

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 February 9, 2021
 Sarah Noble Intermediate School Library Media Center**

Present: Mr. Brian McCauley, Chairperson
 Mrs. Eileen P. Monaghan
 Mrs. Cynthia Nabozny
 Mr. Pete Helmus, Alternate

Absent: Mrs. Olga I. Rella

Also Present: Ms. Alisha DiCorpo, Interim Superintendent
 Mrs. Catherine Calabrese, Interim Assistant Superintendent
 Mr. Nestor Aparicio, Assistant Facilities Director
 Mr. Anthony Giovannone, Director of Operations and Fiscal Services
 Mr. Brandon Rush, Technology Director

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NEW MILFORD, CT

<p>1.</p>	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley. Mr. Helmus was seated in the absence of Mrs. Rella. Mr. Aparicio was present in the place of Mr. Munrett.</p> <ul style="list-style-type: none"> • Mr. McCauley said the agenda pertains to several ongoing projects in conjunction with the Town. Since Mrs. Faulenbach has attended several meetings with the Mayor on these topics, Mr. McCauley will invite her to share information with the committee as appropriate. • Mr. Rush said the meeting is closed captioned for those who wish to use that option. 	<p>Call to Order</p>
<p>2.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Joe Quaranta thanked the Board for adding the closed caption option. He asked if there is a way for the hearing impaired to communicate back to the Board. 	<p>Public Comment</p>
<p>3.</p> <p>A.</p>	<p>Discussion and Possible Action</p> <p>Lillis Building</p> <ul style="list-style-type: none"> • Mr. Aparicio said they have reached out to SLR, 	<p>Discussion and Possible Action</p> <p>A. Lillis Building</p>

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	<p>the vendor who was awarded the bid for the Ten Year Enrollment Projection, regarding a feasibility study for a move of administrative offices from the Lillis Building to SNIS. They have also reached out to Dean Petrucelli, of Silver Petrucelli & Associates, regarding an architectural study. They hope to have cost estimates for the full Board meeting.</p> <ul style="list-style-type: none">• Mr. McCauley said there has been lots of talk about this possible move and these studies are needed to see if it is possible.• Mrs. Faulenbach said there have been several meetings on this. It is hoped that the topic will be brought to the full Board for discussion and possible action to move forward and/or to approve expenditures to provide data so the Board can make an informed decision.• Ms. DiCorpo said the feasibility study will look at the space at SNIS and the duration of the stay in light of expected enrollment, as well as parking needs. The architectural study will look at more specific details, including mechanicals, to make sure any move would not overload the facility.• Mr. Helmus asked if these studies would need to be bid. Mr. Giovannone said the feasibility study is below the threshold for a formal RFP. The architectural study may require a bid, but there are only a few firms in the state who do this type of work and they may be on state contract which would negate the need to bid.• Mrs. Monaghan said she had previously requested a tour of JPCC so as to compare the space with SNIS. She would still like that to happen. <p>Mrs. Monaghan moved to bring the resolution of the Lillis Building to the full Board for discussion and possible action.</p> <p>Motion seconded by Mrs. Nabozny.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the resolution of the Lillis Building to the full Board for discussion and possible action.</p>
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	<p>in the event that the building is used as an emergency shelter.</p> <ul style="list-style-type: none"> • Mrs. Nabozny asked if it had ever been used in that way. Mr. Aparicio said yes, several years ago. • For clarification, Mrs. Faulenbach said these reports are follow up to projects the Board is doing in concert with the Town and are provided to keep track of timelines as they are put in motion. • Mr. Helmus said that which option is chosen is really not the Board’s decision since the Town is funding it and using the MBC to oversee. • Mr. McCauley said we need to monitor the projects in light of how they may affect our buildings. • Mr. Giovannone said the oil tank does not serve the daily function of SNIS and the Town is funding the project directly. <p>C. NV5 Update</p> <ul style="list-style-type: none"> • Mr. Aparicio said detailed 60% plans of the energy audit should be available by the end of the week. They will provide a better understanding of projects to consider for Board approval for energy and cost savings. <p>D. NMHS Tennis Courts</p> <ul style="list-style-type: none"> • Mr. Aparicio said this Town funded project has been on hold this year. He reached out to the vendor and the vendor said they would honor the price as bid for the original project, but they would need to reevaluate the courts in their present state to see if any additions to the project are needed. The project will be scheduled for this summer. • Mr. Helmus said unless the bid has an expiration date, then he doesn’t believe the price should change due to reevaluation. He said asking the Town for more money is not the way to go. • Mrs. Nabozny noted that it has been many, 	<p>C. NV5 Update</p> <p>D. NMHS Tennis Courts</p>
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	<p>many years since the courts were last surfaced and they have been neglected.</p> <ul style="list-style-type: none"> • Mr. McCauley agreed saying that they are in desperate need of repair. • Mr. Aparicio noted that the same vendor did the repair last time. 	
5.	<p>Public Comment</p> <ul style="list-style-type: none"> • Joe Quaranta said he appreciates having public comment available at the end of the meeting too. He asked if the Board follows the Town Charter for the bidding process because guidance might be found there. He suggested there might be a potential opportunity to open dialogue with Emergency Services personnel regarding an Emergency Operations Center. 	Public Comment
6.	<p>Adjourn</p> <p>Mr. Helmus moved to adjourn the meeting at 7:23 p.m., seconded by Mrs. Nabozny and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:23 p.m.</p>

Respectfully submitted:



Brian McCauley, Chairperson
 Facilities Sub-Committee