

BOARD POLICY
Professional Personnel Work Loads

Descriptor Code: GBRC

All full-time professional employees are expected to observe a minimum workday of eight hours and a minimum work week of forty hours. The principal shall establish a minimum workday schedule for all personnel assigned under his or her supervision. Teachers are expected to remain on school grounds during the work day unless otherwise specifically approved by the school principal. The principal is expected to be at school or on other work assignments during work hours established for teachers.

As part of their workload, teachers are expected to perform such duties as teaching and teacher preparation, staff meetings, conferences with students and parents, planning conferences and related school activities in the community, and extra-class responsibilities, whether or not these activities fall into the hours during which they are required to be on duty at their school.

Every teacher who is employed in grades K-5 for more than half of the regular school day, shall be provided a duty-free lunch of not less than 30 consecutive minutes in accordance with the provisions of state law.

ADOPTED: April 10, 2006

O.C.G.A. 20-2-0168 Distribution of federal funds; summer school programs; year-round operation

Rule 160-5-1-.06 Employee Work Day

Webster County School District