

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
August 19, 2020  
7:30 p.m. Virtual (link on website)**

**I. CALL TO ORDER – OPENING STATEMENT**

This meeting was called to order at 7:35 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

**II. THE PLEDGE OF ALLEGIANCE**

**III. ROLL CALL**

Roll call was taken by Ms. Zarra as follows:

Mr. Christopher Keiser - President	Present - Remote
Mr. Michael Reaves - Vice President	Present - Remote
Ms. Rebecca Kipp-Newbold	Present - Remote
Ms. Rita Lemley	Present - Remote

Also present

Dr. Michele Cone, Superintendent	Present - Remote
Ms. Cheryl Zarra, Business Administrator	Present - Remote

**IV. PUBLIC COMMENT** (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight’s agenda.

Anyone wishing to speak before the Board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the Board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

**CALIFON BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**August 19, 2020**  
**7:30 p.m. Virtual (link on website)**

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Mr. Keiser requested any participant wishing to speak to use the virtual hand raise icon through zoom and Mrs. Zarra will call their name to give them the floor. Mr. Reaves and Mrs. Kipp-Newbold instructed them on where to locate the “hand” in zoom on various devices.

No comment at this time.

**V. APPROVAL OF MINUTES**

1. Motion made by Mrs. Kipp-Newbold and seconded by Mrs. Lemley to approve the July 30, 2020 special meeting minutes.

Motion was approved on a unanimous roll call vote.

**VI. WRITTEN COMMUNICATIONS**

Mr. Keiser noted that questions submitted as a result of the reopening survey have been answered.

**VII. SUPERINTENDENT’S REPORT**

Introduction of Shared Tewksbury CST, Supervisor- Megan Verderamo

Dr. Cone introduced Mrs. Verderamo. Mrs. Verderamo spoke with enthusiasm about the development of a partnership with Califon. She plans to introduce her team to the community via a letter.

Reopening Updates

Dr. Cone shared the following updates with regard to reopening:

- Due to recent guidelines by the state, masks will be worn by staff and students at all times.
  - There will be mask breaks throughout the day
- Families can request full time remote
  - It will be different for the age groups
  - Will not be zooming into the classrooms live.
  - A contact teacher will be assigned and google classroom will be used
  - Must register by Friday, August 22, 2020

**CALIFON BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**August 19, 2020**  
**7:30 p.m. Virtual (link on website)**

- The Reopening plan has been submitted and reviewed by the County Office with approval.
- A mandated policy for remote instruction is on the agenda for approval

**VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: Did not meet.

Policy & Legislation Committee: Met with a focus on the reopening policies.

Finance, Facilities, & Transportation Committee: Did not meet.

Personnel Committee: Met with a focus on new hires.

Negotiations Committee: Did not meet.

Long Range Planning, Shared Services, & School Choice Committee: Did not meet.

Mr. Keiser asked that “School Choice” be removed from the committee name as we are no longer school choice.

Steering Committee: Did not meet. Mr. Keiser thanked the committee for all of their efforts and that the Board has chosen an autonomous path. The work is complete and the committee is no longer needed.

**IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Keiser and seconded by Mr. Reaves to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Mr. Keiser questioned the assignments for the Aide position.

Dr. Cone replied that it is related to staffing and student needs. She then spoke about all of the new hires on the agenda.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
August 19, 2020  
7:30 p.m. Virtual (link on website)**

Mr. Keiser thanked Mrs. Weiss for her years of service and congratulated Mrs. Hoitsma on the addition to her family.

Motion made by Mr. Keiser and seconded by Mr. Reaves to approve the consent agenda.

Motion approved on unanimous roll call vote.

**A. Finance/Facilities/Transportation/Personnel**

**Finance:**

1. Motion to approve bills list dated August 19, 2020 in the amount of \$246,057.70.
2. Motion to approve and file the Treasurer’s and Board Secretary report for June and July 2020 and note that sufficient funds are available to meet the district’s financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for July 2020.
4. Motion to accept and appropriate 2019/2020 unbudgeted Extraordinary Aid in the amount of \$5,032 into the following 2020/2021 budget line items in accordance with N.J.A.C. 6A:23A-13.3:

11-000-261-420 Required Maintenance	\$2,000
11-000-222-500 Other Purchase Services	\$3,032

6. Motion to approve the following professional services contracts for the 2020-2021 school year:

Professional Service	Vendor/Contractor	Rates/Contract Estimate
Architect of Record	SSP Architectural Group	Principal - \$165 Associate - \$145 Architect/Project Manager - \$130 Project Coordinator - \$90 Designer - \$75 Drafter - \$75 Administrative Support - \$55
School Auditor	Ardito & Co	Estimated annual cost - \$12,590
School Physician	Hunterdon Family Medicine at Hickory Run	Estimated annual cost - \$500

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
August 19, 2020  
7:30 p.m. Virtual (link on website)**

5. Motion to approve a contract with The Work-Family Connection, Inc for an After School Program at Califon School for the 2020-2021 school year.
6. Motion to accept, with appreciation, a donation of 12 face shields from Branchburg HOPES.

**Facilities:**

**Transportation:**

**Personnel:**

1. Motion to approve the following positions for the 2020-2021 school year.

Name	Position	Compensation
Deena Williams	Part Time Instructional Aide	18.5 hrs weekly \$13.00 per hour
Steve Weber	Substitute Custodian	\$15.00 per hour
Lindsey Knipe	Part Time Art Teacher (.4)	BA Step 1 \$20,762.80 (prorated salary)
Amanda DiDonato	Fulltime Special Education Teacher	MA Step 1 \$55,032.00

2. Motion to accept the resignation of Leslie Weiss, Special Education Teacher, effective August 1, 2020, for the purpose of retirement.
3. Motion to approve maternity leave for Kyle Hoitsma, Second Grade Teacher, beginning on or about November 9, 2020 and returning on or about March 1, 2021.
4. Motion to authorize the Chief School Administrator to make emergent hires in order to address any unfilled positions that may occur between today and the date of the next Board meeting. Any such emergent hires are subject to approval by the Board at its next regularly scheduled meeting.

**B. Curriculum and Instruction**

1. Motion to approve revised 2020-2021 Califon School Calendar.

**X. POLICY**

**CALIFON BOARD OF EDUCATION**  
**REGULAR MEETING MINUTES**  
**August 19, 2020**  
**7:30 p.m. Virtual (link on website)**

Dr. Cone provided an overview of the Remote Learning policy.

Motion made by Mrs. Kipp-Newbold and seconded by Mrs. Lemley to approve the motions under Policy.

Motion was approved on a unanimous roll call vote.

1. Motion to approve Califon Public School District first reading for the following policy:
  - 1648.02 Remote Learning Options for Families (M)
  
2. Motion to approve Califon Public School District second reading for the following policies:
  - 1648 - Restart and Recovery Plan-Policy (M)
  - 1649 – Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) -Policy (M)
  - 2431.1 – Heat Participation Policy for Student-Athlete Safety - Policy(M)
  - 2622 – Student Assessment - Policy (M)
  - 5111 – Eligibility of Resident/Nonresident Students - Policy & Regulation (M)
  - 5111.01, Non-Resident Tuition, Criteria & Application
  - 5200 - Attendance - Policy (M)
  - 5320 – Immunization - Policy & Regulation
  - 5610 – Suspension - Policy & Regulation (M)
  - 5620 - Expulsion – Policy (M)
  - 8320 - Personnel Records – Policy & Regulation (M)

**XI. OLD BUSINESS**

None.

**XII. NEW BUSINESS**

1. New Board Member - Oath

Mrs. Zarra administered the Oath to Mr. Netz Sacro and welcomed him to the Califon Board.

**CALIFON BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
August 19, 2020  
7:30 p.m. Virtual (link on website)**

**XIII. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public sessions, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

No comment from the public.

Mr. Reaves mentioned that there are two living documents on the website with regard to the Reopening plan that will be updated as needed.

Mrs. Lemley asked Dr. Cone to speak about the committees on the Reopening Committee.

Dr. Cone provided an overview of the committee as a whole and each sub committee.

**XIV. ADJOURNMENT**

Motion made by Mr. Keiser, seconded by Mr. Reaves to adjourn the meeting at 8:08 pm.

Motion approved on a unanimous roll call vote.

Respectfully submitted

Cheryl Zarra  
Board Secretary