



~Mission Statement~

The mission of the Verndale Public School District is to provide a safe environment where students are prepared for an ever-changing world through educational excellence.

SCHOOL BOARD AGENDA

REGULAR MEETING

Monday, June 11, 2018

6:00 PM

MEDIA CENTER

Notes to Agenda

- I. Call to Order
- II. Recite Pledge of Allegiance
- III. Determine a Quorum (Roll Call)
- IV. Approve or Amend Agenda
- V. Recognize Visitors/Public Forum
- VI. Approve Consent Agenda and Report Items
 - a. Approve Minutes from the May 7, 2018 Regular and May 31, 2018 Special Board Meetings - Enclosed. **Recommend Approval**
 - b. Freshwater Education Report - None
 - c. Legislative Report - Paul
 - d. Buildings and Grounds and Transportation Report - Wade
 - e. Donation(s) - None
- VII. Old Business
 - a. Approve Contract Agreements with the Following Personnel: The details are being finalized for the Transportation and Buildings and Grounds Supervisor and Human Resources-Payroll Specialist contracts. The final proposals are aligned with the other bargaining groups and will be presented at the meeting for board approval. The board negotiations committee will meet with Mr. Follingstad prior to the board meeting and bring a recommendation to the meeting for full board approval.

- i. 2017-2019 Transportation & Buildings and Grounds Supervisor
 - ii. 2017-2019 Human Resources-Payroll Specialist
 - iii. 2017-2019 K-12 Principal/District Assessment Coordinator
- b. Approve the Second Reading of the Following Policies: Enclosed. There are no changes since the first reading last month. **Recommend Approval**
 - i. Policy 419 - Tobacco-Free Environment
 - ii. Policy 707 - Transportation of Public School Students
- c. Award/Approve the Following Bids/Quotes for the 2018-2019 School Year - The quotes and bids are due Friday at noon. A recommendation for each commodity will be presented at the meeting.
 - i. Fuel Quote
 - ii. Milk Bid
 - iii. Bread Quote

VIII. New Business

- a. Approve Financial Reports/Payment of the Bills - Enclosed. **Recommend Approval**
- b. Approve Revised FY 2018 Budget - The final revisions are being made to the FY 2018 budget. A final revision will be presented at Monday's meeting for board approval.
- c. Approve Proposed FY 2019 Budget - The final revisions are being made to the FY 2018 budget. A final revision will be presented at Monday's meeting for board approval.
- d. Approve Changes to Committed Funds - The document that includes reserved funds for the capital facilities bonds, school vehicles, technology, and food service equipment. This is our long-term planning model for major purchases and expenses. **Recommend Approval**
- e. Approve Meal Prices for 2018-2019 School Year - The student breakfast prices will remain the same as last year. The student lunch prices will increase by \$.05 to meet the USDA pricing guidelines. The adult prices will increase by \$.05 or to the minimum charge set by the MN Department of Education, whichever is greater. **Recommend Approval**
- f. Approve Admission Prices for the 2018-2019 School Year - These prices will remain the same as last school year. Our admission charges will be comparable to the other area schools. A rate schedule is enclosed for your review. **Recommend Approval**
- g. Approve Long-Term Facilities Maintenance Plan - Wade, Dawn, and I are matching the Long-Term Facilities Maintenance Plan with the FY 2019 budget.
- h. Approve Lead in Water Management Plan - In the last legislative session, there was discussion about the concerns of high levels of lead in the water in schools around the state. The proposed legislation was not approved at the end of the session, however, we already started the process of testing our water sources. This plan was part of proposed legislation and is a good way to monitor our water standards. **Recommend Approval**
- i. Approve the First Reading of the Following Policies:
 - i. Policy 903 - Visitors to School District Buildings and Sites
- j. Consider/Approve the Following Personnel Items:
 - i. Resignations/Retirements
 - 1. Mike Mahlen - Football Coach - Letter enclosed. **Recommend Approval**

- ii. Employee Contracts/Notices of Assignment
 - 1. Part-Time Title I/Part-Time Mathematics Teacher - Recommendation enclosed. **Recommend Approval**
 - 2. Elementary Teacher - Recommendation enclosed. **Recommend Approval**
- k. Approve the following programs/contracts/memberships:
 - i. Lakes Country Service Cooperative Business Management Services Contract - The contract is enclosed for your review. The proposed increase is at 10% for the next fiscal year. **Recommend Approval**
 - ii. Minnesota Rural Education Association (MREA) Membership - Membership agreement enclosed. There is a \$15 increase over the prior year due to the billing being based on student enrollment. **Recommend Approval**
 - iii. 2018-2019 Resolution for Membership in the MN State High School League - The resolution needs to be approved by the school board in order for our fine arts activities and sports' teams to compete in interscholastic events governed by the MSHSL. **Recommend Approval**
 - iv. 2018-2019 Vocational Rehabilitation Services Contract - The contract is enclosed. There is a slight increase in expense. This program provides employment services for our students with disabilities. **Recommend Approval**
 - v. 2018-2019 M-State Concurrent Enrollment Program Memorandum of Agreement - The memorandum is enclosed. You will note there is a modest increase. This fee is set by the Minnesota State system. The concurrent enrollment program provides our high school students with high school and college credit options. **Recommend Approval**
 - vi. 2018-2021 Southwest MN State University (SMSU) Student Teaching Contract - This is a three-year contract with SMSU that signifies that we would be agreeable to having students teachers placed in our school district. Currently, SMSU does not have any teachers scheduled in our building for next year. **Recommend Approval**
 - vii. 2018-2020 Foster Grandparent Program Memorandum of Understanding - The school district has hosted foster grandparents for the past several years. This program is a great way to integrate volunteers into our program who help support our young students in reading and math intervention. The cost for this program is \$285 for each foster grandparent and the cost of their lunch when they are here. We have this amount accounted for in the budget. **Recommend Approval**
- l. Designate Superintendent Paul Brownlow as the Identified Official with Authority to Grant Staff Access to Secure Minnesota Department of Education Sites - This is an annual requirement to designate a school official the authority to grant access to staff members to complete and submit mandatory report to the MN Department of Education. Most of the reports are completed electronically and require a certain level of security. **Recommend Approval**
- m. Set Date for Annual School Board Retreat - We need to set a date in July to review

district goals and conduct the superintendent's evaluation. We can set this date at the meeting.

- IX. Administrative Reports
 - a. K-12 Principal/District Assessment Coordinator
 - b. Superintendent