accident prevention
accident report form
employee CRE-E
student FFAC-E3
accommodations for disabilities CVCD
accountability, equipment CLB
lending CMA
accounting, district CFD
accounts, school district funds CAB
acknowledgment, student parking areas FFFD-E
acquired immune deficiency syndrome FFAAB
personnel health, regulation DI-R1
prevention education for students EHAI
regulation FFAAB-R
activities and awards FG, FG-R
activities, extracurricular, faculty policy EBMA
ACTIVITIES, STUDENTS
calendar FMCB
community-sponsored GAE
eligibility FM
extracurricular FMA
cheerleading FMAC-R
participation FMAA
fees FP
fund raising DHA
funds management CFB
gangs FMCAA
release authorization form CNA-E

school-sponsored
transportation to CNC
social events FMD
transportation to CNA
sponsors, clubs FMC
spectators at FNCJ
summer program FMG
activity bus use, guidelines FFFF-R2
activity/event money log CFB-E
activity fees FP
activity funds management CFB
procedures FJ-R
school support groups and clubs CFBA
adjourned board meetings BEB
adjustment center, student
assignment to FODA-E2
primary school program FODA
assignment sheet FODA-E1
rules and instructions FODA-P
administering medicine FFACA
ADMINISTRATION
goals and objectives BI
in policy absence BF
administrative arrangements, temporary BQ
administrative councils, cabinets, and
committees BM
administrative handbooks BPCAB
ADMINISTRATIVE PERSONNEL
absences DEG
adoption leave DECBI
appointment of DC
assignment of DK
assistant, duties BRE
assistant for state and federal programs BREA
assistant to superintendent, duties DPAJ
bereavement leave DECBF
building administrator/assistant
superintendent BRC
superintendent relations BRCA
civic and community activities leave DECBM
compensation of DEA, DEAB
contracts DDA
courtesy leave DECAB
development opportunities DM
dismissal DO
due process for administrators DOB
emergency leave DECBA
evaluation DNA, DNAA
hiring DC
jury duty leave DECB

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

leave of absence DECBCG
contract DECBCG-E
maternity leave DECBE
contract DECBE-E
leave program DEAC
military leave DECBB
nonrenewal DOB, DOCA
personal leave DECA
personal leaves and absences DEC
professional leave DECBC
promotion DNC
public service leave DECBL
qualification and duties DPA
recruitment DCBA
sick leave DEC
resignation DDCA, DOCA
retirement DF, DFA
separation DOCA
standard of conduct
superintendent BJ
work schedule DL-R2
administrative reports BT
**ADMINISTRATIVE RULES AND
REGULATIONS BP**
administration in policy absence BF
amendment of
board review
drafting and development BPA
admissions and gate receipts
ADMISSIONS
eligibility FDA
requirements FDA, FFAB
admonishment
support personnel DOCCB
teachers DOCCA
ADOPTION
leave DECBI
of curriculum
of policies BFA, BFAC
textbook selection EFAB
adult education EHBI
advanced placement program EHBBA
advancement, salary schedule DEA-E3
advertising in schools GI
advertising vacancies DCBB
advisory board member, student FNBA
advisory committees BDF, BDFA
affinity, relation by BAAB
affirmative action DAA
age requirement for enrollment FDA

agendas, board meeting BEA
sample agenda, BEA-E
agreement and contract, mileage EHBC-E
agreement, lending GK-E2
agreement, termination DOD
agriculture programs, vocational FMH
AIDS FFAAB
personnel health, regulation DI-R1
prevention education for students EHAI
alcohol
and drugs FFBA
consent to perform testing FNCFB-E1
possession
student discipline FO-R3
probation plan, contract FNCFA
searches FNFBA
teaching about FFB
testing DCCA, DCCB
use FNCE
by employees DCC
all state policies FGB
alternative school EHBGA
amendment of board policy BFA
animal safety CKFA
animals in school EMG
annual budget CE
annual reports CE, CEB
appeals GF
employee grievance DAAB
public complaints GF
student complaints FOD
application for criminal history records DABB-E2
application for gifted program EHBB-E3
application for transfer of students FE-E, FEA-E
application to demonstrate proficiency EIAE-E
applications for employment DCBC
appointment of personnel DP
arresting officer, signature form GKA-E
asbestos CKE
assaults, staff safety DIAA
assaults upon school employees FNCH
assemblies EME
assertive discipline schedule and report form FO-E2
assignment of personnel DK
assignment of students FE
assignment sheet, primary school student adjustment
center FODA-E1
assignment to detention or student adjustment
center FODA-E2

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

assignments and transfers FE
support personnel DPACA
bus mechanics DPABA
teachers DKA
request for consideration DKA-E
assignments, homeroom EEA
assistance committee, entry year DCAB
assistance program, students EJD
assistant coach evaluation DNA-R6
assistant principals, duties
elementary DPAAB
secondary DPAAA
assistant superintendent BR, BRA, BRB
building administrator BRC
superintendent relations BRCA
assistants, teacher DBA
students as FKA
association leave DECBCA
associations GR
athletic director, duties DPAFB
athletic events, crowd control GKB
athletics FMF
gate passes FMFP
interscholastic FMFD
lettering qualifications FGBA
program code of ethics FMFB
regulations FMF-R
spectator code of conduct FMFE
"turning out" FMFA
ATTENDANCE
absences and excuses FDC
report FDC-E2
request for exemption FDC-E1
activities EBM
and enrollment, early childhood education
program EHBG-R
alternative school EHBGA-R
clerk, duties DPAKA
officer FDCA
records and reports FLA, FLB
student attendance FDC
student work permits FI
attention deficit disorder EHBCD
attorney BDD
audio/videotaping and media coverage GBE
audio-visual director, duties DPAEA
audio-visual materials EFAC
auditor CFC
authority, executive BK
authority, purchasing CHA

authorization and release DABB-E4
automobile use by student FFFD
awards and scholarships FG, FGGB

- B -

band program EHAD
banquet and prom FMD
basic instructional program EHA
benefits, continuing education DEABA
behavior code, student FNC
bereavement leave DECBF
bicycles FFFC
bids and quotations CHC
opening CHCA
bilingual instruction EHBE
bloodborne pathogens, hygiene and sanitation DIAF
BOARD OF EDUCATION
advisory member, student FNBA
agenda BEA, BEAB
attorney BDD
board-staff communications BKBA
code of ethics BBF, BBFA
committees BDB
composition BA, BAA
development opportunities BBH
duties BAA
election of members BBB
evaluation of operations BG
evaluation of superintendent BJCD
executive officer - superintendent BJ
executive sessions BEC
internal organization BD
legal status BA
meetings, action items procedures BEAB
meetings, emergency BEAA-P
meetings, news media coverage BEE
meetings, notice forms BEAA-E1, BEAA,-E2
meetings, order of business BEA-R
meetings, public participation BED
meetings, quorum BEB
meetings, regular BE
meetings, special BE

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

members
 creed BBFA
 continuing education BBHB
 insurance BHE
 liability BAB
 new BBD
 workshop BBHA
 qualifications BBA
 status as individuals BAC
memberships BCA
minutes BEF
notification of meetings BEAA
oaths BBB-E
officers
 clerk BDAG
 encumbrance clerk BDAI
 minutes clerk BDAH
 minutes/encumbrance clerk BDAJ
 president BDAB
 treasurer BDAE
 duties BDAE-R
 vice president BDAC
order of business BEEA
policies, amendment of BFA
policies and regulations BFB, BFBA
policies, development of
 preliminary BFAB
 worksheet BFAB-E
policy distribution BFAE
powers and duties BAA
relationships ADA
review of regulations BFBA
student advisory member FNBA
superintendent relations BJA
term of office BBB, BDAAB
vacancy BBC
voting BEBA
body fluids, procedures for handling DIAF-P
bomb threat procedures CKCB
bond campaigns CCA
booster clubs, sanctioning CFBB
BROADCASTING AND TAPING
 school board meetings BEE
 sports and special events GBCE
BUDGET
 annual CE
 director, duties BRD
BUILDINGS, EQUIPMENT AND GROUNDS CL
 buildings and grounds maintenance CLBA
 buildings and grounds security CLBB

bus, activity FFFF-R2
bus cameras FFFFA
bus conduct FFFF-R
bus drivers
 drug and alcohol testing program DCCB
bus licensing fee DEEB
bus mechanics, assignments and
 responsibilities DPABA
bus program FFFF
bus routes CNAC
business manager COA
 superintendent as BJAA

- C -

cafeteria manager DPAIA
cafeteria, school CO
calendar
 activity
 annual BJ
 school year EB
cameras on school buses FFFFA
campaigns, bond CCA
campus, open or closed FDF
care of school property CL
cash accounts CHB
cellular telephones CPACA
CERTIFIED PERSONNEL
 adoption leave DECBI
 courtesy leave DECAB
 civic and community activities leave DECBM
 disciplinary procedures DOBC
 emergency leave DECBA
 jury duty DECBD
 leave program DEAC
 military leave DECBB
 personal leave DECA
 professional leave DECBC, DEBCA
 public service leave DECBL
 resignations DDC, DDCA
 sick leave DEC
 suspensions DOBD
 witness leave DECC
 work day DL-R1
 workday leave DECAA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

certification
 drug-free workplace requirements DCC-C
 state BTA
change in placement request forms EHBB-E13
Chapter I comparability EH
Chapter I parent policy EHBDB
Chapter I programs, director DPAFG
charges, student FP
check cashing
checking accounts
cheerleaders FMAC-R
checklist, student searches FNF-E
chewing gum
child abuse FFG
 investigations FFGB
 release form FFGB-E
child care GJV
child custody cases, witness in DECC
children/student spectators at school activities FNCJ
circulation of petitions DGD, FMEA
civic and community activities leave DECMB
class interruptions EMH
class officers FMCB
class rankings EIAB-R, EIDA, EIE
class rings
class schedules, student EEC
class size EEB
CLASSIFICATION, STUDENTS EIF
 elementary
 junior high or middle school
 requirements EIED, EIEDA
 senior high school EIED, EIEDA
classification, support staff DCDA
classroom housekeeping CLAB
classroom observation form DNA-E3
classroom visitors GJA
classrooms, use of CLA
clerk, attendance DPAKA
clerk, board of education BDAG
 encumbrance clerk BDAI
 minutes clerk BDAH
 minutes/encumbrance clerk BDAJ
closed board meetings BEC
 (see also executive sessions)
closed campus FDF
 high school FDF-R
closed forum GAD
closing school, emergency CKBB, CKCA
clubs, students FMA-R1-3, FMC-R
 activity funds CFBA

code of ethics
 athletics program FMFB
 board members BBF, BBFA
 superintendent and staff BJD
 teachers DBC, DBCA
codes, grading, K-6 EIA-R2
college course work, staff DM, DMC
college course work, student EHDD
 fee waivers DMC
college days FDGA
COMMITTEES
 administrative BM
 admission
 advisory BDF, BDFA
 board BDB
 board of education BE
 building
 curriculum EG
 curriculum development EHA
 entry year assistance DCAB
 gifted and talented EHBB-R
 identification ranking form EHBB-E10
 Indian students parents GGFC
 parent advisory EHA, EHBB-R
 staff development DMBA
 textbook selection EFAA-R
communicable diseases FFA
 risk exposure report DIAF-E1
communications, board-staff BKBA
COMMUNITY
 activities, contests for students GAE
 agencies, child abuse reporting FFG
 budget planning CE, CFA
 community-school relations GA
 school-connected organizations GGAA
 decision making GC
 education GD
 field trips EFD
 involvement in BED
 activities DGAA
 decision-making GC
 policy development BFA
 organization GGA
 relations goals GA
 services, student FHA
 use of school property GK
 volunteers in school EEI
comparability policy GTA
 Chapter I EH

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

COMPENSATION

in-district travel DEE
leaves DEAC, DEC, DED
lost time DEAA
professional trip expenses DEE
salary schedules DEA
school board members
superintendent BJCA
travel reimbursement DEE
vacations DEBA
compensatory time CVFA, CVFB, CVFC

competency testing

COMPLAINTS

discrimination
form DAA-E
procedures DAA-P
personnel DAAB
public GF
student FBB
Title I, resolution DAAC
investigation report form DAAC-E
compliance with family education rights act FL-R
forms FL-E1 through FL-E15
compulsory attendance FDC
computer use EFBC
conditions of employment DAA, DC
oath of office BBB-E
physical examination FP
restrictions
dual employment DBDA
employing relatives BAAB

CONDUCT

on buses FFFF-R
on school premises, public
personnel DBCA, DBG
student FNC
dress code FNCA

CONFERENCES

board member attendance BBD
parent conference EIAD
report form EIAD-E
student conference

CONFLICT OF INTEREST

board members
personnel DBD
consanguinity, relation by BAAB
consent forms, vocational agriculture
programs FMH-E
consent/refusal form, hepatitis B vaccine DIAF-E2
consent to perform drug/alcohol testing FNCFB-E1

consultants BDE
teacher DBF
consultation with employee DOCCA-E1
contacting students GJB
contagious diseases FFAA
contests FMA, FMCB, FMF
community-sponsored GAE
continuing education, benefits DEABA
continuing education, board members BBHB
contractor insurance CRBA

CONTRACTS

administrators
bidding, construction
continuing contract DP, DPA
leave of absence DECBG-E
maternity leave DECBE-E
mileage EHBC-E
probationary contract
release from DDB
superintendent
suspension FOD-P
teacher DDA, DP, DPA
probationary
letter of recommendation for
nonrenewal DO-E9
notice of nonrenewal DO-E4
and suspension with pay DO-E5
substitute DEA-R2
tenured
letter of recommendation for
nonrenewal DO-E7
notice of nonrenewal DO-E1
and suspension with pay DO-E2
temporary DABB-E3
term
vocational EHAG
control and discipline FO-R1
controversial issues, speakers
controversial issues, teaching
conventions, conferences, workshops
board members BBD
personnel DMB
coordinator, information FLF
copyrighted material
using EFEA, EFEB
corporal punishment FOB
correction for regression effects EHBCC
correspondence courses EEJB

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

council
administrative BM
student FMCB
counseling and guidance programs EJ
counseling, corrective DOAC-E3
counselor, school EJ
duties DPAD-R
evaluation DNA-R3
qualifications DPAD
courtesy leave DECAB
credit cards CHD
crime awareness and school security CLBB
criminal history records, application for DABB-E2
crisis management EJC
criteria for eligibility, special education EHBC-R1
crowd control, athletic events GKB
cumulative records FLA
CURRICULUM
adoption ED, EGB
chairpersons, duties DPAFC
committee EG
design EGA
development EHA
evaluation EGE
guides and course outlines EGD
nondiscrimination in AEC
planning EGD
custodial and maintenance staff, duties DPANA
custodial parental rights FFGA
custodian evaluation instrument DNAB-R3
custodian of records GBA
custodian services DLB
custody cases, child, witness in DECC

-- D --

daily register of student attendance
damage reporting CL, CLD
data-based decision-making CQA
day, school EC
deadlines and schedules, budget CE-R
decision-making
community involvement GC
data-based CQA
staff involvement DGB
student involvement FNB
deductions, salary CFEA

delivery and mail services CPAB
demonstrations and strikes, student FNCI
demotion of staff DOAC
department chairpersons, duties DPAF
athletic director DPAFB
curriculum chairpersons DPAFC
director of Chapter I programs DPAFG
director of special education DPAFF
director of special services DPAFA
deputy superintendent BRD
design and construction of school facilities
design, curriculum EGA
designated persons at school buildings
detectors, metal FNFC
detention FOC
assignment to FODA-E2
obligation form FOC-E1
Saturday school FOF
development, curriculum EHA
development of administrative rules BPA
DEVELOPMENT OPPORTUNITIES
in-service DMA
personnel DMB
school board members BBH
school superintendent BJ
teachers DM
development program
committees and responsibilities DMBA
schedule DMBB
D-FY Club FNCFE
DIPLOMAS
seventh and eighth grades
special education
types of EHAC
director, audio-visual program DPAEA
director of Chapter I programs DPAFG
director of federal programs DPAO
director of guidance services DPAD-R
director of public relations DPAP
director of special education DPAFF
principals as DPAAC
director of special programs DPAFD
director of transportation, duties DPAM
directories, student FLD
disabled students, suspension FODEB
disabilities accommodations CVCD
disabilities, learning EHBC
disadvantaged students
disaster drills CKAC, CKC
disciplinary action, employees DOAC, DOBC

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

discipline, students FO
assertive discipline schedule and report
form FO-E2
for out-of-school activity FODD
possession of alcohol, drugs FO-R3
procedures for handicapped students FODEA
records of actions and procedures FO-R2
report forms FO-E1-2
discrimination DAA
complaint
form DAA-E
procedures DAA-P
grievance procedure DAAB, FBA
dismissal
from school, early CKBB-E
letters of recommendation for
probationary teacher DO-E10
tenured teacher DO-E8
notice of
hearing on superintendent's recommendation
DO-E12
probationary teacher DO-E6
tenured teacher DO-E3
disorderly student conduct FNC
disposal of real property CIA
disposal of school property CI
disruption of class EMH
by outsiders
by students
by visitors GJ, GJA
order to leave school premises GJ-E
telephone use CPAC
distracting devices FNH
distribution and care of textbooks CMAB
distribution of equipment and supplies
distribution of information and materials to
students GIA
distribution of publications FMEA
distribution, purchasing and CHA
district accounting CFD
disturbances, disorder or demonstrations FNCI
double sessions
dress and personal grooming FNCA
personnel DJ
students FNCA
support employees DJA
driver education program EHAE
drivers, school bus DPAB
drug and alcohol testing DCCB
dropping out of a sport FMFC

drug-free workplace requirements,
certification DCC-C
drugs
and alcohol FFBA
drug-free environment FNCF
drug-free youth club FNCFE
mood or physical altering substances FNCF-R
possession
student discipline FO-R3
probation plan, contract FNCFB
searches FNFBA
specific, and effects FFB-E
teaching about FFB
testing
bus drivers DCCB
consent to perform urinalysis FNCFB-E1
procedures DCCA-P
student athletes FNCFB
U.A. form FNCFB-E2
workplace DCCA
use FNCE
by employees DCC
dual employment, restrictions DBDA
due process
administrators DOB
personnel DDA, DO, DOAC, DOCA, DOCB
students FO, FOB, FOD
termination DDA, DOAC, DOCB
duplicating and printing CPAA
DUTIES
and responsibilities
attendance officer DPAR
teachers DB
assistant elementary principal DPAAB
assistant secondary principal DPAAA
attendance clerk DPAKA
audio-visual director DPAEA
certified personnel DB
Chapter I programs director DPAFG
custodial and maintenance staff DPANA
department chairpersons DPAF
deputy superintendent/budget director BRD
grade level chairpersons, team leaders DPAG
Indian education program coordinator DPAFE
lunch room workers DPAL
maintenance director DPAN
public relations director DPAP
registrar DPAKB
school counselor DPAD-R
school librarian DPAE

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

school secretary DPAK
special education director DPAFF
substitute teacher DPBA
support personnel DLB
transportation director DPAM

-- E --

early childhood education program EHBG
attendance/enrollment EHBG-R
education, adult EHBI
education, community GD
educational goals AF
educational opportunities, support personnel DMAS
educational records, special education EHBCB
educational tours, pleasure excursions DECBI
effective school AFA
effective study FNS
election of board members BBB
election of teachers DP
electronic communication devices FNG
electronic mail EFBCB
elementary instruction, required
eligibility criteria, special education EHBC-R1
eligibility for admission, student FDA, FFAB
eligibility for extracurricular activities FMA-R1-3 (2)
eligibility standards, extended school year
program EHBCA-R
emergency and first aid FFAC
emergency closings CKC, CKCA, CKCC
emergency drills CKAC, CKC
emergency expenditures CHAC
emergency illness DEC, FFAC
emergency leave DECBA, DEDA
emergency medical treatment consent FFAC-E1-2
emergency plans and procedures CKAC
emergency transfers, student FE-R
employee grievances DGBA
support employees DGBC
employee organizations DGAB
EMPLOYEE POLICIES
alcohol and drugs, use of DCC
testing DCCA, DCCB
affirmative action DAA
assaults upon FNCH
assignment and transfer of personnel DC, DKA
benefits DEAB, DEABA
classification DCDA

compensation DE
compensatory time CVFC
conditions of employment DDA
consultation with DOCCA-E1
discrimination prohibited CVFA, DAA
dismissal/disciplinary action DDA, DOAC, DOCB
evaluation DNA, DNAB
Fair Labor Standards Act CVFA, CVFB
grievances and appeals DAAB, DGBA, DGBC
personnel records GBA
reduction of staff DOAC, DOCA, DOCB
resignation DDC, DDCA, DDD, DOAC, DOCA,
DOCB
retirement DOCA, DOCB, DF, DFA
salary schedules DEA, DEAA
termination DDA, DOAC
written warning to DOCCA-E2
employee purchases CHAA
employee qualifications DPA
employment practices DC, DCD
applications DCBC
handicap policies DAC
hiring personnel DCBE
interviews DCBD
vacancies DCB, DCBB
EMPLOYMENT STATUS
conflict of interest DBD
continuing contract DDA
dual employment, restrictions DBDA
noncontract
probationary contract DDA
temporary teacher
employment termination
agreement DOD
discharge report DO-E11
exit interview DOE
employment vacancies DCB, DCBB
employment, work-study FI
encumbrance clerk, board of education BDAI
encumbrance/minutes clerk BDAJ
ENROLLMENT
age requirements FDA
health requirements FFAB
open FEA
requirements FDA
residence requirements FD, FDA
transfer and place of students suspended or removed
from school FDAB
with foreign citizenship FDAE
entrance age FDA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

entry year assistance committee DCAB

equal access GAB

equal educational opportunities EHBA

EQUIPMENT AND SUPPLIES

accountability CLB, CMA

distribution CHA

insurance

inventory CLB-R

leasing and renting by school GK

loan form CMAA-E

purchases, school transportation CNBC

repair

records

equipment, buildings and grounds CL

estimate of need, preliminary CEA

ETHICS

athletics program FMFB

board of education members BBF, BBFA

personnel DBC, DBCA

superintendent and staff BJD

teaching values EHAF

evacuation of the school CKCC

EVALUATION

administrator DNAA

administrative goals and objectives

and review policy BFAF

assistant coach DNA-R6

counselor DNA-R3

curriculum EGE

custodian DNAB-R3

existing facilities

food service personnel DNAB-R2

head coach DNA-R5

instructional program EHA

library media specialist DNA-R2

personnel DNA

flow chart DNA-E1

school board operations BG

secretary DNAB-R4

superintendent BJCD

support policies BFAF

support staff DNAB

teacher DNA

testing programs EK

evidence in student suspension hearings FOD

examinations, credit by EIA

examinations, final EIAA

exemption from

examinations, medical DC-R3

examinations, semester

exemption from EIAC

exceptional students (handicapped) EHBC

excursions and field trips EFD

excursions, pleasure, and educational tours DECBJ

excuses and absences, student FDC, FFA

report FDC-E2

request for exemption FDC-E1

executive authority BK

executive officer, board of education BJ

executive sessions BEC

exit interview, employment termination DOE

expenditure of funds CA, CAA, CHAC

EXPENSES

board members

personnel DEE

records CHA-P2

reimbursement procedures DEE

salaries and DE

school superintendent

expulsion FO

extended school year EHBCA

eligibility standards EHBCA-R

record of multidisciplinary team action EHBCA-E2

screening form EHBCA-E1

extracurricular activities FMA

cheerleading FMAC

eligibility requirements FMA-R1-3

faculty policy EBMA

participation FMAA

transportation to CNA

extra duty, personnel DLA, DLB

extra pay for teacher sponsors DEA-R3

-- F --

facilities, naming CW

faculty extracurricular activities policy EBMA

faculty meetings DLC

Fair Labor Standards Act CVFA, CVFB

fairs, shows and contests FMH-R

family education rights act FL-R

forms FL-E1 through FL-E15

family involvement EHAA

family leave DECBI

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

federal programs
administrative assistant BREA
director DPAO
fee waivers, college coursework DMC
FEES, MATERIALS, SUPPLIES, AND DUES
bus licensing DEEB
cap and gown rental FP-R
copies of records GBA
dues FP
instrument rental EHAG-R
library FP-R
optional FP-R
required FP-R
senior activities
student FP
transcript
field trips EFD
fighting FO
finance, school CFA
financial aid
financial records CHA-P2
financial reports CEB
fines, student FP
fingerprinting students FLC
fire drills CKC-R
fire prevention CKC
first aid FFAC
fiscal year
flags EMDB
flow chart, employee evaluation DNA-E1
flow chart, gifted placement EHBB-E1
FOOD SERVICE
breakfast program
director, duties DPAI
free breakfast and lunch program CO
inspection of kitchens
lunch program CO
personnel evaluation DNAB-R2
prices CO
purchasing COB
vending machines
foreign citizenship, enrollment of students FDAE
free food service CO
free speech FNA
fringe benefits DEAB, DEABA
fund raising activities
in-school organizations FJ
parent-teacher organizations DHB
student DHA

funds, activity, management of CFB
procedures FJ-R
school support groups and clubs CFBA
funds and accounts CAB, CFB
funds, depository of CA
funds, expenditure of district CA, CAA
funds, federal, and grant monies, supplanting CBB
funds, management and investment of CA, CDA
funds, school, use of CDAB

-- G --

gang activity FMCAA
gate admissions FMFP
gate passes FMFP
gate receipts
geographic boundaries AAB
gifted child educational programs EHBB, EHBA
GIFTS

acceptance by board members
gifts and bequests CDC
gifts by staff members
gifts by students
gifts to staff members DHC

GOALS AND OBJECTIVES

administration BI
community relations GA
educational AF
general AFB
instructional program EA, ED
personnel DAB
school district AF
students EA
superintendent BIB
support services AFC
gold card EIDC
government, student FMCBB
grade level chairpersons, duties DPAG

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

GRADES

average required for credit EIAB
changing, procedures EIA-P
computation of averages
grading EIA
 codes, K-6 EIA-R2
 guidelines for K-4 EIA-R3
makeup work for students FDC-R
marking procedure EIA
point averages for ranking of graduates EIC
report cards EIAB
graduation exercises EMC
graduation requirements EIED, EIEDA
grievance procedures GF
 Indian tribal GGFB
 parent-teacher GFB
 personnel DGBA
 sex discrimination DAAB, FBA
 students FBB, FOD
 support employees DGBC
grooming and dress
 support employees DJA
 teachers DJ
grounds and building maintenance CLBA
grounds and building security CLBB
grounds, buildings and equipment CL
growth, professional DM
guidance and psychological services EJA
guidance services director DPAD-R
guide for the substitute DPBB-E
guidelines for OBE EKC
guides and course outlines, curriculum EGD

-- H --

handbooks

administrative BPCAB
student
teacher BPCB

handicap policies

employment practices DAC
nondiscrimination DAA
handicapped students EHBC
discipline procedures FODEA
staff development
suspension FODEB
handling body fluids, routine procedures DIAF-P

harassment, sexual DA, FB
 grievance procedures FBA
hazardous materials CKE, CKEA
hazing and harassment FNCC
head coach evaluation DNA-R5
Head Start programs EHBG
health education FFA
health guide, school FFAA-E
health insurance CRD
health, personnel DI
health requirements for enrollment FFAB
health, students FFA
HEARINGS
 budget
 due process
 employees DDA, DOAC
 students FOD
 notice of, for nonreemployment or dismissal
 DO-E12
 suspension of students FOD
hepatitis B vaccine consent/refusal form DIAF-E2
hiring personnel DCBE
holidays
 personnel DEB
 school DEB
homebound instruction EHBF
homeroom assignments EEA
homeschool program, placement from FDAD
homework EIB
honor graduates
honor rolls EIDA
honors programs EIC
 medals and certificates EIDA
 societies EICA
hours of school day EC
housekeeping, classroom CLAB
hygiene and sanitation DIAF

-- I --

identification of persons on school grounds
identification of students (fingerprinting) FLC
identification ranking form, gifted
 program EHBB-E10
illness
 personnel DEC
 students FFA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

immunizations FFAB
implementation of policy BFC
improvement plan DNA-R4
inclement weather procedures CKBB
Indian education program coordinator, duties DPAFE
Indian students
parents committee GGFC
tribal grievance GGFB
tribal involvement GGFA

INFORMATION

access to district records GBA
access to employee records GBA
access to student records GBA
public right to GBA, GBAB
request GBAA
right of students to GBA
privacy of records GBA
confidential, transfer and release of FLE
coordinator FLF
distribution to students GIA
media, school-sponsored GBB
public information program GB
in-house suspension FOD-ISS-E1-4, FOD-ISS-R
injury or sudden illness DEC, FFA
inoculations FFAB
in-service development DMA
instruction
bilingual EHBE
homebound EHBF
organization of ED
remedial EHBD

INSTRUCTIONAL MATERIALS CMAC

complaints concerning EFAB-P, GF
control of EFAB
curriculum guides EGD
selection of EFA
television/video materials EFACB

INSTRUCTIONAL PROGRAM

elementary
goals EA
required EHA
secondary

INSTRUCTIONAL REQUIREMENTS

all levels EHA
electives
elementary
graduation requirements EIED, EIEDA
secondary
seventh and eighth grade
special education

INSTRUCTIONAL SUPPORT SERVICES

audio-visual center EFAC
health programs FFA
kindergarten screening program
special education programs EHBC
instructions for parents FFA-E
insubordination, students FO

INSURANCE

accident FFD
adjuster and carrier
board member BHE
change of coverage
contractor CRBA
deductions from salary DF
employees DEAB
enrollment information
fire
health CRD
income replacement
liability
life
school property
student FFD
transportation program CRH
unemployment
worker's compensation CRE
employee accident report form CRE-E
Internet access EFBCA
interrogations, investigations, and searches by police
by school officials GKA
interruption of classes EMH
interscholastic athletics FMFD
interviews DCBD
intoxicants FNCE
intramural sports FMF
inventories CLB-R
investigation, teacher records DABB
authorization and release DABB-E4
application for criminal history records DABB-E2
felony records search procedures DABB-P
investigations, child abuse FFGB
release form FFGB-E
investments, bond sales
investments, procedures CDA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

-- J --

janitorial services DLB
job descriptions -- See Job Descriptions tab
jury duty DECBD

-- K --

key control CLAC
kindergarten FDA
 underage placement FDAF
knives FNCG

-- L --

labor organizations
labor standards act, fair CVFA, CVFB
language development EHBDA
layoffs DOCA, DOCB
learning disabilities EHBC
leasing property by school
LEAVES AND ABSENCES
 accumulated personal leave
 accumulated sick leave DEC, DED
 accumulation notification DEAE
 adoption DECBI
 bereavement DECBF
 civic and community activities leave DECBM
 compensated leave DEC
 extended DEFA
 courtesy leave DECAB
 emergency leave DECBA, DEDA
 family illness DEC, DECBH
 federal and state jury duty DECBD
 funeral leave DEC
 jury duty DECBD
 leave of absence DECBG
 contract DECBG-E
 leave program DEAC
 maternity leave DECBE
 contract DECBE-E
 military leave DECBB
 notification of leave accumulation DEAE
 payment for unused leave DEC

personal business DECA
personal illness DEC
personal leave DECA
professional leave DECBC, DECBCA
pregnancy leave DECBE
public service DECBL
religious DECBK
request form DEC-E, DED-E
reserve military duty leave DECBB
sick leave DEC
 bank DEF
 leave sharing program DEFA
 support personnel DED
 unpaid leave DEC
workday leave DECAA
leaving school grounds FDF
legal description, school district AAB
legal status, board of education BA
legal status, school district AA
legislative representatives relations GLC
lending equipment CMA, CMAA
 agreement GK-E2
lesson plans EEP
lettering qualifications FGBA, FGBB
liability, board members BAB
liability for damage to school property
liability insurance
liability, school personnel
librarian duties DPAAE
library EFACA
library materials
 donation agreement EFA-E6
 request for consideration EFA-E3
 request for reconsideration EFA-E
 selection of EFAB
library media specialist evaluation DNA-R2
library rules and regulations EFACA-R
life insurance
limited employment notice DABB-E3
line in staff relations BKB
 organizational chart BKB-E
lockers, care of FNFA
lockers, searches FNFB
log of the administration of medicine FFACA-E2
long term suspension FOD
lost meal tickets COC
lunch room workers DPAL
lunch service CO
lunch tickets, procedure for selling CO-P

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

-- M --

mail, electronic EFBCB
mail service CPAB
maintenance CLBA
maintenance and custodial staff, duties DPANA
maintenance director, duties DPAN
maintenance, school transportation CNBB
make-up work for students EIA
management and investment of funds CDA
management, crisis EJC
management, office CP
management, transportation CNAB
manager, business COA
 superintendent as BJAA
manager, cafeteria DPAIA
marijuana FNCE
married students FND
materials
 audio-visual EFAC
 instructional television/videos EFACB
 copyrighted
 using EFEA, EFEB
 distribution to students GIA
 instructional CMAC
 ownership of EFE
 restriction request EFA-E5
 selection EFA
 complaints EFAB-P
 library EFAB
maternity leaves DECBE
 contract DECBE-E
meal tickets
 lost, stolen, misused COC
mechanical repairs, school transportation CNBC
medals and certificates, honors program EIDA
media and service centers EFACA
media coverage and audio/videotaping GBE
medical examinations DC-R3, FMF
medical insurance DEAB
medical treatment FFAC
 emergency FFAC-E1-2
medication, administering to students FFACA
medicine FFAC
meeting notice
 board of education BEAA
 budget

MEETINGS

board BE
 meetings BEA-R
budget
community use of school facilities GK
emergency (board) BEAA
employee grievances DAAB
executive (board) BEC
faculty DLC
news media coverage BEE
notification of BEAA
public BE
public participation BED
quorum BEB
regular BE
rules of order BEEA
special BE
staff meetings DLC
membership qualifications, board of education BBA
memberships, school board BCA
mentally handicapped students EHBC
merit system
metal detectors, use of FNFC
mileage contract and agreement EHBC-E
military leave DECBB
minor identification act FLC
minutes clerk, board of education BDAH
minutes/encumbrance clerk, board of
 education BDAJ
minutes of board meetings BEF
mission statement AEA
money log, activity/event CFB-E
mood altering substances FNCF-R
moral and ethical education EHAF
multiple siblings, placement FDAC
music program EHAD

-- N --

name of school district AB
naming new facilities CW
narcotics FNCE
National Honor Society EIDA
National School Boards Association
National School Lunch Program CO
nepotism BAAB

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

new members, board of education BBD
workshop BBHA
new teachers DCA
NEWS COVERAGE
board of education news coverage BEE
broadcasting and taping board meetings GBE
news media relations GBC
news releases GBCA
sports and special events GBCE
nomination forms, gifted program EHBB-E11
noncustodial parental rights FFGA
nondiscrimination DAA
in curriculum AEC
nonrenewal, contract DOCA
notice of assignment, support staff DPACA-E
notice of dismissal
probationary teacher DO-E6
tenured teacher DO-E3
notice of hearing on a suspension FOD-E5
notice of hearing on superintendent's recommendation
for nonreemployment or dismissal DO-E12
notice of hearing, reduction-in-force DOCA-E1
notice of nonreemployment, reduction-in-force
DOCA-E2
notice of nonrenewal of contract
probationary teacher DO-E4
and suspension with pay DO-E5
tenured teacher DO-E1
and suspension with pay DO-E2
notice of suspension
elementary school FOD-E3
for under 10 school days FOD-E1
in-school suspensions FOD-ISS-E1-4
middle school/high school FOD-E4
proposed, for more than 10 school days FOD-E2
notice to record requesters GBAA-E1
notification of board of education meetings BEAA
notification of leave accumulation DEAE
nurses, school FFC
administering medicine FFACA

-- 0 --

oaths BBB-E
OBE guidelines EKC
objectives, general AFB
observances and displays, religious EMIA
observation, classroom DNA-E3
office management CP
officers, board of education
clerk BDAG
encumbrance clerk BDAI
minutes clerk BDAH
minutes/encumbrance clerk BDAJ
president BDAB
treasurer BDAE
duties BDAE-R
vice president BDAC
open campus FDF
open enrollment FEA
open meetings BE
open records act GBA, GBAA-R
operations, evaluation of BG
order of business
board meetings BEA-R
board of education BEEA
order, rules of BEEA
organization
board of education BD
of instruction ED
school district plan BKA
social FMCA
sponsors FMC
organizations, community GGA
organizations, employee DGAB
organizations, in-school, fund raising by FJ
organizations, parent-teacher GGAB
sanctioning CFBB
organizations, professional DMD
organizations, school-connected GGAA
orientation, support staff DPAC
origin of life policy EFAD
overtime authorization form CVFA-E
ownership of materials EFE

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

-- P --

padding FO
paging devices FNG
parent conferences EIAD
parent involvement
 Chapter I program EHBDB
parent notification, gifted program
 nonplacement EHBB-E8
 selection EHBB-E7
parental authorization to administer
 medicine FFACA-E
parental consent forms, vocational agriculture
 programs FMH-E
parental rights, custodial and noncustodial FFGA
parents committee, Indian students GGFC
parents, instructions for FFA-E
parent-teacher grievance procedure GFB
parent-teacher organizations GGAB
 fund raising DHB
parking areas, student, acknowledgment FFFD-E
parking controls
parking, vehicle use and FFFD
participation in community activities DGAA
pay periods DEA
PEAK (providing enrichment for accelerated
 kids) EHBB-E, EHBB-R2
people and their school district AD
performance bonds
performance, recognition of DNF
performances by students FMB
permanent record cards FLB
permits
 leaving school premises FMA, FO
 lunch excuses FDF
 student work permits FI
 visitors GJ, GJA
personal leave DECA
personnel complaints, grievances DGBA, DGBC
personnel files DNB, DNC
personnel gifts and solicitations
personnel health DI
personnel holidays DEB
personnel involvement in decision making DGB
personnel leave program DEAC
personnel policies goals DAB
personnel records DNB, DNC
 access to GBA
 custodian of GBA
personnel retirement program DF, DFA

petitions, circulation of DGD, FMEA
petty cash accounts CFB, CHB
philosophy, educational AE, AG
physical altering substances, drugs FNCF-R
physical education
 exemptions from
 substitute courses
physically handicapped students EHBC
physicals, student FFAE
placement of multiple siblings FDAC
placement of students who have been in
 a homeschool program FDAD
placement of students suspended or removed from
 school FDAB
placement of underage kindergarten students FDAF
plan for improvement DNA-R4
planning periods DLD
playgrounds
pleasure excursions, educational tours DECBJ
police on school premises GKA
 releasing students to GKA
POLICY
 administration in policy absence BF
 adoption BFA, BFAC
 amendment BFA
 and regulations, board BFB
 attendance/activities EBM
 attorney involvement BDD
 board BFA
 community involvement BFA, BFAB, GC
 comparability GTA
 development BFAB
 distribution BFAE
 drafting BFAB
 worksheet BFAB-E
 for substitute teachers DEA-E2
 graduation EMC
 handicap, employment practices DAC
 implementation BFA, BFC
 materials selection EFA
 review BFAF
 suspension BFAG
 staff involvement BFA, BFAB
 student involvement BFA
 suspension BFAG
 textbook selection EFAA
political activities, staff participation DGA
political advertising DGA
political organizations DGA
political participation DGA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

positions, professional staff GCA
possession of alcohol and drugs FNCE
 student discipline FO-R3
powers and duties, board of education BAA
practice teaching GPAA
pregnant employees DEC, DECBE
pregnant students FNE
preliminary estimate of need CEA
pre-observation form DNA-E2
president, board of education BDAB
Presidential Classroom for Young Americans FGA
 criteria for selection FGA-R1
 selection process FGA-R2
primary school
 student adjustment center program FODA
 assignment sheet FODA-E1
 rules and instructions FODA-P
principal DPAA-R
 assistant elementary, duties DPAAB
 assistant secondary, duties DPAAA
 director of special education services DPAAC
 qualifications DPAA
printing and duplicating CCAA
probation, students FOD
probationary, continuing contracts DDA
probationary period
procurement, food COB
professional associations DMD
professional development DM, DMC
 board members BBD
 leaves and absences for DECBC, DECBCA
 personnel DMAS, DMB
professional leaves and absences DECBC, DECBCA
professional meetings
professional organizations DMD
PROFESSIONAL PERSONNEL
 academic freedom DGC
 accountability
 admonishment DOCCA
 assignment DK
 continuing contract DDA
 duties DB
 ethics DBC, DBCA
 evaluation DNA
 expense reimbursement DEE
 extra duty DLA
 growth and development DM, DMC
 health examinations
 hiring DC
 involvement in decision making DGB

job descriptions -- See Job Descriptions tab
lay-offs DOCA
leave program DEAC
merit system
nonrenewal DDA, DOCA
personal leaves and absences DECA
positions DP
probationary contract
probationary period
professional leaves and absences DECBC,
 DECBCA
professional organizations DMD
promotion DND
qualifications and duties DPA, DPAA
recruitment DC, DCBA, DP
reduction-in-force DOCA
resignation DDC, DDCA, DOCA
responsibilities DB
retirement DOCA, DF, DFA
rights and privileges DGAA, DGD
separation DO
sick leave DEC
staff meetings DLC
standard of conduct DBCA
supervision
suspension DOCA
tenure
term contract
termination DO
time schedules
transfer DKA
 request for consideration DKA-E
vacations DEBA
work load DL
workday leave DECAA
working conditions DL
professional staff positions GCA
proficiency, application to demonstrate EIAE-E
proficiency based promotion EIAE
 testing registration form EIAE-E2
program development
promotion
 staff DND
 students EIA, EIAE, EIEA, EIE-E
properties and equipment CL
properties disposal procedures CI, CIA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

property
acquisition of sites
advertising on GI
care of school FNFB
disposal of CI, CIA
insurance
lockers FNFA
inspection of FNFB
public sales on GKC
sale CIA
title of
property sales CIA
protection of staff
provision of sustenance, workshops CHFA
psychological and guidance services EJA
psychological testing
public activity, students involved in GBBA
public complaints GF
library or instructional materials EFAB-P
public gifts CDC
public hearings BE
public information GB
public participation at board meetings BED
public performances by students FMB
public relations GG
director, duties DPAP
public sales on school property GKC
public service leave DECBL
public's right to know GBAB
public use of school property GK
publications
board agenda BEA
distribution of FMEA
school bulletins and newsletters GBB
student FME
prior review of FME
using copyrighted materials in EFEB
punishment
corporal FOB
student FO
PURCHASING
and distribution CHA
authority CHA, CHAB
bids and quotations CHC
opening CHCA
bill payment authorization
board approval CHA
cost control CFA
department CHAB
employee purchases CHAA

food purchasing COB
guarantees
inspections
local
payment procedures
purchase orders and contracts
quality control
requisitions
specifications
surplus commodities
vendor relations CHE

-- Q --

qualifications
board members BBA
principals DPAA
school counselor DPAD
teachers DPA
qualified personnel, hiring of DPA, DPAA
quality control
quantity purchasing
food purchasing COB
quorum for board of education meetings BEB
quotations, bids and CHC
opening CHCA

-- R --

racial balance
affirmative action DAA
personnel DAA
students DAA
ranking of graduates
grade point average EIC
honor students EIC
real property
lease of
sale of CIA
site acquisition
recording equipment CPAD

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

RECORDS ACCESS

application for criminal history DABB-E2
authorization and release DABB-E4
confidentiality DO, FL, FLE, GBA
cost of providing copies GBA
custodian GBA
information request GBAA
inspection of GBA
delay notice GBAA-E2
requests GBAA-E3
denial GBAA-E4
teachers DABB
open records act GBA, GBAA-R
personnel files DNB, DNC, DO, GBA
public information GBA
requests for copies GBA, GBAA-E1
delay notice GBAA-E2
denial GBAA-E5
special education EHBCB
students FL, FLA, FLB
forms FL-E1 through FL-E15

RECORDS AND REPORTS

attendance, student FLA, FLB
budget
cumulative records FLA
disciplinary actions and procedures FO-R2
discipline FLA, FLB
expenditures and financial CHA-P2
information request GBAA
inspection request GBAA-E3
delay notice GBAA-E2
denial GBAA-E4
inventories CLB-R
leaves and absences
library-media center
permanent record card FLB
releasing student information FLE, GBA
teacher DNBA
transcripts and permanent record FLB
transfer of cumulative records FLA, FLB
recognition of outstanding performance DNF
recruitment
personnel DC, DCBA, DP
principal
superintendent BJB
recycling program CHG
report form CHG-E

REDUCTION-IN-FORCE

certified personnel DOCA
not under contract DOCB
professional personnel DOCA
support personnel DOCB
right to appeal DOCB
referral for evaluation
Region Education Service Center EHBB-E12
referral for testing, procedures, forms EHBCC-E1-7,
EHBCC-P
registrar, duties DPAKB
registration form, proficiency testing EIAE-E2
registration, voter, student FA
regression effects, correction for EHBCC
regular board meetings BE
regulations, administrative BP
and board policies BFB
review of BFBA
reimbursement, expense DEE
relations
by consanguinity or affinity BAAB
legislative representatives GLC
news media GBC
public GG
relationship, board-superintendent BJA
relationships, board ADA
relativism and value clarification policy EHAF A
release and transfer of confidential information FLE
release from contract DDB
releases, news GBCA
religion, teaching of, EMI
religious leaves and absences DECBK
religious observances and displays EMIA
remedial instruction EHBD, EHBDA, EK-R2
removal from office
board members
superintendent
renewal of contracts DDA
rental, teacherage CDD
report cards EIAB
reporting students under the influence FNCE
reporting suspected child abuse FFG
reporting to parents EIAB-E, EIAB-R
reporting vandalism CLD-P

REPORTS

absence DEA-E1, FDC-E2
accident CRE-E, FFAC-E3
administrative BT
annual CEB
assertive discipline schedule FO-E2

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

audit
buildings, grounds and equipment
communicable disease risk exposure DIAF-E1
facilities construction
financial CEB
food services management
grounds, equipment and buildings
hazards
identification team placement for gifted program EHBB-E5
inventories CLB-R
lesson plans EEP
of reconsideration EFA-E2
office management
parents and conferences EIAD-E
press and news GBCA
recycling program CHG-E
sick leave DEC, DED
student discipline FO-E1-2
student progress EIAB
supply
transportation management
use of building/facility GKD
representatives relations, legislative GLC
request for change in placement forms EHBB-E13
required instruction
requirements, drug-free workplace certification DCC-C
requirements, graduation and classification EIED, EIEDA
RESIDENCE
of minor students FD
requirement for board members
personnel
student enrollment FD
resignations
accepting DDCA
board members BBC
personnel not under contract DOCB, DDD
personnel under contract DOCA, DDC
superintendent DDC
responsibilities, gifted placement EHBB-E2
responsibilities, student FN
freedom of speech and assembly FNA
restriction of materials, request EFA-E5
retention of students EIE

retirement DOCA, DOCB
personnel DF, DFA
salary deductions DF
superintendent
review of administrative rules
of board policies BFAF
of board procedures
of regulations BFBA
review of gifted placement EHBB-E6
right to know, public GBAB
rights and responsibilities of students FN
freedom of speech and assembly FNA
routine procedures for handling body fluids DIAF-P
routine repairs
rules
administrative
development BPA
and procedures, fire drills CKC-R
of order BEEA
student adjustment center FODA-P
suspension of BFAG

-- S --

sabbaticals
SAFETY
accident prevention
animal CKFA
buildings and grounds safety CL
education CK
emergency plans CKC, CKCA
fire prevention CKC-R
inspections
school buses CNBA
instruction
programs CK
school bus FFFFG
staff DIA
assaults DIAA
student
transportation
workplace CKA
salaries and expenses DE
salary and term of office, superintendent BJCA
salary deductions CFBA, DEAC-R

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

salary schedules DEA
 advancement DEA-E3
 personnel
 superintendent
 support personnel DEAD
 teacher DEA-E1
sale of textbooks
SALES
 equipment and supplies CI
 of buses
 property sales CIA
 public sales on school property GKC
salutatorian EIDA, EIC-R2
sanctioning of organizations and clubs CFBB
sanitation and hygiene DIAF
Saturday school FOF
SCHEDULES
 after school activities
 annual calendar BJ, CE, EB
 assertive discipline FO-E2
 budget planning CE
 class EEC
 closing days of semester
 daily school program EC
 duty DL
 extracurricular activities FMA
 faculty meetings DLC
 field trips EFD
 salary DEA
 staff development program DMBB
 student EEC
 teacher salary DEA-E1
 work day DL-R1, DL-R2
scholarships and awards FGBB
scholastic team FGBB, FMAB
school, alternative EHBGA
school, animals in EMG
school assemblies EME
school attorney BDD
school board associations GR
school bus cameras FFFFA
school bus conduct CNA, EFD, FFFF-R
school bus drivers DPAB
school bus, extracurricular use of CNA
school bus licensing fee DEEB
school bus program FFFF
school bus routes CNAC
school bus safety program FFFFG
 inspections CNBA
school cafeteria CO-R

school calendar EB
school-connected organizations GGAA
school counselor EJ
 duties DPAD-R
 qualifications DPAD
school day EC
school directories FLD
school district and the people AD
school district fund accounts CAB
school district legal description AAB
school district legal status AA
school district official name AB
school district organization plan BKA
school, early dismissal from CKBB-E
school employees, assaults upon FNCH
school fairs
school finance CFA
school funds and accounts CFD
school health guide FFAA-E
school holidays DEB
school librarian duties DPAE
school library EFACA
school lunch program CO
school nurses FFC
school owned property CL
 sale of CIA
 student care of FNCB
 use of CMAA, GK
 report on GKD
 vehicles CNG
school principal DPAA-R
 qualifications DPAA
SCHOOL PROPERTY
 advertising on GI
 disposal of CI, CIA
 lockers FNFA
 inspection of FNFB
 public sales on GKC
 surplus CI
 use of GK
school records information request GBAA
school secretary DPAK
school security drills CKAD
school sponsored information media GBB
school standard AEB
SCHOOL SUPERINTENDENT BJ
 appointment BJCA
 assistant BR, BRA, BRB
 compensation and benefits DEAB, DEABA
 dismissal

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

duties BJ, Job Description
evaluation BJCD
expenses
nonrenewal
purchasing authority CHA
qualification -- See Job Description
recruitment BJB
resignation DDCA
retirement DFA
salary BJCA
separation BJB
term of contract BJCA
term of office BJCA
termination
school supplies
school transportation CN
 maintenance CNBB
 mechanical repairs and equipment
 purchases CNBC
 service stations CNF
school uniforms FNCAA
school vacation
school visitors GJ
school volunteers EEI
school, withdrawals from FEXX
school year EB
 extended EHBCA
searches
 by police GKA
 by school personnel FNF
 drugs, alcohol and contraband FNFBA
season tickets plan CDGA
secret societies FMCA
secretary evaluation instrument DNAB-R4
security
 buildings and grounds CLBB
 drills CKAD
 school property CL
 students
semester examinations
 exemptions EIAC
semester schedules
senior activities
senior pictures
separation
 personnel DO
 superintendent BJB
service stations, school transportation CNF
sex discrimination DAAB, FBA
sex education EHAH

sexual harassment DA, FB, FBA
siblings, multiple FDAC
sick leave DEC
 bank DEF
 leave sharing program DEFA
 support personnel DED
signature form, arresting officer GKA-E
signatures, authorized CAA
size of class EEB
social events, students FMD
social organizations FMCA
special education EHBC
 attention deficit disorder EHBCD
 director, duties DPAFF
 principal DPAAC
 educational records EHBCB
 eligibility criteria EHBC-R1
special meetings (board) BE
special programs director DPAFD
special services director, duties DPAFA
specific drugs and their effects FFB-E
spectators at school activities FNCJ
 code of conduct FMFE
sponsors, organization FMC
sponsors, teacher, extra pay for DEA-R3
sports FMF, FMFC
sports and special events news coverage GBCE
sportsmanship
staff-board communications BKBA
staff code of ethics BJD
staff conduct DBG
staff development DMB
 committees and responsibilities DMBA
 program schedule DMBB
staff involvement
 attendance at board meetings BED
 budget planning CA, CE
 decision making DGB
 policy development BFA
staff participation in political activities DGA
staff protection
staff relations, line in BKB
 organizational chart BKB-E
staff safety DIA
 assaults DIAA
staff-student relations
STATE AID
 special programs
 state aid eligibility determination
 state aid revenues

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

state certification BTA
state programs, administrative assistant BREAA
state school boards association GR
status of school board members as individuals BAC
stolen meal tickets COC
strikes, employee DGBB
strikes and demonstrations, students FNCI

STUDENT

absences and excuses FDC
report FDC-E2
request for exemption FDC-E1
academic freedom
accident insurance FFD
accident report form FFAC-E3
activities and awards FG, FM
activities calendar
activities, community-sponsored GAE
activities eligibility FM
activities, transportation to CNC
activity travel, release form CNA-E
adjustment center
assignment to FODA-E2
primary school program FODA
assignment sheet FODA-E1
rules and instructions FODA-P
administering medication to FFACA
advisory board member FNBA
aid programs
AIDS prevention education EHAI
assemblies EME
assistance program EJD
as teacher assistant FKA
attendance FDC
officer FDCA
awards and scholarships EIDA
care of school property FNCB
class schedules EEC
classification EIF
college coursework EHDD
fee waivers DMC
community service FHA
complaints FBB
conduct FNC
dress code FNCA
on school buses FFFF-R
contacting GJB
council FMCB
dance FMD
demonstrations and strikes FNCI

detention FOC
obligation form FOC-E1
directories FLD
disabled, suspension of FODEB
discipline FO
assertive discipline schedule and report form FO-E2
out-of-school actions FODD
possession of alcohol, drugs FO-R3
procedures for handicapped students FODEA
records of actions and procedures FO-R2
report forms FO-E1-2
distribution of information and materials to GIA
double promotion EIEA
drug testing of athletes FNCFB
drug-free schools FNCF
enrollment requirements FDA
from homeschool program FDAD
with foreign citizenship
fees, fines and charges FP
first aid FFAC
fund raising activities DHA
gifted EHBB, EHBBA
government FMCBB
grievances FBB
health FFA
immunizations FFAB
Indian, parents committee GGFC
involvement in decision-making FNB
involvement in public activity GBBA
kindergarten, underage FDAF
married FND
organizations
closed forum GAD
equal access GAB
establishing FMC-R
parking areas, acknowledgment FFFD-E
performances FMB
physicals FFAE
placement from homeschool program FDAD
pregnant FNE
probation plan, contract FNCFB
publications FME, FMEA
records FL
releasing to police GKA
residency requirements FD
rights and responsibilities FN
freedom of speech and assembly FNA
search of FNF

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

sexual harassment of FB
grievance procedures FBA
suspended or removed from school
enrollment, transfer and placement FDAB
suspension FOD
disabled students FODEB
in-school, FOD-ISS-E1-4, FOD-ISS-R
notices FOD-E1-5
teachers GPAA
transfers within district FEA-E
under influence, reporting FNCE
use of students, public activity GBBA
vehicle use and parking FFFD
voter registration FA
study, effective FNS
substances, mood or physical altering FNCF-R
substitute teaching DPB
contract DEA-E2
duties DPBA
policies DEA-R2
teacher's guide form DPBB-E
suicide prevention EJB
summer activities program FMG
summer school EHDA
SUPERINTENDENT BJ
administrative assistant DPAJ
as business manager BJAA
assistant BR, BRA, BRB
building administrator/assistant superintendent
relations BRCA
code of ethics BJD
evaluation BJCD
goals BIB
relationship with board BJA
separation/recruitment BJB
term of office and salary BJCA
travel DEEA
supplanting federal funds and grant monies CBB
supplies
SUPPORT PERSONNEL
admonishment DOCCB
assignments and transfers DPACA
bus mechanics DPABA
classifications DCDA
compensatory time CVFC
dress and personal grooming DJA
duties DLB
educational opportunities DMAS
emergency leave DEDA

employment of DCD
procedure DC-P2
evaluation of DNAB
grievances DGBC
leave program DEAC
leave request form DED-E
orientation DPAC
reduction in force DOCB
resignations DDCA, DDD
salary and working conditions DEAD
sick leave DED
suspension, demotion or termination DOAC
support services
goals AFC
suspected child abuse, reporting FFG
suspension
contracts FOD-P
demotion or termination DOAC
in-school FOD-ISS-E1-4, FOD-ISS-R
of policy BFAG
of students FOD
disabled FODEB
notices FOD-E1-5
of teacher DOBD
probationary
and notice of nonrenewal of contract DO-E5
tenured
and notice of nonrenewal of contract DO-E2

- T -

tape recording equipment CPAD
tardiness FDD
taxes, Ad Valorem
TEACHER
admonishment DOCCA
advisory committee BDFA
assignment of DK
assistants DBA
students as FKA
associations
consultants DBF
contracts DDA
dress and personal grooming DJ
duties and responsibilities DB
election of DP
ethics DBC, DBCA

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

evaluation DNA
handbooks BPCB
inventory for gifted program EHBB-E4
new DCA
parent organizations GGAB
policies for substitutes DEA-R2
probationary
 letter of recommendation for dismissal DO-E10
 letter of recommendation for nonrenewal DO-E9
 notice of dismissal DO-E6
 notice of nonrenewal of contract DO-E4
 and suspension with pay DO-E5
qualifications DPA
records DNBA
records investigation DABB
salary schedule DEA-E1
sponsors, extra pay for DEA-R3
student GPAA
substitute, duties DPBA
 teacher's guide form DPBB-E
substitute's contract DEA-E2
tenured
 letter of recommendation for dismissal DO-E8
 letter of recommendation for nonrenewal DO-E7
 notice of dismissal DO-E3
 notice of nonrenewal of contract DO-E1
 and suspension with pay DO-E2
termination of DO, DO-R
teacherage rental CDD
teaching about drugs, alcohol, and tobacco FFB
teaching day DL, EC, EEC
teaching hours EB, EC
teaching religion forbidden EMI
teaching, substitute DPB
team leaders duties DPAG
telephone CPAC
 cellular CPACA
television, instructional EFACB
temporary administrative arrangements BQ
temporary contract DABB-E3
term of office and salary, superintendent BJCA
termination, personnel DO
 agreement DOD
 exit interview DOE
terms of office, board officers BDAAB
testing program EK
 drug and alcohol DCCB, FNCFB
 referral procedures, forms EHBCC-E1-7,
 EHBCC-P
testing registration form, proficiency EIAE-E2

textbooks
 care of CMAB
 distribution of CMAB
 selection policy EFAA
 committee EFAA-R
threat, bomb, procedures CKCB
ticket sales CDGA
tickets, meal COC
 procedure for selling CO-P
Title I, ESEA complaint resolution DAAC
 investigation report form DAAC-E
Title IX coordinator DAA
Title VI coordinator DAA
tobacco
 teaching about FFB
 use prohibited CKDA
tornado warnings CKBB
tournaments
tours, educational, and pleasure excursions DECBJ
transfer and release of confidential information FLE
transfers and assignments
 students FE, FEA
 suspended or removed from school FDAB
 support staff DPACA
 teachers DKA
 request for consideration DKA-E
transportation director, duties DPAM
transportation insurance program CRH
transportation management CNAB
transportation, school CN
 maintenance CNBB
 mechanical repairs and equipment
 purchases CNBC
 service stations CNF
transportation to school-sponsored activities CNC
travel and expenses DEE
travel study program EHDB
travel, superintendent DEEA
treasurer, board of education BDAE
tribal grievance, Indian GGFB
tribal involvement, Indian GGFA
trips and excursions EFD
truancy FOE
tuberculosis, employee health DI-R2
tuition
tutoring DBFA
twirlers FMAE

SOME TOPICS ARE INCLUDED FOR FUTURE EXPANSION

- U -

U.A. drug test form FNCFB-E2
unauthorized persons on school property GJ
order to leave school premises GJ-E
underage kindergarten students, placement FDAF
unemployment insurance
uniforms, school FNCAA
unions
unused sick leave DEF
use and possession of alcohol and drugs FNCE
use of activity bus, guidelines FFFF-R2
use of alcohol and drugs by employees DCC
use of building/facility, report on GKD
use of classrooms CLA
use of computers EFBC
use of metal detectors FNFC
use of private vehicles for school business CNE
use of school bus, extracurricular CNA
use of school owned vehicles CNG
use of school property CMAA, GK
use of school funds CDAB
use of students, public activity GBBA
use of tobacco prohibited CKDA
use of volunteers EEI

- V -

vacancies on board of education BBC
vacancies of school personnel DCB, DCBB
vacations DEBA
vaccinations FFAB
valedictorian EIC
value clarification and relativism EHAF
vandalism CLD
vehicle use and parking FFFD
vehicle use for school business CNE
vehicles, school owned, use of CNG
vending machines
vendors CHE
veterans
vice-president, board of education BDAC
video materials EFACB
video/audio taping and media coverage GBE
visitors GJ
classroom GJA

vocational programs EHAG
agriculture FMH
volunteers EEI
voter registration of students FA
voting method at board meetings BEBA
voting method for election of board officers

- W -

warning systems CKBB
warning to employee, written DOCCA-E2
weapons FNCE-R, FNCG, FNCGA
weather CKBB
withdrawals FEXX
witness, child custody cases DECC
work load DL, DLB
work stoppages DGBB
work-study employment FI
workday leave DECAA
worker's compensation CRE
employee accident report form CRE-E
working conditions and salary, support
personnel DEAD
workplace drug and alcohol testing DCCA
workplace safety program CKA
workshops
board members BBD
new board members BBHA
provision of sustenance CHFA

- X -

- Y -

yearbooks
Young Americans, Presidential Classroom for FGA
criteria for selection FGA-R1
selection process FGA-R2

- Z -