

**LAKE HAVASU UNIFIED SCHOOL DISTRICT NO.1**  
2200 Havasupai Blvd., Lake Havasu City, AZ 86403

**Governing Board Minutes**

August 20, 2019

**REGULAR MEETING:**

1. Routine Opening of Meeting - Call to Order

The Regular Meeting of the Governing Board of Lake Havasu Unified School District No. 1 was called to order by Governing President, Kathy Cox, in the District Boardroom, 2200 Havasupai Blvd., Lake Havasu City, Arizona at 6:00 p.m., on August 20, 2019.

1.1 Moment of Silent Prayer or Reflection

1.2 Roll Call

BOARD MEMBERS PRESENT: Kathy Cox, President  
Lisa Roman, Vice President  
Nichole Cohen, Member  
John Masden, Member  
Archana Aliyar, Member

BOARD MEMBERS ABSENT:

ADMINISTRATION PRESENT: Diana Asseier, Superintendent  
Jaime Festa-Daigle, Director of Personnel  
Brad Gardner, Director of Educational Services  
Michael Murray, Director of Business Services  
Claude Sanders, Principal, Havasupai Elementary  
Corey Triassi, Principal, Starline Elementary  
Roger Burger, Principal, Nautilus Elementary  
Brett Bitterman, Principal, Oro Grande Classical Academy  
Andrea Helart, Principal, Jamaica Elementary  
Mari Jo Mulligan, Principal, Thunderbolt Middle School  
Scott Becker, Principal, Lake Havasu High School  
Dustin Zampogna, Assistant Principal, High School  
John Simpson, Maintenance Manager  
Robert Keirns, Transportation Manager  
Terry Fleming, Secretary

Others: 70

1.3 Pledge of Allegiance

1.4 Call for an Executive Session – none

2. Call to the Public

Evelyn Hunter shared concerns about Thunderbolt football paperwork and interaction with principal.

3. Recognition of Visitors

- Jill Hammond and Vanessa Bruster from the Elkettes presented a donation to our Nurses in the amount of \$1,600.00.

- Lake Havasu City Education Association (LHCEA) Carol Nowakowski, LHECA President, welcome everyone to a new school year and explained what LHCEA is about.

4. Consent Agenda

4.1 Approval of Consent Agenda

- 4.1.1 Approval of Minutes:
  - Regular Session of July 8, 2019
  - Special Session of July 8, 2019
  - Executive Session of July 8, 2019
- 4.1.2 Approval or Modification of Agenda

- 4.1.3 Personnel Report: Certified; Employment, Separation, Exception to Policy, Long Term Medical, Other. Support Staff; Employment, Separation, Exception to Policy, Long Term Medical, Other.
- 4.1.4 Acceptance of Gifts and Donations to the Lake Havasu Unified School District in the amount of \$7,569.15, and to Student Activities Organizations in the amount of \$3,660.00.  
*A detailed list of donations can be viewed as background material by contacting the District.*
- 4.1.5 Approval of Travel Asseier
- 4.1.6 Approval of Change of Policy Exhibit IJNDB-EC Use of Technology Resources Instruction (Employee Technology Acceptable Use Agreement) Festa-Daigle
- 4.1.7 Notification of Emergency Procurement – Underground Fire Line Repair at Lake Havasu High School Murray

Mr. Masden moved, seconded by Mrs. Cohen, to approve the Consent Calendar as presented.  
 ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

## 5. Old Business

### 5.1 Approval of Change in Policy Regulation JR-R Student Records

Mrs. Festa-Daigle recommended that the Governing Board approve the change in Policy Regulation JR-R Student Records.

As law enforcement is considered to be a third party under FERPA, in order to share personally identifiable information with law enforcement including SROs, that information must either be considered directory information or families must give prior written consent. In order to maintain safe schools and ensure the safety of the students and families of LHUSD, law enforcement will be treated differently than other third parties and be granted access to student phone numbers, dates of attendance, and enrollment status.

We have consulted with legal counsel in making this change. Change is on page 4 of 14.

Mr. Masden moved, seconded by Mrs. Cohen, to approve item 5.1 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

### 5.2 Discussion and Possible Action on Second Reading of Policy IHAMB and IHAMB-R Family Life Education

Mrs. Asseier would like to respectfully ask the board to postpone voting on revisions to policy IHAMB and IHAMB – R for consideration at a future meeting and after at least one additional work session.

After last week's work session, we know there are still strong conflicting feelings in our community about what is right for our community. There were three conversations that were occurring at the work session, none of which were clear and understood by all present.

First, there was the actual policy conversation - should we as a district provide sex education in our school curriculum.

Second, there was the conversation about and defense of the curriculum offered by Mohave County Department of Public Health, which has been taught in our schools without board review and approval.

Third was the conversation about the future risks of the new generation of comprehensive sexuality education curricula, and how these dangers should be considered as we craft policy language.

Our board did not have time to adequately discuss as a board what might be the best approach to policy language revisions and why. More information and discussion is needed to flesh out board member concerns about providing sex education as well as board member reasons for providing sex education.

I have spoken at length with our attorney, Ms. Tosca Henry. Ms. Henry pointed out that this is an important conversation for our district board as local leaders under local control, and it is worth taking the time to get it right. Any policy recommendation should be well discussed and consider all of the information and perspectives before coming forward for a vote.

Ms. Henry also reminded me that once policy language is crafted, we need to have the policy language reviewed by our legal counsel to ensure that we are in compliance with the law and not creating future liability.

For these reasons, I recommend that the board postpone item 5.2 to a future meeting and recommend another work session for board member discussion based on all of the information available.

Mr. Masden moved, seconded by Mrs. Cox, to postpone 5.2 to the next board meeting. And also have legal review all three proposals under consideration from board members.

Work Session will be scheduled at 6:00 p.m. Mrs. Cohen withdrew her suggested policy from the

discussion, but may have another proposal to share.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6. New Business

6.1 Approval of Renewal of Quality First Child Care Scholarships Provider Agreement Between Valleys of the Sun United Way and Lake Havasu Unified School District #1 - Little Knights and Smoketree Preschools

Mrs. Asseier recommended that the Board approve the Quality First Child Care Scholarships' Provider Agreement between Valley of the Sun United Way and LHUSD Little Knights and Smoketree Developmental Preschools.

The First Things First (FTF) preschool scholarship program provides access to quality preschool programs to eligible low-income families. This program requires annual renewal by the Lake Havasu Unified School District Governing Board. The Valley of the Sun United Way is the direct recipient of FTF funding. Quality First FTF through United Way awards the annual preschool scholarships to participating eligible programs. This agreement will be in effect pending final approval from July 1, 2019, through June 30, 2020, with consecutive yearly renewal options pending Quality First Star Rating and availability of FTF funding.

This agreement has been reviewed by legal.

Mr. Masden moved, seconded by Mrs. Roman, to approve item 6.1 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: NO, Aliyar: YES, Masden: YES, Cox: YES

6.2 Approval of Pay for Performance Plan for School Year 2019-20

Mrs. Festa-Daigle recommended that the Governing Board approve the following Performance Pay (301) Plan for 2019-2020, a.k.a. the Classroom Site Fund.

Lake Havasu Unified School District has high expectations for our students, teachers, and administrators. In that context, the LHUSD 301 Performance Plan is designed to compensate teachers for attainment of school goals as well as individual performance.

This year, the LHUSD District 301 committee met to review this framework and made no significant revisions. A full copy of the document will be forwarded to the Board electronically.

Members of LHUSD District 301 committee for 2018-19 are:

<i>Admin</i>	Shannon Williams
<i>Havasupai</i>	Tiffany Berry
<i>Jamaica</i>	Jamie Hammer
<i>LHHS</i>	Amy Barney and Erika Washington
<i>Nautilus</i>	Amy DePuydt
<i>Oro Grande</i>	Nicole Brown
<i>Smoketree</i>	Tamara Yates
<i>Starline</i>	Melissa Waller
<i>Thunderbolt</i>	Nichole Gray
<i>District</i>	Jaime Festa-Daigle

As mandated by the state, this plan must be approved by the Governing Board each year. A copy of the Performance Pay Plan was emailed to the Governing Board prior to the August 20, 2019, meeting for their review.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.2 as presented.

Mrs. Cohen appreciated the work that went into this plan.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

6.3 Approval of Governing Board and Administration Travel

Mrs. Asseier recommended the Governing Board approve that Lisa Roman-Board Vice President, John Masden-Board Member, Diana Asseier-Superintendent, Michael Murray-Director of Business Services, and Jaime Festa-Daigle-Director of Personnel/Technology travel to the Arizona School Boards Association (ASBA) Annual Law Conference on September 4-6, 2019, at the JW Marriott Camelback Inn in Scottsdale, Arizona.

The 2019 ASBA Law Conference will include Pre-Conference on Social Media, Schools and the Law and Educational Equity; three nationally recognized keynote speakers on various topics; and 28 breakout

sessions.

This item has been reviewed by purchasing and a completed travel packet has been received by the Travel Department.

Maximum costs funded from M&O:	Lodging	\$2,503.00
	Registration	\$3,750.00
	Fleet cost	\$ 450.00

Mrs. Cox moved, seconded by Mrs. Aliyar, to approve item 6.3 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: ABSTAINED, Cox: YES

#### 6.4 Discussion and Possible Action Regarding Proposed Arizona School Boards Association Political Agenda and Delegate Assembly

Mrs. Cox recommended that the Board discuss, and if desired, consider action to approve the Arizona School Boards Association's (ASBA) draft 2020 Political Agenda, or if desired, select a delegate for the Arizona School Boards Association Delegate Assembly on September 7, 2019, and discuss the Board's direction on voting at the Assembly.

Mrs. Cox moved, seconded by Mrs. Roman, to approve that John Masden attend and represent the Board as LHUSD Delegate. Mr. Masden accepted.

Discussion ensued on the ASBA Political Agenda and support document. Mrs. Cohen and Mr. Masden feel that information is fluffy and clarification is needed on most of the items. Mr. Masden stated that delegates will be voting on lobbying agenda in answer to a question from Carol Nowakowski.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.5 Approval to Purchase Three School Buses

Mr. Murray recommended the Governing Board approve the purchase of three school buses through Canyon State Bus Sales at an amount not to exceed \$575,000.00. Bond funds will be used to make this purchase.

Bond funds are now available to purchase school buses, as presented to Lake Havasu Unified School District #1 voters prior to the November 8, 2016 election.

Quotes from Canyon State Bus Sales are attached to this agenda action item for review by the Governing Board:

• Qty. (2) 84-Passenger Route Bus	\$371,989.07
• Qty. (1) 42-Passenger Special Needs Bus	\$182,699.78
TOTAL	\$554,688.85

This pricing includes all requested options, preparations, service and parts, plus tax and delivery. The quotations were made through the Mohave Educational Service Cooperative (MESOC) Contract #18FCSBS-0904. An approval amount of \$575,000.00 has been requested to cover any incidentals.

This item has been reviewed by Purchasing.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.5 as presented.

Mr. Murray stated that 2 buses would replace 2 of our ageing fleet and 1 bus would be a route bus. Mr. Keirns explained how the district auctions off the older buses.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.6 Approval of Architectural Services – Districtwide Facilities – Safety and Security Improvements

Mr. Murray recommended the Governing Board approve the procurement of architectural services to Emc2 Architects for the design of safety and security improvements to districtwide facilities. Payment will come from bond and/or capital funds at a Not to Exceed amount of \$500,000.00.

The safety of students, staff, and visitors are a priority for the district. Recent events and those of the past bring about the need to reflect and assess the current strengths and vulnerabilities of our facilities. With the assistance of district personnel, city agencies, and others, multiple campus walkthroughs have occurred.

Upon completion or near completion of design, procurement relating to construction services will occur and will come to the Board at a later date.

*In the Spring of 2017, Emc2 responded to a Request for Qualifications (RFQ) for Architectural Services, issued by the district. A committee evaluated Emc2's qualifications and the Governing Board approved Emc2 services on June 20, 2017. Emc2 is currently under purchasing contract with 1GPA 18-21P-06.*

This item has been reviewed and approved by Purchasing.

Mr. Masden moved, seconded by Mrs. Roman, to approve item 6.6 as presented.

Mr. Murray stated that this item will secure our campuses as per previous discussions. Work for the entire district would be done over a 3-5 year window.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.7 Approval of Architectural Services – Phase II – Athletic Field Improvements for Lake Havasu High School and Thunderbolt Middle School

Mr. Murray recommended the Governing Board approve the procurement of architectural services to Emc2 Architects for Phase II of athletic field improvements for Lake Havasu High School and Thunderbolt Middle School. Payment will come from bond funds at a Not to Exceed amount of \$450,000.00.

As part of a comprehensive plan to renovate athletic fields at LHHS and Thunderbolt Middle School, the passage of a voter approved bond became necessary and a reality in November 2016. Citizens for Havasu Schools took the lead in communicating to the community the need to make improvements to district facilities, including the need to renovate athletic fields. Phase I of the athletic field project focused on renovating Lee Barnes Stadium, which was completed in August of 2018.

Phase II will include renovations to the track and football field at Thunderbolt Middle School as well as the baseball and softball complex at Lake Havasu High School.

Upon completion or near completion of design, procurement relating to construction services will occur and will come to the Board at a later date, with construction targeted to begin in late Spring or early Summer of 2020.

*In the Spring of 2017, Emc2 responded to a Request for Qualifications (RFQ) for Architectural Services, issued by the district. A committee evaluated Emc2's qualifications and the Governing Board approved Emc2 services on June 20, 2017. Emc2 is currently under purchasing contract with 1GPA 18-21P-06.*

This item has been reviewed and approved by Purchasing.

Mr. Masden moved, seconded by Mrs. Cox, to approve item 6.7 as presented.

Mr. Murray stated a set of completed drawings will be done before getting competitive bids. Emc2 personnel were in the audience to answer questions.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.8 Approval of Climatec Energy Management and Control System Service

Mr. Murray recommended the Governing Board approve funding for a three (3) year energy management and control services contract with Climatec. The annual amount will be \$9,749.00 with a Not to Exceed contract amount of \$32,000.00, which includes four (4) hours of specialist labor rates per year, if needed.

As our energy management system ages, there is a need to have predictive and proactive technical support with a focus of analyzing, detecting and continually looking for improvements, while trying to avoid catastrophic down time. This is achieved by optimizing our energy management and controls system [EMCS] for proper efficiencies, comfort, and operating conditions.

This contract covers technical support and preventive maintenance for all of our hardware and software needs, including site visits as required.

Payment for these services will come from M&O. This item has been reviewed by legal and approved by Purchasing. Additional backup for this item is included.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.8 as presented.

Mr. Simpson and Shane Bolinger were present to answer questions. Mr. Bolinger demonstrated and explained how the software works. They can take care of any site except the District Office, by phone or computer, and even from home.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.9 Approval of Additional Funding for Video Surveillance Systems

Mrs. Festa-Daigle recommended the Governing Board approve additional funding to IP Visions for the Video Surveillance Systems from \$500,000.00 to a revised Not to Exceed amount of \$531,550.00.

In November 2016, the voters of Lake Havasu City approved a bond measure, allowing Lake Havasu Unified School District to upgrade their technology systems. The Board approved a bid for \$500,000 to IP Visions on January 15, 2019.

Lake Havasu High School and Thunderbolt Middle School are requesting an increase in the overall

number of cameras to improve coverage in high-risk areas and a larger portion of the outside spaces of those campuses. This includes an increase in 180° and 360° cameras with gooseneck mounts to reach hard to see areas in corners and across large exterior areas.

Funding for this project will come from the bond and does not exceed the original amount set forth within the bond for this project. This item has been reviewed by the Purchasing Department and Business Services Office.

Mr. Masden moved, seconded by Mrs. Cohen, to approve item 6.9 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.10 Approval of Novels for ELA Revisions

Mr. Gardner recommended that the Governing Board approve the list of novels by grade level for each site for grades 2-12.

The Lake Havasu Unified School District is in the process of reviewing curriculum. This summer representatives from each site and each grade band met in teams to develop an essential standards list and pacing guide. Current novels were reviewed and comparisons were made on the Lexile level for each grade band. It was discovered in the process that some of the novels currently taught were actually below the grade band Lexile recommendations.

In an effort to avoid redundancy and to create a current, updated list of reading materials by grade level, each ELA grade team submitted their requested novels to address some gaps and to conform to the reading expectations for each grade. The selected novels are listed below; this allows the Board to review literary selections, and it provides consistency for what each student should engage in each grade. The literary selections are appropriate for each grade level, and each selection addresses the current requirements of the standards regarding text complexity, which include qualitative dimensions, quantitative dimensions, and reader and task considerations.

Novels: second grade; Freckle Juice, Mercy Watson to the Rescue. Third grade: How to be Cool in the Third Grade. Fourth grade: The Hundred Dresses, Matilda, Keeping Score. Fifth grade: Bridge to Teribithia, Hatchet, Tuck Everlasting, Esperanza Rising. Sixth grade: Pay it Forward, Freak the Mighty, Bud not Buddy, The Lion, the Witch and the Wardrobe. Old Yeller, Dog Song, Roll of Thunder, Hear my Cry. A Single Shard. Seventh grade: Chasing Lincoln's Killer, The Pearl, A Separate Peace, The Wednesday Wars. Eighth grade: Ender's Game, The Diary of Anne Frank, The War of the Worlds, A Midsummer Night's Dream, The Outsiders. Ninth grade: The Alchemist. Tenth grade: The Iliad, Gilgamesh. Eleventh grade: The Crucible Twelfth grade: Beowulf. .

A handout of the Essential Learnings by grade level K - 12, plus requested school literary selections for Board approval, was provided to the Governing Board prior to the meeting.

Mrs. Cohen moved, seconded by Mr. Masden, to approve item 6.10 as presented.

Mrs. Asseier stated that additional novels will be brought before the board for approval.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

#### 6.11 Approval of Vouchers, Student Activity Funds, and Auxiliary Funds

Mr. Murray recommended the approval of:

Approval of Vouchers – Vouchers for July 2019 / \$2,617,310.44

Student Activity Funds for K-8 for June 2019 / \$32,757.31

Student Activity Funds for 9-12 for June 2019 / \$224,103.17

Auxiliary Funds for June 2019:

Smoketree	\$ 6,921.63
Thunderbolt	\$ 121,740.46
Havasupai	\$ 8,163.23
Starline	\$ 21,148.82
Nautilus	\$ 9,383.87
Oro Grande	\$ 2,712.01
Jamaica	\$ 21,659.68
High School	\$ 587,658.26
District Office	\$ 3,784.05

Mr. Masden moved, seconded by Mrs. Cohen, to approve item 6.11 as presented.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

7. Informational

\* Superintendent

- Mrs. Asseier thanked our community for the generous Gifts and Donations made to the District.
- Information from the 2018-19 Impact Report Lake Havasu Water Festival was include in the packet.

\* Directors reports from Educational Services, Personnel/Technology and Special Services.

\* Governing Board Members

8. Call to the Public - none

9. Communications

- A faxed letter from Deborah Mortell-Fedak regarding concerns on the Comprehensive Sex Education Curriculum, dated August 19, 2019, had been delivered to the Board via email on August 20, 2019.

- Diane Klostermeier gave each board member a letter regarding the sex education program that has been taught in our district.

- The next regular board meeting will September 17, 2019.

10. Adjournment

Mr. Masden moved, seconded by Mrs. Roman to adjourn at 7:18 p.m.

ROLL CALL VOTE: Roman: YES, Cohen: YES, Aliyar: YES, Masden: YES, Cox: YES

Video of the entire meeting may be seen on the District website [[www.lhusd.org](http://www.lhusd.org)] under Governing Board.

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Minutes of the Regular Governing Board meeting of August 20, 2019, are approved as submitted.

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Kathy Cox, Board President

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Lisa Roman, Board Vice President