Safe Haven

Suicide Prevention Organization

Mission Statement:

To bring awareness to, promote the understanding of and prevention of suicide by supporting those who have been affected by it and educating those that may be unaware of it.

By Laws

**Article I: Organization name**

Safe Haven: Suicide, Prevention, Organization (SPO)

**Article II: Purpose of the Organization**

1. To provide a forum for communication
2. To educate society

**Article III: Membership intake**

1. Membership is open to all students Prattville High School
2. Membership dues a $10 for all members (that want shirts)

**Article IV: Officer positions**

1. President
2. Vice president
3. Secretary
4. Treasurer
5. Sergeant-at-Arms

**Article V: Officer Duties and Responsibilities**

1. President
* Organize and Lead Scheduled Meetings
* Communicate effectively with all members
* Ensure that all officers understand their duties and responsibilities.
1. Vice president
	* Support the president (Assist and Advise)
	* Stand in for the President when absent at meetings
2. Secretary
	* Maintain Accurate Records (Attendance, Minutes, Voting, Dues, etc)
	* Assist the other officers
3. Treasurer
	* Maintain Accurate Financial Records
	* Work closely with the secretary to:
		1. Discuss dues
		2. Report and maintain records
		3. Document expenditures for Fundraiser Activities/Events
4. Sergeant-at-Arms
	* Distributes all handouts
	* Organize the location/room for meetings
	* Maintains order during meetings (makes sure everyone is respectful when others are talking and that everyone cleans up after themselves)

**Article VI: Faculty Sponsor**

1. TiffanyAnn Borton

**Article VII: voting**

1. voting is majority rules. The sponsor may break any ties.

**Article VIII: Membership dues**

1. Members will have to pay their dues by the deadline provided, otherwise they will not get a shirt this year.

**Article IX: Scheduled Meetings**

1. Meeting will be during activity period as scheduled by the SGA.
2. Safe Haven Speaks will be the 2nd Thursday of the Month in SC-1 from 3-4pm.

**Article X: Activities / Events**

1. Activities and events will be based on the approval of the sponsor and principal.

**Article XI: Code of Ethics**

1. Members must conduct themselves in a positive manner at ALL times and abide by the PHS/District Code of Conduct
2. Members must refrain from receiving discipline referrals. All referrals will be reviewed on a case by case basis.
3. Members must maintain appropriate grades in ALL classes.

**Article XII: Changes to the Bylaws**

1. Members can submit a written recommendation/suggestion to the President at any time. Who then will present it to the sponsor for further consideration. If needed the idea will be presented to the group for discussion and/or vote.

**Standards for earning a Safe Haven (SPO) Graduation Service Cord**

**Purpose:** To recognize outstanding graduates as well as to promote leadership and service.

**Attendance:** 75% attendance to club meetings. If students can not make meetings they can attend Safe Haven Speaks to make up missed meetings.

**Membership:** 1 full year membership for students graduating in 2019. Then 2 consecutive years for students graduating in 2020 and after.

**Participation:** Consistent participation in fundraising, educating and community service. The students must complete 15 service hours.

**Conduct:** Students must adhere to the PHS code of conduct and can have a maximum of 1 referral his or her senior year.

**Appearance of Cord:**

 **Color:** purple and teal

**Vendor:**

 **Graduation Outfitters-** 801-734-8257

 (877-531-9961)

**TiffanyAnn Borton, Sponsor**

**You are Beautiful, You Matter, We are here to Listen**