



Enrollment/Change Request

Employer Group Information - To be completed by Employer
 Group Name Ventnor Sublocation/Store location _____
 Group Number 7185-0001

[A] Type of Activity - To Be Completed by Employer. Refer to instructions on back before completing this form. Print clearly.
 1. Enrollment New Enrollee/Subscriber Effective Date ___/___/___ Date of Hire ___/___/___
 2. Change - Check all that apply Date of Event Reason
 Add Spouse ___/___/___
 Add Domestic Partner ___/___/___
 Add Dependent Child ___/___/___
 Name Change ___/___/___
 Change Plan ___/___/___
 Other ___/___/___
 Add/Change Office ID Numbers ___/___/___
 3. Remove or Terminate - Check all that apply Effective Date Reason
 Remove Spouse* ___/___/___
 Remove Domestic Partner* ___/___/___
 Remove Dependent Child* ___/___/___
 Employee Withdrawal/Termination ___/___/___
 NOTE: Employee must be enrolled for spouse/dependent(s) to have coverage.
 *Please complete *Add/Change/Remove* and *Name* columns in Section D.

4. Continuation of Coverage, i.e. COBRA, State, total disability. Not all options are available or applicable. Contact Employer for available options.
 Coverage for: Employee Dependents
 Length of Continuation: 12 mos 18 mos 29 mos 36 mos
 Date of Loss of Coverage: ___/___/___ Date of Qualifying Event: ___/___/___
 Billing: Home Group
 [B] Employee Information - Complete Sections [B-G]

Last name, First name, M.I. _____ Social Security Number _____ Home Telephone _____
 E-mail Address _____ Home Address _____ Apt. No. _____ City, State _____ Zip Code _____
 Employer Name _____ Work Telephone _____ Work Address _____
 City, State _____ Zip Code _____ Date of Employment: _____ Hours worked per week: _____

[C] Plan Option - Your selection must be offered by your Employer Check one: Delta Premier Delta Preferred Option Delta Premier/Delta Preferred Delta's Advantage Program DeltaCare
 [D] Individuals Covered - List individuals for whom you are adding/changing/removing coverage. Attach sheet to list additional children. [Attach proof if full-time post-secondary student. Attach proof of disability.]

	(A) dd (C) hange (R) emove	Last Name First Name, MI	Sex M F	Birthdate MM/DD/YYYY	Social Security Number	Other Health Coverage	Previous Coverage Check if YES
Employee							
Domestic Partner (if coverage offered)							
Spouse							
Child							
Child							
Child							
Child							

[E] Other/Previous Insurance

Is your spouse employed? [] YES [] NO If "Yes", give name and address of your spouse's employer.

If "Yes" to Other Health Coverage (Section D), give names & policy numbers of insurance carrier, HMO, or other source. If enrolled in Medicare Parts A and/or B, identify the coverage and provide the Medicare ID #.

If "Yes" to Previous Coverage, identify name(s) of persons, give effective date and date coverage terminated, name of previous carrier and plan number.

[F] Dependent Information

Does any dependent listed in Section D live at a different address than the Employee? [] Yes [] No If "Yes", who and at what address?

Explain the circumstances

If any dependent's last name differs from yours, explain the circumstances.

[G] Employee Signature If you have questions concerning the benefits and services provided by or excluded under this Agreement, contact a Customer Service Agent at 1-800-452-9310 before signing this form.

I represent that all the information supplied in this application is true and complete. I hereby agree to the conditions of enrollment on the reverse side of the employee copy of this enrollment/change request. I authorize deductions from my earnings for any required contributions.

Employee Signature - Required _____ Date ____/____/____

[H] Employer Verification - To be Completed by Employer

Employee Signature - Required _____ Title _____ Date ____/____/____

Employer Instructions

- Complete the Employer Group Information in the upper left corner of the form.
- Section A - Type of Activity: Check boxes indicating reason(s) for submitting application.
- Complete Section [H] - Employer Verification in the upper left corner of the second page of the form.
- Employer must complete this section for all new enrollments, coverage changes and terminations.
- Employer must sign and date the Enrollment/Change Request in order for it to be processed.

Employee - Complete Sections [B-G]

Section [D] - Employee Information: Complete all information in order for your application to be processed.

Section [C] - Plan Option: Check one Plan Option box [] DeltaPremier [] DeltaPreferred Option [] DeltaCare [] Delta's Advantage Program [] DeltaCare

Select only one option offered by your employer.

Section [D] - Individuals Covered:

- Add/Change/Remove - Use "A", "C", or "R" to indicate whether you are adding, changing or removing coverage for an individual. Print your full name along with the name(s) of your dependents, if applicable. Indicate Sex, Birthdate, and Social Security number for each individual listed.
- If a dependent is a full-time post-secondary student, you must attach a current course schedule or a letter from the school *or its authorized representative* confirming full-time student status. If dependent is disabled and being continued beyond the limiting age, attach proof of disability.

If you or your dependent(s) have other health coverage, check off the "Yes" box(es) and complete Section [F] - Other/Previous Insurance.

From the appropriate provider directory, locate the office ID number for the dentist (if applicable). Indicate office ID number.

Section [E] - Pre-Existing Conditions Statement:

Complete this section for all new enrollments. Exceptions: For Small Employer Group coverage, this section must be completed only by persons enrolling in group coverage in a group of 2 - 5 employees and by late entrants.

Section [F] Other / Previous Insurance

Complete this section for all new enrollments or coverage changes. Coverage includes group coverage, governmental coverage, a church plan or Medicare.

E-mail Address _____

Date ____/____/____

Section [G] - Dependent Information

Complete this section for all new enrollments or coverage changes.

Section [H] - Employee Signature:

Complete this section for all new enrollments, coverage changes and terminations.

Employee must sign and date the Enrollment/Change Request Form in order for it to be processed.

Section [I] - Employer Verification:

Employer must complete this section for all new enrollments, coverage changes and terminations.

Employer must sign and date the Enrollment/Change Request Form in order for it to be processed.

Conditions of Enrollment

Applicant Acknowledgment and Agreements

On behalf of myself and the dependents listed on the reverse side I agree to or with the following:

- a) I authorize the sources stated below to give to Delta Dental of New Jersey, Inc. or any consumer reporting agency acting on its behalf, information about me and my minor children, if applying for coverage. Such information will pertain to employment, other health coverage, and medical advice, treatment or supplies for any physical or mental condition. Authorized sources are any physician or medical professional; any hospital, clinic or other medical care institution; any center; any consumer reporting agency; any employer.
- b) I understand that I may revoke this authorization at any time. I agree that such revocation will not affect any action which Delta Dental of New Jersey, Inc. has taken in reliance on the authorization. I understand this authorization will not be valid after 30 months, if not revoked earlier.
- c) I know that I have a right to receive a copy of the authorization if I request one.
- d) I agree that a photocopy of this authorization is as valid as the original.

I acknowledge by enrolling in a Delta Dental of New Jersey, Inc. plan or group policy coverage is provided by Delta Dental of New Jersey, Inc. in accordance with the contract.

Enrollment of myself and of the listed dependents into the plan is effective on acceptance by Delta Dental of New Jersey, Inc. Coverage and benefits are contingent on timely payment of premiums and may be terminated as provided in the plan documents. My employer is hereby authorized to withhold payments from my wages, as appropriate.

Any person who includes any false or misleading information on an Enrollment/Change Request Form for a health benefits plan is subject to criminal and civil penalties.

5. Misrepresentation