

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**June 18, 2009
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services met on June 18, 2009 at the Centennial BOCES Office - 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. John Dudley, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

Board Members (or alternates) present:

- 1) Connie Allmer, Briggsdale Re-10
- 2) Milton Beydler, Wiggins Re-50J
- 3) Carolyn Breninger, Johnstown-Milliken Re-5J
- 4) Rob Carruth, Morgan Re-3
- 5) Don Dillehay, Brush Re-2J
- 6) John Dudley, Ault-Highland Re-9
- 7) Rich Hammans, Representing St Vrain Re-1J
- 8) Pat Montoya, Weld Re-1
- 9) Ron Pfliederer, Platte Valley Re-7
- 10) Bob Richardson, Park R-2
- 11) Tim Swain, Eaton Re-2

Board Members (or alternates) absent:

- 1) Don Abbott, Thompson Re-2 has resigned. New delegate not yet assigned.
- 2) Donald Johnston, Pawnee Re-11J
- 3) Marianne Kaiser, Prairie, Re-11J
- 4) Sandi Searls, St Vrain Re-1J

Superintendents present:

- 1) Randy Miller, Eaton Re-2

BOCES Staff present:

Jack McCabe, Executive Director
Mary Ellen Good, Federal Programs Director
Terry Buswell, Chief Financial Officer / HR
Melony Sandquist, Executive Administrative Assistant

1.4 APPROVAL OF AGENDA

Mr. John Dudley requested that the Agenda be amended by adding Item 3.5 – Governance.

Mr. Bob Richardson moved to approve the Agenda as amended. Seconded by Mr. Ron Pfleiderer. The motion passed by a unanimous roll call vote: [Connie Allmer, yes; Milton Beydler, yes, Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Rich Hammans, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Tim Swain, yes]

1.5 APPROVAL OF MINUTES

Mr. Ron Pfleiderer moved to approve the Minutes from the May 21, 2009 meeting. Seconded by Mr. Tim Swain. The motion passed by a unanimous roll call vote: [Connie Allmer, yes; Milton Beydler, yes, Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Rich Hammans, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Tim Swain, yes]

2.0 CONSENT AGENDA / ACTION ITEMS

- 2.1 Approve Personnel Items
- Staff Renewal List
 - Change in Personnel
 - New Hires & Summer Staff
 - Resignation / Releases
 - Salary Schedules
- 2.2 Approve Supplemental Appropriations
- | | |
|---|--------------|
| • Managed Information Services Program: | \$128,000.00 |
| • Internet Services Program: | \$67,000.00 |
| • Network Quality Services Program: | \$98,500.00 |
| • Weld Opportunity High School Program: | \$24,500.00 |
| • Out of District Placement Program: | \$20,154.00 |

Mr. Bob Richardson moved to approve the Consent Agenda / Action Items as presented. Seconded by Mr. Rob Carruth. The motion passed by a majority roll call vote: [Connie Allmer, yes; Milton Beydler, yes, Carolyn Breninger, abstain; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Rich Hammans, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Tim Swain, yes]

3.0 REPORTS / DISCUSSIONS

- 3.1 Program Directors' Reports
- Terry Buswell, CFO / HR Director
 - Mr. Buswell reported that District 6 had requested to put up a 6 foot mesh fence around a portion of the 2040 Clubhouse Drive building to control the area where students will be allowed to congregate during school. District 6 will pay for all expenses to install the fence. They will also be responsible for removing the fence when their lease expires and they no longer occupy the building. There was no opposition from the Board. Mr. Buswell will advise District 6 that they have approval to install the fence.
 - The Fort Morgan office space in the CBOCES building has been leased for eight months at a rate of \$600 per month.

- Mary Ellen Good, Federal Programs Director
 - Federal Programs staff are busy preparing applications for next years funding.
 - Marc Fortney received a prestigious national award for his work with the homeless.
 - Two Family Literacy Centers are being conducted this year through the end of June.
- Marietta Sears, Special Education Director
 - Ms. Sears reported that she plans to take on some work with CDE.
 - ESY is going “full blast”. Ms. Sears is happy to announce that Special Ed is fully staffed for this summer program.
 - Ms. Sears is planning to write an Exit Summary for Superintendents.
- Jack McCabe, Executive Director
 - Mr. McCabe reported he has been spending a great deal of time relative to year-end, especially with budget and working through staff adjustments.
 - CSU has asked CBOCES to partner on an LEA Grant.
 - CDE has asked CBOCES to manage the Edison Learning Grant.

3.2 Strategic Planning Meeting Update – Jack McCabe

- Mr. McCabe reported that the two day planning meeting went very well with additional work to be completed during the summer months. An update report will be provided at the August 20th meeting.

3.3 RSA #2 Report – Jack McCabe

- Mr. McCabe reported than a planning document has been created by the committee.
- Kathy Gilliland has been appointed as the program coordinator for this grant.

3.4 Financial Reports – Terry Buswell

- Investment Report
- Financial Report Summary
- Expense Detail Report

3.5 Governance Discussion

- Mr. John Dudley, Board President, requested that Melony e-mail the CBOCES By-laws to all Board Members. Mr. Dudley asked that each CBOCES Board Member discuss the issue of governance and representation at their local board meetings and bring back ideas for discussion at the next CBOCES meeting. A discussion will take place regarding the possibilities and options for restructuring the CBOCES Board and Superintendents Advisory Council.

4.0 ACTION ITEMS

- 4.1 Approve Centennial BOCES 2009-2010 Budget and Budget Appropriation Resolution of \$16,075,374.00 and Resolution authorizing the use of a portion of beginning fund balance in the amount of \$1,041,691.00

Mr. Bob Richardson moved to approve the 2009-2010 Budget and Budget Appropriation Resolution of \$16,075,374.00 as presented. Seconded by Mr. Milton Beydler. The motion passed by a unanimous roll call vote: [Connie Allmer, yes; Milton Beydler, yes, Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Rich Hammans, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Tim Swain, yes]

Mr. Bob Richardson moved to approve the Resolution authorizing the use of a portion of beginning fund balance in the amount of \$1,041,691.00 as presented. Seconded by Mr. Ron Pfleiderer. The motion passed by a

unanimous roll call vote: [Connie Allmer, yes; Milton Beydler, yes, Carolyn Breninger, yes; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Rich Hammans, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Tim Swain, yes]

4.2 EAGLE-Net Equipment Lease Approval

The Technology Department of Centennial BOCES is in the process of securing School District connectivity to the EAGLE-Net. As part of this process Centennial BOCES has multiple year agreements from Ault-Highland RE-9, Keenesburg, Platte Valley RE-7, and Weld RE-1. In order to make the connection operational, specific microwave radio equipment is required to be purchased.

Centennial BOCES is coordinating with Wells Fargo Brokerage Services a 4 year lease agreement at the current interest rate of 3.75% (Exhibit A attached) in the amount of \$177,883. The payment schedule includes an origination fee to Wells Fargo of 1.75% of the request amount (or \$3,112.95). The microwave radio equipment (list attached) would be the collateral for the lease. Pending approval by the Board of Directors, Centennial BOCES would complete the lease agreement documentation. This process can take up to three weeks. Upon securing the lease, Centennial BOCES would purchase the necessary equipment to complete the connectivity to the four school districts. The annual lease payment cost has been incorporated into the appropriate school district assessments that are part of the 2009-10 budget.

Discussion: Ms. Breninger asked who the vendor for the EAGLE-Net project is. Mr. Buswell responded that Sun Wireless is the main vendor that will be doing on-site work relative to running cable, etc.

Mr. Ron Pfleiderer moved to approve Action 4.2 as presented. Seconded by Mr. Rob Carruth. The motion passed by a majority roll call vote: [Connie Allmer, yes; Milton Beydler, yes, Carolyn Breninger, abstain; Rob Carruth, yes; Don Dillehay, yes; John Dudley, yes; Rich Hammans, yes; Pat Montoya, yes; Ron Pfleiderer, yes; Bob Richardson, yes; Tim Swain, yes]

5.0 ANNOUNCEMENTS / REPORTS / UPCOMING MEETINGS

Upcoming Board of Directors Meetings

August 20, 2009

6.0 ADJOURNMENT

The meeting was adjourned at 8:00 pm by consensus.

Respectfully Submitted,

Melony Sandquist
Executive Administrative Assistant