

MINUTES

Boulder Elementary School District No. 7
Regular Meeting

January 14, 2019
Boulder Elementary School

Board members present:

Bob Warfle Eric Rykal Carrie Harris Christine Schultz

Administrators present:

Maria Pace, Superintendent/Principal
Britton Mann, District Clerk

Visitors: Rochelle Hesford, BES 21st CCLC Service Learning members, Jane Reneau, Matt Adams

CALL ELEMENTARY BOARD TO ORDER The Elementary Board was called to order at 5:30 p.m. by Bob, who led the Pledge of Allegiance.

AGENDA REVIEW Will move Service Learning from Superintendent's report to present after public comment.

APPROVAL MINUTES Carrie motioned to approve the minutes from the regular scheduled meeting in November 18. Christine seconded the motion, all present approved.

APPROVAL CLAIMS Christine asked what the process was for Amazon purchases. Ms. Pace said that a requisition is filled out and approved by her. Britton will then get the approved requisition and make the purchase on Amazon. Once the US Bank credit card statement is received, Ms. Pace reviews the statement and invoices attached. Ms. Pace said that Britton will put together a sample claim from the credit card statement for Christine to review and see the process. Carrie motioned to approve claims and warrants for December 2018 with the prior month ending with warrant #8069 and the current warrant numbers #8070-8126 in the amount of \$113,527.54 and in addition she also motioned to approve claims and warrants with the prior month ending with warrant #8126 and the current numbers #8127-8148 in the amount of \$29,575.58. Christine seconded the motion, all present approved.

PUBLIC COMMENT None

COMMUNICATIONS **LETTERS:** None
STUDENT ISSUES: Ms. Pace presented 2 students for discussion. The board went into executive at 5:40. The board came out of executive session at 5:44. A plan is in place for the student. The board went into executive session at 5:45 for student 2. The board came out of executive session at 5:56. Carrie motioned to accept the out of district student, Eric seconded, all present agreed.

COMMENDATIONS/ RECOGNITIONS Ms. Pace wanted to recognize the Service Learning Group and Rochelle Hesford. The students are attending board meetings and giving report on their activities. Ms. Pace also wanted to recognize the newly established student council and the teachers who are mentoring this program.

UNFINISHED BUSINESS None

COMMITTEE REPORTS **Leadership** – Chair and Vice chair: Bob Warfle and Eric Rykal: This committee did meet. The discussed the following topics:

1. Mrs. Breker, Mrs. Sullivan and Mrs. Warfle attended a conference with OPI.
2. Spring Conference for the K-2 teachers.
3. A goal for Ms. Pace is to do 30 walk throughs per week.
4. Facility – Replacing tile in the primary end. We will need a bid to replace the tile this summer.
5. The Christmas Lunch was a huge success, all staff really appreciated the catered lunch.
6. Co-op with Clancy for Jr High Football.

Handbook/Policy – Peg Hasner & Carrie Harris: This committee did not meet.
Budget/Finance and Negotiations/Personnel – Carrie Harris & Christine Schultz:

This committee did not meet. However it was discussed that they could approve Ms. Pace's contract and defer the monetary discussion until May or June.

Facilities – Bob Warfle and Eric Rykal: This committee did not meet.

Transportation – Peg Hasner & Christine Schultz: This committee did not meet. Christine asked what the biggest concern is with transportation. Eric stated that it was the contract with Harlows and Jefferson High School. That contract was just renewed this past July. Also every summer there is a county wide transportation meeting with the county superintendent.

ADMINISTRATORS REPORT

Ms. Pace provided notes for the official minutes.

1. Curriculum Update
2. 2019-2020 calendar committee meeting and development.
3. Student Council Report.
4. Property Plan Development
5. Literacy Grant update
6. Review of January 2019 Payroll

NEW BUSINESS

Personnel –

1. Nothing

Non Resident Student Acceptance – *Standing Agenda Item* – This was covered during the second executive session under student issues.

Liquidation of School Property – *Standing Agenda Item* – None

Farm to School Sustainability - *Standing Agenda Item* – Susie has been in the classrooms conducting classes on Harvest of the month and Farm to School. Rochelle and Ms. Pace are working on exactly what is expected from our garden coordinator. Eric asked about the purchase of local beef again and how is it possible to provide local beef all year long. Ms. Pace said she would suggest to Susie to reach out to other schools similar to BES and see their process. Christine asked what is considered local. Ms. Pace stated at least in the Northwest of the country. Bob suggested actually talking with local ranchers to see if they would be interested in donating or even selling at discounted price.

Superintendent Evaluation – Peg was not present and the board as a whole wanted everyone to be in attendance for a discussion. Bob suggested this topic be tabled until the February meeting. All board members agreed.

Renewal / Non-Renewal Superintendent Contract – Eric motioned to renew the contract for Ms. Pace for three years and discuss monetary compensation after legislature once we know what our budget will look like next year. Carrie seconded the motion, all present approved.

Signature Module – Black Mountain – Britton presented a quote from Black Mountain for the signature module. Our auditor, Sharon Tripp suggested this would be an appropriate option for Britton rather than using a signature stamp for the board chair. Eric motioned to approve the signature module quote. Christine seconded the motion, all present approved.

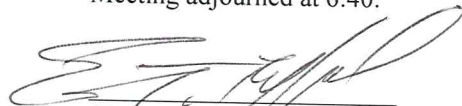
Calendar Updates and Changes – Eric motioned to accept the calendar changes presented by Ms. Pace, Christine seconded, all present approved.

OPICS FOR FUTURE AGENDAS

Election
Social Studies Curriculum
Superintendent Evaluation

ADJOURNMENT

Meeting adjourned at 6:40.


Chair, Elementary Board


Clerk, Elementary Board